

Town of Troy
Walworth County
N8870 Briggs Street
East Troy, Wisconsin 53120

ORDINANCE NO. 2013-2

**AN ORDINANCE RELATED TO FILING WITH THE BOARD OF
REVIEW**

WHEREAS, the Clerk of the Town of Troy Board of Review has requested that the Town of Troy Board consider clarifying the filing requirements for the Board of Review; and

WHEREAS, the Clerk of the Board of Review has recommended that electronic filing be permitted, as a convenience to Town of Troy taxpayers; and

WHEREAS, allowing electronic filing can create uncertainty and confusion regarding the time of filing, which can be significant under the applicable laws that relate to Board of Review proceedings; and

WHEREAS, the Board of the Town of Troy intends to allow electronic filing with the Board of Review, provided that the filing is not deemed to be complete until it is actually received by the Board of Review Clerk.

NOW, THEREFORE, the Town of Troy Board, Walworth County, Wisconsin, **DO HEREBY ORDAIN** as follows:

SECTION 1: FILING AND ELECTRONIC TRANSMISSION.

Filing documents with the Clerk of the Board of Review may be accomplished in-person, by mail, by facsimile transmission or by e-mail transmission. In each case the document is not deemed to be filed until, and it is only deemed to be filed if, it is complete and (I) it is actually received by the Clerk in-hand, in the case of in-person delivery, mail or facsimile; or (ii) it is opened by the Clerk, in the case of email. No document transmitted by facsimile transmission or by email transmission while the Board of Review is in session shall be deemed filed with the Clerk during the session. Any message left orally by telephone voice recording or other electronic means, similarly, is not deemed to be received until such message is actually heard by the Clerk. The party transmitting the document or message is solely responsible for ensuring its timely and complete receipt and filing.

SECTION 2: SEVERABILITY.

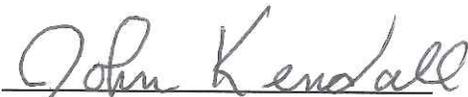
The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinance whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE.

This ordinance shall be effective upon publication or posting as provided by law.

Dated this 11th day of September, 2013.

TOWN OF TROY



John Kendall, Town Chairperson

ATTEST:



Michele Stute, Clerk/Treasurer

Posted and/or published this 12th day of September, 2013.