



TOWN OF GENEVA
 N3496 Como Rd
 Tel: (262) 248-8497
 www.townofgenevawi.com

OFFICE USE ONLY!
 Prov. Req.: _____
 Total Fee: _____
 Receipt or Check #: _____
 License #: _____

BARTENDER / OPERATOR LICENSE APPLICATION

For license period ending June 30, 2028

Application Information – Section 1

Check One: First Time Applicant - \$50 Renewal Applicant - \$50
 Provisional License (Fee: \$15, 60-day max, must be applied in conjunction with the Regular Operator License)

NEW APPLICANTS ONLY! Please answer the following questions:

1. Have you held a bartender's license in Wisconsin within the last two years? Yes No
2. Have you acted as an agent of a licensed liquor establishment in Wisconsin within the last year? Yes No
3. Have you completed a WI Responsible Beverage Server Course within the last two years? Yes No

**If you answered "No" to the questions above, state law requires that you complete a WI Department of Revenue approved Responsible Beverage Server course prior to a license being issued. *If you answered "Yes" to any question above, you must provide proof before a license can be issued.*

REQUIRED Applicant Information – Section 2

First Name _____ Middle Initial _____ Last Name _____
 Previous Name (if any): _____ Date of Birth _____
 Phone Number _____ Email _____
 Driver's License # _____ State Issued By _____ **Please provide an e-mail address you check regularly**
Please provide copy of Driver's License
 Home Address _____ City _____ State _____ Zip _____

Violations – Section 3

I understand failure to list all violations may result in my application being rejected. I further understand that a complete record check will be conducted by the Town of Geneva Police Department and compared to the information I provided on this application.
Please initial that you understand the above _____

****Not all information is listed on the Wisconsin Court System website also known as C-CAP.****

1. Have you ever been arrested, cited or convicted of charges related to activities performed while bartending? Yes No
2. Have you had any arrests, charges, or citations related to controlled substances or involving alcoholic beverages? Yes No
3. Have you ever been convicted of a felony? Yes No

List ALL citations (including traffic), arrests, convictions, dismissals & pending cases from age 18 to now below including details of any questions you answered "Yes" to above.

List Violations with Approximate Date <i>If there are no violations, write none.</i>

**Continue on back of form if necessary.*

Employment – Section 4

Place of Employment as licensed operator: _____

Applicant Consent & Signature – Section 5

I, the undersigned, do hereby make an application to the Town of Geneva for an Operator's License to serve or sell fermented malt beverages and intoxicating liquors subject to Wisconsin Statutes and Town of Geneva Ordinances. I authorize the Town of Geneva to conduct a background check to verify the information provided.

Signature _____ **Date** _____

Criminal History Checked:	Driver's License Checked:	Felon:	Yes	No
Reason for NOT recommending License: _____				
Recommend for License: _____		Date: _____		
Chief of Police/Designated Officer				