

CHAPTER 18 - STREET REGULATIONS

ARTICLE I

DEPARTMENT ESTABLISHED

18-1-1 Department Established.

There is hereby established a Department of the municipal government which shall be known as the Street Department. It shall embrace the Street Committee, the Public Works Director and the employees. The City Engineer shall serve as ex-officio officer.

18-1-2 Committee on Streets.

The City Council Standing Committee on Streets shall exercise a general supervision over the affairs of the Street Department. It shall ascertain the needs and conditions thereof and shall, from time to time, report the same to the Mayor and City Council.

ARTICLE II**GENERAL REGULATIONS****18-2-1 Undermining.**

No person shall undermine in any manner, any street or any other ground or real estate situated in the City or belonging to any private person.

18-2-2 Open Doors.

No person shall open or allow to remain open, any door, any gate, or the grating of any vault belonging to the premises occupied by him, on any street, alley or sidewalk in the City for any purpose, except the taken in and removing goods; and any person allowing such grating to remain open shall warn passersby of the danger.

18-2-3 Stairway - Railing.

Steps or stairways leading into any building shall not extend from the wall of such building onto any pavement or sidewalk, and in such case, the person making or causing to be made such passage shall erect a railing on the side of the stairs toward the street to prevent persons from falling into the street.

18-2-4 Closing Street.

Whenever public safety or the improvement or repair of any street, alley or public place requires it, the Mayor may order any street, alley or public place temporarily closed to traffic and the placing of signs indicating that the street, alley or public place is closed by order of the Mayor. Whenever such signs are so placed, no person shall ride or drive upon or cross such street, alley or public place, or in any manner, destroy, deface, or remove any such sign.

18-2-5 Signs Across Street.

No person shall place any sign, advertisement or banner over any or across any street, alley or sidewalk in the City, unless he has written approval of the City Council. (65 ILCS 5/11-80-17)

18-2-6 Vehicles and Skateboards on Sidewalks.

No person shall operate any skateboard, bicycle, roller blades or motor vehicle on or over any sidewalk, except in crossing the same to go into a yard or parking lot.

18-2-7 Deposits on Sidewalks.

It shall be unlawful to deposit on any public sidewalk, any material which may be harmful to the pavement thereof, or any waste material, or any glass or other articles which might cause injury to persons, animals or property.

Merchandise or other articles may be deposited on sidewalks preparatory to delivery, provided that the usable width is not thereby reduced to less than four (4) feet; and provided that no such article shall remain on such walk for more than thirty (30) minutes.

18-2-8 Obstructing Street.

(A) It shall be unlawful to deposit any material on any street which may be harmful to the pavement thereof, or any waste material, or any grass clippings, or to cause a lawn mower to blow grass clippings onto a street or any other articles such as glass which may cause injury to any person, animal or property.

(B) No person shall place or cause to be placed or erected on any public ground, or in any public street, alley or sidewalk in the City, any debris, materials, or obstruction, except as may be permitted by this Code.

(C) It shall be the duty of the Police Department to exercise a vigilant supervision over such places and to notify any person found making such deposit or responsible for same to remove the offending matter at once. (65 ILCS 5/11-80-3)

18-2-9 Rainwater Drains.

It shall be unlawful to construct or permit the construction of any storm water drain or any drainage pipe in either a natural or man-made ditch without having first obtained a permit therefor. Applications for such permits shall be made to the City Clerk and shall be accompanied by a statement as to the purpose of such drainage pipe, the premises to be served and the specification of such pipe to be installed. Such application shall be referred to the Public Works Director and no such permit shall be issued unless he shall have found that the City Code would be complied with the installation of such storm water drain or drainage pipe and, that the installation of such storm water drain or drainage pipe would not interfere with, overload, obstruct or otherwise adversely affect the existing storm water drainage system within the City.

It shall be unlawful to construct or permit the construction of any storm water drain which discharges water onto any sidewalk in the City and it shall be unlawful to construct or permit the maintenance of any such drain which discharges into any public street or alley at a height greater than eighteen (18) inches above the ground or pavement.

18-2-10 Building Materials in Street.

The Public Works Director may move any obstruction on any street or sidewalk of the City, but before doing so, he shall notify the person responsible therefore to remove such obstruction within a reasonable time after being notified. Any person engaged in erecting a building or fence or improving any lot on such street may deposit materials thereon and contiguous to such length of time as may be necessary for the work. The obstruction shall not extend to more than one-half ($\frac{1}{2}$) of the width of the sidewalk, street, or alley adjacent to such improvement and the gutter shall always be left free and unobstructed. At night, such person shall keep an illuminated warning light on such material. (65 ILCS Sec. 5/11-80-3)

18-2-11 Merchandise on Public Street.

It shall be unlawful for any person, firm or corporation to use any street, sidewalk, or other public place as space for the display of goods or merchandise for sale; or to write or make any signs or advertisements on any such pavements, unless permission is granted by the City Council. (65 ILCS Sec. 5/11-80-3)

18-2-12 Encroachments.

It shall be unlawful to erect or maintain any building or structure which encroaches upon any public street or property.

18-2-13 Posting Bills.

It shall be unlawful for any person to paste, paint, print or nail any handbill, sign, poster, advertisement or notice of any kind on any curbstone, flagstone, or any other portion of part of any sidewalk, or upon any tree, lamppost, utility pole, hydrant, or upon any private wall, door or gate without the consent, in writing, of the owner of such curbstone, flagstone, sidewalk, tree, lamppost, utility pole, hydrant, private wall, door or gate.

18-2-14 Signs on Poles.

No person shall nail, tack, paste, paint or fasten, or cause to be nailed, tacked, painted or fastened, any sign or any other foreign substance of material onto any telephone, telegraph, electric light, police and/or fire alarm pole or post, or any street or traffic sign located on any sidewalk, street, alley or public grounds or injure or deface any such pole or post.

18-2-15 Injury to New Pavements.

It shall be unlawful to walk upon or drive any vehicle or animal upon or destroy any newly-laid sidewalk pavement while the same is guarded by a warning sign or barricade, or to knowingly injure any soft, newly-laid pavement.

18-2-16 Barbed-Wire Fences.

It shall be unlawful to maintain or construct any fence composed in whole or in part of barbed wire, or with any similar material designed to cause injury to persons, or any wire charged with electrical current.

18-2-17 Burning on Public Streets.

It shall be unlawful for any person to burn any leaves, paper, rubbish or other substances upon any of the public streets, sidewalks or alleys in the City.

18-2-18 Grass Mowing.

Property owners and/or their tenants shall be jointly and separately responsible for mowing the grass or weeds between the property lines and the adjoining street surfaces. The height of the grass or weeds shall not exceed eight (8) inches.

18-2-19 Sump Pump Discharge.

Discharge of any water or other fluids originating from sumps, swimming pools, sump pits, sump pumps or any reservoir serving as a water drain or receptacle for water, from pipes or the structures shall not cross onto any public sidewalk, street or street curb, street gutter or storm sewer, causing run-off to be concentrated over and onto that public sidewalk, street, street curb or street gutter whereby the water will stagnate, freeze or cause slippery conditions on the sidewalk, street or street curb or gutter. Discharge shall

not be directed to any area or location that shall cause a nuisance, hazard or allow a collection of water to remain on any property not owned by the user.

Sump pump water discharge lines may be connected to a storm system as approved by the Public Works Director. (Ord. No. 2011-08; adopted 8/10/2011)

ARTICLE III**TREES AND SHRUBS****18-3-1 Planting.**

It shall be unlawful to plant any tree or bush in any public street or parkway or other public place without having first secured a permit therefore. Applications for such permits shall be made to the Public Works Director and shall be referred by him to the City Council. All trees and shrubs so planted shall be placed subject to the directions and approval of the City Council.

18-3-2 Planting Trees in Right-of-Way.

It shall be unlawful to plant any bushes, trees, shrubs or other plants on the right-of-way of any public street, including the space on the right-of-way between the sidewalk and the adjacent street pavement.

18-3-3 Removal.

It shall be unlawful to remove or cut down any tree or shrub or portion thereof in any street, parkway or other public place without having first secured a permit therefore. Applications for such permits shall be made to the Public Works Director and shall be referred by him to the City Council before permission shall be granted.

18-3-4 Injury.

It shall be unlawful to injure any tree or shrub planted in such public place.

18-3-5 Advertisements or Notices.

It shall be unlawful to attach any sign, advertisement or notice to any tree or shrub in any street, parkway, or other public place.

18-3-6 Dangerous Trees.

Any tree or shrub which overhangs any sidewalk, street or other public place in the municipality at a height less than eight (8) feet or in such a way as to impede or interfere with traffic or travel on such public place shall be trimmed by the owner of the abutting premises or of the premises on which such tree or shrub grows so that the obstruction shall cease.

Any tree or limb of a tree which has become likely to fall on or across any public way or place shall be removed by the owner of the premises on which such tree grows or stands.

The Public Works Director may, at the owner's expense, trim or remove any tree or shrub so that the obstruction or danger to traffic or passage shall be done away with.

18-3-7 Wires.

It shall be unlawful to attach any wires or rope to any tree or shrub in any public street, parkway or other public place without the permission of the City Council.

Any person or company given the right to maintain the poles and wires in the streets, alleys, or other public places in the municipality shall, in the absence of provision

in the franchise concerning the subject, keep such wires and poles free from and away from any trees or shrubs in such places so far as may be possible and shall keep all such trees and shrubs properly trimmed, subject to the supervision of the Public Works Director so that no injury shall be done either to the poles or wires or the shrubs and trees by their conduct.

18-3-8 Gas Pipes.

Any person or company maintaining any gas pipe in the municipality shall, in the absence of provision in the franchise concerning the subject, keep such pipes free from leaks so that no injury shall be done to any trees or shrubs.

Article IV - Excavations**18-4-1 Permit Required.**

It shall be unlawful for any person, firm or corporation to tunnel under or to make any excavation in any street, alley or other public place in the City without having obtained a permit as is herein required or without complying with the provisions of this Article or in violation of or variance from the terms of any such permit. The permit is found as “Exhibit A” at the end of this Chapter.

18-4-2 Applications.

Applications for such permits shall be made to the Clerk and shall describe the location of the intended excavation or tunnel, the size thereof, the purpose therefor, and the person, firm or corporation doing the actual excavating work; and the name of the person, firm or corporation for whom or for which the work is being done, and it shall also contain an agreement that the applicant will comply with all ordinances and laws relating to the work to be done.

18-4-3 Fees.

The fee for such permit(s) shall be as follows: however, the City Council may waive the fees in this Section:

- (A) Excavation in asphalt or Portland cement concrete pavement surface \$0.25/square foot.
- (B) Excavation in brick pavement or surface \$0.25/square foot
- (C) Excavation in oil treated surface \$0.25/square foot
- (D) Excavation in untreated or unimproved street or surface \$0.25/square foot

18-4-4 Bond.

No such permit shall be issued unless and until the applicant therefor has filed with the Clerk a bond in the sum of Fifty Thousand Dollars (\$50,000.00) conditioned to indemnify the City for any loss, liability or damage that may result or accrue from or because of the making, existence or manner of guarding or constructing any such tunnel or excavation. Such bond shall have as surety a corporation licensed to do business in the state as a surety company. The City Council may waive the bond provided herein. .

18-4-5 Deposit.

No such permit shall be issued unless and until the applicant therefor has deposited with the Clerk a cash deposit in the sum of Two Hundred Fifty Dollars (\$250.00) if no pavement is involved, and One Thousand Dollars (\$1,000.00) if the excavation is a paved area, to insure the proper restoration of the ground and laying of the pavement, if any. From this deposit shall be deducted the expense of the City of relaying the surface of the ground or pavement and of making the refill if this is done by the City or at its expense and the balance shall be returned to the applicant without interest after the tunnel or excavation is completely refilled and the surface or pavement is restored. The City Council may waive the deposit in this Section.

18-4-6 Manner of Excavating.

It shall be unlawful to make any such excavation or tunnel in any way contrary to or at variance with the terms of the permit therefor. Proper bracing shall be maintained to prevent the collapse of adjoining ground; and in excavations, the excavation shall not have anywhere below the surface any portion which extends beyond the opening at the surface.

No injury shall be done to any pipes, cables or conduits in the making of such excavations or tunnels; and notice shall be given to the persons maintaining any such pipes, cables or conduits or to the City department or officer charged with the care thereof, which are or may be endangered or affected by the making of any such excavation or tunnel before such pipes, cables or conduits shall be disturbed. No unnecessary damage or injury shall be done to any tree, shrub or the roots thereof.

18-4-7 Sidewalks.

If any sidewalk is blocked by any such work, a temporary sidewalk shall be constructed or provided which shall be safe for travel and convenient for users. The temporary sidewalk is subject to inspection by the Public Works Director and shall not be open for use until approved by him.

18-4-8 Restoring Surface.

Any person, firm or corporation making any excavation or tunnel in or under any public street, alley or other public place in the City shall restore the surface to its original condition if there is no pavement there. Refills shall be properly tamped down, and any bracing in such tunnel or excavation shall be left in the ground. Any opening in a paved or improved portion of a street shall be repaired and the surface re-laid by the applicant in compliance with the regulations of the City and under the supervision of the Public Works Director.

18-4-9 Supervision.

The Public Works Director shall, from time to time, inspect or cause to be inspected, all excavations and tunnels being made in or under any public street, alley or other place in the City to see to the enforcement of the provisions of this Code. Notice shall be given to him at least ten (10) hours before the work of refilling any such tunnel or excavation commences.

18-4-10 Tunneling.

It shall be unlawful to make any excavation in any portion of a street or sidewalk in the City which is paved with a concrete or asphalt paving. Where necessary, and where a proper permit has been secured, tunnels may be driven or excavated under any such pavement, provided that upon completion of the work involved, the tunnel shall be backfilled as specified by the Public Works Director.

18-4-11 Protective Measures and Routing of Traffic.

It shall be the duty of every person cutting or making an excavation in or upon any public place to place and maintain barriers and warning devices necessary for the safety of the general public.

(A) Barriers, warning signs, and lights shall conform to the requirements of all applicable

provisions of this Code. Warning lights shall be electrical markers or flashers used to indicate a hazard to traffic from sunset of each day to sunrise of the next day.

(B) Electric markers or flashers shall emit light at sufficient intensity and frequency to be visible at a reasonable distance for safety. Reflectors or reflecting material may be used to supplement, but not to replace light sources.

(C) The permittee shall take appropriate measures to assure that during the performance of the excavation work, traffic conditions as nearly normal as possible shall be maintained at all times so as to minimize inconvenience to the occupants of the adjoining property and to the general public. When traffic conditions permit, the Public Works Director may, by written approval, permit the closing of streets and alleys to all traffic for a period of time prescribed by him if, in his opinion, it is necessary. Such written approval may require that the permittee give notification to various public agencies and to the general public. In such cases, such written approval shall not be valid until such notice is given.

(D) Warning signs shall be placed far enough in advance of the construction operation to traffic within a public street and cones or other approved devices shall be placed to channel traffic in accordance with the instructions of the Public Works Director.

18-4-12 Clearance for Vital Structures.

The excavation work shall be performed and conducted so as not to interfere with access to fire hydrants, fire stations, fire escapes, water gates, underground vaults, valve housing structures, and all other vital equipment as designated by the Public Works Director.

18-4-13 Protection of Traffic.

The permittee shall maintain safe crossings for two (2) lanes of vehicle traffic at all street intersections where possible and safe crossing for pedestrians at intervals of not more than three hundred (300) feet. If any excavation is made across any public street, alley or sidewalk adequate crossing shall be maintained for vehicles and for pedestrians. If the street is not wide enough to hold the excavated material without using part of the adjacent sidewalk, a passageway at least one-half (½) of the sidewalk width shall be maintained along such sidewalk line.

18-4-14 Relocation and Protection of Utilities.

The permittee shall not interfere with any existing facility without the written consent of the Public Works Director and the owner of the facility. If it becomes necessary to relocate an existing facility, this shall be done by its owner. The facility owned by the City shall be moved to accommodate the permittee unless the cost of such work is borne by the permittee. The cost of moving privately-owned facilities shall be similarly borne by the permittee unless other arrangements are made with the person owning the facility. The permittee shall support and protect, by timbers or otherwise, all pipes, conduits, poles, wires or other apparatus which may be in any way affected by the excavation work, and do everything necessary to support, sustain and protect them under, over, along or across said work. The permittee shall secure approval of method of support and protection from the owner of the facility.

In case of any said pipes, conduits, poles, wires or apparatus should be damaged,

and for this purpose, pipe coating or other encasement or devices are to be considered as part of a substructure, the permittee shall promptly notify the owner thereof. All damaged facilities shall be repaired by the agency or person owning them and the expense of such repairs shall be charged to the permittee. It is the intent of this Section that the permittee shall assume all liability for damage to facilities and any resulting damage or injury to anyone because of such facility damage and such assumption of liability is a contractual obligation of the permittee. The only exception will be such instances where damage is exclusively due to the negligence of the owning utility. The City shall not be made a party to any action because of this Section. The permittee shall inform itself as to the existence and location of all underground facilities and protect the same against damage.

18-4-15 Abandonment of Substructures.

Whenever the use of a substructure is abandoned, except the abandonment of service lines designed to serve single properties, the person owning, using, controlling, or having an interest therein shall, within thirty (30) days after such abandonment, file with the Public Works Director a statement in writing giving in detail the location of the substructure so abandoned. If such abandoned substructure is in the way or subsequently becomes in the way of an installation of the City or any other public body, which installation is pursuant to a governmental function, the owner shall remove such abandoned substructure or pay the cost of its removal during the course of excavation for construction of the facility by the City or any other public body.

18-4-16 Protection of Adjoining Property.

The permittee shall, at all times, and at his or its own expense, preserve and protect from injury, any adjoining property by providing proper foundations and taking other measures suitable for the purpose. Where, in the protection of such property it is necessary to enter upon private property for the purpose of taking appropriate protective measures, the permittee shall obtain consent from the owner of such private property for such purpose and if he cannot obtain such consent, the Public Works Director may authorize him to enter the private premises solely for the purpose of making the property safe.

At the permittee's own expense, all buildings, walls, fences, or other property likely to be damaged during the progress of the excavation work shall be shored up and protected, and the permittee shall be responsible for all damage to public or private property or highways resulting from failure to properly protect and carry out the work. Whenever it may be necessary or the permittee to trench through any lawn area, said area shall be reseeded or the sod shall be carefully cut and rolled and replaced after ditches have been backfilled as required in this Article. All construction and maintenance work shall be done in a manner calculated to leave the lawn area clean of earth and debris and in a condition as nearly as possible to that which existed before such work began. The permittee shall not remove, even temporarily any trees or shrubs which exist in parking street areas without first obtaining the consent of the appropriate City department or official having supervision of such property.

18-4-17 Placement of Excavated Material.

All material excavated from trenches and piled adjacent to the trench or in any street be piled and maintained in such a manner as to eliminate danger to those working in the trench, pedestrians or users of the streets, and so that as little inconvenience as possible is caused to those using streets and adjoining property. Where the confines of the area being excavated are too narrow to permit the piling of excavated material beside the trench, such as might be the case in a narrow alley, the Public Works Director shall have the authority to require that the permittee haul the excavated material to a storage site and then re-haul it to the trench site at the time of backfilling. It shall be the permittee's responsibility to secure the necessary permission and make all necessary arrangements for all required storage and disposal sites.

All material excavated shall be laid compactly along the side of the trench and kept trimmed so as to cause as little inconvenience as reasonably possible to vehicular and pedestrian traffic, or as specified by the Public Works Director, whenever necessary, in order to expedite the flow of traffic or to abate the dirt or dust nuisance, toe boards or bins may be required by the Public Works Director to prevent the spreading of dirt into traffic lanes.

18-4-18 Clean-Up.

As the excavation work progresses, all streets shall be thoroughly cleaned of all rubbish, excess earth, rock and other debris resulting from such work. All clean-up operations at the location of such excavation shall be accomplished at the expense of the permittee and shall be completed to the satisfaction of the Public Works Director. From time to time as may be ordered by the Public Works Director and in any event, immediately after completion of the work, the permittee shall, at his or its own expense, clean up and remove all refuse and unused materials of any kind resulting from the work and upon failure to do so within twenty-four (24) hours after having been notified to do so by the Public Works Director, said work may be done by the Public Works Director and the cost thereof charged to the permittee and the permittee shall also be liable for the cost thereof under the surety bond provided hereunder.

18-4-19 Protection of Watercourses.

The permittee shall maintain all gutters free and unobstructed for the full depth of the adjacent curb and for at least one (1) foot in width from the face of such curb at the gutter line. Whenever a gutter crosses an intersecting street, an adequate waterway shall be provided and at all times maintained. The permittee shall make provisions to take care of all surplus water, muck, silt, slicking, or other run-off pumped from excavations or resulting from sluicing or other operations and shall be responsible for any damage resulting from its failure to so provide.

18-4-20 Breaking Through Pavement.

(A) Heavy duty pavement breakers may be prohibited by the Public Works Director when the use endangers existing substructures or other property.

(B) Saw cutting of Portland cement concrete may be required when the nature of the work or the condition of the street warrants. When required, the depth of the cut shall not be less than one (1) inch in depth; however, depths greater than one (1) inch may be required by the Public Works Director when circumstances warrant. Saw cutting may be

required by the Public Works Director outside the limits of the excavation over café-outs, over breaks and small floating sections.

(C) Approved cutting of bituminous pavement surface ahead of excavations may be required by the Public Works Director to confine pavement damage to the limits of the trench.

(D) Sections of sidewalks shall be removed to the nearest score line or joint.

(E) Unstable pavement shall be removed over cave-outs and over breaks and the subgrade shall be treated as the main trench.

(F) Pavement edges shall be trimmed to a vertical face and neatly aligned with the center line of the trench.

(G) Cutouts outside of the trench lines must be normal or parallel to the trench line.

(H) Boring or other methods to prevent cutting of new pavement may be required by the Public Works Director.

(I) The permittee shall not be required to repair pavement damage existing prior to excavation unless his cut results in small floating sections that may be unstable, in which case, the permittee shall remove and pave the area.

18-4-21 Depth of Structures.

No person shall, without written permission of the Public Works Director, install any substructure except manholes, vaults, valve casings, culverts, and catch basins at a vertical distance less than:

(A) Streets. Twenty-four (24) inches below the established flow line of the nearest gutter. If said flow line is not established, then the depth shall be at a minimum of twenty-four (24) inches below the surface of the nearest outermost edge of the traveled portion of the street.

(B) Parkway.

(1) The minimum depth of any substructure shall be sixteen (16) inches below established gutter grade when said substructure parallels the parkway.

(2) The minimum depth of any substructure shall be twelve (12) inches below the top of the established sidewalk or curb when such substructure is at right angles to the parkway.

(C) Other Public Places. The minimum depth of any substructure in any other public place shall be twelve (12) inches below the surface. Nothing in this Section shall impose a duty upon the permittee to maintain said specifications as required herein upon subsequent changes of grade in the surface unless the grade in said substructure interferes with the maintenance of or travel on a public street.

18-4-22 Backfilling.

Fine material, free from lumps and stone, selected from the soil shall be thoroughly compacted around and under the substructure to the upper level or such substructure. Above the upper level of the substructure, backfill material shall be placed to the subgrade of the pavement in lifts consistent with the type of soil involved and the degree of consolidation specified by the Public Works Director. Broken pavement, large stones, roots and other debris shall not be used in the backfill.

The number and size of each lift shall be dependent upon the type of soil involved. Such backfill shall be done in a manner that will permit the restoration of the

surface to a density condition not less than that existing prior to excavation unless otherwise specified. The Public Works Director may require soil tests to be furnished by a recognized soil testing laboratory or registered professional engineer specializing in soil mechanics when, in his opinion, backfill for any excavation is not being adequately compacted. In order for the resurfacing to be permitted, such tests must show that the backfill material meets the minimum requirements as prescribed by the City Council. All expense of such tests shall be borne by the permittee.

18-4-23 Trenches in Pipe Laying.

The maximum length of open trench permissible at any time shall be in accordance with existing codes and regulations; however at night no more than fifty (50) feet may be open with proper barriers.

18-4-24 Prompt Completion of Work.

After an excavation is commenced, the permittee shall prosecute with diligence and expedition excavation work covered by the excavation permit and shall promptly complete such work and restore the street to its original condition, or as near as may be so as not to obstruct the public place or travel thereon more than is reasonably necessary.

18-4-25 Urgent Work.

When traffic conditions, the safety or convenience of the traveling public or the public interest require that the excavation work be performed as emergency work, the Public Works Director shall have full power to order, at the time the permit is granted, that a crew of men and adequate facilities be employed by the permittee twenty-four (24) hours a day to the end that such excavation work may be completed as soon as possible.

18-4-26 Emergency Action.

Nothing in this Article shall be construed to prevent the making of such excavations as may be necessary for the preservation of life or property or for the location of trouble in conduit or pipe, or for making repairs, provided that the person making such excavation shall apply to the Public Works Director for such a permit on the first working day after such work is commenced.

18-4-27 Noise, Dust and Debris.

Each permittee shall conduct and carry out excavation work in such a manner as to avoid unnecessary inconvenience and annoyance to the general public and occupants of neighboring property. The permittee shall take appropriate measures to reduce to the fullest extent practicable in the performance of the excavation work, noise, dust and unsightly debris and between the hours of 10:00 P.M. and 7:00 A.M., shall not use except in case of emergency as otherwise provided herein, any tool, appliance or equipment producing noise of sufficient volume to disturb the sleep or repose of occupants of the neighboring property.

18-4-28 Preservation of Monuments.

Any monument set for the purpose of locating or preserving the lines of any street

or property subdivision or a precise survey reference point or a permanent survey bench mark within the City shall not be removed or disturbed or caused to be removed or disturbed without first obtaining permission in writing from the City Council to do so. Permission to remove or disturb such monuments, reference points or bench marks shall only be granted upon condition that the person applying for such permission shall pay all expenses incident to the proper replacement of the monument by the City.

18-4-29 Inspections.

The Public Works Director shall make such inspections as are reasonably necessary in the enforcement of this Article. The Public Works Director shall have the authority to promulgate and cause to be enforced such rules and regulations as may be reasonably necessary to enforce and carry out the intent of this Article.

18-4-30 Location Records.

Every public utility, after the enactment of this Article, shall maintain records showing the location of all of its underground facilities except relatively minor facilities which connect a particular premise or building to a facility serving more than one premise or building and except oil or gas-gathering or field lines. Every public utility shall maintain equipment which can locate such facilities in the field.

18-4-31 Liability of Persons to City for Damage.

If any person violates any provision of this Code and any person or property in consequence thereof is injured or damaged, the person so guilty of such violation shall be liable to the City in relation thereto, and no prosecution or other proceeding by the City of such person for any penalty imposed for a violation shall constitute a bar to such action by the City for such damages. (65 ILCS 5/11-80-1 through 5/11-80-23)

**ARTICLE V
STREET IMPROVEMENTS**

18-5-1 Sidewalks.

(A) Grade. No sidewalk shall be built above or below the established grade of the City and in all cases where no grade is established, any person building a sidewalk shall build the same according to the instructions of the Street Committee, Public Works Director and the City Council.

(B) Permit. It shall be unlawful for any person to build, lay or construct any sidewalk along any property in the City or along any of the streets, alleys or public highways thereon, without first obtaining permission from the Street Committee to do so.

(C) Request for New Sidewalks/Cost to Owner. Any owner of property who desires new sidewalks constructed upon City property adjoining his premises, shall file a written request with the City Clerk, giving the location of the property and the dimensions of the sidewalks requested. Upon approval of the request by City Council, the applicant shall pay one-half (1/2) of the cost of the construction, including engineering fees and thereafter, the sidewalk will be maintained by the City.

(D) Subdivisions. This Section is not applicable to new subdivisions. (65 ILCS Sec. 5/11-80-13)

18-5-2 Curbs and Gutters.

(A) Request in Writing. Any person owning property within the City who desires to have new curbs and gutters constructed along the street adjoining his premises shall file a request with the Public Works Director, giving the location of the property and the length of the curbs and gutters requested.

(B) Cost to Owner. If the funds are available and the City Council approves the request, the property owner shall pay one-half (1/2) of the cost of the construction and thereafter, the curb and gutter will be constructed by the City. The cost of construction shall not include any engineering fees; these shall be paid by the City.

(C) Approval by City Council. The approval of the request for construction of curbs and gutters by the City Council shall be dependent upon the approval of funds, priority of projects and continuity of construction for the best benefit of the City as determined by the City Council.

(D) Subdivisions. This Section is not applicable to new subdivisions. (65 ILCS Sec. 5/11-80-13)

18-5-3 Storm Sewers.

(A) Description of Storm Water Sewers. Storm water sewers shall be any pipe or sewer used for the carrying of surface drains, ground waters, roof leaders, or storm waters, rain waters, or other waters other than sanitary sewage.

(B) Supervision. The Public Works Director shall supervise all connections made to the public storm sewer system or excavations for the purposes of installing or repairing the same.

(C) Permits. Before any connection is made to the public storm water sewers, a permit shall be applied for and approved by the Public Works Director or his designated representative.

(D) Requirements; Use of Storm Water Sewers. Where a storm water sewer is accessible in a street, alley or easement to a building or premises abutting thereon, the surface drains, ground waters, roof leaders, or storm waters shall be discharged into the storm water sewer unless otherwise authorized by the City. Under no conditions shall sanitary sewage or wastes or any substance other than surface waters, ground waters, roof waters or storm waters be permitted to flow into or be connected to the storm water sewer; and no sanitary sewer shall be connected to the storm water sewer system. (65 ILCS Sec. 5/11-80-7)

**ARTICLE VI
CULVERTS****18-6-1 Obstruction of Drain or Storm Sewer.**

It shall be unlawful to obstruct any drain or storm sewer in any public street or property.

18-6-2 Permit for Culvert.

It shall be unlawful to install any culvert or replace any culvert without first obtaining a permit from the City Clerk.

18-6-3 Application for Permit.

Any person desiring a permit to install or replace any culvert shall file an application therefor with the City Clerk upon a form to be provided for that purpose. The application and the permit issued pursuant thereto shall be on the same form which shall be substantially as outlined in Appendix 'B' attached hereto.

18-6-4 Termination of Permit.

All such permits shall terminate upon the expiration of one (1) year following the date of issue.

18-6-5 Type of Culvert.

Culverts shall be installed where driveways or walkways cross open ditches. The material used for the construction of the culverts shall be corrugated steel culvert pipe with a minimum wall thickness of sixteen (16) gauge, corrugated aluminum alloy culvert pipe with a minimum wall thickness of sixteen (16) gauge, or of such other material as determined by the Street Department, depending upon the conditions existing. The culverts shall be of such size, installed at the grade and constructed with couplings as determined by the Public Works Director. The person desiring the culvert shall purchase a culvert as provided herein and shall have it delivered on the site. The City shall install the culvert.

18-6-6 Cost of Installation.

Any person installing or replacing a culvert shall, at his own expense, construct and install drainage inlet boxes in such form and manner as the Public Works Director determines necessary depending on the conditions existing.

18-6-7 Backfill Cost.

Any person installing or replacing a culvert shall, at his own expense, provide and place such backfill material as the Public Works Director determines necessary to complete the project.

18-6-8 Replacement Cost.

The expense of replacing any culvert shall be borne by the person making application for the permit to install the same.

**ARTICLE VII
DRIVEWAYS**

18-7-1 Permits Required.

No person shall construct a driveway for vehicles or animals across any sidewalk in the City without having first obtained a permit therefor.

Applications for such permits shall be made to the City Clerk and shall be accompanied by the fee required.

No permit for construction of a driveway for commercial use, or for the habitual use of other than the owner or occupant of the premises served shall be issued except upon the order of the City Council.

18-7-2 Fee.

The fee for all such construction shall be One Dollar (\$1.00)

18-7-3 Grade Surface.

No driveway shall be so constructed or graded as to leave a step, sharp depression or other obstruction in the sidewalk. The grade shall be as nearly as possible the same as that of the adjoining sidewalk. It shall be unlawful to have the surface finish of any driveway where the same crosses the sidewalk constructed of such materials as to render it slippery and hazardous to pedestrians, or to have the grade of such portion vary from the grade of the sidewalk or be other than level.

18-7-4 Specifications.

Driveways across sidewalks shall be constructed in compliance with the specifications required by the Public Works Director.

18-7-5 Breaking Curb - Bond Required.

Before a permit can be issued to break a curb in the City for installation of a driveway or any other purpose, a bond or cash in the amount of One Hundred Dollars (\$100.00) is required to be posted with the City Clerk.

18-7-6 Repair.

It shall be the duty of the person maintaining the driveway to keep the same in good repair where it crosses the sidewalk and free from obstruction and openings. (65 ILCS Sec. 5/1-80-2)

**ARTICLE VIII
SNOW REMOVAL**

18-8-1 Definitions.

The following definitions shall apply in the interpretation and enforcement of this Article.

“**BUSINESS DAY**” is any day not a Sunday or a National Holiday.

“**BUSINESS DISTRICT**” shall include all those areas zoned for business, commercial and industrial purposes in the Zoning Code and accompanying map as amended or other applicable regulations.

“**BUSINESS HOURS**” are the hours between 8:00 A.M. and 5:00 P.M. on any business day.

“**ROADWAY**” means that portion of a street or highway improved, designed, or ordinarily used for vehicular travel, exclusive of the berm or shoulder.

“**SIDEWALK**” means that portion of a street between the curb lines or the lateral lines of a roadway and the adjacent property lines intended for the use of pedestrians.

“**STREET**” OR “**HIGHWAY**” means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

18-8-2 Depositing of Snow and Ice Restricted.

No person shall deposit or cause to be deposited any snow and ice on or against a fire hydrant or on any sidewalk, roadway, or loading or unloading areas of a public transportation system, except that snow and ice may be windrowed on curbs incident to the cleaning of sidewalks in business districts. (See 65 ILCS Sec. 5/11-80-13)

18-8-3 Snow and Ice to Be Removed from Sidewalks by Private Persons.

(A) Every person in charge or control of any building or lot of land within the City fronting or abutting on a paved sidewalk, whether as owner, tenant, occupant, lessee or otherwise, shall remove and clear away or cause to be removed and cleared away, snow and ice from a path from so much of a sidewalk as is in front or abuts said building or lot of land. Snow and ice shall be so removed from sidewalks in all business districts within the City by twenty-four hours after cessation of any fall of snow or freezing rain. The path required to be cleared in the business district shall be six feet in width, or the whole width of the sidewalk, whichever is smaller.

(B) However, in the event snow and ice on a sidewalk has become so hard that it cannot be removed without the likelihood of damage to the sidewalk, the person charged with its removal shall, within the time mentioned in Subsection (A) above, cause enough sand, cinders or other abrasive to be put on the sidewalk to make travel thereon reasonably safe; and shall then, as soon thereafter as weather permits, cause a path on said sidewalk of at least six feet in width to be thoroughly cleaned.

18-8-4 Mayor’s Authority.

The Mayor is hereby authorized on behalf of the City to cause sidewalks to be cleared upon the request of the person or entity charged with snow and ice removal. Any

person or entity whose sidewalk is cleared pursuant to this Section shall reimburse the City for the costs of such clearing.

**ARTICLE IX
STRUCTURE NUMBERING**

18-9-1 Business Area Designated. A business district is hereby established within the City for the sole purpose of establishing numbers for each building and/or home. The district is as follows:

- (A) Washington Street from Hamilton to Fayette Streets.
- (B) Hamilton Street from Franklin to Putnam Streets.
- (C) Warren Street from Franklin to Putnam Streets.
- (D) Fayette Street from Franklin to Putnam Streets.

18-9-2 Residential Area. All other streets within the City limits, not mentioned in Section 18-9-1 shall be considered residential.

18-9-3 Numbering. A number shall be allowed each owner or tenant within the Business District as above referred to, for every ten foot space fronting a street within the Business District.

18-9-4 Residential Numbering. A number shall be allowed each owner or tenant within a residential area for every thirty-three feet fronting on a street within the residential area of the City of Bunker Hill.

18-9-5 Type of Number Used – East and West Streets. Even number shall be used on the South side of all East to West and West to East Streets within the City limits; odd numbers shall be used on the North side of all East to West and West to East Streets within the City limits of the City of Bunker Hill.

18-9-6 Placement of Numbers. Numbers shall be placed on all buildings in compliance with this Chapter and Chapter 20 and shall be not less than **four (4) inches** in height and **two (2) inches** in width (**4” x 2”**) and shall be plainly visible from the street on which such building or residence faces.

18-9-7 Chart Kept. The City Clerk shall keep a chart showing the proper street numbers of all lots and buildings in the City.

APPENDIX A – CHAPTER 18 – 18-4-1

EXCAVATION PERMIT

NAME _____

FIRM NAME _____

ADDRESS _____

CITY _____ STATE _____

PHONE _____

LOCATION OF PROPOSED EXCAVATION _____

NATURE OF EXCAVATION _____

BONDING COMPANY _____

ADDRESS _____

PHONE _____

AMOUNT OF BOND \$ _____

PREVIOUS EXPERIENCE (LIST CITIES AND/OR CITIES)

CITY

CITY OFFICIAL

1. _____

2. _____

3. _____

4. _____

I have read the municipal law with regard to excavations and my firm or company intends to fully comply with the Street Regulations Code provisions.

(Applicant's Signature)

APPENDIX B – CHAPTER 18 – 18-6-5

APPLICATION FOR CULVERT/DRIVEWAY PERMIT

I, _____, do hereby request permission and authority to construct a culvert/driveway on the right-of-way of the City in accordance with the information provided on this application and the accompanying sketch. (Applicant must prepare a sketch showing location, length and pertinent details.)

ADDRESS: _____

Pipe material will be: _____

Wall thickness or gauge will be: _____

Type of joint will be: _____

DATED: _____ SIGNED: _____
(APPLICANT)

CULVERT/DRIVEWAY PERMIT

APPLICATION Approved () Disapproved ()

If disapproved, state reasons: _____

DATED: _____ SIGNED: _____
(PUBLIC WORKS DIRECTOR)

CERTIFICATION

The undersigned has inspected the construction and installation set forth above and finds that the same (is) (is not) in accordance with the permit.

DATED: _____ SIGNED: _____