

WABEDO TOWNSHIP APPROACH POLICY
WABEDO TOWNSHIP
CASS COUNTY, MINNESOTA

The following policy shall apply to driveway approaches that provide access to township roads from private property.

APPROACH PERMIT APPLICATION PROCESS

1. A landowner must submit an application for an driveway approach permit if the landowner is proposing (a) to construct a new approach or (b) to modify an existing approach. Permits are available by calling the Township Clerk or from the Wabedo Township Road Supervisor or on the Wabedo Township website. All applications must be accompanied by a permit application fee in the amount of \$600.00. After the approach and culvert are inspected and determined to be satisfactory by the township, the township will refund \$500.00 of the initial fee.
2. Upon the receipt of the approach permit, the township shall inspect the approach and determine if the proposed design is adequate to promote proper drainage.
3. If the township determines a culvert is needed, the landowner will have to purchase a acceptable culvert on their own.

DRAINAGE CULVERT SPECIFICATIONS

- ⑤ Drainage culverts diameter will be determined for each driveway and be constructed of steel or double walled plastic .
- ⑤ Drainage culvert length and diameter shall be adequate to handle drainage needs as determined by the township at the time of permit application and design inspection.
- ⑤ Culverts and aprons shall be installed by the landowner at their expense and shall be installed in such a manner that will not impede existing drainage.
- ⑤ All culvert installations are subject to the approval of Wabedo Township.

REPLACEMENT OF EXISTING CULVERTS

1. If an existing culvert is in need of replacement, the landowner must submit an application for an approach permit and proceed with the permit process.
2. The township will not replace existing culverts under any circumstances unless damage to a culvert is due to an operation initiated by the township. Reason for replacement will be reviewed on a case by case basis and will be limited to replacement of existing culverts.

PROPERTY OWNERS ARE RESPONSIBLE FOR DRIVEWAY INSTALLATION STANDARDS AS OUTLINED IN THE FOLLOWING REQUIREMENTS:

1. Permits are required for all new driveway construction and alterations at entrances to township roads.
2. No work is to be started until the application is approved by Wabedo Township.
3. Wetland permits need to be obtained by owner in advance from the DNR.
4. When work on traveled roadway is necessary, traffic must be protected. Flags, flares and proper barricades must be placed in accordance with the standards of the Minnesota Department of Transportation. Silt fence must be installed if covered by regulation.
5. Residential driveways surfaces should be a minimum of 20 feet wide and not more than 24 feet wide, and intersect the township road at a right angle. Commercial, industrial, field accesses

- shall be reviewed and approved by the Wabedo Township Board on case-by-case basis.
6. Driveways shall be constructed to slope down and away from the shoulder line of the township road for a distance of at least 15 feet with a fall of at least 6 inches. Driveways should be free of obstructions at the approach to a township road to allow for good visibility of on coming traffic.
 7. Culverts provided by the applicant must be new and meet the minimum requirements of gauge thickness for corrugated steel pipe, or double walled plastic pipe.
 8. No foreign material such as dirt, gravel, or rocks shall be deposited or left on the road during the construction of driveway or installation of drainage facilities.
 9. After driveway shoulder construction is completed, the applicant shall notify Wabedo Township that the work has been completed and is ready for final inspection and approval by Wabedo Township.
 10. Roadside must be cleaned up after work is completed.
 11. Driveway fill slopes shall be constructed 4:1 (4' horizontal to 1' vertical). Where existing roadside slopes that are 4:1 or greater the slope shall be hand finished. Slopes will require to be seeded with road ditch grass.
 12. One (1) driveway per parcel is allowed. Additional driveways will require township board action.

6 October 08