

CLARKSTON TOWN
50 SOUTH MAIN
CLARKSTON, UT
84305 (435) 563-9090

1. The process for Annexation will take approximately 90 - 120 days.
2. The City will require a map that can be copied after the required signatures have been obtained. (Mylar). Please prepare a signature line for the Mayor to sign and the Recorder to Attest.

Electronic copies are required to start the process. An official survey on mylar paper will be required if the annexation is approved.

3. Please read the **Petition for Annexation** carefully; the property must border the current boundaries of Clarkston Town and cannot create an unincorporated island or peninsula.

"Peninsula," when used to describe an unincorporated area, means an area surrounded on more than 1/2 of its boundary distance, but not completely, by incorporated territory and situated so that the length of a line drawn across the unincorporated area from an incorporated area to an incorporated area on the opposite side shall be less than 25% of the total aggregate boundaries of the unincorporated area. UCA 10-1-104(6)"

4. The legal description must be provided by a licensed surveyor.
5. The petition must have:
 - a. The legal description
 - b. The total acreage included
 - c. The assessed value of the acreage (for each parcel if more than one)
 - d. The tax number of each parcel from Cache County
6. Bring all the required information and the survey map to the Town office. The information will be combined into one printed form that will then need to be signed and return to Clarkston Town to start the process. A check for the annexation fee from the most current master fee schedule will be required at this time and is nonrefundable.
7. Prior to completion of the annexation process the City Council will want to discuss water that may be associated with the land being considered, possibly land for a park or trail system, or road dedications. They may want to discuss other items as well.

Thank You.

Deputy Clerk

PETITION FOR ANNEXATION

TO THE MAYOR AND CITY COUNCIL OF CLARKSTON TOWN, CACHE COUNTY, STATE OF UTAH:

We, the undersigned owners of certain real property lying contiguous to the present municipal limits of Clarkston Town hereby submit this Petition for Annexation and respectfully represent the following:

1. That this petition is made pursuant to the requirements of Section 10-2-403, Utah Code Annotated, 1953, as amended (U.C.A.);
2. That the property is a contiguous, unincorporated area contiguous to the boundaries of Clarkston Town and the annexation thereof will not leave nor create an unincorporated island or peninsula;
3. That the signatures affixed hereto are those of the owners of private real property that:
 - a. is located within the area proposed for annexation;
 - b. covers a majority of the private land area within the area proposed for annexation;
 - c. is equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation; and
 - d. is described as follows:

The property subject of this petition lies contiguous to the present boundary of Clarkston Town's corporate limits

Legal description goes here

4. That the signers of this petition have designated a "Contact Sponsor", with the mailing address as indicated;
5. That this petition does not propose annexation of all or a part of an area proposed for annexation in a previously filed petition that has not been denied, rejected, or granted;
6. That this petition does not propose annexation of an area that includes some or all of an area proposed to be incorporated in a request for a feasibility study under Section 10-2-103 U.C.A. or a petition under Section 10-2-125 U.C.A. if:
 - a. the request or petition was filed before the filing of the annexation petition; and
 - b. the request, a petition under Section 10-2-109 based on that request, or a petition under Section 10-2-125 is still pending on the date the annexation petition is filed;

7. That the petitioners have caused an accurate plat map of the above-described property to be prepared by a licensed surveyor, which plat or map is filed herewith; and

8. *All Property comes into the City with an A-10 (Agricultural 10-Acre) Zoning classification.*

WHEREFORE, the Petitioners hereby request that this petition be considered by the governing body at its next regular meeting, or as soon thereafter as possible; that a Resolution be adopted as required by law accepting this Petition for Annexation for further consideration; and that the governing body take such steps as required by law to complete the annexation petitioned.

DATED this day of , 20

Petitioner:

Mailing Address/Email Address/Phone:

Contact Sponsor (Signature/Printed Name)

Sponsor (Signature/Printed Name)

Sponsor (Signature/Printed Name)

Sponsor (Signature/Printed Name)

Sponsor (Signature/Printed Name)

OWNER NAME	PARCEL NUMBER	ACREAGE	ASSESSED VALUE
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