

Clarkston issues business licenses for new and temporary businesses.

The process for licensing a business are as follows:

- 1 - Complete application.
- 2 - Obtain approval from the Planning Commission.
Return the completed application to the Deputy Clerk seven days prior to a Planning & Zoning meeting.
Meetings are held on the 2nd Wednesday of each month.
Attendance at the meeting is required for approval.
- 3 - After obtaining approval from the Planning Commission, the application will be presented at the following Town Council meeting for consideration of approval. Attendance at the council meeting is not required but recommended.
- 4 - If the application is approved, the license will be issued by the Town Clerk following payment of the \$15.00 administration fee and any other fees required by the town council.
- 5 - Questions may be addressed to Clarkston Deputy Clerk at 563-9090 ext 4 or clarkstonpz@clarkstonutah.org.

LICENSES MUST BE RENEWED EACH YEAR BY MARCH 31ST. AFTER MARCH 31ST, A PENALTY OF \$50.00 WILL BE ASSESSED.