Town of Cheshire							
FY 2016 Budget							
as of 5-19-15							
Jointly Presented by Board of Selectmen and							
the Advisory Board							
Fund /Account	F	Y 2015	1	FY 2016	<u>Di</u>	fference	%
	<u>Appi</u>	<u>ropriation</u>	<u>App</u>	<u>propriation</u>			<u>Change</u>
Moderator							
Moderator Salary	\$	50	\$	50	\$	-	0.0%
Moderator Expense	\$	25	\$	25	\$	-	0.0%
Moderator Sub-Total	\$	75	\$	75	\$	-	0.0%
Selectmen							
Selectmen Salary, Chair	\$	2,500	\$	2,500	\$	-	0.0%
Selectmen Salary, Clerk	\$	2,500	\$	2,500	\$	-	0.0%
Selectmen Salary, 3rd Member	\$	2,500	\$	2,500	\$	-	0.0%
Selectmen's Secretary	\$	5,437	\$	5,546	\$	109	2.0%
Selectmen's Expenses	\$	3,000	\$	3,000	\$	-	0.0%
Conservation Commission, 1 st Member	\$	500	\$	500	\$	-	0.0%
Conservation Commission, 2 nd Member	\$	500	\$	500	\$	-	0.0%
Conservation Commission, 3 rd Member	\$	500	\$	500	\$	-	0.0%
Conservation Consultant Salary	\$	500	\$	500	\$	-	0.0%
ConsComm Expenses	\$	900	\$	900	\$	-	0.0%
Town Counsel	\$	7,500	\$	7,500	\$	_	0.0%
Clean Lakes Program	\$	11,000	\$	13,000	\$	2,000	18.2%

Fund /Account	I	FY 2015		FY 2016	<u>Di</u>	fference	% Change
	<u> App</u>	<u>ropriation</u>	<u>A</u>	<u>ppropriation</u>			
Annual Town Audit	\$	7,500	\$	7,500	\$	-	0.0%
Town Administrator Salary	\$	20,000	\$	20,400	\$	400	2.0%
Town Administrator Assistant Salary	\$	4,264	\$	4,349	\$	85	2.0%
Town Administrator Expenses	\$	300	\$	300	\$	-	0.0%
Group Purchasing Collaborative	\$	400	\$	600	\$	200	50.0%
Selectmen Budget Sub-Total	<i>\$</i>	69,801	\$	72,595	\$	2,794	4.0%
Accountant							
Accountant Salary	\$	22,294	\$	22,740	\$	446	2.0%
Accountant Expenses/Dues	\$	1,600	\$	1,700	\$	100	6.3%
Accountant Software	\$	1,214	\$	1,004	\$	(210)	-17.3%
Accountant Sub-Total	\$	25,108	\$	25,444	\$	336	1.3%
Treasurer							
Treasurer Salary	\$	15,600	\$	18,000	\$	2,400	15.4%
Treasurer Expenses, Postage, etc.	\$	5,200	\$	5,200	\$	-	0.0%
Treasurer Mileage and Trips	\$	200	\$	200	\$	-	0.0%
Treasurer Computer Training	\$	200	\$	200	\$	-	0.0%
Treasurer/Accountant Software	\$	1,000	\$	1,000	\$	-	0.0%
Treasurer Tax Title Expense	\$	5,000	\$	4,000	\$	(1,000)	-20.0%
Treasurer Sub-Total	\$	27,200	\$	28,600	\$	1,400	5.1%
Tax Collector							
Tax Collector Salary	\$	21,700	\$	22,134	\$	434	2.0%
Tax Collector Expenses	\$	4,200	\$	4,200	\$	-	0.0%
Tax Collector Postage	\$	2,500	\$	4,000	\$	1,500	60.0%
Tax Collector Contract Services	\$	1,000	\$	1,000	\$	-	0.0%
Tax Collector Tax Title Expenses	\$	2,000	\$	2,000	\$	-	0.0%
Tax Collector Sub-Total	\$	31,400	\$	33,334	\$	1,934	6.2%

Fund /Account	F	7 2015		FY 2016	<u>Di</u>	fference	% Change
	Appr	<u>opriation</u>	<u>A</u>	<u>ppropriation</u>			
Assessors							
Assessor's Salary, Chairman	\$	3,167	\$	3,167	\$	(0)	0.0%
Assessor's Salary, Clerk	\$	2,639	\$	2,639	\$	(0)	0.0%
Assessor's Salary, 3rd Member	\$	2,639	\$	2,639	\$	(0)	0.0%
Assessor's Administrator	\$	16,641	\$	16,974	\$	333	2.0%
Assessor's Supplies	\$	1,000	\$	1,500	\$	500	50.0%
Assessor's Computer Expense	\$	1,700	\$	1,700	\$	-	0.0%
Assessor's Education	\$	500	\$	500	\$	-	0.0%
Assessor's Contracted Services	\$	29,450	\$	39,500	\$	10,050	34.1%
Assessor's Sub-Total	\$	57,737	\$	68,619	\$	10,882	18.8%
Advisory Board							
Advisory Board Expenses	\$	50	\$	50	\$	-	0.0%
Advisory Board Dues	\$	150	\$	155	\$	5	3.3%
Advisory Board Mileage, Meetings	\$	100	\$	95	\$	(5)	-5.0%
Advisory Board Sub-Total	\$	300	\$	300	\$	-	0.0%
Town Clerk							
Town Clerk Salary	\$	16,700	\$	17,034	\$	334	2.0%
Town Clerk Expenses	\$	1,900	\$	1,850	\$	(50)	-2.6%
Town Clerk Dog License Expense	\$	500	\$	500	\$	-	0.0%
Town Clerk Education	\$	1,200	\$	1,200	\$	-	0.0%
Town Clerk Book Repair	\$	2,500	\$	3,000	\$	500	20.0%
Annual Census / Street Lists	\$	3,000	\$	3,000	\$	-	0.0%
Copy Machine Expenses	\$	650	\$	750	\$	100	15.4%
Copy Machine Service Contract	\$	950	\$	950	\$		0.0%
Town Clerk Sub-Total	\$	27,400	\$	28,284	\$	884	3.2%

<u>Fund /Account</u>		FY 2015		FY 2016	<u>Di</u>	<u>fference</u>	% Change
	<u>Ap</u>	propriation	<u>Ap</u>	propriation			
Elections and Registration							
Board of Registrars	\$	6,000	\$	7,000	\$	1,000	16.7%
Elections and Registration	\$	7,600	\$	8,000	\$	400	5.3%
Vital Statistics	\$	100	\$	100	\$	-	0.0%
Town Report Printing	\$	3,000	\$	3,000	\$	-	0.0%
Elections and Registration Sub-Total	\$	16,700	\$	18,100	\$	1,400	8.4%
Planning							
Planning Board Expenses	\$	3,000	\$	3,000	\$	-	0.0%
BRPC Assessment	\$	2,163	\$	2,335	\$	172	8.0%
Planning Board Contracted Services	\$	2,000	\$	2,000	\$	-	0.0%
Zoning Board of Appeals	\$	600	\$	900	\$	300	50.0%
ZBA Contracted Services	\$	800	\$	800	\$	-	0.0%
Planning Related Sub-Total	\$	8,563	\$	9,035	\$	472	5.5%
Employee Expenses							
Berkshire County Retirement	\$	79,184	\$	83,783	\$	4,599	5.8%
Employee Health Insurance	\$	201,500	\$	231,725	\$	30,225	15.0%
MEDC Employer Share	\$	8,300	\$	8,300	\$	-	0.0%
Employee Expenses Sub-Total	\$	288,984	\$	323,808	\$	34,824	12.1%
Town Building Expenses							
Town Hall Utilities	\$	19,600	\$	19,900	\$	300	1.5%
Fire Department Utilities	\$	9,300	\$	10,200	\$	900	9.7%
Town Shed Utilities	\$	4,300	\$	5,100	\$	800	18.6%
Senior Center Utilities	\$	4,300	\$	4,300	\$	-	0.0%
Town Telephone Service	\$	9,000	\$	9,000	\$	-	0.0%

<u>Fund /Account</u>		FY 2015		FY 2016	\underline{D}_{l}	ifference	% Change
	Ap	ppropriation	<u>A</u>	<u>ppropriation</u>			
Custodian	\$	4,416	\$	4,504	\$	88	2.0%
Special Repairs to Town Buildings	\$	11,000	\$	11,000	\$	1	0.0%
Town Insurance	\$	65,188	\$	65,188	\$	(0)	0.0%
Town Building Expenses Sub-Total	\$	127,104	\$	129,192	\$	2,088	1.6%
TOTAL GENERAL GOVERNMENT	\$	680,372	\$	737,385	\$	57,014	8.4%
Police Department							
Police Chief Salary	\$	2,639	\$	2,692	\$	53	2.0%
Police Dept. Officer's Salaries	\$	80,875	\$	82,493	\$	1,618	2.0%
Police Dept. General Expenses	\$	4,000	\$	4,000	\$	-	0.0%
Police Dept. Auto Operating Expense.	\$	14,754	\$	14,754	\$	-	0.0%
Police Dept. Equipment	\$	4,500	\$	4,500	\$	-	0.0%
Police Department Sub-Total	\$	106,768	\$	108,439	\$	1,670	1.6%
Animal Control Officer							
Animal Control Officer Salary	\$	3,090	\$	3,152	\$	62	2.0%
Animal Control Officer Expenses	\$	600	\$	600	\$	-	0.0%
Animal Control Officer Trans/Disposal.	\$	450	\$	450	\$	-	0.0%
Animal Control Officer Training/Meetings	\$	300	\$	300	\$	-	0.0%
Animal Control Officer Phone	\$	600	\$	600	\$	-	0.0%
Animal Control Officer Sub-Total	\$	5,040	\$	5,102	\$	62	1.2%
Fire Department							
Fire Department Salary, Chief	\$	2,639	\$	2,692	\$	53	2.0%
Fire Department Expenses	\$	26,435	\$	26,435	\$	-	0.0%
EMS Supplies	\$	4,000	\$	4,000	\$	-	0.0%
Fire Department Sub-Total	\$	33,074	\$	33,127	\$	53	0.2%

Fund /Account		FY 2015		FY 2016	Di	ifference	<u>% Change</u>
	\underline{Ap}	<u>propriation</u>	<u>A</u>	ppropriation			
Police/Fire Related Expenses							
Police/Fire Accident Insurance	\$	7,778	\$	7,933	\$	156	2.0%
Police/Fire Disability Insurance	\$	6,182	\$	6,306	\$	124	2.0%
Communications Center	\$	16,190	\$	16,676	\$	486	3.0%
Police/Fire Related Exp. Sub-Total	\$	30,150	\$	30,915	\$	765	2.5%
Inspector of Buildings							
Inspector of Buildings Salary	\$	12,300	\$	12,300	\$	0	0.0%
Inspector of Buildings Expenses/Mileage	\$	1,000	\$	1,000	\$	-	0.0%
Inspector of Buildings Meetings/Training	\$	1,000	\$	1,000	\$	-	0.0%
Assistant Building Inspector	\$	4,000	\$	4,000	\$	-	0.0%
Inspector of Buildings Sub-Total	\$	18,300	\$	18,300	\$	-	0.0%
Gas Inspector							
Gas Inspector Salary	\$	960	\$	1,500	\$	540	56.3%
Gas Inspector Expenses	\$	600	\$	200	\$	(400)	-66.7%
Gas Inspector Travel Expenses	\$	210	\$	200	\$	(10)	-4.8%
Gas Inspector Assistant Salary	\$	480	\$	490	\$	10	2.1%
Gas Inspector Sub-Total	\$	2,250	\$	2,390	\$	140	6.2%
Wire Inspector							
Wire Inspector Salary	\$	1,845	\$	3,165	\$	1,320	71.5%
Wire Inspector Expenses	\$	1,520	\$	300	\$	(1,220)	-80.3%
Wire Inspector Assistant Salary	\$	410	\$	410	\$	-	0.0%
Wire Inspector Sub-Total	\$	3,775	\$	3,875	\$	100	2.6%
Tree Warden							
Tree & Stump Removal	\$	10,000	\$	10,000	\$	-	0.0%
Tree Replacement	\$	1,000	\$	1,000	\$	-	0.0%
Tree Warden Sub-Total	\$	11,000	\$	11,000	\$		0.0%

<u>Fund /Account</u>	1	FY 2015		FY 2016	<u>Di</u>	fference	% Change
	<u>App</u>	<u>propriation</u>	<u>Ap</u>	<u>propriation</u>			
Emergency Management							
Civil Defense Expenses	\$	500	\$	500	\$	-	0.0%
Civil Defense Supplies	\$	500	\$	500	\$	-	0.0%
Emergency Management Sub-Total	\$	1,000	\$	1,000	\$	-	0.0%
TOTAL PROTECTION PERS/PROP	\$	211,357	\$	214,148	\$	2,790	1.3%
Board of Health							
Board of Health Salary Chairman	\$	2,742	\$	2,797	\$	55	2.0%
Board of Health Salary, 2nd Member	\$	2,742	\$	2,797	\$	55	2.0%
Board of Health Salary, 3rd Member	\$	2,742	\$	2,797	\$	55	2.0%
Board of Health Expenses	\$	3,000	\$	3,250	\$	250	8.3%
Board of Health Software	\$	150	\$	150	\$	-	0.0%
Board of Health Equipment	\$	150	\$	500	\$	350	233.3%
Board of Health Secretary	\$	2,665	\$	2,718	\$	53	2.0%
Board of Health MAVEN Reporting	\$	-	\$	3,718	\$	3,718	100.0%
Board of Health Sub-Total	\$	14,191	\$	18,727	\$	4,536	32.0%
Animal Inspector							
Animal Inspector Salary	\$	794	\$	810	\$	16	2.0%
Animal Inspector Expenses	\$	150	\$	150	\$	-	0.0%
Animal Inspector Rabies Testing	\$	540	\$	540	\$	-	0.0%
Animal Inspector Sub-Total	\$	1,484	\$	1,500	\$	16	1.1%
Plumbing Inspector							
Plumbing Inspector Salary	\$	1,200	\$	1,650	\$	450	37.5%
Plumbing Inspector Expenses	\$	600	\$	200	\$	(400)	-66.7%
Plumbing Inspector Travel Expenses	\$	390	\$	200	\$	(190)	-48.7%
Plumbing Inspector Assistant Salary	\$	480	\$	505	\$	25	5.2%
Plumbing Inspector Sub-Total	\$	2,670	\$	2,555	\$	(115)	-4.3%

Fund /Account	F	Y 2015		FY 2016	<u>Di</u>	fference	% Change
	<u>App</u> i	ropriation_	<u>A</u>	ppropriation			
Town Compactor							
Town Compactor Operator Salaries	\$	25,254	\$	25,759	\$	505	2.0%
Board of Health Collections	\$	1,000	\$	1,000	\$	-	0.0%
Town Compactor Operation Expenses	\$	89,000	\$	89,000	\$	-	0.0%
Town Compactor Site Maintenance	\$	2,600	\$	2,600	\$	-	0.0%
Bags & Stickers	\$	8,500	\$	8,500	\$	-	0.0%
Bags & Stickers, Volunteer Firefighters	\$	5,000	\$	-	\$	(5,000)	-100.0%
Town Compactor Training & Education	\$	150	\$	150	\$	-	0.0%
Recycling Account	\$	31,800	\$	31,800	\$	-	0.0%
Town Compactor Sub-Total	\$	163,304	\$	158,809	\$	(4,495)	-2.8%
TOTAL HEALTH & SANITATION	\$	181,649	\$	181,591	\$	(58)	0.0%
Highway Department							
Highway Dept. Salaries	\$	215,901	\$	222,378	\$	6,477	3.0%
Highway Dept. Vacations & Benefits	\$	25,866	\$	26,642	\$	776	3.0%
Highway Dept. Dues & Meetings	\$	500	\$	500	\$	-	0.0%
Street Lights	\$	41,380	\$	41,380	\$	-	0.0%
Road Machinery, Tools, Gas, etc.	\$	120,000	\$	120,000	\$	-	0.0%
Snow & Ice Removal	\$	172,000	\$	180,000	\$	8,000	4.7%
Highway Dept. Repair/Maint. Roads	\$	32,000	\$	32,000	\$	-	0.0%
Town Roads & Bridges	\$	32,000	\$	32,000	\$	-	0.0%
Street Repairs	\$	32,000	\$	32,000	\$	-	0.0%
Curbing & Culverts	\$	2,000	\$	2,000	\$	-	0.0%
Guard Rails	\$	10,000	\$	10,000	\$	-	0.0%
Blacktop Account	\$	54,000	\$	54,000	\$	-	0.0%
Engineering Services	\$	7,500	\$	7,500	\$	-	0.0%
Stream Cleaning & Maintenance	\$	6,000	\$	6,000	\$	-	0.0%

Heavy Equipment Rental	\$ 5,000	\$ 5,000	\$ -	0.0%
Highway Department Sub-Total	\$ 756,147	\$ 771,400	\$ 15,253	2.0%

<u>Fund /Account</u>		FY 2015		FY 2016	Di	fference	% Change
	<u>Ap</u>	propriation	<u>A</u>	ppropriation			
General Recreation							
General Recreation Expenses	\$	6,920	\$	6,920	\$	-	0.0%
Memorial Day	\$	1,000	\$	1,000	\$	-	0.0%
General Recreation Sub-Total	\$	7,920	\$	7,920	\$	-	0.0%
Library							
Library Department Salaries	\$	13,000	\$	13,260	\$	260	2.0%
New Books, Magazines	\$	7,800	\$	8,400	\$	600	7.7%
Library Insurance	\$	950	\$	950	\$	-	0.0%
Library Expenses, Supplies, etc.	\$	1,200	\$	1,300	\$	100	8.3%
InterLibrary Loan Replacements	\$	100	\$	100	\$	-	0.0%
Education for Library Certification	\$	200	\$	200	\$	-	0.0%
CWMARS Annual Fee	\$	-	\$	2,000	\$	2,000	100.0%
Library Programs	\$	500	\$	700	\$	200	40.0%
Library Operations Sub-Total	\$	23,750	\$	26,910	\$	3,160	13.3%
Veteran's Services							
Veterans Agent Salary	\$	1,500	\$	1,900	\$	400	26.7%
Veterans Agent Expense	\$	500	\$	-	\$	(500)	-100.0%
Veterans Benefits	\$	10,000	\$	10,000	\$	-	0.0%
Veterans Agent Schooling	\$	440	\$	-	\$	(440)	-100.0%
Cemetery Flags	\$	600	\$	600	\$	-	0.0%
Veterans Agent Dues	\$	50	\$	50	\$	-	0.0%
Veteran's Services Sub-Total	\$	13,090	\$	12,550	\$	(540)	-4.1%
Cemetery Department							
Cemetery Dept. Chairman Salary	\$	738	\$	753	\$	15	2.0%
Cemetery Dept. 2nd Member Salary	\$	738	\$	753	\$	15	2.0%
Cemetery Dept. 3rd Member Salary	\$	738	\$	753	\$	15	2.0%

Fund /Account	1	FY 2015		FY 2016	<u>Di</u> j	fference	% Change
	App	propriation	<u>A</u>	ppropriation			
Cemetery Dept. Labor	\$	24,465	\$	24,954	\$	489	2.0%
Cemetery Dept. Admin&Supplies	\$	300	\$	530	\$	230	76.7%
Cemetery Dept. Equipment & Supplies	\$	5,531	\$	5,531	\$	-	0.0%
Cemetery Department Sub-Total	\$	32,510	\$	33,274	\$	764	2.3%
Unclassified Expenses							
Reserve Fund	\$	20,000	\$	20,000	\$	-	0.0%
Capital Stabilization Account	\$	-	\$	-	\$	-	100.0%
Stabilization Account	\$	20,000	\$	20,000	\$	-	0.0%
Interest on Anticipated Notes	\$	5,000	\$	5,000	\$	-	0.0%
Unclassified Expenses Sub-Total	\$	45,000	\$	45,000	\$	-	0.0%
Council on Aging							
Council on Aging General Expenses	\$	500	\$	500	\$	-	0.0%
COA Van Operating Expenses	\$	5,900	\$	5,900	\$	-	0.0%
COA Van Operator Salary	\$	12,171	\$	12,414	\$	243	2.0%
COA Aid, Additional Salary	\$	2,348	\$	2,800	\$	452	19.3%
Council on Aging Sub-Total	\$	20,919	\$	21,614	\$	695	3.3%
Cheshire Agricultural Commission Sub-total	\$	500	\$	500	\$	-	0.0%
Historical Commission Sub-total	\$	500	\$	500	\$	-	0.0%
Debt Service							
Well Land Bond Payment	\$	108,656	\$	111,969	\$	3,313	3.0%
Fire Department Rescue Vehicle Loan	\$	9,817	\$	9,817	\$	-	0.0%
New Fire Truck (yr 1 of 12)	\$	-	\$	2,964	\$	2,964	100.0%
Highway Truck Loan (yr 4 of 5)	\$	41,340	\$	40,755	\$	(585)	-1.4%
New Highway Truck Loan	\$	-	\$	890	\$	890	100.0%
Debt Service Sub-total	\$	159,813	\$	166,395	\$	6,582	4.1%
Water Department Operations							

TOTAL OPERATING EXPENSES	\$	5,301,203	\$	5,492,693	\$	191,490	3.6%
Education Sub-Total	\$	2,886,684	\$	2,994,023	\$	107,339	3.7%
Vocational School Budget	\$	389,609	\$	407,546	\$	17,937	4.6%
ACRSD (all) Sub-total	\$	2,497,075	\$	2,586,477	\$	89,402	3.6%
ACRSD major capital repairs	\$	38,889	\$	20,183	\$	(18,706)	-48.1%
ACRSD Building Project, Interest	\$	228,619	\$	214,702	\$	(13,917)	-6.1%
ACRSD Cheshire Elementary Boiler	\$	13,985	\$	14,283	\$	298	2.1%
ACRSD Transportation	\$	146,199	\$	123,287	\$	(22,912)	-15.7%
ACRSD over Foundation Budget	\$	312,867	\$	380,156	\$	67,289	21.5%
ACRSD Foundation Budget	\$	1,756,516	\$	1,833,866	\$	77,350	4.4%
Education							
Water Department Sub-Total	\$	280,992	\$	279,484	\$	(1,509)	-0.5%
Water Dept. Debt Service	\$	104,000	\$	55,000	\$	(49,000)	-47.1%
Water Dept Meter Reader	\$	-	\$	4,500	\$	4,500	100.0%
Water Dept. line repairs/replacements	\$	22,172	\$	23,000	\$	828	3.7%
Water Dept. Maintenance Costs	\$	24,000	\$	24,000	\$		0.0%
Water Dept. Operating Expenses	\$	46,653	\$	45,000	\$	(1,653)	-3.5%
Water Dept. Water Main Replacements	\$	40,000	\$	40,000	\$		0.0%
Water Dept. Licensed Operator Salary	\$	13,048	\$	14,000	\$	952	7.3%
Water Dept. Collector Salary	\$	7,611	\$	8,000	\$	389	5.1%
Water Dept. Superintendent Salary	\$	15,191	\$	57,500	\$	42,309	278.5%
Water Dept. 3rd Member Salary	\$	2,772	\$	2,828	\$	55	2.0%
	Ap	propriation	<u>A</u>	ppropriation			
Fund /Account		FY 2015		FY 2016	<u>D</u>	<u>ifference</u>	% Change
Water Dept. 2nd Member Salary	\$	2,772	\$	2,828	\$	55	2.0%
Water Dept. Chairman Salary	\$	2,772	\$	2,828	\$	55	2.0%

% of Tot. Raise & Appropriate by Key Grouping:							
		FY 2015 FY 2016					
General Government		12.83%		13.42%			
Education		54.45%		54.51%			
Highway Department		14.26%		14.04%			
Solid Waste		3.08%		2.89%			
Water Department		5.30%		5.09%			
Police & Fire		3.21%		3.14%			
	FY 2015		FY 2016		<u>difference</u>		%change
		112013		112010	<u> </u>	<u> </u>	70cmange
Cost of operating the Town	\$	2,414,519	\$	2,498,670	\$	84,151	3.5%
as % of total appropriation		45.5%		45.5%			
Cost of operating the Town	\$	2,133,527	\$	2,219,187	\$	85,660	4.0%
as % of total appropriation (minus Water)		40.2%		40.4%			
Cost of education	\$	2,886,684	\$	2,994,023	\$	107,339	3.7%
as % of total appropriation		54.5%		54.5%			