Town of Cheshire					
FY 2019 Budget					
as of May 22, 2018					
Jointly Presented by Board of Selectmen of	and				
the Advisory Board					
Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	%
	Appropriation	Appropriation	Appropriation		<u>Change</u>
Moderator					
Moderator Salary	\$50	\$50	\$50	\$-	0.0%
Moderator Expense	\$25	\$25	\$25	\$-	0.0%
Moderator Sub-Total	\$75	\$75	\$75	\$-	0.0%
Selectmen					
Selectmen Salary, Chair	\$2,563	\$3,500	\$3,570	\$70	2.0%
Selectmen Salary, Clerk	\$2,563	\$3,500	\$3,570	\$70	2.0%
Selectmen Salary, 3rd Member	\$2,563	\$3,500	\$3,570	\$70	2.0%
Selectmen's Secretary	\$5,685	\$5,799	\$5,915	\$116	2.0%
Selectmen's Expenses	\$3,400	\$3,400	\$3,400	\$-	0.0%
Conservation Consultant Salary	\$500	\$500	\$500	\$-	0.0%
ConsComm Expenses	\$2,400	\$2,400	\$2,400	\$-	0.0%
Town Counsel	\$7,500	\$7,500	\$7,500	\$-	0.0%
Clean Lakes Program	\$14,000	\$16,000	\$16,000	\$-	0.0%
Annual Town Audit	\$7,500	\$7,500	\$7,500	\$-	0.0%
Town Administrator Salary	\$20,910	\$21,433	\$40,000	\$18,567	86.6%
Town Administrator Assistant Salary	\$4,458	\$4,569	\$4,660	\$91	2.0%
Town Administrator Expenses	\$300	\$300	\$300	\$-	0.0%
Group Purchasing Collaborative	\$600	\$600	\$600	\$-	0.0%
Selectmen Budget Sub-Total	\$74,942	\$80,501	\$99,485	\$18,984	23.6%

<u>Fund /Account</u>	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	<u>Appropriation</u>	<u>Appropriation</u>		
Accountant					
Accountant Salary	\$23,308	\$23,890	\$24,368	\$478	2.0%
Accountant Expenses/Dues	\$1,700	\$1,700	\$1,700	\$-	0.0%
Accountant Software	\$1,200	\$1,250	\$1,250	\$-	0.0%
Accountant Sub-Total	\$26,208	\$26,840	\$27,318	\$478	1.8%
Treasurer					
Treasurer Salary	\$22,000	\$24,000	\$24,480	\$480	2.0%
Treasurer Expenses, Postage, etc.	\$5,200	\$5,200	\$5,200	\$-	0.0%
Treasurer Mileage and Trips	\$200	\$200	\$300	\$100	50.0%
Treasurer Computer Training	\$200	\$200	\$250	\$50	25.0%
Treasurer/Accountant Software	\$1,250	\$1,250	\$1,250	\$-	0.0%
Treasurer Tax Title Expense	\$4,000	\$2,000	\$2,000	\$-	0.0%
Treasurer Sub-Total	\$32,850	\$32,850	\$33,480	\$630	1.9%
Tax Collector					
Tax Collector Salary	\$22,687	\$23,367	\$23,834	\$467	2.0%
Tax Collector Expenses	\$4,200	\$4,200	\$3,000	\$(1,200)	-28.6%
Tax Collector Postage	\$4,000	\$4,000	\$4,000	\$-	0.0%
Tax Collector Contract Services	\$1,000	\$1,000	\$1,000	\$-	0.0%
Tax Collector Tax Title Expenses	\$2,000	\$2,000	\$2,000	\$-	0.0%
Tax Collector Sub-Total	\$33,887	\$34,567	\$33,834	\$(733)	-2.1%
Assessors					
Assessor's Salary, Chairman	\$3,246	\$3,500	\$3,570	\$70	2.0%
Assessor's Salary, Clerk	\$2,705	\$3,000	\$3,060	\$60	2.0%
Assessor's Salary, 3rd Member	\$2,705	\$3,000	\$3,060	\$60	2.0%
Assessor's Administrator	\$17,483	\$18,007	\$18,367	\$360	2.0%
Assessor's Supplies	\$1,500	\$1,500	\$1,500	\$-	0.0%
Assessor's Computer Expense	\$1,700	\$1,700	\$1,700	\$-	0.0%
Assessor's Education	\$500	\$500	\$500	\$-	0.0%
Assessor's Contracted Services	\$29,600	\$29,600	\$29,900	\$300	1.0%
Assessor's Sub-Total	\$59,439	\$60,807	\$61,657	\$850	1.4%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	<u>Appropriation</u>		
Advisory Board					
Advisory Board Expenses	\$50	\$50	\$50	\$-	0.0%
Advisory Board Dues	\$155	\$155	\$155	\$-	0.0%
Advisory Board Mileage, Meetings	\$500	\$1,000	\$2,000	\$1,000	100.0%
Advisory Board Sub-Total	\$705	\$1,205	\$2,205	\$1,000	83.0%
Town Clerk					
Town Clerk Salary	\$17,460	\$23,367	\$23,834	\$467	2.0%
Town Clerk Expenses	\$1,950	\$1,950	\$1,950	\$-	0.0%
Town Clerk Dog License Expense	\$500	\$500	\$500	\$-	0.0%
Town Clerk Education	\$1,200	\$1,200	\$1,200	\$-	0.0%
Town Clerk Book Repair	\$3,000	\$3,500	\$4,000	\$500	14.3%
Annual Census / Street Lists	\$3,500	\$3,500	\$3,500	\$-	0.0%
Copy Machine Expenses	\$850	\$850	\$1,000	\$150	17.6%
Copy Machine Service Contract	\$1,000	\$1,000	\$1,100	\$100	10.0%
Town Clerk Sub-Total	\$29,460	\$35,867	\$37,084	\$1,217	3.4%
Elections and Registration					
Board of Registrars	\$8,000	\$8,000	\$8,000	\$-	0.0%
Elections and Registration	\$10,000	\$12,000	\$13,500	\$1,500	12.5%
Vital Statistics	\$100	\$100	\$100	\$-	0.0%
Town Report Printing	\$3,000	\$3,000	\$3,000	\$-	0.0%
Elections and Registration Sub-Total	\$21,100	\$23,100	\$24,600	\$1,500	6.5%
Planning					
Planning Board Expenses	\$2,000	\$2,000	\$2,515	\$515	25.8%
BRPC Assessment	\$2,394	\$2,453	\$2,515	\$62	2.5%
Planning Board Contracted Services	\$2,000	\$2,000	\$2,000	\$-	0.0%
Zoning Board of Appeals	\$900	\$600	\$600	\$-	0.0%
ZBA Contracted Services	\$800	\$800	\$800	\$-	0.0%
Planning Related Sub-Total	\$8,094	\$7,853	\$8,430	\$577	7.3%

<u>Fund /Account</u>	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	<u>Appropriation</u>		
Employee Expenses					
Berkshire County Retirement	\$87,788	\$92,908	\$103,145	\$10,237	11.0%
Employee Health Insurance	\$264,167	\$264,167	\$160,000	\$(104,167)	-39.4%
MEDC Employer Share	\$8,300	\$8,300	\$8,300	\$-	0.0%
Employee Expenses Sub-Total	\$360,255	\$365,375	\$271,445	\$(93,930)	-25.7%
Town Building Expenses					
Town Hall Utilities	\$19,990	\$21,000	\$21,000	\$-	0.0%
Fire Department Utilities	\$10,200	\$11,000	\$11,500	\$500	4.5%
Town Shed Utilities	\$5,100	\$5,600	\$4,400	\$(1,200)	-21.4%
Senior Center Utilities	\$4,300	\$4,700	\$4,200	\$(500)	-10.6%
Town Telephone Service	\$9,000	\$10,400	\$11,400	\$1,000	9.6%
Custodian	\$4,617	\$6,240	\$18,000	\$11,760	188.5%
Special Repairs to Town Buildings	\$11,000	\$11,000	\$11,000	\$-	0.0%
Town Insurance	\$65,188	\$65,188	\$86,500	\$21,312	32.7%
Cheshire Elementary School Maintenance	\$-	\$-	\$70,000	\$70,000	100.0%
Town Building Expenses Sub-Total	\$129,395	\$135,128	\$238,000	\$102,872	76.1%
TOTAL GENERAL GOVERNMENT	\$776,410	\$804,168	\$837,614	\$33,446	4.2%
Police Department					
Police Chief Salary	\$2,705	\$3,500	\$3,570	\$70	2.0%
Police Dept. Officer's Salaries	\$97,500	\$98,675	\$100,649	\$1,974	2.0%
Police Dept. General Expenses	\$4,000	\$4,000	\$4,000	\$-	0.0%
Police Dept. Auto Operating Expense.	\$14,754	\$14,754	\$14,754	\$-	0.0%
Police Dept. Equipment	\$4,500	\$4,500	\$4,500	\$-	0.0%
Police Department Sub-Total	\$123,459	\$125,429	\$127,473	\$2,044	1.6%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	Appropriation		
Animal Control Officer					
Animal Control Officer Salary	\$3,152	\$3,000	\$3,060	\$60	2.0%
Animal Control Officer Expenses	\$600	\$600	\$600	\$-	0.0%
Animal Control Officer Trans/Disposal.	\$450	\$450	\$550	\$100	22.2%
Animal Control Officer Training/Meetings	\$300	\$300	\$300	\$-	0.0%
Animal Control Officer Phone	\$600	\$600	\$480	\$(120)	-20.0%
Animal Control Officer Sub-Total	\$5,102	\$4,950	\$4,990	\$40	0.8%
Fire Department					
Fire Department Salary, Chief	\$2,773	\$3,500	\$3,570	\$70	2.0%
Fire Department Expenses	\$34,079	\$34,079	\$37,486	\$3,407	10.0%
EMS Supplies	\$4,000	\$4,000	\$4,000	\$-	0.0%
Fire Department Sub-Total	\$40,852	\$41,579	\$45,056	\$3,477	8.4%
Police/Fire Related Expenses					
Police/Fire Accident Insurance	\$7,933	\$8,171	\$8,334	\$163	2.0%
Police/Fire Disability Insurance	\$6,306	\$6,495	\$6,625	\$130	2.0%
Communications Center	\$17,176	\$19,671	\$18,223	\$(1,448)	-7.4%
Police/Fire Related Exp. Sub-Total	\$31,415	\$34,337	\$33,182	\$(1,155)	-3.4%
Inspector of Buildings					
Inspector of Buildings Salary	\$12,300	\$12,300	\$12,546	\$246	2.0%
Inspector of Buildings Expenses/Mileage	\$1,000	\$1,000	\$1,000	\$-	0.0%
Inspector of Buildings Meetings/Training	\$1,000	\$1,000	\$1,000	\$-	0.0%
Assistant Building Inspector	\$4,100	\$4,100	\$4,182	\$82	2.0%
Inspector of Buildings Sub-Total	\$18,400	\$18,400	\$18,728	\$328	1.8%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	Appropriation		
Gas Inspector					
Gas Inspector Salary	\$1,538	\$3,200	\$3,264	\$64	2.0%
Gas Inspector Expenses	\$200	\$200	\$200	\$-	0.0%
Gas Inspector Travel Expenses	\$200	\$200	\$200	\$-	0.0%
Gas Inspector Assistant Salary	\$502	\$515	\$515	\$0	0.1%
Gas Inspector Sub-Total	\$2,440	\$4,115	\$4,179	\$64	1.6%
Wire Inspector					
Wire Inspector Salary	\$6,000	\$6,000	\$6,120	\$120	2.0%
Wire Inspector Expenses	\$300	\$300	\$400	\$100	33.3%
Wire Inspector Code Books and Classes	\$625	\$625	\$-	\$(625)	-100.0%
Wire Inspector Assistant Salary	\$420	\$500	\$510	\$10	2.0%
Wire Inspector Sub-Total	\$7,345	\$7,425	\$7,030	\$(395)	-5.3%
Tree Warden					
Tree & Stump Removal	\$15,000	\$15,000	\$15,000	\$-	0.0%
Tree Replacement	\$1,000	\$1,000	\$1,000	\$-	0.0%
Tree Warden Sub-Total	\$16,000	\$16,000	\$16,000	\$-	0.0%
Emergency Management					
Civil Defense Expenses	\$500	\$500	\$500	\$-	0.0%
Civil Defense Supplies	\$500	\$500	\$500	\$-	0.0%
Emergency Management Sub-Total	\$1,000	\$1,000	\$1,000	\$-	0.0%
TOTAL PROTECTION PERS/PROP	\$246,013	\$253,235	\$257,638	\$4,403	1.7%
Board of Health					
Board of Health Salary Chairman	\$2,867	\$3,500	\$3,570	\$70	2.0%
Board of Health Salary, 2nd Member	\$2,867	\$3,500	\$3,570	\$70	2.0%
Board of Health Salary, 3rd Member	\$2,867	\$3,500	\$3,570	\$70	2.0%
Board of Health Expenses	\$3,580	\$3,580	\$3,500	\$(80)	-2.2%
Board of Health Equipment	\$500	\$500	\$500	\$-	0.0%
Board of Health Secretary	\$3,100	\$3,162	\$3,225	\$63	2.0%
Board of Health MAVEN Reporting	\$3,718	\$3,906	\$4,102	\$196	5.0%
Board of Health Sub-Total	\$19,649	\$21,648	\$22,037	\$389	1.8%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	Appropriation		
Animal Inspector					
Animal Inspector Salary	\$831	\$500	\$510	\$10	2.0%
Animal Inspector Expenses	\$150	\$150	\$150	\$-	0.0%
Animal Inspector Rabies Testing	\$540	\$540	\$600	\$60	11.1%
Animal Inspector Sub-Total	\$1,521	\$1,190	\$1,260	\$70	5.9%
Plumbing Inspector					
Plumbing Inspector Salary	\$1,691	\$2,000	\$2,040	\$40	2.0%
Plumbing Inspector Expenses	\$200	\$200	\$200	\$-	0.0%
Plumbing Inspector Travel Expenses	\$200	\$200	\$200	\$-	0.0%
Plumbing Inspector Assistant Salary	\$518	\$531	\$542	\$11	2.0%
Plumbing Inspector Sub-Total	\$2,609	\$2,931	\$2,982	\$51	1.7%
Town Compactor					
Town Compactor Operator Salaries	\$26,403	\$26,903	\$15,000	\$(11,903)	-44.2%
Board of Health Collections	\$1,000	\$1,000	\$1,000	\$-	0.0%
Town Compactor Operation Expenses	\$89,000	\$85,000	\$85,000	\$-	0.0%
Town Compactor Site Maintenance	\$2,600	\$2,600	\$2,600	\$-	0.0%
Bags & Stickers	\$8,500	\$9,000	\$9,000	\$-	0.0%
Town Compactor Training & Education	\$150	\$150	\$150	\$-	0.0%
Recycling Account	\$33,000	\$33,000	\$33,000	\$-	0.0%
Town Compactor Sub-Total	\$160,653	\$157,653	\$145,750	\$(11,903)	-7.6%
TOTAL HEALTH & SANITATION	\$184,432	\$183,422	\$172,029	\$(11,393)	-6.2%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	Appropriation		
Highway Department					
Highway Dept. Salaries	\$227,937	\$233,635	\$253,932	\$20,297	8.7%
Highway Dept. Vacations & Benefits	\$27,308	\$27,991	\$29,110	\$1,120	4.0%
Highway Dept. Dues & Meetings	\$500	\$550	\$550	\$-	0.0%
Street Lights	\$47,000	\$47,000	\$47,000	\$-	0.0%
Road Machinery, Tools, Gas, etc.	\$120,000	\$124,800	\$126,000	\$1,200	1.0%
Snow & Ice Removal	\$180,000	\$192,000	\$192,000	\$-	0.0%
Highway Dept. Repair/Maint. Roads	\$35,000	\$35,000	\$35,000	\$-	0.0%
Town Roads & Bridges	\$35,000	\$35,000	\$35,000	\$-	0.0%
Street Repairs	\$32,000	\$35,000	\$35,000	\$-	0.0%
Curbing & Culverts	\$5,000	\$5,000	\$5,000	\$-	0.0%
Guard Rails	\$10,000	\$10,000	\$12,000	\$2,000	20.0%
Blacktop Account	\$54,000	\$54,000	\$54,000	\$-	0.0%
Engineering Services	\$7,500	\$7,500	\$7,500	\$-	0.0%
Stream Cleaning & Maintenance	\$6,000	\$6,000	\$6,000	\$-	0.0%
Heavy Equipment Rental	\$10,000	\$10,000	\$10,000	\$-	0.0%
Highway Department Sub-Total	\$797,245	\$823,476	\$848,092	\$24,616	3.0%
General Recreation					
General Recreation Expenses	\$6,920	\$6,920	\$6,920	\$-	0.0%
Memorial Day	\$1,000	\$1,000	\$1,000	\$-	0.0%
General Recreation Sub-Total	\$7,920	\$7,920	\$7,920	\$-	0.0%
Library					
Library Department Salaries	\$13,360	\$13,360	\$13,627	\$267	2.0%
New Books, Magazines	\$8,900	\$9,400	\$9,150	\$(250)	-2.7%
Library Insurance	\$950	\$950	\$950	\$-	0.0%
Library Expenses, Supplies, etc.	\$1,500	\$1,700	\$1,990	\$290	17.1%
InterLibrary Loan Replacements	\$100	\$100	\$100	\$-	0.0%
Education for Library Certification	\$200	\$200	\$200	\$-	0.0%
CWMARS Annual Fee	\$2,000	\$2,000	\$2,000	\$-	0.0%
Library Programs	\$700	\$800	\$900	\$100	12.5%
Library Operations Sub-Total	\$27,710	\$28,510	\$28,917	\$407	1.4%

Fund /Account	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	<u>Appropriation</u>	Appropriation	<u>Appropriation</u>		
Veteran's Services					
Veterans Agent Services	\$1,948	\$2,000	\$1,500	\$(500)	-25.0%
Veterans Benefits	\$10,000	\$20,000	\$20,000	\$-	0.0%
Cemetery Flags	\$800	\$800	\$800	\$-	0.0%
Veterans Agent Dues	\$50	\$50	\$-	\$(50)	-100.0%
Veteran's Services Sub-Total	\$12,798	\$22,850	\$22,300	\$(550)	-2.4%
Cemetery Department					
Cemetery Dept. Chairman Salary	\$772	\$800	\$816	\$16	2.0%
Cemetery Dept. 2nd Member Salary	\$772	\$800	\$816	\$16	2.0%
Cemetery Dept. 3rd Member Salary	\$772	\$800	\$816	\$16	2.0%
Cemetery Dept. Labor	\$24,954	\$25,578	\$26,090	\$512	2.0%
Cemetery Dept. Admin&Supplies	\$530	\$1,087	\$1,114	\$27	2.5%
Cemetery Dept. Equipment & Supplies	\$5,531	\$6,303	\$6,461	\$158	2.5%
Cemetery Department Sub-Total	\$33,331	\$35,368	\$36,113	<i>\$745</i>	2.1%
Unclassified Expenses					
Reserve Fund	\$20,000	\$20,000	\$20,000	\$-	0.0%
Capital Stabilization Account	\$20,000	\$20,000	\$20,000	\$-	0.0%
Stabilization Account	\$20,000	\$20,000	\$20,000	\$-	0.0%
Interest on Anticipated Notes	\$5,000	\$5,000	\$5,000	\$-	0.0%
Unclassified Expenses Sub-Total	\$65,000	\$65,000	\$65,000	\$-	0.0%
Council on Aging					
Council on Aging General Expenses	\$500	\$500	\$500	\$-	0.0%
COA Van Operating Expenses	\$5,900	\$5,900	\$5,900	\$-	0.0%
COA Van Operator Salary	\$12,724	\$13,042	\$13,303	\$261	2.0%
COA Aid, Additional Salary	\$3,259	\$3,200	\$3,200	\$-	0.0%
Council on Aging Sub-Total	\$22,383	\$22,642	\$22,903	\$261	1.2%

<u>Fund /Account</u>	FY 2017	FY 2018	FY 2019	<u>Difference</u>	% Change
	Appropriation	Appropriation	<u>Appropriation</u>		
Cheshire Ag. Commission Sub-total	\$500	\$500	\$500	\$-	0.0%
Historical Commission Sub-total	\$500	\$500	\$500	\$-	0.0%
Debt Service					
Well Land Bond Payment	\$109,969	\$112,769	\$110,219	\$(2,550)	-2.3%
Fire Department Rescue Vehicle Loan	\$9,817	\$9,817	\$9,817	\$-	0.0%
New Fire Truck (yr 2 of 12)	\$3,366	\$36,161	\$41,059	\$4,898	13.5%
Highway Truck Loan (yr 5 of 5)	\$40,170	\$39,585	\$-	\$(39,585)	-100.0%
New Highway Truck Loan	\$-	\$1,433	\$33,057	\$31,624	2206.8%
New Highway Truck Loan	\$1,271	\$58,950	\$58,134	\$(816)	-1.4%
Debt Service Sub-total	\$164,593	\$258,715	\$252,286	\$(6,429)	-2.5%
Water Department Operations					
Water Dept. Chairman Salary	\$2,899	\$2,986	\$3,046	\$60	2.0%
Water Dept. 2nd Member Salary	\$2,899	\$2,986	\$3,046	\$60	2.0%
Water Dept. 3rd Member Salary	\$2,899	\$2,986	\$3,046	\$60	2.0%
Water Dept. Superintendent Salary	\$55,000	\$57,200	\$58,344	\$1,144	2.0%
Water Dept. Collector Salary	\$10,000	\$10,300	\$10,506	\$206	2.0%
Water Dept. Licensed Operator Salary	\$7,000	\$7,210	\$7,354	\$144	2.0%
Water Dept. Water Main Replacements	\$40,000	\$40,000	\$40,000	\$-	0.0%
Water Dept. Operating Expenses	\$45,000	\$45,000	\$45,000	\$-	0.0%
Water Dept. Maintenance Costs	\$26,800	\$63,332	\$40,821	\$(22,511)	-35.5%
Water Dept. line repairs/replacements	\$23,000	\$23,000	\$23,000	\$-	0.0%
Water Dept. Debt Service	\$55,000	\$25,000	\$25,000	\$-	0.0%
Water Department Sub-Total	\$270,497	\$280,000	\$259,162	\$(20,838)	-7.4%
Education					
ACRSD Foundation Budget	\$1,987,506	\$1,984,517	\$2,380,847	\$396,330	20.0%
ACRSD over Foundation Budget	\$255,659	\$312,815	\$5,505	\$(307,310)	-98.2%
ACRSD Transportation	\$170,426	\$183,294	\$158,448	\$(24,846)	-13.6%
ACRSD Building Project, Interest	\$226,473	\$239,639	\$250,088	\$10,449	4.4%
ACRSD (all) Sub-total	\$2,640,064	\$2,720,265	\$2,794,888	\$74,623	2.74%
Vocational School Budget	\$346,559	\$420,059	\$481,594	\$61,535	14.6%

Education Sub-Total	\$2,986,623	\$3,140,324	\$3,276,482	\$136,158	4.3%
TOTAL OPERATING EXPENSES	\$5,595,955	\$5,926,130	\$6,087,455	\$161,326	2.7%

% of Tot. Raise & Appropriate by	Key Grouping:			
	FY 2017	FY 2018	FY 2019	
General Government	13.9%	13.4%	13.8%	
Education	53.4%	53.2%	53.8%	
Highway Department	14.2%	14.0%	13.9%	
Solid Waste	2.9%	2.7%	2.4%	
Police Department	2.2%	2.1%	2.1%	
Fire Department	0.7%	0.7%	0.7%	
Debt Service	2.9%	4.4%	4.1%	