



Fiscal Year 2025
Annual Town Meeting
Voter Information Packet

Place: Cheshire Community House, Cafeteria
(Former Cheshire Elementary School)
191 Church Street, Cheshire MA 01225

Date: Monday June 10, 2024

Time: 7:00 P.M.

Voter check-in to begin at 6:30 PM

Town of Cheshire Registered Voters,

The proposed Annual Town Budget for Fiscal Year 2025 and warrant are respectfully submitted for the Annual Town Meeting to be held on Monday, June 10, 2023, at 7:00 p.m. The meeting location is the Cheshire Community House (former elementary school) cafeteria located at 191 Church Street. Voter check in will begin at 6:30 p.m.

The budget process begins in January of each year when department heads submit their operational and capital budget to be considered. Department heads were asked to level fund their budgets and request increases only if deemed necessary. Typically, the increases in the budget are a result of fixed costs outside of the Town's control. Within the document below, you will find the warrant articles with explanations of increases. As the cost of materials and services rise, Town staff are faced with maintaining town services and the ever cost of inflation to the residents.

For decades the Town has been utilizing Free Cash (amount in unrestricted funds, at the end of a fiscal year) to stay under 2 ½ levy constraints (see grid below). The current certified Free Cash is \$384,652. The Town has adopted Financial Policies that recommend retaining 3% of the total budget in Free Cash annually, the desired balance of Free Cash is \$228,249.

Fiscal Year	Free Cash Utilized	Fiscal Year	Free Cash Utilized
2024	\$321,916.77	2017	\$170,000
2023	\$240,555.23	2016	\$170,000
2022	\$260,000	2015	\$188,000
2021	\$376,000	2014	\$285,970
2020	\$140,000	2013	\$341,916
2019	\$170,000	2012	\$80,000
2018	\$170,000	2011	\$433,700

The Town currently maintains three Stabilization Funds (a fund established to set aside money to be used for emergencies, unforeseen expenses, or any lawful municipal purpose). The General Stabilization account has a current balance of \$557,225. The financial policies recommend 5% of the total be retained, the desired balance of General Stabilization is \$380,415. The Town also has a Special Purpose Stabilization Fund (Capital) account with a current balance of \$243,615, the town will strive to appropriate 2% of the Town's projected General Fund operating revenue into the Capital Stabilization account annually. In Fiscal Year 2024 a third Special Purpose Stabilization fund was created for Radio Communications the current balance in that account is \$37,452.

The Town has contracted with the UMASS Collins Center to do both a Classification and Compensation Study and a Capital Plan, these projects are being funded with awarded grant funds. The Classification and Compensation Study early results indicate that most positions in town are under market rates In this budget the increase to employees' salaries was determined to be 3% in most cases, with no increase to elected/appointed board and committee stipends.

The Town continues to rely on Federal and State grant funds for much needed infrastructure projects. Below is a list of grants received in the past three fiscal years with the efforts of the Town Administrator.

Fiscal Year	Grant Award	Project	Status
FY22	\$6,692	AED/ Communications	Complete
FY22	\$13,500	Financial Management Policies	Complete
FY22	\$15,000	Zoning Bylaw Change	Complete
FY22	\$100,000	West Mountain Road Bridge Engineering	In Progress
FY22	\$40,561	Information Technology Networking	Complete
FY23	\$633,000	Resurfacing Route 116, Henry Wood, Stafford Hill Road	Complete
FY23	\$25,000	ADA Transition Plan	Complete
FY23	\$123,500	Lead Service Line Inventory and Plan (Water)	In Progress
FY24	\$890,000	Ingalls Road and Various Other Roads	In Progress
FY24	\$472,000	North State Road Water Project	In Progress
FY24	\$3,500	Bear Proof Trash Receptacles	Complete
FY24	\$31,578	LUCAS device and AED's (4)	Complete
FY24	\$30,000	Capital Planning Grant	In Progress
FY24	\$13,000	Classification & Compensation Study	In Progress
FY24	\$2,600	DFS- Detectors	In Progress

We continue to search for funding for large projects including the South Street Water Project (1.1 M), Public Safety Complex, Revitalization of the Community House (old section), Wayfinding Study, Fred Mason Road Resurfacing, and various other road projects.

Budget Snapshot

Total Budget (includes State/County Cherry Sheet Charges and Overlay) \$7,727,604

Total Estimated Receipts (Cherry Sheets Receipts and Local Receipts)	\$2,424,501
Total Tax Levy (total to be raised by taxation)	\$5,303,103
Estimated Maximum Allowable Levy	\$5,061,387
Over/Under Maximum Allowable Levy	\$-241,716

Average Single Family Tax Bill

FY24 Tax Rate	\$11.57
FY24 Single Family Home Value	\$295,502
FY24 Single Family Home Tax Bill	\$3,418.95
FY25 ESTIMATED TAX RATE ****Estimated Only****	\$11.98
FY25 ESTIMATED TAX RATE with Prop 2 ½ **** Estimated Only****	\$12.34
FY25 Single Family Home Tax Bill **** Estimated Only****	\$3,540.11
FY25 Single Family Home Tax Bill with Prop 2 ½ ****Estimated Only ****	\$3,646.50

****All Fiscal Year 2025 numbers are estimated at this time, actual numbers are unknown

With limited growth of the town's tax base, recertification of values, and undetermined local aid, it is difficult to budget and present accurate tax impacts to residents. The local aid figures used in this budget are from the proposed Governor's Budget, the final number will be set in the early fall prior when setting the tax rate.

CHESHIRE ANNUAL TOWN MEETING

ARTICLE 1: Reports of Officers

To act on the reports of the Town Officers.

Majority Vote Required

ARTICLE 2: Elected Officials Compensation

To see if the Town will vote to set the stipends and compensation for all elected officials of the Town as contained in the budget articles and pursuant to the M.G.L., c.41, §108, to be made effective as of July 1, 2024, as contained in the budget, or take any action in relation thereto.

Majority Vote Required

ARTICLE 3: Disposal of Surplus Property

To see if the town will vote to authorize the Board of Selectmen to dispose of any unused town-owned equipment and/or property in accordance with the law or take any action in relation thereto.

Majority Vote Required

ARTICLE 4: Authorization for Compensating Balance Agreements

To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements for the Fiscal Year beginning July 1, 2024, in accordance with M.G.L. c.44, §53F, or take any action in relation thereto.

Majority Vote Required

ARTICLE 5: State Aid Highway Programs

To see if the Town will vote to borrow and appropriate any additional sum or sums of money which will be reimbursed by the Commonwealth under any applicable State Aid Highway Programs for construction or improvements to Town roads and bridges as requested by the Board of Selectmen, or take any action in relation thereto.

2/3 Vote Required

ARTICLE 6: Authorization to Accept/Expend Grants/Gifts to Town

To see if the Town will vote to authorize the Board of Selectmen to apply for, execute contracts and expend grants or monies, or any Federal or State grants or monies, received as set forth in the appropriate application, or take any action in relation thereto.

Majority Vote Required

ARTICLE 7: RESERVE FUND

To see if the Town will vote to **RAISE AND APPROPRIATE** the sums of **\$20,000** to be used as a **RESERVE FUND**, pursuant to M.G.L. c 40, section 6 for the extraordinary or unforeseen expenditures for Fiscal Year 2025, or take any action in relation thereto.

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 8: GENERAL GOVERNMENT

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$1,509,096** for the conduct of **GENERAL GOVERNMENT**, including all charges and expenses of the various town offices, for Fiscal Year 2025, or take any action in relation thereto:

	FY24 Voted	FY25 Proposed	Comments
Legal Services	12,500.00	20,000.00	Ongoing Litigation with expected trial in the fall of 2024
Moderator Salary	50.00	50.00	
Moderator Expenses	25.00	0	
Board of Selectmen Stipends (5@\$3,787)	18,935.00	18,935.00	
Board of Selectmen Expenses	10,400.00	10,400.00	
Clean Lake Program	26,206.00	26,206.00	
MS4 – Stormwater Compliance	7,500.00	7,500.00	
Group Purchasing (Procurement)	800.00	800.00	
Town Audit	10,000.00	10,000.00	
Information Technology	45,000.00	52,364.00	Cybersecurity Insurance Requirements including training/software
Town Website	5,250.00	5,250.00	
Town Administrator Salary	85,000.00	90,000.00	
Executive Assistant (former Muni Clerk)	0	25,931.00	Former Municipal Clerk position 19 Hours a week
Municipal Clerk / Asst. Treasurer Collector	45,936.00	0	Split into two positions Executive Assistant and Assistant Treasurer/Collector
Town Administrator Expenses	3,000.00	3,000.00	
Accounting Services	31,500.00	34,800.00	Consulting Services Assessment
Accounting Software (VADAR)	4,348.00	4,348.00	

Assessors Stipend (Chairperson)	3,883.00	3,883.00	
Assessors Stipends (Members 2 @\$3,328)	6,656.00	6,656.00	
Assessors Administrator Salary	31,905.00	32,862.00	
Assessors Expenses	3,910.00	3,910.00	
Assessors Contracted Services	34,140.00	48,985.00	Additional Consulting Services for 5 Year Department of Revenue certification of values
Treasurer/Collector Salary	63,488.00	65,393.00	
Asst. Treasurer/Collector Salary	0	20,468.00	Former combined position with Municipal Clerk
Treasurer/Collector Expenses	12,500.00	12,500.00	
Treasurer Payroll Processing	2,000.00	4,000.00	
Treasurer/Collector Tax Title Expenses	4,000.00	4,000.00	
Treasurer/Collector Certification Stipend	1,000.00	1,000.00	
QDS Software – RE/PP Collections	3,245.00	3,342.00	
Finance Committee Expenses	1,500.00	1,500.00	
Town Clerk Salary	27,722.00	28,554.00	
Town Clerk Expenses	3,150.00	3,150.00	
Town Clerk Dog License Expense	400.00	400.00	
Town Clerk Book Repair	2,500.00	2,500.00	
Town Clerk Copy Machine Contract	1,500.00	0	
Town Clerk Census/Lists	3,200.00	3,200.00	
Board of Registrars/Elections	10,000.00	15,000.00	Four Elections (Special, State Primary, Presidential, Town)
Town Report Printing	2,700.00	2,700.00	
Conservation Commission Stipends (3@\$510)	1,530.00	1,530.00	
Conservation Commission Consult	500.00	500.00	
Conservation Commission Expenses	1,500.00	1,500.00	
Planning Board Expenses	2,515.00	2,515.00	
Planning Board BRPC Assessment	2,774.00	2,843.00	
Planning Board Stipends (5@\$320)	1,600.00	1,600.00	
Planning Board Scribe	750.00	0	
Agricultural Commission Expenses	500.00	500.00	
Historical Commission Expenses	500.00	500.00	
Zoning Board of Appeals Expenses	800.00	800.00	
Berkshire County Retirement	152,452.00	173,753.00	Assessment Increase
OPEB Funding	20,000.00	20,000.00	
OPEB Actual Services Study	2,200.00	2,200.00	
Health Insurance – Active	230,063.00	265,726.00	Assessment Increase plus one new plan (SRO)
Health Insurance – Retiree	42,295.00	40,000.00	
Heath Insurance – Dental	8,500.00	8,500.00	

Unemployment	10,000.00	5,000.00	
MEDC Employer Share	16,000.00	16,500.00	
Town Hall/Police Utilities	32,100.00	25,000.00	
Fire Station Utilities	18,500.00	15,000.00	
Town Garage Utilities	15,000.00	13,000.00	
Senior Center Utilities	7,000.00	7,500.00	
Town Phone Systems	15,000.00	15,000.00	
Community House Utilities	60,000.00	70,000.00	
Town Building Repairs	125,000.00	120,000.00	
ADA Compliance	0	5,000.00	
Town Insurance & Bonds	99,563.00	104,542.00	
Police/fire Accident/Disability Insurance	15,620.00	16,500.00	
TOTAL GENERAL GOVERNMENT	1,408,111.00	1,509,096.00	

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 9: HOOSAC VALLEY REGIONAL SCHOOL DISTRICT

To see if the Town will approve the Hoosac Valley Regional School District Budget for Fiscal Year 2025 and **RAISE AND APPROPRIATE or TRANSFER FROM AVAILABLE FUNDS \$3,098,996** to pay its assessed share of the budget or take any action in relation thereto.

	FY24 Vote	FY25 Proposed
HVRSD Minimum Local Contribution	2,219,724.00	2,350,010.00
HVRSD Over Minimum Foundation	405,970.00	406,505.00
HVRSD Transportation	133,032.00	135,355.00
HVRSD Capital Expenditure	189,736.00	207,126.00
HVRSD SUBTOTAL	2,948,462.00	3,098,996.00

Funding Options:

- Budget passes as submitted by the Hoosac Valley Regional School District – see Article 25 for funding needed to support the budget.
- Budget fails as submitted by the Hoosac Valley Regional School District - School Committee returns to Town Meeting with revised budget.
- Budget increase is recommended to the Voters as a Proposition 2 ½ levy limit override.

Motion: I move that the Town raise and appropriate \$2,948,462.00 to pay its assessed share of the Hoosac Valley Regional School District budget for Fiscal Year 2025 and that it raise and appropriate an additional \$149,804.00 required to fully fund the assessment and thereby approve the districts budget for the year, provided that the additional appropriation be contingent on approval of a Proposition 2 ½ levy limit override under General Laws Chapter 59, Section 21C(g).

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 10: NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will approve the Northern Berkshire Vocational Regional School District Budget for Fiscal Year 2025 and **RAISE AND APPROPRIATE \$547,430.00** to pay it's assessed share of the budget or take any action in relation thereto.

	FY24 Vote	FY25 Proposed
NBVRSD Budget	564,446.00	547,430.00
OTHER EDUCATION SUBTOTAL	564,446.00	547,430.00

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 11: BUILDING DEPARTMENT

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$41,008** for the **BUILDING DEPARTMENT** for Fiscal Year 2025, or take any action in relation thereto:

	FY24 Proposed	FY25 Proposed
Building Commissioner Salary	18,000.00	18,540.00
Alternate Building Commissioner Salary	500.00	500.00
Building Commissioner Expenses	1,100.00	1,100.00
Online Permitting System	5,075.00	5,400.00
Gas/Plumbing Inspector Salary	5,900.00	6,077.00
Gas/Plumbing Inspector Assistant Salary	549.00	549.00
Gas/Plumbing Expenses	500.00	500.00
Wiring Inspector Salary	6,857.00	7,063.00
Wiring Inspector Assistant Salary	579.00	579.00
Wiring Inspector Expenses	700.00	700.00
TOTAL BUILDING DEPARTMENT	39,760.00	41,008.00

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 12: PUBLIC SAFETY

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$468,052** for **PUBLIC SAFETY** for Fiscal Year 2025, or take any action in relation thereto:

	FY24 Voted	FY25 Proposed	Comments
Police Chief Salary	82,392.00	84,864.00	
Police Full-Time Officer Wages	108,551.00	172,658.00	Three Full Time Officers (One School Resource Officer and Two Regular Full-Time Officers)
Police Department Part-Time Officers	26,664.00	17,885.00	Reduction in Part-Time Officer hours needed
Police Department Expenses	5,000.00	13,500.00	Increase for Training and additional \$2,550 for School Resource Officer position paid for by HVRSD – see below
Police Department Equipment	10,500.00	20,400.00	Increase for Equipment and additional \$7,400 for School Resource Officer position paid for by HVRSD – see below
Police Department Auto Expenses	15,000.00	8,000.00	
Police Department Officer OT/Holiday Pay	8,000.00	12,500.00	
Animal Control Contracted Services	3,000.00	3,000.00	
Animal Control Expenses	1,000.00	1,000.00	
Fire Chief Salary	12,000.00	12,360.00	
Asst. Fire Chief Stipends (2@1,615)	3,230.00	3,326.00	
Fire Department Expenses	62,000.00	62,000.00	
Fire Department Volunteer Stipends (25)	25,000.00	25,000.00	
Fire Department EMS Supplies	4,500.00	4,500.00	
Communications Center (Dispatch)	24,000.00	24,559.00	Assessment increased
Emergency Management Director Stipend	1,500.00	1,500.00	
Emergency Management Expenses	1,000.00	1,000.00	
PUBLIC SAFETY TOTAL			

School Resource Officer Position - Seeing a need for a full-time School Resource Officer at Hoosac Valley Regional Middle and High School, the position has been created and an MOU will be signed. The School District will fund \$89,330 of the position (1,768 hours per year) with Rural Aid Funds outside of the Hoosac Valley Regional School District operating budget and the Town will be responsible for \$14,247 of which \$8,779 is covered by a reduction in part-time officer hours as the SRO will work as a patrol officer during non-school hours (320 hours per year).

SRO Position	Total \$	District Assessment	Town Assessment
Salary	\$62,500	\$52,922	\$9,578

Retirement	\$9,200	\$7,820	\$1,380
Health Insurance	\$21,927	\$18,638	\$3,289
Uniforms	\$2,550	\$2,550	\$0
Equipment	\$7,400	\$7,400	\$0

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 13: HIGHWAY OPERATIONS AND TREE WARDEN

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$1,046,092** for **HIGHWAY OPERATIONS AND TREE WARDEN** for Fiscal Year 2025, or take any action in relation thereto:

	FY23 Voted	FY25 Proposed	Comments
Highway Workers Wages (3 Laborers, 1 Foreman)	209,911.00	229,208.00	Contractual increase for one union laborer and 3% for remaining two laborers and foreman
Seasonal DPW Laborers (Cemetery) Wages	37,822.00	27,822.00	Three seasonal positions
Department of Public Works Director	90,000.00	79,100.00	Adjusted due to MOU
Highway Longevity	1,500.00	1,500.00	
Custodian Wages	19,648.00	20,237.00	
Highway Department Non-Winter Overtime	5,000.00	5,000.00	
Highway Department Dues/Training/Licenses	1,000.00	1,000.00	
Facilities/Grounds Wages	49,466.00	50,950.00	
Road Machinery, Tools, Gas	126,000.00	126,000.00	
Streetlights	53,000.00	60,000.00	Increase due to historical use and rates
Highway Department Repair/Maint. Roads	207,000.00	207,000.00	
Highway Equipment Rental	5,000.00	5,000.00	
Snow and Ice	170,000.00	170,000.00	
Highway Department Engineering	35,000.00	35,000.00	
Tree Warden Tree Removal	20,000.00	20,000.00	
Tree Warden Tree Replacement	1,000.00	1,000.00	
Cemetery Commission Stipends	2,661.00	2,661.00	
Cemetery Commission Expenses	8,114.00	6,114.00	
DEPARTMENT OF PUBLIC WORKS			

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 14: RECREATION AND CULTURE

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$85,328** for **RECREATION AND CULTURE** for Fiscal Year 2025, or take any action in relation thereto.

	FY24 Voted	FY25 Proposed	
Recreation General Expenses/Memorial Day	12,000.00	10,300.00	
Library Assessment	39,442.00	40,428.00	
Father Tom Campsite	0	1,700.00	Shifted from Recreation Expenses
Veteran Agent Services (Shared)	2,000.00	2,000.00	
Veteran Benefits	30,000.00	30,000.00	
Cemetery Flags	800.00	900.00	
TOTAL RECREATION & CULTURE	84,242.00	85,328.00	

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 15: HEALTH AND HUMAN SERVICES

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$100,364.00** for **HEALTH AND HUMAN SERVICES** for Fiscal Year 2025, or take any action in relation thereto.

	FY24 Voted	FY25 Proposed	
Board of Health Stipends (3 @ \$3,883)	11,649.00	11,649.00	
Board of Health Expenses	5,500.00	5,500.00	
Board of Health/ Health Inspector Services	0	5,000.00	Added to support Board in managing health related issues in Town
Board of Health MAVEN Reporting	4,525.00	4,639.00	
Senior Center/COA Expenses	8,470.00	8,470.00	
Senior Center/COA Van Operating Expenses	5,900.00	3,400.00	
Senior Center/COA Van Operator Salary	19,138.00	19,712.00	
Council on Aging Medical Car Ride Share	1,500.00	0	
Senior Center Director Salary	26,771.00	27,574.00	
Senior Center Meals Coordinator Salary	13,311.00	13,710.00	
Animal Inspector Stipend	544.00	560.00	
Animal Inspector Expenses	150.00	150.00	
TOTAL HEALTH AND HUMAN SERVICES	97,458.00	100,364.00	

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 16 : TRANSFER STATION ENTERPRISE FUND - Adoption

To see if the Town will accept the Provisions of Chapter 44, Section 53F1/2 of the Massachusetts General Laws establishing a **Transfer Station Enterprise Fund** effective fiscal year 2025, or take any action in relation thereto.

Board of Selectmen Recommends

Majority Vote Required

An enterprise fund is a separate accounting and financial reporting mechanism for which revenues and expenditures are segregated into a fund with financial statements separate from all other governmental activities. An enterprise fund identifies the total direct and indirect costs required to provide the service along with the amount of revenue that supports the service for which a fee is charged in exchange for the service. Benefits of the enterprise fund include identifying total cost of services related to revenues; provides management information to analyze the extent to which the revenues are covering expenditures; retains and maintains investment income and surplus; provides useful information to make decisions on user charges and other financing items; provides long-term liabilities in the financial statements thus provides both short and long-term financial perspectives.

ARTICLE 17 : TRANSFER STATION ENTERPRISE FUND

To see if the Town will vote to **APPROPRIATE from user fees or otherwise provide the following sums of money \$106,090** to operate the **TRANSFER STATION ENTERPRISE FUND AND TO RAISE AND APPROPRIATE FROM THE GENERAL FUND THE SUM OF \$61,079** for the Fiscal Year 2025, or take an action in relation thereto.

Revenues	
Department Receipts	106,090.00
General Fund Subsidy	61,079.00
TOTAL	167,289.00
Expenses	
Hauling and Disposal	100,000.00
Site Maintenance	2,600.00
Training and Education	500.00
Permits and Tags	4,500.00
Attendants Wages	24,689.00
Recycling Account	35,000.00
TOTAL	167,289.00

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 18 : DEBT SERVICE EXPENSES

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sum of **\$168,817** to fund **DEBT SERVICE EXPENSES** for the Fiscal Year 2025, or take any action in relation thereto.

	FY24 Voted	FY25 Proposed
Well Land Bond Payment (2024)	104,750.00	0
Fire Truck (2030)	45,463.00	44,665.00
Highway Grader (2026)	37,567.00	36,200.00
Highway Truck (Voted 2022)	54,708.00	53,345.00
Highway Truck (Voted 2021)	30,460.00	29,607.00
Short-term Debt Interest	5,000.00	5,000.00
Total	277,948.00	168,817.00

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 19: Revolving Fund Bylaw

To see if the town will vote to amend the general by-laws of the Town of Cheshire by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, Section 53 E ½, or take any other action relative thereto.

Majority Vote Required

ARTICLE (of the general by-laws)

DEPARTMENTAL REVOLVING FUNDS

- Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44 § 53E1/2.
- Expenditure Limitations. An authorized department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund (except for those employed as school bus drivers.)
 - No liability shall be incurred in excess of the available balance of the fund.
 - The total amount spent during a fiscal year shall not exceed the amount authorized by this by-law, or town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the selectboard and finance committee.
- Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. Procedures and reports. Except as provided in General Laws Chapter 44 §53E1/2 and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee, agency or officer.
- B. The department or agency head, board, committee or officer authorized to spend from each fund.
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established shall be credited to each fund by the Town Accountant.
- D. The expenses of the program or activity for which each fund may be used.
- E. Any restrictions or conditions on expenditures from each fund.
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

The Municipal Modernization Act required that Revolving Funds become a town general bylaw rather than have general articles for Revolving Funds each year. Once established in a general bylaw, then each year the only vote necessary would be to authorize the spending limits for each fund. In addition, for the authorization there must be five separate categories authorized; name of the fund, person or body authorized to expend the funds, source of the funds, use of the funds, and the spending limit.

ARTICLE 20 : CAPTIAL STABLIZATION FUND

To see if the Town will vote to **RAISE AND APPROPRIATE** the sum of **\$10,000** to fund the **CAPITAL STABLIZATION FUND** for Fiscal Year 2025, or take any action in relation thereto.

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 21: Police Cruiser – Debt Exclusion

To see if the Town will vote to **APPROPRIATE** a sum not to exceed **\$66,151.00** and to authorize the Treasurer, per MGL Chapter 44, Section 2, to borrow **\$66,151.00** for the purpose of purchasing a new Police Cruiser on a one year note to be paid by June 30, 2025, contingent upon subsequent passage of a Proposition 2 ½ debt exclusion vote, or take any other action in relation thereto.

This article requires a two-thirds vote for borrowing approval and subsequent majority vote for a Proposition 2 ½ debt exclusion to be held at a future election. The Police Cruiser is on a three-year capital replacement plan, if funded the department would retain the current cruiser for the School Resource Officer position.

Board of Selectmen Recommends

2/3 Majority Vote Required

ARTICLE 22: Fire Truck – Debt Exclusion

To see if the Town will vote to authorize the Treasurer, per MGL Chapter 44, Section 2, to borrow a sum not to exceed **\$850,000** (eight-hundred fifty thousand dollars) for the purpose of purchasing a new Fire Engine , contingent upon subsequent passage of a Proposition 2 ½ debt exclusion vote, or take any other action in relation thereto.

This article requires a two-thirds vote for borrowing approval and subsequent majority vote for a Proposition 2 ½ debt exclusion to be held at a future election.

The fire truck will replace a 2001 HME Cab and Chassis, which has exceeded the National Fire Protection Association recommendation. The Borrowing, if approved, will not happen until the truck is received which is expected to be 20-24 months after the order date. An affirmative vote would lock in the purchase price of \$850,000, the truck purchase price is expected to rise between 7-9% by next year.

Board of Selectmen Recommends

2/3 Majority Vote Required

ARTICLE 23: Water Department Enterprise Fund Retained Earnings

To see if the Town will vote to **TRANSFER** the sum of **\$167,118** from available certified Water Operations Surplus for the purpose of conducting Phase 2- North State Water Main Replacement (Crest Road to East View Drive), or take any action relative thereto.

The current balance of the Cheshire Water Department retained earnings is \$ 258,082. This Water Project will complete the North State Water Main Replacement and meets the conditions of the DEP consent order ahead of schedule. The Project will also be funded with awarded grant funds, existing borrowing from Phase 1 of the North State Water Main project, and Enterprise Fund Main Replacement Funds.

Board of Selectmen Recommends

Water Commission Recommends

Majority Vote Required

ARTICLE 24 : Water Enterprise Fund

To see if the Town will vote to appropriate, transfer from retained earnings, or otherwise provide the following sums of money \$**345,060** to operate the **Water Enterprise Fund** for the Fiscal Year 2025, or take an action in relation thereto.

Revenues	
Department Receipts	345,060.00
Retained Earnings	0
TOTAL	345,060.00
Expenses	
Water Commissioner Stipends	9,939.00
Water Operator Salary	61,800.00
Secondary Water Operator Salary	15,600.00
Water Department Collector Salary	6,823.00
Water Main Replacements	90,000.00
Water Operating Expenses	45,000.00
Water Maintenance Expenses	45,000.00
Water Debt Service	63,398.00
Water Vehicle Expense	7,500.00
TOTAL	345,060.00

Board of Selectmen Recommends

Water Commission Recommends

Majority Vote Required

ARTICLE 25 : Free Cash to reduce the tax rate

To see if the Town will vote to **TRANSFER** from **FREE CASH** a sum and **TRANSFER FROM GENERAL STABILIZATION** a sum to reduce the FY25 Tax Rate, or take any action relative thereto.

*If federal or state programs, or other alternative funding sources are available to supplant Town funding for the same purpose, the Board of Selectmen may reduce the Town’s portion of said funding in a manner commensurate with the additional federal or state revenue received for said purpose.

Note: The use of Free Cash to balance the operating budget to stay within the limits of Proposition 2 1/2. This is not a reduction to the tax rate.

These numbers will be formulated with a motion dependent on Article 8:

If Article 8 is voted as presented by the School Committee the motion will be

“ . . . to TRANSFER FROM FREE CASH THE SUM OF \$**156,381** AND TRANSFER FROM GENERAL STABILIZATION THE SUM OF \$**86,065** TO REDUCE THE FY25 TAX RATE”

If Article 8 is voted to take the increase to a Proposition 2 ½ vote the motion will be

“to TRANSFER FROM FREE CASH THE SUM OF \$**91,912** TO REDUCE THE FY25 TAX RATE”

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 26 : LOCAL OPTION – Meals Tax

To see if the Town will vote to adopt G.L. Chapter 64L, Section 2(a) to impose a local sales tax upon the sale of restaurant meals within the town, or take any action in relation thereto.

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 27 : MGL regarding Collector Office

To see if the Town will vote to adopt MGL Chapter 41, Section 38A to expand the authority of the collector office to receive and collect all monies or accounts due to a municipality, or take any action in relation thereto.

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 28 : Short-Term Rental Standards General Bylaw

To see if the town will vote to amend the general by-laws of the Town of Cheshire by adding a new section to establish Short-Term Rental Standards, or take an action in relation thereto.

Standards for Short-Term Rentals

The Town of Cheshire supports the safe and legal operation of Short-Term Rental dwellings to support the local economy and offer a variety of overnight lodging options for visitors to the Town. The performance standard section will offer the assurance that all Short-Term Rental properties will be acceptable uses within the Town of Cheshire if the Performance Standards are met for any given property and that the property owner has applied for and received a Registration of the property as a short-term rental and applied for an received a Business Certificate.

1. The property owner must apply to register the property on a form provided by the Town of Cheshire and receive a Business Certificate from the Town of Cheshire.
2. The property shall follow all relevant state and local statutes, rules and regulations pertaining to health and safety.
3. The property owner shall provide, with the Registration Application, a copy of the Registration Certificate with the MA Department of Revenue for each dwelling unit they are registering.
4. A registration fee of \$100 shall be paid at the time of registration and \$100 at each annual renewal.
5. A lack of compliance with these standard or any complaint arising from the use of the property will be referred to the appropriate town department for investigation. If the property owner is found to be in violation of Performance Standard, the Short-Term Rental Registration may be revoked after a hearing with seven (7) days advance notice and may not be renewed until the property complies.

Board of Selectmen Recommends

Majority Vote Required

ARTICLE 29: Uncombine Treasurer/Tax Collector position

To see if the Town will vote pursuant to MGL Chapter 4, Section 4 B and MGL Chapter 41, Section 1B to uncombine the appointed position of Treasurer/Tax Collector and have separate positions Treasurer and Collector, or take any other action in relation thereto.

A majority vote at subsequent Town Election ballot question is required to adopt the provisions of this warrant article as it was combined by Town Meeting vote on June 14, 2021. By uncombining the positions, the Town will have future options such as hiring outside consulting services or hiring two individuals for the positions.

ARTICLE 30: Town Clerk Appointed

To see if the Town will vote, as authorized under MGL Chapter 41, Section 1B to change the position of Town Clerk to an appointed position from an elected position, or take any action in relation thereto.

A majority vote at subsequent Annual Town Election ballot question is required to adopt the provisions of this warrant article. If approved, the action will take effect in May 2027, which is the end of the current Town Clerk's term.

Common Municipal Budget Terms

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and the time when it can be expended.

Available Funds: Balances in various fund types that represent non-recurring revenue sources. Examples include Free Cash, Stabilization Funds, and Overlay Surplus, funds that are frequently used to meet unforeseen expenses or other onetime costs.

Capital Budget: Budget in which the town schedules and tracks its long-term capital needs. The goal of the Capital Budget is to balance foreseeable capital expenses over time so that each year there is a clear estimate of potential capital expenses.

Cherry Sheet: Named for the color of the paper on which it was originally printed. It provides a statement to the town of (1) the estimated receipts the state will pay to the town during the next fiscal year, and (2) the estimated assessments and charges the town must pay for the services performed by the state, county and certain regional districts for the next fiscal year.

Debt Exclusion: A one-time approval for borrowing funds that will not continue to be part of the town's budget once the debt is paid. It permits the town to assess taxes above its Levy Limit for the life of the specific debt, without the approved amount becoming part of the base upon which the Levy Limit is calculated in the future. Debt Exclusion is a normal part of towns' spending planning.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue

Enterprise Fund: A standalone fund with its own assets, liabilities, fund balance, revenues and expenses in which a municipal service is operated as a business unit. Costs of the service are primarily recovered from user charges and may be supplemented by general revenues.

Excess Levy Capacity: Difference between the Levy Limit and the amount of real and personal property taxes actually levied in a given year.

Free Cash: Amount a town expects to have remaining, in unrestricted funds, at the end of the fiscal year, and a reasonable amount of Free Cash is one indicator of a town's financial health. Towns generally use free cash to support current-year operations or to provide a revenue source for next year's budget.

Financial Reserves: An indicator of a town's financial health. They are intended to help the town sustain service levels despite the adverse financial impacts of economic downturns and

unforeseen or extraordinary expenses. Together, Free Cash and Stabilization Fund comprise the town's Financial Reserves.

General Fund: The fund into which the general (non- earmarked) revenues of the town are deposited and from which money is appropriated to pay expenses.

Levy: A tax.

Levy Ceiling: Maximum amount a community can Levy in a given year. It is one of two types of Levy restrictions established by Proposition 2 1/2

Levy Limit: Maximum a town can collect through real and personal property taxes in a given year. It is one of the two Levy restrictions placed on a community's Levy by Proposition 2 1/2. The Levy Limit will only exceed the Levy Ceiling in the town passes an exclusion such as a Debt Exclusion.

Overlay: Account established annually to fund abatements, exemptions and uncollected taxes in that fiscal year. The overlay amount is determined by the Board of Assessors.

Overlay Surplus: Excess Overlay that is transferred from Overlay by vote of the assessors. It may then be appropriated by town meeting for any purpose for which the town may expend funds at year end. If not expended, it will close to Free Cash.

Override: A vote to increase the amount of property tax revenue that may be raised over the Levy Limit.

Proposition 2 1/2 (M.G.L. Ch. 59 Sec. 21C): Passed by Massachusetts voters in 1980. It places a limit on the amount of property taxes a community can Levy each year and establishes two types of restrictions on the annual property tax Levy, a Levy Limit and a Levy Ceiling. Under Proposition 2 1/2 a community cannot Levy in excess of 2.5% of the total full and fair cash value of all taxable real and personal property in the community (Levy Ceiling). In addition, a community's Levy is constrained by the amount it may increase from one year to the next, 2.5% (Levy Limit).

Proposition 2 1/2 Override: Permits the town to assess taxes above its Levy Limit. While Debt Exclusion is a temporary increase and does not add to the base on which future Levy Limits are set, a Proposition 2 1/2 Override permanently adds to the town's Levy Limit.

Reserve Margin: The percent of a town's budget made up by Financial Reserves. Ashfield's Financial Policies recommend a Reserve Margin of 10% to 15% of General Fund operating expenditures to keep the town in a sound financial position to respond to unanticipated and emergency financial needs.

Stabilization Fund is a fund established to set aside money to be used for emergencies and unforeseen expenses. It can be used for any lawful municipal purpose.

Cheshire Fire Department Capital Request – Replace Engine 3

The Cheshire Fire Department is looking to replace Engine 3 which is a 2001 Smeal Fire Engine which has exceeded National Fire Protection Association recommendations for age of vehicles with a Smeal pump and body.

There are numerous issues with the fire engine due to it's age. During the last yearly preventative maintenance the mechanics repairs costs were \$6,000. This included repairs to the pump as well as the motor/chassis system.

The mechanic stated in his report for 2023, which was not part of the \$6,000 repair "during service it was found that the intake relief, the drivers side 2 ½ suction, the officers side large outlet and the pump packing itself is leaking" The mechanic also noted in his report that:

- Cab tilt motor solenoid was smoking when tilting the cab to access the motor.
- driver's side scene lights are not working at all
- top pins on rear of front springs will not take any grease.
- all 6 tires need to be replaced, they show sign of age and have cracking sidewalls.
- CAFS (Compressed Air Foam System) is only working intermittently. CAFS assists us in extinguishing fires.

Additionally, salt intrusion has made it's way into the electronic cabinet are with the "brains" of the emergency radio system is located causing corrosion inside the cabinet and overall corrosion of the apparatus from 23 years of salt exposure. The frame of E3 is not coated and shows signs of corrosion and rot, the cab itself is starting to rot away around the wheel wells and some lower sections of the cab.

The biggest issue is the safety of the firefighters who are responding in this apparatus. The engine needs to be replaced with a new, safer fire apparatus for the members to do their jobs.

Attached are the specifications for the new apparatus, the purchase price at this time is \$850,000, the price will hold for the next 20-24 when it is expected to be delivered to the Town. If the truck is not approve this year the price is expected to increase 7-9%.



Fire Apparatus Quotation for: CHESHIRE FIRE DEPARTMENT



Quotation Number: 129588 Rev: 2

Unit Description: XPAL-SPAR

Quote Description: AFT Pumper, Aluminum, Spartan

Salesperson: MNUGAI

Salescode	Extended Description	Qty	
TESTING COMPLIANCE STANDARD			
1001-0103	The E-ONE supplied components of the vehicle shall meet the requirements of NFPA 1900, 2024 edition.	1	
3090-0002	OAH. Unit has no overall height restrictions.	1	
3090-0004	OAL. Unit has no overall length restrictions.	1	
3090-0007	Hosebed hoseload allowance on the apparatus shall be 1200 lbs.	1	
3340-1137-12C	Equipment allowance on the apparatus shall be 2500 lbs. This allowance is in addition to the weight of the hoses and ground ladders listed in the shop order as applicable.	1	
CHASSIS PREP			
1020-0047	Engine cooler. For use with commercial chassis - supplied by chassis OEM. Requires engine cooler valve on pump panel.	1	
1020-0061	Chassis shipping and handling charges for delivery to Ocala, Florida	1	
1020-0073	Chassis prep Spartan	1	
BUMPER TRAYS			
1150-0571	Slats shall be provided for bumper tray(s).	1	
FRAME ASSEMBLY			
1250-0011	Rear underbody support frame.	1	
ENGINES & TRANSMISSIONS			
1200-0126	Commercial chassis speed to be electronic limited and not to exceed a maximum of 68 MPH. Note: Speed rating may be lower based on OEM tire ratings/top speed limitations provided on chassis.	1	
1200-0439	Cummins X12 engine (2021), 500EV HP rating @ 1900 RPM, 1700 lb-ft Torque @ 1000 RPM, 2000 RPM Governed Speed	1	

Salescode	Extended Description	Qty	
CHASSIS OPTIONS			
1680-0011	Tow eyes rear below body, painted.	1	
CAB MODEL			
1520-0275	94" Wide, MFD (54 CA) 4 door cab with 10" raised roof.	1	
1520-0277	Tilt control for Cab. Includes switch and cylinder lock cable accessible on the officer side pump panel through a vertically hinged door. On Rescues locate in forward officer side body compartment.	1	
CAB BADGE PACKAGE			
1610-0000	Cab and body to have applicable E-ONE logos.	1	
CAB DOOR OPTIONS			
1550-0371	Alternating reflective striping (chevron) to match rear striping, positioned on the cab door interior angling down and away from truck. Striping provided on an aluminum plate or blank plate provided with dealer installed striping.	1	
MISC EXTERIOR CAB OPTIONS			
1675-0007	Diesel fuel only label.	1	
BODY COMPT LEFT SIDE			
3100-0148	Driver side body with full height 42" wide forward and 56" wide rearward compartmentation. Includes (1) 56" wide compartment over the wheel well.	1	
3100-0280	Driver side roof top assembly. Does not include external upper lids/doors. External framework and platework only.	1	
BODY COMPT RIGHT SIDE			
3120-0268	Officer side body with full height 42" wide forward and 56" wide rearward compartmentation. Includes (1) 56" wide compartment over the wheel well.	1	
3120-0448	Officer side roof top assembly. Does not include external upper lids/doors. External framework and platework only.	1	
BODY COMPT REAR			
3110-0044	Bolt-on diamond plate 10" tailboard (full width of body). Includes handrails- (2) mounted vertical on trailing edge of body and horizontal mounted handrail(s) below hosebed.	1	
3110-0240	Lower Rear Compartment with access door above to the ladders storage thru tank. Includes smooth plate panels and storage access door with push button latches.	1	
DOORS			

Salescode	Extended Description	Qty	
DOORS			
3300-0011-004	Door single horizontal hinged lift-up box pan configuration painted. Location(s): L2	1	
3300-0011-016	Door single horizontal hinged lift-up box pan configuration painted. Location(s): R2	1	
3300-0290-027	Door double vertical hinged w/rotary latches - smooth plate sanded. Location(s): B1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-003	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): L1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-005	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): L3. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-015	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): R1. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
3300-0292-017	Door double 3-point vertical hinged w/rotary latches - painted. Location(s): R3. Includes latch handle extension installed on secondary door's interior latch with "PULL" tags using .125 plate.	1	
SHELVES			
3370-0246	Adjustable shelf for non-transverse compartments. Location:	6	TBD
TRAYS / TOOLBOARDS			
3380-0019-135	Running board suction tray. Includes removable slats in bottom of tray. Location(s): driver side running board	1	
3380-0019-136	Running board suction tray. Includes removable slats in bottom of tray. Location(s): officer side running board	1	
3380-0498	Tray, floor mounted roll-out with gas spring. 500 lbs. capacity. Location:	3	TBD
COVERS			
3305-0004	Crosslay cover to be hinged forward.	1	
3305-0064-135	Nylon black strap with stainless steel quick-release buckle for hose tray. Strap to attach to side walls of tray down low as applicable. Location: driver side running board.	1	
3305-0064-136	Nylon black strap with stainless steel quick-release buckle for hose tray. Strap to attach to side walls of tray down low as applicable. Location: officer side running board.	1	

Salescode	Extended Description	Qty	
COVERS			
3305-0119	Hold open device(s) for aluminum crosslay (single or bi-fold) cover. Locate as required based off options on module.	1	
3305-0742-000-13	Vinyl Black hose bed cover top and rear of hosebed area. Includes footman loop upper and lower rear to secure the cover.	1	
3305-0745-000-13	Vinyl Black side covers for diamond plate crosslay cover. Includes footman loops to secure the lower side.	1	
3305-0805	Single diamond plate cover for the crosslay area. Includes applicable grab handle(s).	1	
PUMP MODULE			
3130-0167	Pump module to be 76" wide (side to side). Includes upper, lower, crosswalk, speedlay and tranverse module(s) if applicable.	1	
3130-0523	Side mount pump module. Extruded aluminum with runningboards.	1	
3130-0533	Pump panel opening is 45" wide. Pumper / tanker only.	1	
3130-0552	Pump module height is 85". Pumper / tanker only.	1	
PUMP PANELS			
3134-0006	The single gauge panel on the driver's side of the side mount module is to be hinged downward. Includes two (2) cable hold opens, and latches.	1	
3134-0016	Stainless steel driver and officer side pump panels.	1	
3134-0055	Officer side upper pump access panel to be horizontally hinged with stainless steel door. Includes (2) push button latches and (2) hold open devices.	1	
3134-0172	Officer side pump panel to be vertical hinged on forward extrusion. Panel to be (2) pieces with upper panel secured in the closed position with push button latches. Upper panel to be held open with gas shock.	1	
MISC PUMP PANEL OPTIONS			
4460-0003	Pump panel tags color coded per NFPA compliance.	1	
PUMP MODULE OPTIONS			
3136-0000-216	Air horn switch at pump panel. Switch to be labeled "Evacuation Alert". Location: on pump operator's panel.	1	
3136-0011	P-Rubber in flex joint(s) between pump module and/or body modules.	1	
3136-0058	E-ONE logo mounted one each side on pump module/preconnect panels. Logos to be sized as applicable to available space on panels.	1	
3136-0064	Heat pan. The lower area of the pump compartment to have a four (4) sided heat pan with two (2) removable (side to side) bottoms. Bottoms to be secured in the closed position with butterfly latches.	1	

Salescode	Extended Description	Qty	
PUMP MODULE OPTIONS			
3136-0138	Pump module storage pan.	1	
3136-0241	Crosslays to be lowered per body layout.	1	
3136-0398	Crosslay triple 5.5"/5.5"/6.5" wide single stack to hold up to 200' of 2.0" DJ (each) in front lays and 150' of 2.5" DJ hose in rear lay.	1	
WATER TANK			
4010-0018	1030 Gallon "T" Water Tank. Note: Any foam cell(s) and/or storage options thru the tank will reduce the overall water capacity. Tank capacity is 1030 US gallons / 857 Imperial gallons / 3898 Liters.	1	
4010-0099	Fill tower(s) to be located offset to officer side of water tank.	1	
4010-0460	Water tank shell size will be increased to maintain water capacity with storage tunnel.	1	
TANK PLUMBING			
4450-0010	2" tank fill Akron manual valve.	1	
4450-0020-230	2.5" rear direct tank fill with manual valve. Location: officer rear.	1	
4450-0119	3" tank to pump Akron manual valve w/4" tank connection.	1	
FOAM TANK			
4100-0009-590	30 gallon integral foam tank for Class A foam. Foam tank capacity will reduce the water tank capacity. Tank capacity is 30 US gallon / 25 Imperial gallons / 113 Liters.	1	
LADDER STORAGE / RACKS			
3365-0023	Ladder storage through tank for (1) 2-section 24' extension, (1) 14' roof, (1) 10' attic with feet and (2) pike poles. Reduces selected water tank capacity by approximately 250 gallons for pumpers and 300 gallons for tankers.	1	
3365-0050	Brand of ladders capable of being carried on unit to be Duo-Safety.	1	
3365-0934	Hard Suction storage thru tank for (3) 6" x 10' hard suction hoses. Reduces selected water tank capacity by approximately 220 gallons.	1	
HANDRAILS / STEPS			
3330-0277	Innovative Controls dual lighted LED folding steps rear NFPA. Includes folding steps on driver side rear of the body. (staggered stepped as applicable with tailboard depth) for NFPA hosebed access and handrail mounted on driver side upper hosebed side (as applicable).	1	
3330-0279-060	Innovative Controls dual lighted LED folding step. Location: officer side front compartment face. Each location requires a minimum of (1) handrail per NFPA.	4	

Salescode	Extended Description	Qty	
HANDRAILS / STEPS			
3330-0279-062	Innovative Controls dual lighted LED folding step. Location: driver side front compartment face. Each location requires a minimum of (1) handrail per NFPA.	4	
MISC BODY OPTIONS			
3340-0004	Hosebed above the booster tank. Includes forward hosebed and tower(s) cover plate work (as applicable). Hosebed adjustable divider extrusion in the forward area and rearward area of the hose bed to run full width of the hosebed (as is practical with other hosebed mounted equipment).	1	
3340-0035	Divider Long. To run full length of hose bed (front to rear).	2	
3340-0075	Body mainframe and hosebed side assemblies for a 90" high body.	1	
3340-0093	Mud flaps, rear, black with E-ONE logo.	1	
3340-0110	The rear of each hose bed divider to have a hand hold cut-out(s).	1	
3340-0145	Rub rail for the body and pump area module(s).	1	
3340-0405	Sign, "STAY BACK 500 FEET" with black reflective lettering. Locate below rear of body.	1	
3340-0470	The outboard panels of the roof top compartments or full width hosebed as applicable to be smooth plate overlays. These areas are to be seamless and painted job color.	1	
3340-0520	Smooth plate single axle wheel well painted job color. Includes bolt-on composite wheel well liners and bolt-on polished alum fenderettes.	1	
3340-0681	Body mainframe layout line to be 24". Includes body and all applicable modules.	1	
3340-1648	Anodized aluminum trim on bottom edge of all body compartment openings including pump enclosure if applicable with painted edges.	1	
3340-2216	Recessed fuel fill driver side wheel well - Spartan Chassis.	1	
SCBA BOTTLE STORAGE			
3320-0100	Strap, loop style to retain SCBA bottle(s). Locate one per bottle in each exterior body storage compartment.	1	
3320-0185-497	Fire Shopp brand (1) SCBA bottle storage with hinged door and push button latch. Door shall have a brushed stainless steel finish. Door shall NOT cover the recessed fuel fill if located adjacent to the SCBA storage. Location:driver side rear wheel well offset rearward	1	
3320-0186-495	Fire Shopp brand (2) SCBA bottle storage with hinged door and push button latch. Door shall have a brushed stainless steel finish. Location:driver side rear wheel well offset forward	1	
3320-0186-498	Fire Shopp brand (2) SCBA bottle storage with hinged door and push button latch. Door shall have a brushed stainless steel finish. Location:officer side rear	1	

Salescode	Extended Description	Qty	
SCBA BOTTLE STORAGE			
3320-0186-500	wheel well offset forward Fire Shopp brand (2) SCBA bottle storage with hinged door and push button latch. Door shall have a brushed stainless steel finish. Location:officer side rear wheel well offset rearward	1	
PUMPS			
4005-0031	Rating 1500 GPM.	1	
4005-0196	Hale QMAX 1000-2250 GPM single stage pump. Requires primer option.	1	
PUMP CERTIFICATION			
4475-0000	Pump certification 750-2250 GPM	1	
PUMP OPTIONS			
4015-0008	Zinc anodes for Hale pump (PR), (1) discharge side and (1) intake side.	1	
4015-0022	Mechanical pump seal - Hale.	1	
4015-0053-198	Steamers to be Flush + 1". Location: driver's side.	1	
4015-0053-199	Steamers to be Flush + 1". Location: officer's side.	1	
4015-0098	Manual operated master pump drain. The master drain shall be clearly marked and placed in accessible location on pump panel.	1	
4015-0234	Control for engine cooler. Includes Innovative Controls 1/4 turn valve with "T" handle and label. Requires engine cooler option.	1	
4015-0242	Trident primer W/3 barrel push button control. For use with 1250 GPM and larger pumps. Requires 15.6 CFM or larger engine air compressor.	1	
INTAKES			
4440-0005	2.5" Left Intake Akron Manual Valve.	1	
4440-0006	2.5" Right intake Akron manual valve.	1	
INTAKE OPTIONS			
4445-0009	Intake relief valve, Akron.	1	
DISCHARGES AND PRECONNECTS			
4415-0008	1.5" Front bumper discharge Akron manual valve.	1	
4415-0012-654	1.5" Crosslay with Akron manual valve. Location: crosslay 1 & 2.	2	
4415-0014-581	2.5" Left Pump Panel Discharge Akron Manual Valve. Location: left side discharge 1.	1	
4415-0014-582	2.5" Left Pump Panel Discharge Akron Manual Valve. Location: left side discharge 2.	1	

Salescode	Extended Description	Qty	
DISCHARGES AND PRECONNECTS			
4415-0016-584	2.5" Right Pump Panel Discharge Akron Manual Valve. Location: right side discharge 2.	1	
4415-0022-350	2.5" Left Rear Discharge Akron Manual Valve. Location: left rear discharge.	1	
4415-0034-583	3" Right Pump Panel Discharge Akron Manual Valve (Waterous pumps noted location to be forward lower port). Location: right side discharge 1.	1	
4415-0041	3" Deck Gun Discharge, Akron manual valve. (outlet shall terminate with MNPT threads unless extend gun is install)	1	
4415-0058-655	2.5" Crosslay Akron Manual Valve. Location: crosslay 3.	1	
4415-0176-210	Brass Swivel in Tray center front bumper for Front Bumper Discharge.	1	
4417-0106-121	Deck gun piping to be positioned dunnage pan offset to driver side.	1	
DISCHARGE OPTIONS			
4417-0034	Deck gun TFT 18" Extend-A-Gun, 3" manual operation.(outlet shall terminate with MNPT threads)	1	
4417-0175	Innovative Controls push/pull valve controls with locking T handles.	1	
4417-0176	Innovative Controls 3/4" bleeder/drain valve include lift lever with ergonomic grip.	10	
4417-0185	Innovative Controls discharge and intake bezels with integral color code and verbiage for side mount pump panel.	1	
4417-0246	Dealer/Customer installed monitor, nozzle and/or tips, make and model as specified.	1	
PRESSURE GOVERNORS			
4465-0011	Class 1 TPG pressure governor. Includes, water, oil, volt and tachometer.	1	
GAUGES			
4435-0083	Innovative Controls 10 LED SL series water tank level gauge. On pump panel.	1	
4435-0084	Innovative Controls 10 LED SL series foam tank level gauge. On pump panel.	1	
4435-0085-230	Innovative Controls 10 LED SL series tank level water gauge, additional. Location: officer rear.	1	
4435-0246	2.5" Innovative Controls stainless steel case pressure gauge (0-400) with color code bezel.	10	
4435-0247	4" Innovative Controls stainless steel case master pressure gauges with bezel. Intake 30-0-400, and discharge 0-400.	1	
FOAM SYSTEMS			
4430-0150	Foam system to be installed by the dealer - no system or manifold provided by the factory. Option allows for foam tank and foam gauge selection only.	1	

Salescode	Extended Description	Qty	
ELECTRICAL SYSTEMS			
5010-0125	V-MUX Electrical system for Body functionality only, for use with Spartan chassis/cabs.	1	
5010-0126	Nanoprotech corrosion inhibiting spray coating to be applied only on all body exposed electrical connections (E-ONE content). This is for Spartan chassis cab units.	1	
5010-0129	A midship harness with connectors for a Class 1 Total Pressure Governor and a multiplexed gauge shall be provided on the Spartan chassis (AFT Series only).	1	
WARNING LIGHTS			
5600-0671-3RH-4T	Warning light Whelen ION-T Series model TLI Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side NFPA/ULC required lower zone rear side facing. (Split light head(s) containing "white" light(s) are for additional or non-NFPA warning lights only - NOT for use in a NFPA compliant package.) Note: ION-T Series light only available with clear lenses.	1	
5600-0958-3RG-4T	Warning light Whelen 600 series Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side NFPA/ULC required lower zone midship side facing.	1	
5600-0958-3RI-4T	Warning light Whelen 600 series Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side NFPA/ULC required lower zone rear facing.	1	
5600-0959-457-4T	Warning light Whelen 900 series Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side of body rear facing up high.	1	
5600-0959-G98-4T	Warning light Whelen 900 series Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side of body side facing upper forward.	1	
5600-0959-G99-4T	Warning light Whelen 900 series Super LED (PR). Color: RED with CLEAR lenses. Location: (1) each side of body side facing upper rearward.	1	
DOT LIGHTING			
5150-0017	License plate light LED with chrome housing located at the rear of the body.	1	
5150-0112	Marker light package .75" Dia TecNiq LED. Commercial pumper and tanker bodies.	1	
5150-0271	Bracket license plate at rear of body. Smooth plate sanded bracket.	1	
5150-0289	Whelen 600 series LED vertical mount tail lights. Includes LED stop/tail, turn and back-up lights with vertical chrome ABS 3 housing and weatherproof connectors. Requires turn signal flash pattern.	1	
5150-0299-5WC	Front (if applicable) and rear turn signal flash pattern: populated arrow.	1	
LIGHTS - COMPARTMENT, STEP & GROUND			
5380-0472	Compartment light package TecNiq E45 LED for medium bodies. Includes one light per compartment (two if transverse).	1	

Salescode	Extended Description	Qty	
LIGHTS - COMPARTMENT, STEP & GROUND			
5380-0491	Ground light package TecNiq E10 LED for body only (pump module if equipped). Ground area lights shall be switched from the cab dash area with the work light switch.	1	
LIGHTS - DECK AND SCENE			
5390-0007	Deck/scene light circuit wiring through chassis reverse. Requires rear deck or scene light.	1	
5390-0164-457	Whelen 900 series model 9SC0ENZR Super LED Opti-Scene light (PR) with weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate (1) each side of body rear facing up high.	1	
5390-0164-A42	Whelen 900 series model 9SC0ENZR Super LED Opti-Scene light (PR) with weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate (1) each side forward upper body panels (inboard of warning lights if equipped).	1	
5390-0164-A43	Whelen 900 series model 9SC0ENZR Super LED Opti-Scene light (PR) with weatherproof connectors. Switch in cab (driver and officer side lights switched separately). Locate (1) each side rearward upper body panels (inboard of warning lights if equipped).	1	
5390-0215-395	Deck Lights - Optronics Model TLL44 (PR). Location: rear body/beavertail area on the trailing edge up high.	1	
5390-0216	Hose bed light Optronics LED model TLL44 Locate at front of hose bed. Switched with work light switch in cab.	1	
5390-0217	Crosslay light Optronics LED model TLL44. Locate to rear of crosslay (SM) and forward of crosslay (TM as applicable). Switched with work light switch in cab.	1	
LIGHTS - NON-WARNING			
5400-0185	LED pump compartment light (EA).	1	
5400-0259	TecNiq model E10 pump panel LED light package with (3) lights per side pump panel. Pump panels over 45" may require additional lights. Side mount only.	1	
CAMERAS / INTERCOM			
5350-0060	Diamond plate camera shield.	1	
5350-0546	Install camera at rear of body provided by chassis manufacturer.	1	
MISC LOOSE EQUIPMENT			
7900-0014	DOT Required Drive Away Kit - Kit includes three (3) triangular warning reflectors with carrying case. This kit is for the end user and is to remain with the truck.	1	
EXTERIOR PAINT			

Salescode	Extended Description	Qty	
EXTERIOR PAINT			
8100-0062	Paint Sample Spray Out - Dealer is responsible for returning written approval prior to order release. Base color of cab / chassis. Qty one in BOM will supply a pair of paint samples.	1	
8100-0089	All applicable pump/pre-connect application modules are to have a sanded finish (not painted job color). Includes upper and lower pump modules, crosswalk module and/or speedlay/pre-connect module (as applicable). Rear mounted body/pump module to be painted job color.	1	
8100-0116	Rear body surface to have a sanded finish (not painted job color). Includes hinged doors that do not have discrete sales codes and removable panels.	1	
8100-0668	Paint Body - Small - For Pumpers, Rear Mounts, S/A Tankers and Rescues. Sikks standard (non-metallic) paint. Color:	1	RED
8100-0775	Commercial cab to be painted by OEM as specified.	1	
STRIPING			
8300-0001	NFPA required reflective striping to be dealer/customer applied.	1	
8300-0042	White rubrail scotchlite insert.	1	
8300-0274-000-J7	Chevron "A" style 6" Reflexite V98 striping full width on rear of body. Includes rear facing extrusions, panels and doors. Colors to be Red/Fluorescent Yellow Green.	1	
8300-0381	Yellow perimeter marking to indicate designated standing / walking areas above 48" high in compliance with 2016 NFPA 1901 consisting of individual Reflexite diamonds approximately 1" wide. Steps, ladders and areas with a railing or structure at least 12" high are excluded from this requirement.	1	
WARRANTY / STANDARD & EXTENDED			
9100-0117	General One (1) year or 24,000 Miles Limited Warranty (RFW0001)	1	
9100-0132	Electrical One (1) Year or 18,000 Miles Limited Warranty (RFW0201).	1	
9100-0136	Body Structure Aluminum Ten (10) years or 100,000 Miles Limited Warranty (RFW0502).	1	
9100-0139	Plumbing and piping (Stainless Steel) Ten (10) years or 100,000 Miles Limited Warranty (RFW0800).	1	
9100-0140	Paint and Finish (Exterior Clear coated) Ten (10) Years Limited Warranty (RFW0710).	1	
SUPPORT, DELIVERY, INSPECTIONS AND MANUALS			
9300-0009	Manuals, Operator and Service in digital format.	1	
9300-0316	Fire Apparatus Safety Guide published by FAMA, latest edition.	1	

Salescode	Extended Description	Qty	
Dealer Supplied Equipment			