

In most instances you will need to obtain a Zoning Permit as well as a Building Permit before commencing any construction projects in the Village of Sister Bay, and the applicable instructions are attached to the Zoning Permit Application form. Both of the required documents are accessible in this section of the Village's Intranet Site. If you have any questions regarding the application process please contact the Zoning Administrator at 920-854-4118 or Building Inspector Brett Guilette at 920-495-3232. The Building Inspector has limited office hours in Sister Bay, so please contact him directly to schedule an appointment.

Large Commercial Project Plan Review & Approval Services
Large Commercial Projects Requiring State Plan Review & Approval

E-Plan Exam – Phone: 414-736-4721

Oftentimes if State plan review is required on large commercial projects, it can take up to twelve weeks to receive the required approvals. The Village has now contracted with E-Plan Exam, a company that offers expedited State-approved plan review services. If that company is utilized related fees will be charged, but it is quite likely that the required documentation will be provided within one to two weeks.

To request that representatives of E-Plan Exam review Building, HVAC, Plumbing, Fire Alarm and Fire Sprinkler Plans for large commercial projects that will be constructed in the Village, please click on the following hyperlink:

[Hyperlink to E-Plan Exam's Initial Project Submission Sheet](#)

IT WILL BE NECESSARY FOR YOU TO CLICK ON "VILLAGE OF SISTER BAY"

A hyperlink to a web page that addresses frequently asked questions regarding the services that are provided by E-Plan Exam can also be accessed by clicking on the following hyperlink:

[Hyperlink to E-Plan Exam's "Frequently Asked Questions" Page](#)