



TOWN OF SABATTUS

CODE ENFORCEMENT OFFICE
 190 Middle Road • Sabattus, Maine 04280
 Phone: (207) 375-4331 ext 1105 • Fax: (207) 375-4104

Date received _____
 Building permit # _____
 MAP _____ LOT _____
 Permit Fee paid \$ _____
 Plumbing and/or Septic fee paid \$ _____
 Copy for Assessor _____
 Setbacks attached and signed _____
 Town Water/Sewer copy to front office _____
 Inspection Approval- _____

Building Permit Application

You must complete a separate form for each proposed structure

IS THIS PROPERTY IN AN APPROVED SUBDIVISION? YES ___ NO ___

SUBDIVISION NAME (If applicable) _____

WAS THIS LOT CREATED IN THE LAST 5 YRS? YES ___ NO ___

DOES THIS PROJECT INVOLVE CONSTRUCTION ACTIVITIES THAT RESULT IN A LAND DISTURBANCE OF GREATER THAN OR EQUAL TO ONE ACRE, OR IF DISTURBING LESS THAN ONE ACRE, IS THE CONSTRUCTION ACTIVITY PART OF A LARGER COMMON PLAN OF DEVELOPMENT THAT WOULD DISTURB ONE ACRE OR MORE?

YES ___ NO ___

* If yes, construction site developers and operators are required to register under the Maine Construction General Permit or Chapter 500, Stormwater Management for the discharge of stormwater associated with construction activities.

SHORE LAND ZONING PERMIT

IS THE PROPERTY OR PROPOSED CONSTRUCTION LOCATED WITHIN 100 FEET OF A WETLAND, STREAM, RIVER, BROOK OR POND? YES ___ NO ___

PHASE II STORMWATER WATERSHED DISTRICT? YES ___ NO ___

PROJECT ADDRESS _____

OWNER NAME _____ PHONE: _____

OWNER ADDRESS _____

CONTRACTOR _____ PHONE: _____

CONTRACTOR ADDRESS _____

PROJECT TYPE: NEW ADDITION ALTERATION REPAIR

Description of use: _____

Occupancy: _____

Estimated Cost of proposed work: \$ _____

WORK DESCRIPTION

**ALL APPLICATIONS FOR A PERMIT SHALL BE ACCOMPANIED BY
CONSTRUCTION DOCUMENTS SHOWING:**

1. CONSTRUCTION DRAWINGS WITH SPECIFIC DIMENSIONS: Architectural / Structural including a complete cross section of the building, Foundation plan and details, Floor plan, Elevations, Framing plan and details, Plumbing schematics and details, Truss/Rafter design, Electrical and Mechanical schematics and details. All plans must meet the minimum requirements of the MAINE UNIFORM BUILDING AND ENERGY CODE, MAINE STATE PLUMBING CODE AND NEC Current Edition.

2. PLOT PLAN: Showing the proposed structure and any existing structures on site with all distances between structures and also distances to property lines. IF APPLICABLE: Delineation of FLOOD HAZARD areas, elevation of lowest floor including basement and an ELEVATION CERTIFICATE prepared by a registered design professional before work on a foundation can commence.

3. SPECIFICATIONS: Specifications are written instructions discussing aspects of the construction that are not shown on the plans.

4. DOCUMENTATION OF THE APPLICANTS RIGHT, TITLE AND OR OTHER LEGAL INTEREST IN THE PROPERTY.

(Construction Documents in Pencil will not be accepted)

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I further certify that I am the owner or the owner's authorized agent and that the proposed work is authorized by the owner. I understand that this application is not a permit to begin work and work shall not begin until the permit is issued by the building official, that I am responsible for calling for all required inspections, that work shall be accessible for inspection, that a final inspection, approval and Certificate of Occupancy is required prior to occupying this building. Fees are non-refundable. This permit application is only for the work described above. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.

PRINT NAME

PROPERTY OWNERS SIGNATURE

DATE

AGENT'S SIGNATURE (if applicable)

DATE

- 1.) IT SHALL BE THE RESPONSIBILITY OF THE PERMIT HOLDER OR THE PERMIT HOLDER'S REPRESENTATIVE TO NOTIFY THE BUILDING OFFICIAL WHEN THE STAGES OF CONSTRUCTION REQUIRING INSPECTION ARE REACHED.
- 2.) A MINIMUM 24 HOURS NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS.
- 3.) WORK SHALL NOT BE DONE BEYOND THE POINT INDICATED IN EACH SUCCESSIVE INSPECTION WITHOUT FIRST OBTAINING THE APPROVAL OF THE BUILDING OFFICIAL. FAILURE TO REQUEST ANY INSPECTION WILL REQUIRE THE REMOVAL OF ANY CONCEALING MATERIALS TO DETERMINE CODE COMPLIANCE.
- 4.) ANY PORTIONS THAT DO NOT COMPLY SHALL BE CORRECTED AND SUCH PORTION SHALL NOT BE COVERED OR CONCEALED UNTIL AUTHORIZED BY THE BUILDING OFFICIAL.

FOR OFFICIAL USE ONLY

CEO

APPLICATION RECEIVED ON: _____ BP # _____

MAP _____ LOT _____

APPROVED _____ NOT APPROVED _____

FEE _____ PENALTY FEE _____

REQUIRED BUILDING INSPECTIONS:

NOTE: Please give as much advance notice when requesting inspections. We require a **minimum of 24 hours notice.**

This is a general list which may vary depending on the project's scope of work. It is the **applicant's responsibility** to schedule inspections as required.

Foundation inspection: Inspection of the foundation shall be made after excavation and forms erected, reinforcing steel is in place and supported and **prior** to pouring concrete. The owner/builder will verify distance from property lines to footer prior to any concrete being poured. A **second inspection** is required **prior** to backfilling foundation to ensure proper dam proofing and proper backfill material.

Flood hazard areas: Inspection of the lowest floor elevation upon placement of the lowest floor including the basement and prior to further vertical construction. The elevation certification shall be submitted to the building official.

Plumbing inspection: Rough inspection of plumbing system shall be made prior to covering or concealment and prior to installation of fixtures or appliances.

Frame and masonry Inspection: Inspection of framing and masonry construction shall be made after the roof, masonry, all framing; fire stopping, draft stopping and bracing are in place.

Insulation inspection: Inspection of the insulation shall be made prior to covering or concealment and a certificate shall be completed by the builder listing the predominant R-values of insulation installed in or on the ceiling/roof, walls, foundation (slab, basement wall, crawlspace wall and/or floor) and ducts outside conditioned spaces.

External Wastewater System (Septic or Sewer): Two Inspections of the septic system are required. 1) Inspection of the bed bottom for scarification. 2) prior to backfilling.

Fire resistance rated construction inspection: Where fire resistance rated construction is required between dwelling units or due to location on property, the building official shall require an inspection of such construction after all lathing and/or wallboard is in place, but before any plaster is applied, or before wall board joints and fasteners are taped and finished.

Final Inspection: Final inspection shall be made by the building official after the permitted work is completed and **prior to occupancy**.

This is to certify that I have been informed of the required inspections and that is my duty as the permit holder to notify the building official that such work is ready for inspection. I am also aware that work shall not be done beyond the point indicated in each successive inspection without obtaining the approval of the building official. If I fail to comply, I am aware that it is a violation of the State Law and that I can be fined for not notifying and not complying with these requirements.

Print Name _____

Signature _____ **Date** _____

INFORMATION NEEDED FOR NEW BUILDINGS

Plumbing Permit
SEPTIC SYSTEM DESIGN
Bill of Sale
Sales or property Tax Receipt
Driveway Permit
SIGNED ROAD MAINTENANCE AGREEMENT
(PRIVATE ROADS ONLY)

APPLICABLE CODES:

2021 INTERNATIONAL BUILDING CODE
2021 INTERNATIONAL RESIDENTIAL CODE
2021 INTERNATIONAL EXISTING BUILDING CODE
2021 INTERNATIONAL ENERGY & CONSERVATION CODE
2019 ASHRAE STANDARDS 62.1, 62.2 & 90.1
ASTM E 1465-2008
2021 UNIFORM PLUMBING CODE
NFPA 54, NFPA 1, NFPA 101, NFPA 96, NFPA 90A, NFPA 31,
NFPA 211, NFPA 30, NFPA 70 – Current Edition