

## Application for Amusement Permit

### Name and Address of Applicants

Corporate/Association Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Check Permit Type Required *(fees per current fee schedule):*

Temporary - Thirty (30) Days     Permanent (New Application)

List dates for 30-day request \_\_\_\_\_

Name under which conducted: \_\_\_\_\_

Type of amusement: \_\_\_\_\_

Is amusement conducted regularly at this location?       Yes       No

Hours of operation: \_\_\_\_\_

Monetary charges: \_\_\_\_\_

Location: \_\_\_\_\_

Name and Address of owner(s) or lessee of property: \_\_\_\_\_

*Affirmation: The undersigned, being duly authorized, make application for permit to conduct places of amusement as herein described, as required by Chapter 170, Art. IV of the Code of West Brandywine Township and hereby certify, under the penalties provided by law, that all statements made herein are to the best of my knowledge and belief true, correct and complete. I understand that false statements herein are made subject to the penalties of 18 P.A. C.S. 4904 relating to unsworn falsifications to authorities.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Official Title: \_\_\_\_\_

-----  
*Official Use Only*

Permit No. \_\_\_\_\_

Dates for 30-day request: \_\_\_\_\_

Issued by: \_\_\_\_\_

Issuing Date: \_\_\_\_\_

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**INSTRUCTIONS AND INFORMATION FOR FILING AMUSEMENT TAXES**

Any entity conducting any place of "Amusement", as defined below, where the general public, or a limited or selected number may, upon payment of an established price, attend or engage in any amusement must apply for an Amusement Permit from the Township Treasurer and pay the appropriate amount stated below.

Ordinance No. 99-02 – Amusement: all manner or form of entertainment, diversion, sport, pastime or recreation within West Brandywine Township for which admission is charged or paid.

**1. AMUSEMENT PERMIT APPLICATIONS**

**NEW PERMIT APPLICATION**

Permits requested by producers not previously on record with Township should submit:

- a) Permit fee *per current fee schedule* - good for a calendar year.
- b) Completed Amusement Permit Application.

**TEMPORARY PERMIT APPLICATION**

Producers who desire permits for no more than thirty (30) days should submit:

- a) Permit fee *per current fee schedule* - good for thirty (30) days only.
- b) Completed Amusement Permit Application.

All Amusement Permit Applications should be completed and forwarded to the Township Treasurer, 198 Lafayette Road, West Brandywine, PA 19320.

**2. REPORTS AND PAYMENTS**

Amusement Tax Returns will be provided by the holders of permits to the Township Treasurer's Office. These Amusement Tax Returns are due on the last day of each month. In the case of temporary, the return is due promptly after each performance.

**REPORTS ARE DUE WHETHER OR NOT A TAX IS DUE BY HOLDERS OF ANNUAL PERMITS.**

All taxes shall bear interest at 1% per month from the date they are due. Interest will continue to accrue until tax is paid. An additional 10% penalty will be charged when a return is more than 30 days late.

Amusement Permits may be suspended or revoked if the holder fails to comply with any of the provisions of the Amusement Tax Ordinance No. 99-02.

**3. RATE OF TAX**

- a) 5% of established price charged.

**4. FINE AND PENALTY**

The Township may initiate a civil complaint against any person, co-partnership, association or corporation who shall fail, neglect or refuse to comply with terms and provisions of Chapter 170, Art. IV of the Code of West Brandywine Township, upon

being found liable therefore in a civil enforcement proceeding, the violator shall pay the penalty set forth in the civil complaint plus all court cost, including attorney fees incurred by the Township.

**NOTICE**

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by calling West Brandywine Township at 610-380-8200 during the hours of 7 AM to 3:30 PM, Monday - Friday.

All questions should be directed to:

Dr. Edward Pristernik, Tax Collector  
West Brandywine Township  
198 Lafayette Road  
West Brandywine, PA 19320  
610-380-8200  
[epristernik@wbrandywine.org](mailto:epristernik@wbrandywine.org)

