

**TOWNSHIP DRIVEWAY PERMIT**  
(Construction of Common/Individual Driveway)

**Owner Information**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Information**

Name: \_\_\_\_\_ Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor Information**

Name: \_\_\_\_\_ Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Contractor State License No. \_\_\_\_\_

Under and subject to all the conditions, restrictions, and regulations prescribed by the Township on below hereof and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein, under, and subject to the special conditions, restrictions, and regulations hereinafter set forth.

**Work to Conform to Ordinance 79-2 and Chapter 81 - Driveways of the West Brandywine Township Code Book  
(See Attached Diagram)**

This application must be accompanied by the following information:

1. Two copies of plans and details
2. Contractor's Verification Application and fee

The terms and conditions embodied in this permit require the permittee to complete this work by the date specified in the permit. Where permittee fails to comply with the condition as to completion of work by the time specified, the following rules will govern.

- (a) Failure to start work by date specified for completion. Permit will be cancelled unless permittee desires an extension of time, in which case a supplemental permit may be issued.
- (b) Work started and not completed by specified date. Permittee will notify Township, prior to expiration of allotted time, of inability to complete the work on or before the date specified and request an extension of time. Such a request shall be accompanied by the prescribed fee.
- (c) Permittee not desirous of carrying out proposed work on account of change in conditions affecting it. Permittee will notify the Township prior to the date specified for completion that work will not be carried forward, returning the permit with such notice. The fee for inspection of the work will be refunded by the Township provided that they have been notified of cancellation prior to the expiration date.

The fees to be paid under the conditions in (a), (b), and (c) apply only to permits for which fees are collected in accordance with the fixed schedule.

All notices relative to time extensions on cancellations shall be forwarded to the Township where original permit issued.

*For office to fill in*

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The Township Board of Supervisors may at any time revoke and annul this permit for non-performance of, or non-compliance with any of the conditions, restrictions and regulations thereof. All work under this permit to be completed on or before \_\_\_\_\_

*permit void after this date*

Permit Number: \_\_\_\_\_

West Brandywine, PA \_\_\_\_\_ 20\_\_\_\_

Parcel Number: \_\_\_\_\_

Approved:        Yes    No

Total Fee: \$50.00

Reason Not Approved: \_\_\_\_\_

\_\_\_\_\_  
West Brandywine Township

**Applicant is subject to conditions set forth in Article 167-48 of the  
West Brandywine Township  
Subdivision & Land Development Manual**

**§ 167-48 – Private Driveways**

The following standards shall apply to individual and common private driveways:

**A. General**

- (1) In order to provide a safe and convenient means of access, all driveways may not exceed a slope of 5% (one foot height in 20 feet of length) within the street right-of-way as well as within 25 feet of the right-of-way line. Where a drive enters the street through a cut in a ground bank, the shoulders and slope of the cut may not exceed a 2 to 1 horizontal to vertical ratio. Grades on any other portion of driveways shall not exceed 14%. In addition, driveways shall be paved where grades exceed 7%.
- (2) Private driveways whether individual or common on corner lots shall be located at least 40 feet from the point of intersection of the nearest street right-of-way lines.
- (3) Driveways shall comply with the provisions of Chapter 81, Driveways, of the Code of the Township of West Brandywine.
- (4) In any subdivision or land development, no more than two parallel fifty-foot private driveways serving single interior lots shall be permitted. An area equal to two lots conforming to the appropriate zoning district area and bulk regulations shall separate parallel private driveways.

**B. Common Private Driveways**

- (1) A common private driveway may serve no more than two contiguous lots or units.
- (2) Common private driveways shall have a minimum cartway width of 12 feet, paved to Township specifications.
- (3) No parallel and immediate adjacent common driveways are permitted. All common driveways shall be separated by an area to two lots, which conform to the appropriate zoning district area and bulk regulations.
- (4) An easement of access shall be defined to the satisfaction of the Board, and included on the plan and deeds of record.
- (5) Common driveways shall be permitted upon approval and establishment of escrow for all improvements.

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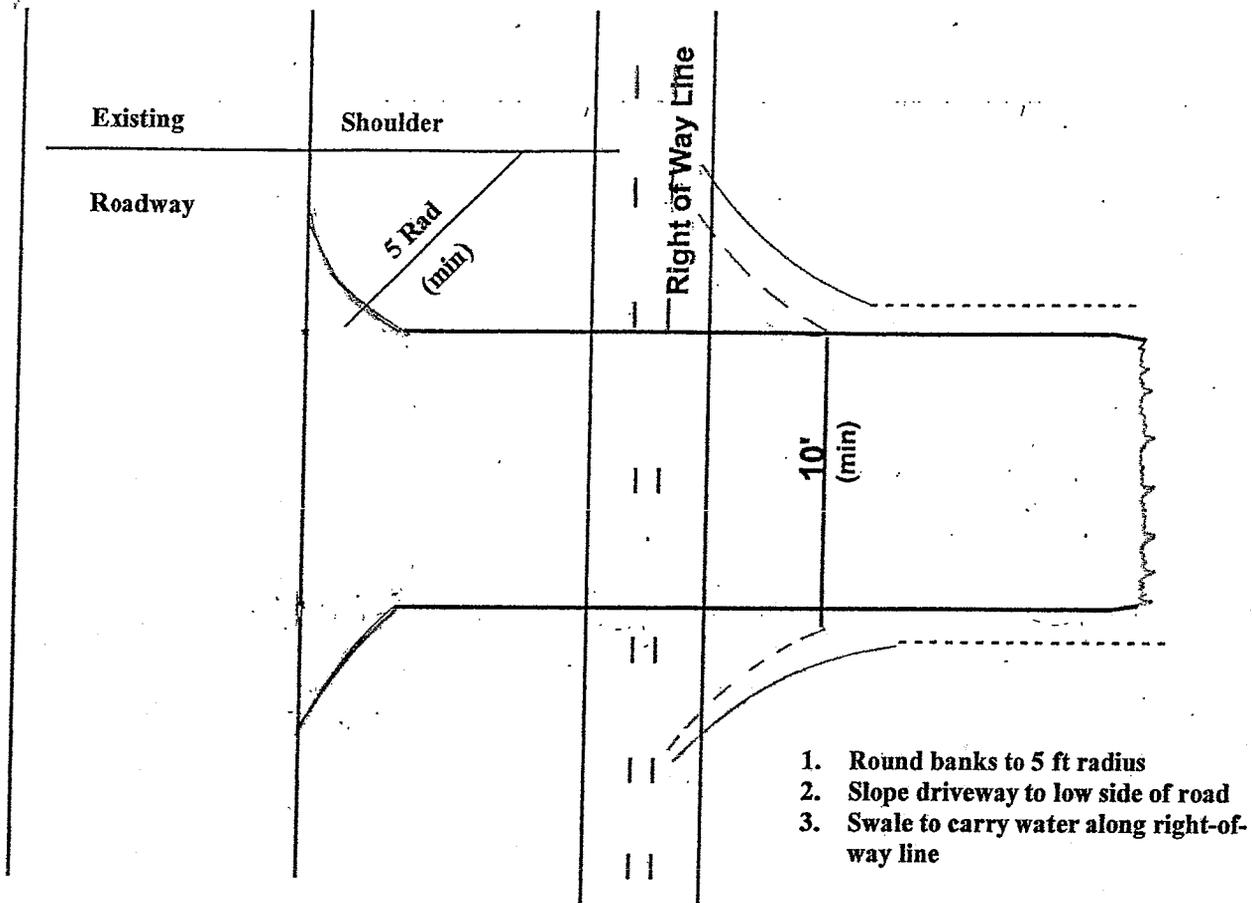
**Applicant is subject to conditions set forth in  
Chapter 81 of the  
West Brandywine Township Code Book**

**§ 81-8 - Maintenance**

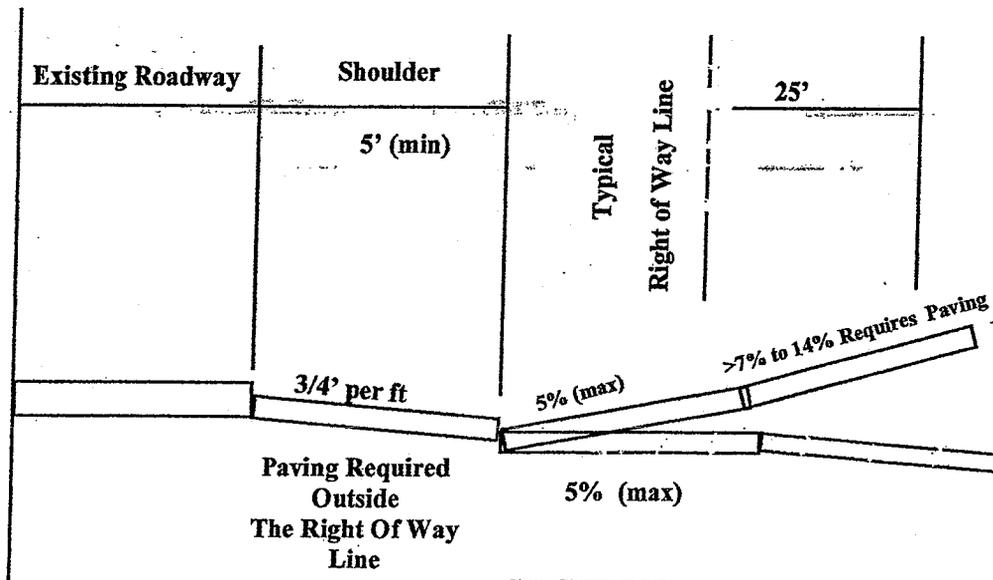
All driveways, adjacent areas and areas between such driveways including channelization, paving, drainage, etc., installed by the permittee shall be maintained by the property owner in such a manner as not to interfere or be inconsistent with the design, maintenance and drainage of the Township road, or the safe and convenient passage of traffic upon the road. The term “adjacent area” shall apply only to that area within the permittee’s property or property line extended.

**§ 81-9 – Inspection**

- A. Work authorized by a “road occupancy permit” for construction of an access driveway shall be performed at such time and in such a manner as to conform to all requirements and standards specified therein. Such work will be inspected by a representative of the Township immediately upon receipt of the completion notice from the permittee or at date of expiration of the permit.
- B. If an inspection of the work discloses that it is not being or has not been properly performed, the permittee will be notified, in writing, by the Township to take immediate steps, at his own expense, toward placing the work in such condition as to conform to said requirements and standards. Proper distribution of the completion report shall be made immediately following the inspection.



**PLAN**



**SECTION**

**WEST BRANDYWINE TOWNSHIP**

**SINGLE FAMILY RESIDENTIAL  
TYPICAL DRIVEWAY TREATMENT**