

## ZONING PERMIT APPLICATION FOR FENCE

Type of Building	Zoning District	Parcel Number
I hereby certify that I have examined this application and its attachments finding them to be in accordance with the provisions set forth in the PA Uniform Construction Code, 2018 International Building Code, and Ordinances of West Brandywine Township.		
APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO		
on _____, 20____		Building Inspector _____
Permit Fee (base)    \$ _____ + PA UCC Fee \$ _____	Building Code Official _____	
<b>Total Permit Fee</b> \$ _____	Permit Number _____	

*Top Section for Office Use Only – Fill application below*

**The owner hereby makes application to: (check one)**

- Construct
- Alter
- Addition
- Change of Occupancy

Type of Occupancy

- Single Family Dwelling
- Multi-Family Dwelling
- Commercial
- Institutional
- Industrial

**PROPERTY INFORMATION**

Street Number	Street Name	
City	Zip Code	
Parcel Number	Lot Size	

**OWNER INFORMATION**

First Name	Last Name
Mailing Address (if different from above)	
Email Address	Daytime Phone

**AUTHORIZED AGENT/CONTRACTOR**

All Contractors engaging in home improvement services within West Brandywine Township shall comply with Contractor Insurance Verification Requirements; Ord. 2021-03, Adopted 8/5/2021.

First Name	Last Name
Business Name	WBT Contractor License #
Mailing Address	
Email Address	Daytime Phone

**PROJECT INFORMATION**

Type of Fence \_\_\_\_\_

Total Linear Feet \_\_\_\_\_ Height \_\_\_\_\_ Number of Gates \_\_\_\_\_

**SETBACK\***

\*Provide distance from property boundary to NEW proposed fence line.

Front Yard \_\_\_\_\_

Side Yard \_\_\_\_\_

Rear Yard \_\_\_\_\_

Side Yard \_\_\_\_\_

**TOTAL COST OF CONSTRUCTION (include materials and labor):** \$ \_\_\_\_\_

**REQUIRED DOCUMENTS**

- Documentation verifying recent property survey for any proposed fence line constructed on or within two (2) feet inside property boundary
- Two (2) copies of Site Plot Plan illustrating fence location in relation to existing structures and adjacent property boundaries

**INSPECTIONS**

The issuance of this Zoning permit requires the applicant to comply with all provisions set forth in the PA Uniform Construction Code, 2018 International Code Council Building Code, and Zoning Ordinances of West Brandywine Township. The inspections marked below are the stages of construction when West Brandywine Township Codes Department must be notified by the applicant. Inspections shall be scheduled forty-eight (48) hours in advance. Failure to notify the Township before proceeding to the next step will result in a stop order. Twenty-four (24) hour notice is required to cancel a scheduled inspection; Failure to do so will result in a failed inspection. *\*Fee for all failed inspections as outlined in the current fee schedule.*

*This section to be completed by WBT Codes Department*

**REQUIRED INSPECTIONS**

Permit # \_\_\_\_\_

SETBACK INSPECTION

Shall be made after the property line has been delineated with iron pins placed by a registered surveyor, verification of surveyor placements is required either by a signed and sealed written report by service provider or a receipt specifying performed service. The fence location shall also be delineated at this time.

FINAL INSPECTION

Shall be made after the fence installation is complete, and the location of fence is verified to correspond with the site plot plan provided.

\_\_\_\_\_  
West Brandywine Township Codes

\_\_\_\_\_  
Date

**APPLICANT'S CERTIFICATION**

I hereby apply for a zoning permit and certify that the information with this application is complete and accurate. The work will be in conformance with 2018 International Building Code and Zoning Ordinances of West Brandywine Township. I hereby certify that I have examined this completed application and the statements therein are true and correct, and that all work shall be done in accordance with all applicable Township, County, and State Laws. Falsified information will result in revocation of the Permit.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## Fence Requirements per West Brandywine Township Code §200-108(C)

- (C) Fencing and buffering utilizing a combination of earthen mounds, vegetation and man-made fencing shall be installed as follows:  
[Added 6-16-2005 by Ord. No. 05-01]
- (1) Fencing of all types may be placed on the property line when a certified licensed surveyor has surveyed the property line and there is no other conflict with any other section of this Code. Otherwise, for property maintenance purposes, fences must be kept two feet from the property line to allow the owner of the fence to maintain the fence and any growth of vegetation that occurs.
  - (2) Fencing of all types must be placed outside of the road right-of-way, and, in instances where a private drive abuts a public street, private street or common driveway, the appropriate sight triangle, according to Code, must be adhered to to allow for safe ingress and egress.
  - (3) Fencing utilized for the purpose of identifying residential boundaries, screening, containing livestock and/or pets and for the aesthetic enhancement of property shall not exceed a height of six feet based on the existing grades of where the fence is placed.
  - (4) Fencing defined as open type may be placed in a front yard area, providing the height of the fence does not exceed 54 inches in height above adjacent grades. All other fencing utilized in the front yard may not be continuous in nature and shall incorporate an opening equal to the length of fence placed. If said fence is utilized for aesthetic enhancement of the property, planting mounds may be incorporated with the fencing. In doing this, a maximum height of eight feet, measured from the toe of the berm, may be achieved. The height of plant materials being placed on the berm shall not be counted toward the overall height limit. [Amended 8-20-2009 by Ord. No. 2009-07]
  - (5) Fencing utilized for the purpose of identifying Rural Mixed Use of Limited Industrial boundaries or for the providing of safe barriers shall not exceed a height of 10 feet based from the grade level in the front, rear and side yards and may consist of chain link or similar type fencing use of which shall be approved by the Township's Code/Zoning Officer.
  - (6) Fencing shall not be placed in any areas where an easement or right-of-way has been dedicated to or granted for use by the municipality, an individual, utility, business, etc. unless documented proof of permission to fence or restrict access to said easement or right-of-way by grantee of said easement or right-of-way has been provided to the Township's Code/Zoning Officer.
  - (7) The supporting structure of a fence must always be placed toward the yard of the owner installing the fence, thus placing the most aesthetic or finished side of the fence toward the neighboring property or street line. Gates installed on fences shall not encroach onto adjacent properties, nor shall any hardware or protrusions from the fence encroach upon said properties.
  - (8) At no time shall advertisements, signs, graphics, graffiti or writing be permitted on the side of the fence abutting a neighbor's property or street line.
  - (9) Fencing placed on a surveyed property line, along the frontage of a property, or requiring the verification of the Township's Code/Zoning Officer according to this Code shall require a permit, of which permit costs shall be noted on a resolution adopted by the Board of Supervisors.

WEST BRANDYWINE TOWNSHIP CODE ENFORCEMENT OFFICE

198 Lafayette Road

West Brandywine, PA 19320

Phone: 610-380-8200 Fax: 610-384-4934

**CONTRACTOR'S INSURANCE VERIFICATION**

**FEE PER CURRENT FEE SCHEDULE**

DATE: \_\_\_\_\_

Contractor's engaging in any and all types of home improvements shall register with West Brandywine Township Codes Office prior to commencing home improvements within the Township. A check shall accompany completed application, made payable to West Brandywine Township.

Please complete the application in its entirety. Sign and date application, include current Certificate of Insurance naming West Brandywine Township as the Certificate Holder, specifying minimum general liability and workers compensation limits as outlined below. If you are filing a self-employment or religious exemption, and are not required to carry Workers Compensation Insurance, **please complete and have notarized the attached Affidavit for submittal along with the Application. If the Affidavit is not completed, processing of the application will be delayed. Also include a copy of your State Registration Certificate.**

The following minimum insurances are required to obtain a valid Registration Certificate:

- a. General Liability - 1) Per Occurrence - \$500,000; 2) Per Personal Injury - \$500,000; 3) Property Damage - \$1,000,000
- b. Workers Compensation and Employer's Liability - 1) Each Accident - \$100,000

**VALID FOR ONE YEAR FROM DATE OF ISSUANCE**

**CONTRACTOR INFORMATION:**

Contractor's Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Names of principal partner or officer: \_\_\_\_\_

Type of Contractor: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ If you have no employees and you do not have worker's compensation insurance, please complete attached Affidavit, sign, notarize, and include with this application.

Municipalities presently certified in: \_\_\_\_\_

Certificate of Insurance attached:  Yes  No

**CERTIFICATION: THE ABOVE STATEMENTS ARE TRUE AND CORRECT.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

WEST BRANDYWINE TOWNSHIP CODE ENFORCEMENT OFFICE

198 Lafayette Road

West Brandywine, PA 19320

Phone: 610-380-8200 Fax: 610-384-4934

Worker's Compensation Insurance Coverage to comply with Act 44 of 1993

## AFFIDAVIT

**To be completed if Applicant is a contractor claiming exemption from providing Worker's Compensation Insurance, i.e. if you have no employees or claiming exemption on religious grounds, the Affidavit must be completed, signed and notarized. Contractor's Insurance Verification process will be delayed if Affidavit is not completed.**

Name of Applicant: \_\_\_\_\_

Federal or State Employer or Tax Identification No: \_\_\_\_\_

The undersigned swears or affirms that he/she is not required to provide Worker's Compensation Insurance under the provisions of Pennsylvania's Worker's Compensation Law for one of the following reasons as indicated:

Contractor and sole proprietor without employees-Contractor prohibited by Law from employing any individual to perform work pursuant to this Building Permit unless Contractor provides proof of insurance to the Township.

Contractor exempt on religious grounds qualified under Section 304.2 of the WC Act.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

**Subscribed and sworn to before me this** \_\_\_\_\_ **day of** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Notary Public**

\_\_\_\_\_  
**My Commission Expires:**