

WEST BRANDYWINE TWP ADOPT A ROADWAY PROGRAM



WELCOME!

The following attachments will provide you with conditions for participating in the West Brandywine Township's Adopt-A-Roadway program. Please take time to carefully read all the provisions. Once you have read all the stipulations and agree to abide by them, please indicate your acceptance by providing properly authorized signatures and current date in the signature area at the bottom of this sheet.

After you have returned your signed and dated acceptance of the conditions for participating, the Township will contact you to indicate your permission to participate in the program. You will also receive a copy of the entire packet and should retain the materials for future reference. We look forward to working with you and thank you for your interest in this program, and volunteering to help keep our township beautiful.

ACCEPTED:

DULY AUTHORIZED REPRESENTATIVE OF APPLICANT

SIGNATURE_____

PRINT_____ DATE_____

BUSINESS Y OR N IF Y NAME_____

APPROVED:

WEST BRANDYWINE TOWNSHIP

SIGNATURE_____

TITLE_____ DATE_____

**WEST BRANDYWINE TOWNSHIP
ADOPT-A-ROADWAY -TERMS AND CONDITIONS
FOR PROGRAM PARTICPATION**

BACKGROUND:

- A. To rid the township of litter and to improve the environment, the Township has established an anti-litter program known as "Adopt A Roadway" (the program) in which volunteer groups or individuals adopt a township road or portion thereof within their community, in order to pick up litter.
- B. The applicant desires to participate in the Township's Adopt-A-Roadway and the township desires to provide certain materials and information to the applicant.

TERMS AND CONDITIONS FOR PARTICIPATION IN THE PROGRAM:

- A. Subject to the acceptance of the terms and conditions contained herein, the Township grants permission to the applicant to adopt a township roadway or portion thereof, as identified on Attachment A.
- B. The Township Coordinator will conduct an initial safety orientation meeting with authorized representatives of the applicant and provide safety materials for use by the applicant.
- C. The applicant shall be especially mindful of any litter pickups on busy holidays or holiday travel weekends or preceding days such as Wednesday before Thanksgiving, Thanksgiving Day, Monday following Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Day, Fourth of July, or Fourth of July weekend, (Friday through Monday), Easter Weekend (Friday through Monday) Memorial Day weekend (Friday through Monday) and Labor Day weekend (Friday through Monday). All activities must be conducted between one hour after sunrise and one hour before sunset. No activities shall take place during inclement weather, such as rain, fog, snow, etc.
- D. The Township shall conduct safety orientation meetings to review, at a minimum, safety and other guideline materials supplied by the township. Every person who will participate in the litter pickup must review safety materials provided by the township. No participant may be involved in the litter pickup unless he/she has attended at least one safety orientation meeting conducted by the Township Coordinator and has executed a release, a copy of which is attached as Attachment B and made part of this document. The Township Coordinator must present the safety information to any potential participant and provide the Township with a list certifying the names of all individuals who received safety orientation. The applicant shall submit the form to the Township Coordinator and shall submit an amended form each time there are new participants in the litter pickup. Further, the Township Coordinator may conduct an on-site safety briefing prior to each pick up.
- E. The applicant will comply with Safety Conditions set forth in Attachment C, which are attached to and made a part of these terms and conditions.

- F. Prior to each scheduled pickup, the Township will supply the applicant with an adequate number of gloves, plastic trash bags and pickers.
- G. The Township will provide the applicant with "Litter Crew Ahead" signs, which shall be placed by the applicant at each end of the roadway during the litter pickup. The applicant shall also receive an adequate number of safety vests to each participant. Proper use of the signs and vests will be the responsibility of the applicant. Applicants are required to make sure all participants are wearing the reflective vests while working along the roadway. The applicant shall return the signs and vests to the Township Building when the pickup is complete.
- H. After each pickup, the applicant shall file a report setting forth the date of the pickup, number of people involved, the number of bags of litter picked up and the number of hours spent on the pickup. This report shall be filled out on a form that is furnished by the Township, and the applicant shall be responsible for filing of the form.
- I. The applicant may elect to bring the collected bags of garbage to the Township Building or may leave them on the side of the road to be picked up by the Township Road Department. If the applicant elects to leave the bags at the roadside, it is the applicant's responsibility to notify the township of such after collection is complete. It is encouraged to place bags in safe areas for roadside pickups.
- J. The Township has the right to terminate this undertaking at any time, by providing written notice to the applicant if the applicant does not comply with any of these terms or conditions: applicants work is unsatisfactory, unsafe, or if it causes a conflict with traffic, if the program is suspended or discontinued or if such termination is deemed to be in the best interest of the Township.
- K. After the initial two-year period, the applicant shall have the right to terminate this undertaking, upon sixty (60) days written notice to the township.
- L. Any notice to or communication with the Township by the applicant shall be with the Township Adopt a Road Coordinator or in their absence, the Township Police Administration Assistant. Any notice to or communication from the Township with the applicant shall be to the authorized signatory indicated on the Conditions and Terms signature page.
- M. The applicant certifies it does not represent an elected official or candidate for public office.
- N. The applicant has been provided with the Township criteria to participate in this program, and acceptance of terms and conditions and certifies that it meets all criteria. These are contained in Attachment D and are made part of this document.
- O. The Township encourages the applicant to separate the appropriate recycling materials.

**"ADOPT-A-ROADWAY"
APPLICATION FORM**

Date_____

Adopting Group/Individual:

Address:_____

Contact Person:_____

Telephone (H)_____ (C)_____

Email:_____

Requested Roadway: _____

Second Choice:_____

Expected number of Participants: _____

ADOPT-A-ROADWAY PROGRAM FACT SHEET

The Township Adopt-A-Roadway program reinforces the Township's litter pick up efforts by involving citizens across the Commonwealth in the anti-litter efforts in Pennsylvania's collective "front yard" - its 150,000 acres of roadsides.

- Adopting groups must sign an agreement with West Brandywine Township.
- Groups must agree to adopt at least two-mile portions of Township roadways. West Brandywine Township must agree the roadway is suitable for adoption. Residents wishing to adopt any portion less than two-miles may also apply for consideration by the Township Coordinator
- Groups or individuals must agree to pick up litter at least 2 times a year. The agreement runs for two years and will automatically renew unless either party chooses to terminate it.
- Safety is top priority. Group leaders must use safety materials provided by West Brandywine Township and must conduct safety meetings with group members prior to trash pickup.
- All participants must wear orange safety vests and must post "litter crew ahead" signs during scheduled pickup periods. Vests and signs are provided by West Brandywine Township.
- Participants must be at least 12 years old and those under 18 years of age must be accompanied by an adult.
- Any civic-minded group or individual may participate, with the exception of those representing elected officials or candidates for public office.

WEST BRANDYWINE TOWNSHIP ADOPT A ROADWAY PROGRAM

ATTACHEMENT-A

ROADWAY TO BE ADOPTED:

ROAD NAMES:

From Segment or Intersection: _____

To Segment or Intersection: _____



WEST BRANDYWINE POLICE DEPARTMENT

198 Lafayette Road, West Brandywine, PA 19320

Office (610)380-8201 Fax (610)384-0438

Website:

wbrandywine.org Email:

wbpolice@wbrandywinepd.org



ATTACHMENT B

WEST BRANDYWINE TOWNSHIP VOLUNTEER WAIVER AND RELEASE OF LIABILITY

READ BEFORE SIGNING

IN CONSIDERATION of being permitted to participate in any way in West Brandywine Adopt a Road program and related activities ("Activities") I, for myself, my personal representatives, assigns, heirs, and next of kin:

1. ACKNOWLEDGE, agree, and represent that I understand the nature of West Brandywine Township Adopt a Road program and related Activities and that I am qualified, in good health, in proper physical condition to participate in such Activity and willingly agree to comply with the stated and customary terms and conditions of participation. I further agree and warrant that if at any time I believe conditions to be unsafe, I will immediately notify West Brandywine Township Adopt a Road Coordinator and discontinue further participation in the Activity.

2. FULLY UNDERSTAND that: (a) Volunteer and related ACTIVITIES INVOLVE RISKS AND DANGERS OF DAMAGE TO PERSONAL PROPERTY AND SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS, AND

DEATH ("RISKS"); (b) these Risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the Activity, the condition in which the Activity takes place, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISKS AND SOCIAL AND ECONOMIC LOSSES either not

known to me or not readily foreseeable at this time; and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS, AND DAMAGES I incur as a result of my participation or that of the minor in the Activity.

3. HEREBY RELEASE, DISCHARGE, AND COVENANT NOT TO SUE West Brandywine Township, their respective administrators, directors, agents, officers, members, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, INJURIES, DAMAGE TO PROPERTY, OR OTHER DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS; AND I FURTHER AGREE that if, despite this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the Releasees, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which any may incur as the result of such claim.

I have read this Agreement, fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid, the balance, notwithstanding, shall continue in full force and effect.

PRINTED NAME OF PARTICIPANT: _____ SIGNATURE: _____

DATE: _____

ADDRESS: _____
(Street) (City) (State)
(Zip)

PHONE NUMBER: _____ E-MAIL: _____

PHOTO WAIVER

I GIVE PERMSSION TO WEST BRANDYWINE TOWNSHIP ADOPT A ROAD REPRESENTATIVES TO TAKE PHOTOGRAPHS OF ME DURING THIS EVENT, AND TO USE THESE PHOTOGRAPHIC IMAGES ONLINE, IN PUBLICATIONS AND IN OTHER TYPES OF COMMUNICATIONS.

SIGNATURE: _____ DATE: _____

WEST BRANDYWINE TOWNSHIP ADOPT-A-ROADWAY PROGRAM

ATTACHEMENT-C

SAFETY RECOMMENDATIONS

Participant should:

- Know emergency procedures such as the location of the nearest emergency facility and how to quickly summon police and/or ambulance
- Provide their own First Aid Kit and include kit with other supplies during litter pickups.
- Avoid overexertion and heat problems by drinking water and taking breaks
- Carpool to the litter pickup site
- Wear the recommended attire: long sleeves, blue jeans or long pants, leather shoes or boots, gloves and safety vests.
- Be careful of contact with poison plants, bees, wasps, hornets, fire ants, and snakes. The recommended attire will usually prevent irritations from most plants.
- Pay special attention to the handling of broken glass. Participants must be careful not to step or kneel on broken glass.
- Be aware of visibility problems.
- Be prepared for any unexpected behavior of motorists.
- Park vehicles a safe distance from the traveled roadway.
- Attempt to walk facing on-coming traffic
- Do not stand or jump on guide rail, drainage pipes or concrete walls.

SAFETY REQUIREMENTS

Participates shall:

- Pickup one side at a time when cleaning a roadway. Vehicles shall remain on the same side of the highway as participates.
- Never cross over or pick up trash on the traveled roadway.
- Upon arriving at the work site, immediately display the official West Brandywine Township "Litter Crew Ahead" safety signs in advance of pick-up site.
- Do not possess or drink alcoholic beverages.
- Use West Brandywine safety training materials.
- Conduct at least one safety orientation meeting during the year.
- Provide appropriate and adequate adult supervision when youth groups are involved in litter pickups which is one adult per six participants between age of 12 and 17.
- Avoid peak traffic hours and extreme inclement weather conditions
- Stay clear of all construction zones
- Conduct pre-pickup safety talks
- Wear the safety vest provided by the Township
- Avoid hazardous materials such as old car batteries, and unidentified, questionable items and dead animal carcasses
- Be aware of all known allergies of volunteers before participation
- Avoid all horseplay of any nature while participating