

VERNON TOWN AND SCHOOL DISTRICT  
ANNUAL REPORT  
YEAR ENDING 2018  
*VERNON, VT*



A TRIBUTE TO OUR  
LOCAL VOLUNTEERS



The Vernon Recreation Department offers sports programs for children and adults throughout the year.

These programs are possible thanks to the countless hours that residents put into coaching the children that participate.

These volunteers are not only sharing their love for the sport they coach, but teach our children the value of teamwork, and sportsmanship.



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*The best way to find yourself is  
to lose yourself in the service of  
others. ~ Mahatma Gandhi*

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The 2018 Vernon Annual Report is dedicated to the tireless dedication of our local volunteers. Hundreds of residents give their time and talents to our community and our neighbors without regard to reward or recognition.

This report takes time to recognize the sacrifices made by those who defend our country, who teach our children, who govern our affairs, who strive to make sure nobody goes hungry, homeless or cold; to those who bring beauty and fun to our community through their hard work and imagination and who help others find their way forward.

To those who strive to make a difference in the world, and to those who just want to make a difference in our corner of it.

Thank you to everyone who dedicates a part of their life in service to others.

**ANNUAL REPORT – VERNON, VERMONT**  
**FOR THE FISCAL YEAR ENDING**  
**JUNE 30, 2018**

**PLEASE BRING THIS REPORT WITH YOU TO  
TOWN MEETING**

**MONDAY, MARCH 4, 2019**  
**AND**  
**WEDNESDAY, MARCH 6, 2019**

**6:30 PM AT THE  
VERNON ELEMENTARY SCHOOL**



# TABLE OF CONTENTS

## TOWN INFORMATION

Office Hours .....	4
Town Officers .....	5-6
Town Property Inventory .....	7
Guidelines for Cusick Scholarship .....	11
Outside Auditor Statement .....	8

## TOWN FINANCIAL STATEMENTS

Special Revenue Funds .....	9-10
Capital Project Funds, Status, Projections .....	12-16
Cemetery Trust Funds .....	17
Fiduciary Funds .....	18-19
Statement of Delinquent Property Taxes .....	21
Statement of Taxes Raised .....	20
General Fund Comparative Balance Sheet .....	22
Selectboard's Budget FY 19/20 .....	23-28
Misc Appropriations .....	29
Grant Awards & Expenditures .....	29

## REPORTS OF TOWN BOARDS

### AND ORGANIZATIONS

Animal Control Officer .....	42
Capital Plan Committee .....	40
Cemetery Committee .....	
Connecticut River Joint Commission .....	45
Elderly Assistance Board .....	
Emergency Management .....	38
Farmland Protection .....	41
Friends of Vernon Center .....	37
HCRS .....	40
Health Officer .....	30
Highway Department .....	37
Historians .....	44
Librarian's Reports .....	31-32
Listers .....	34
Planning Commission .....	33
Treasurer .....	
Recreation Department .....	36
Rescue .....	44
Selectboard's Report .....	28
Seniors .....	44
Senior Solutions .....	43
SEVCA .....	42
SEVEDS .....	44
Town Clerk .....	34
Vernon Fire Department .....	30
Windham County Sheriff .....	39
Windham Regional Commission .....	35
Windham Windsor Housing Trust .....	48
WSWMD .....	46-47

## VERNON SCHOOL DISTRICT

Letters and Financial Reports .....	49-61
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## MINUTES AND WARNINGS

Town and Town School District Meeting 2018 .....	62-64
Town Warning for 2019 .....	65-66

## VERNON TOWN OFFICE HOURS\*

### TOWN CLERK

Monday through Thursday 7:00 A.M. – 5:00 P.M.  
and by appointment

### TOWN TREASURER

Monday through Thursday 6:00 A.M. – 4:00 P.M.

### LIBRARY

Mon. & Thurs. 1:00 P.M. - 6:00 P.M.  
Tuesday 9:00 A.M. – 12:00 P.M.  
& 1:00 P.M. - 5:00 P.M.  
Wednesday 1:00 P.M. - 5:00 P.M.  
Friday Closed  
Saturday 9:00 A.M. – 12:00 P.M.

\*Subject to Change

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SHERIFF	254-6962
FIRE	254-2425
TOWN OFFICES	257-0292
VERNON ELEMENTARY	254-5373
VERNON FREE LIBRARY	257-0150
TOWN GARAGE	254-9428
RECREATION AREA	254-9251
HEALTH OFFICER	254-4485
FIRE WARDEN	254-2279
ANIMAL CONTROL OFFICER	254-6962

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## REGULAR MEETINGS\*

### SCHOOL BOARD

Second and Fourth Monday of each month at 6:00 P.M.

### SELECTBOARD

First and Third Tuesday of each month at 6:30 P.M.

### SENIOR CITIZENS

Second Monday of each month at Noon-Potluck

(Business Meeting)

Fourth Monday of each month at 1:00 P.M.

(Blood Pressure and Birthday Social)

### VERNON EMERGENCY MANAGEMENT

Third Wednesday of each month at 6:30 P.M.

### WINDHAM REGIONAL COMMISSION (WRC)

Last Tuesday of each month at 6:00 P.M (winter) 7:00 P.M. (summer)

### WINDHAM SOLID WASTE MANAGEMENT DISTRICT (WSWMD)

Second Thursday of each month at 7:00 P.M.

### FIREFIGHTERS & EXPLORERS MEETING

Every Wednesday at 7:00 P.M.

### PLANNING & ECONOMIC DEV. COMM MEETING

2<sup>nd</sup> Wednesday at 6:30 P.M.

\*Subject to Change



# TOWN INFORMATION

## TOWN OFFICERS 2019-2020

### TOWN MODERATOR

Timothy Arsenault ..... 2019

### TOWN SCHOOL DISTRICT MODERATOR

Timothy Arsenault ..... 2019

### TOWN AND TOWN SCHOOL DISTRICT CLERK

Timothy Arsenault ..... 2019

### TOWN AND TOWN SCHOOL DISTRICT TREASURER

Cindy Turnley ..... 2020

### SELECTPERSON (3 year term)

Joshua Unruh ..... 2021

Sandra Harris ..... 2019

Jean Carr ..... 2020

### SELECTPERSON (2 year term)

Christopher Parker ..... 2020

Jeff Dunklee ..... 2019

### LISTERS

William Hammond ..... 2021

Carol Hammond (Ch) ..... 2019

Vacant ..... 2020

### 1<sup>ST</sup> CONSTABLE

Peter Crossman ..... 2019

### 2<sup>nd</sup> CONSTABLE

Scott D. Lane ..... 2019

### TOWN AGENT

Christiane Howe (appointed) ..... 2019

### GRAND JUROR

Christian Howe (appointed) ..... 2019

### DELINQUENT TAX COLLECTOR

Marylynn Scherlin ..... 2019

### SCHOOL DIRECTORS (3 year term)

Hannah Rosinski (unexpired term) ..... 2021

Walter Breau ..... 2019

Chad Mulverhill (unexpired term) ..... 2020

### SCHOOL DIRECTORS (2 year term)

Sandy Morrison ..... 2020

Kerry Amidon ..... 2019

### WINDHAM-5 DISTRICT REPRESENTATIVE

Sara Coffey

### LIBRARY TRUSTEES

Bronna Zlochiver (Ch.) 3 year term ..... 2021

Janis Pereira 3 year term ..... 2021

Joanne Leveille ..... 2020

Ellen Hardy ..... 2019

Kristen Dietrich ..... 2019

### MARSH FUND COMMITTEE\*

James Brown ..... Barbara Mosely

### MEMORIAL DAY COMMITTEE\*

Peter & Angela Miller

*\*Voted at Town Meeting*

### JUSTICES OF THE PEACE

Susan Arsenault ..... Timothy Arsenault

Tom Rappaport ..... Sandra Harris

Christiane Howe ..... Patricia O'Donnell

Marylynn Scherlin ..... Lynda Starorypinski

Joshua Unruh ..... Ian Hefelee

### BOARD OF CIVIL AUTHORITY

Susan Arsenault ..... Timothy Arsenault

Tom Rappaport ..... Sandra Harris

Christiane Howe ..... Patricia O'Donnell

Marylynn Scherlin ..... Lynda Starorypinski

Joshua Unruh ..... Ian Hefelee

Christopher Parker ..... Jean Carr

Jeffrey Dunklee

### TOWN CLERK AND TREASURER APPOINTMENTS

Assistant Town Clerk ..... Susan Fiske-Gagne

Assistant Treasurer ..... Katherine Walker

### SELECTBOARD APPOINTMENTS

TOWN ADMINISTRATOR ..... Michelle L. Pong

### CEMETERY COMMITTEE

Marylynn Scherlin (Ch) ..... Janet Rasmussen (V.Ch)

Melissa Ferris (Clerk) ..... Sandra B. Harris

Christiane Howe ..... Barbara Moseley (Ad hoc)

SENIOR SOLUTIONS ..... Marylynn Scherlin

DRUG & ALCOHOL TESTING ..... Roland Walker

### E-911 CONTACT

Timothy Arsenault ..... Roland Walker

EMERGENCY MANAGEMENT ..... David Emery

HEALTH OFFICER ..... Mark Snow

Annette Roydon & Heather Frost (Deputies)

POUND KEEPER ..... Windham County Humane Soc.

#### ELDERLY ASSISTANCE BOARD

Marylynn Scherlin (Ch.).....2018  
Sandra Harris .....2020  
Linda Shippee .....2018  
Sharon Richardson.....2020  
Kevin Turnley .....2019  
Cindy Turnley.....2019  
Kathy Walker.....2020

#### FARMLAND PROTECTION ADV. COMMITTEE

Arthur Miller (Ch.) ..... Skip Baldwin  
Jeff Hardy ..... Madeline Arms

#### FENCE VIEWERS

Annett Roydon...Christiane Howe...Rory Underwood

#### CAPITAL PLAN COMMITTEE

Tom Rappaport (Ch.).....Lynda Starorypinski  
Rita Mudd.....Joyce Goodnow

GREEN UP DAY COORDINATOR.....Emily Vergobbe

#### INSPECTOR OF WOOD, SHINGLES & LUMBER

Annette Roydon ..... Christiane Howe

OFFICIAL NEWSPAPER.....Brattleboro Reformer

#### PLANNING & ECONOMIC DEVELOPMENT COMM.

Robert Spencer (Ch.) .....Jeffrey Dunklee  
Jessica Freeman-Earp .....Martin Langeveld  
Patricia O'Donnell..... Madeline Arms  
Thomas Rappaport (V.Ch)

#### RECREATION DIRECTOR .....

Seth Deyo  
Assistant ..... Ian Deyo

#### RECREATION BOARD

Joshua Unruh (Ch.).....Emily Vergobbe  
Vickie Rea ..... Shannon Connolly  
Martha Missale

#### SOLID WASTE COMMITTEE

Bob Spencer..... Heather Frost (Ch.)  
Emily Vergobbe

RESCUE INC. REPRESENTATIVE ..... Vacant

ROAD COMMISSIONER..... Roland D. Walker Jr.

SELECTBOARD SECRETARY ..... Michelle Millerick

TOWN ATTORNEY ..... Salmon & Nostrand

#### TOWN FOREST SUPERVISOR .....

Seth Deyo  
Assistant ..... Ian Deyo

TOWN SERVICE OFFICER.....Marylynn Scherlin

#### TREE WARDEN

Roland Walker Jr. .... Annette Roydon

#### TOWN BUS DRIVERS

Reita Lashway.....Cindy Symons..... George Lagro

#### VETERANS MEMORIAL COMMITTEE

Joshua Unruh..... Chad Mulverhill

#### WEIGHER OF COAL

Annette Roydon ..... Christiane Howe

#### WINDHAM SOLID WASTE DISTRICT REP

Vacant .....Emily Vergobbe (Alt.)

#### VERNON VOLUNTEER FIRE DEPARTMENT

Chief..... Todd Capen  
Assistant Chief ..... Keith Franklin, Jr.  
Captain ..... John Wheelden, Jr.  
Lieutenant..... Travis Franklin  
Lieutenant..... Jonathan Hall  
Safety Officer ..... Mike Pratt  
Chaplain ..... Bruce Burks

#### FIRE FIGHTER

Chris Kempf..... Victoria Hall  
George Pond..... Robert Miller  
Matt Vose ..... Joshua Griffus  
Thomas Raymond ..... Tyler Pratt  
Harley Landry ..... Raymond Belville  
Jason Willette ..... Chris Cwikowski  
Leigh Ann Cwikowski ..... Tasha Cross  
Dave Upton ..... Jemez Jobin  
Katelynn Baldwin..... Ryan Snow  
Raymond Mercier..... Tyler Harrison  
Nick Spinner ..... Alana Bellville  
Tina Franklin ..... Faith Jobin  
Laurie Griffus..... Bryan Hemingway  
Cait Foley ..... Jannik Ebel  
Ben Lane ..... Isaac Weeks

#### FIRE WARDEN.....

John Wheelden, Jr.  
Asst. .... Jesse Jobin

#### SENIORS

President..... Arlene Castine  
Vice-President ..... Kathy Carpenter  
Secretary..... Sallie May  
Treasurer ..... Aina Lindquist  
Co-Treasurer ..... Carol Moore



# TOWN PROPERTY INVENTORY

## BUILDINGS AND LAND

Town Office Building  
Gazebo  
North School  
South School  
Fire Station  
Recreation Area  
Garages & Salt Shed  
J. Maynard Miller Forest  
Cemeteries  
Miscellaneous Land Parcels

## TOWN OFFICES

Computers & Printers  
Photocopiers  
Safes  
Office Equipment & Furnishings  
Sound System  
Custodial Equipment  
Vote scanning machine

## LIBRARY

Computers  
Printer, Copier/fax machine  
Equipment & Furnishings  
Books, DVDs, audios, etc.

## RECREATION

Area Equipment  
Pool Equipment  
Tools & Equipment  
Games & Activity Equipment  
Mowers  
Office Equipment & Furnishings

## HIGHWAY DEPARTMENT

2010 Diesel Int'l Dump Truck w/ Tenco Dump  
w/ body, plow & wing  
2013 Diesel Int'l Dump Truck w/ Tenco Dump  
body, plow & wing  
2008 Case 580 Super M& Series III Backhoe  
2004 International 7600 Dump Truck, MG Dump  
body, Frink Plow w/ Henderson Wing  
2003 Ford One ton Truck, Dump body w/plow

and Torwell Sander

1988 Caterpillar Grader w/ plow & wing  
2018 Case Loader Model 621B  
2015 John Deere 6501D w/ Tiger Bengal  
mid mount mower 60"  
1994 Morbark Chipper  
1991 Sweepster Model P84  
Radios  
HTC Shoulder Machine  
Dell Computer & Printer  
Miscellaneous Garage, Office & Highway equip.

## FIRE DEPARTMENT

2000 Custom KME Pumper Truck – Engine 3  
2015 Ford F-350 Rescue Vehicle 1  
1994 Freightliner Pumper/Tanker – Tanker 1  
2015 E-One Pumper Truck – Engine 1  
1974 Ford Brush Truck – Brush 1  
Bauer Breathing Air Fill Station  
1 Base Radio  
10 Mobile Radios  
26 Portable Radios  
3 Desktop Computers  
2 Laptop Computers  
Atmospheric Monitoring Equipment  
Thermal Imaging Camera  
20 Scott Air Packs and 40 Cylinders  
6 Automatic External Defibrillators  
20 sets of turnout gear  
Fog machine  
Life Pac 12, 2 Batteries  
8 AEDs 1000

## VERNON EMERGENCY MANAGEMENT

Stationary Communications Equipment  
Winco Generator (siren)  
Portable Radios  
Siren & Signal Box  
Office Equipment & Furnishings  
Dell Computer; Canon Fax; HP Jet Printer

## MISCELLANEOUS EQUIPMENT

1998 Chevrolet Pickup Truck  
2008 Ford E350 Goshen Coach Van







*Proven Expertise and Integrity*

October 24, 2018

Board of Selectmen  
Town of Vernon  
Vernon, Vermont

We were engaged by the Town of Vernon, Vermont and have audited the financial statements of the Town of Vernon, Vermont as of and for the year ended June 30, 2018. A complete copy of the audited financial statements which, including our opinion thereon, will be available for inspection at the Town.

*RHR Smith & Company*

Certified Public Accountants

# TOWN FINANCIAL STATEMENTS

## SPECIAL REVENUE FUNDS REAPPRAISAL FUND

BALANCE July 1, 2017	\$ 247,516.50	
ADD:		
Interest	\$ 206.01	
Net Investment Gains	197.27	
Accrued Salaries	198.28	
State of Vt. Listers Training		
State EEGL Assistance	<u>8,797.00</u>	
		9,398.56
DEDUCT:		
Net Investment Losses	\$ 91.02	
NEMRC (Twn Wide Reappraisal)	39,000.00	
Supplies	1,219.84	
NEREC Reimbursement	108.66	
Payroll	1,890.33	
FICA/Medi	<u>142.72</u>	
		(42,452.57)
BALANCE June 30, 2018	\$ 214,462.49	

The Fund is invested with Edward Jones.

## TOWN UNEMPLOYMENT COMPENSATION FUND

BALANCE July 1, 2017	\$ 46,543.74	
ADD:		
Interest	\$ 20.60	
Net Investment Gains		
(Realized & Unrealized)	<u>143.31</u>	
		163.91
DEDUCT:		
Net Investment Losses	66.12	
Unemployment payments	<u>21,835.50</u>	
		(21,901.62)
BALANCE June 30, 2018	\$ 24,806.03	

The Fund is invested with Edward Jones.

## J. MAYNARD MILLER FOREST FUND

BALANCE July 1, 2017	\$ 182,676.10	
ADD:		
Interest	31.97	
Investment Gain	<u>1,310.74</u>	
		1,342.71
DEDUCT		
Investment Loss	604.76	
Town Forest Maintenance	<u>5,081.42</u>	
		(5,686.18)
BALANCE June 30, 2018	\$ 178,332.63	

The Fund is invested with Edward Jones.

## FARMLAND PROTECTION FUND

BALANCE July 1, 2017	\$ 399,360.61	
ADD:		
Interest	37.40	
Investment Gain	<u>2,892.24</u>	
		2,929.64
DEDUCT:		
Investment Loss	1,420.54	
Purchase of	104,136.00	
Development Rights		(105,556.54)
BALANCE June 30, 2018	\$ 296,733.71*	

\*Of this amount, \$2,720.57 is left to be used for expenses of the Farmland Protection Advisory Committee, as voted at Town Meeting on March 6, 1984.

The Fund is invested with Edward Jones.

## DOG FUND

BALANCE July 1, 2017	\$ 22,988.76	
ADD:		
Interest	23.24	
Licenses	\$ 3,376.00	
Impound Fees	<u>200.00</u>	
		3,599.24
DEDUCT:		
Tags & Supplies	\$ 376.48	
Wind. Cty. Humane Society	550.00	
State of VT – Licenses Fees	<u>1,672.00</u>	
		(2,598.48)
BALANCE June 30, 2018	\$ 23,989.52	

DOG Licenses: All dogs six months old or older should be licensed annually by the Town Clerk on or before April 1<sup>st</sup>.

The Fund is invested with Peoples United Bank.

## TOWN CLERK RESTORATION RESERVE FUND

BALANCE July, 1 2017	\$ 16,419.96	
ADD:		
Interest	17.75	
Town Clerk Remittance	<u>5,588.00</u>	
		5,605.75
DEDUCT:		
Records restoration	\$ 5,471.07	
New Equipment	<u>2,017.40</u>	
		(7,488.47)
BALANCE June 30, 2018	\$ 14,537.24	

This reserve fund is to be used only for the purpose of record preservation.

This Fund is invested with Peoples United Bank.

# TOWN FINANCIAL STATEMENTS

## PROFESSIONAL SERVICES FUND

BALANCE July 1, 2017 \$ 206,629.27

### ADD:

Interest \$ 161.87  
Net Investment Gains 320.19  
Town Meeting Appropriation 35,000.00

35,482.06

### DEDUCT:

VY Decommissioning 56,945.63  
Net Investment Losses 147.73

(57,093.36)

BALANCE June 30, 2018 \$ 185,017.97

At Town Meeting, March 1, 1999, this fund was established by Article 11 with the remaining monies from the Act 60 Legal Services appropriation that had been raised under Article 2 in May, 1997.

The purpose of the Professional Services Fund is to represent the Town of Vernon's position on issues relating to utilities.

The Fund is invested with Edward Jones.

## EMERGENCY MEDICAL AND AMBULANCE SERVICE FUND

BALANCE July 1, 2017 \$ 100,974.71

### ADD:

Interest \$ .84  
Net Investment Gains 889.75

890.57

### DEDUCT:

Rescue Subscriptions \$ 120.00  
Net Investment Losses 410.51

(530.51)

BALANCE June 30, 2018 \$ 101,334.77

At Town Meeting, March 2004, Article 20 voted to change the policy for Rescue Inc. reimbursements so that the Town not pay for the first service but rather encourage households to purchase subscriptions every year and for the Town to pay for subscriptions out of this Fund for households that cannot afford the cost of the subscription.

The Fund is invested with Edward Jones.

## VERNON ELDERLY ASSISTANCE FUND

BALANCE July 1, 2017 \$ 47,981.24

### ADD:

Interest \$ 24.80  
Twn Mtg Appropriation 10,000.00

10,024.80

### DEDUCT:

Assistance to Residents \$ 13,567.36  
Postage/Supplies 14.70

(13,582.06)

BALANCE June 30, 2018 \$ 44,423.98

## PAY AS YOU THROW FUND

BALANCE July 1, 2017 \$ 0.00

### ADD:

Interest \$ 1.02  
Trash Bag Sales 67,503.60

67,504.62

### DEDUCT:

Supplies 257.24  
Rebate on trash bags 275.00  
Tipping Fee 21,429.00  
Refuse Collection 43,491.23

(65,452.47)

BALANCE June 30, 2018 \$ 2,052.15

At Town Meeting in March, 2017 Article 19 voted to establish a Pay-As-You-Throw Fund into which all PAYT revenue shall be deposited for management of all fiscal activities associated with the PAYT Program.



Food Shelf Volunteer



## JAMES CUSICK SCHOLARSHIP FUND TOWN OF VERNON REQUIREMENTS

1. An application shall be submitted to the Selectboard Chairperson or the Town Clerk no later than 4:00 P.M. or the close of normal business hours on July 1st of each year.

2. Any Vernon resident as determined by V.S.A. 16: 1075 may apply for a scholarship for assistance for up to a total of four years, each year the resident may reapply. The purpose of the scholarship fund is for the resident to further their education or training upon receipt of a high school diploma or an equivalent as determined by the Vermont Department of Education. The resident shall become eligible for the scholarship upon receipt of the application by the Selectboard Chairperson or the Town Clerk within six years of the date of graduation. A resident becomes ineligible at the end of the sixth year from when his/her high school diploma or equivalent certificate was awarded.

3. Applicant must have been eligible to attend the Vernon School system for a minimum of five academic years as a resident immediately prior to receipt of the high school diploma or the equivalent.

4. Each full-time resident recipient shall receive \$1,000.00 (or the amount voted) for two semesters at an institution of higher learning, a certified training center, or a vocational school. If the amount of the appropriation is not sufficient, it shall be divided equally among the students selected.

5. For less than a full-time post-secondary status, a pro-rata reduction in the amount of the scholarship will be made, but in no case will a less than 50% status for an academic year, as determined by the school, be eligible for the scholarship.

6. The student is responsible to provide verification to the Town Clerk by January 15 that they have completed the first semester and are enrolled for the second semester. Acceptable forms of verification are:

Verification form provided by the Town Clerk

Student grade report

Tuition bill

Letter of enrollment

Any other official document form from the school that satisfies the enrollment verification.

7. Checks will be issued each year during the last two weeks of January, payable to the Vernon resident and mailed to the student's home address unless otherwise stipulated.

8. Any scholarship recipient, whose status changes during or before the academic year, is fully responsible for notifying the Town Clerk of the change. Any scholarship recipient who receives an award for which they are ineligible due to said status change, residency, or other requirements outlined above, will be responsible for reimbursing the town within ninety days.

9. The Selection Committee is the Chairperson of the Vernon School Board, Chairperson of the Vernon Selectboard, and the Principal of the Vernon Elementary School. All decisions of the

Committee shall be by majority vote. The Selection Committee will review applications no later than July 15th. Students will be notified within five days of the Committee's decision.

Any request for reconsideration must be made in writing within ten calendar days following the initial decision. The request must be made by the resident and must cite the specific details needing to be reconsidered. Any reconsideration of the Committee's decision must be made by a majority vote of the Committee and the decision of the Committee is final.

Application forms are available at the Vernon Town Clerk's Office.

## TOWN OF VERNON—JAMES CUSICK SCHOLARSHIP FUND

BALANCE July 1, 2017	\$93,445.30
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ADD:

Interest	\$ 16.67
Net Investment Gains	591.69
Mar. 2017 Town Meeting Appropriation	608.36

DEDUCT:

2017/2018 Scholarships	\$(35,000.00)
Net Investment Losses	(283.33) (35,283.33)

BALANCE June 30, 2018	\$58,770.33
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At Town Meeting, February 28, 2011, it was voted by Article 20 that the following restriction be placed upon this Fund:

No more than \$40,000.00 shall be disbursed in any year and after five (5) years the Selectboard shall review the disbursement guidelines, as well as the appropriation disbursement levels.

Applications and guidelines are available at the Town Clerk's Office.

The Fund is invested with People's United Bank.



## CAPITAL PROJECT FUNDS

### EMERGENCY CAPITAL RESERVE FUND

BALANCE July 1, 2017 \$ 1,639,245.75

ADD:

Interest	\$ 30.59
Efficiency VT Incentive Pymt	3,725.00
Net Investment Gains	<u>14,267.33</u>
	18,022.92

DEDUCT:

Rec Lighting Repair	29,325.00
Net Investment Losses	<u>6,582.80</u>
	(35,907.80)

BALANCE June 30, 2018 \$ 1,621,360.87

At Town Meeting, March 6, 2000, Article 31 voted to establish an Emergency Capital Reserve Fund for the purposes of providing perpetual funds for unanticipated and emergency Capital replacements or repairs and to help defray the cost of the annual appropriation of the Capital Plan.

The Selectboard shall be authorized to make expenditures from this fund by majority vote for items of \$10,000.00 or more in value.

This Fund is invested with Edward Jones

### VERNON SOLID WASTE MANAGEMENT FUND

BALANCE July 1, 2017 \$ 19,206.44

ADD:

Interest	\$ 11.16
Town Meeting Appropriation	70,470.00
Net Investment Gains	<u>126.83</u>
	70,607.99

DEDUCT:

Wind. Solid Waste Mgmt	
District Assessment	\$ 24,053.46
FY16-17 Expenses	9,862.10
Recycle Collection	16,021.72
Tipping Fee	3,407.50
Refuse Collection	25,436.00
Net Investment Losses	<u>4.47</u>
	(78,785.25)

BALANCE June 30, 2018 \$ 11,029.18

This Fund was established in March 1987, for the purpose of funding a future study, operation, purchase or development of a landfill dump or other means of solid waste disposal.

At Town Meeting, March 7, 1989, Article 36 voted that expenditures of less than \$10,000.00 may be authorized by the Selectboard; greater expenditures will require town meeting approval.

This Fund is invested with Edward Jones

### TOWN ROAD UPGRADING FUND

BALANCE July 1, 2017 \$ 517,929.75

ADD:

Interest	\$ 483.32
Net Investment Gains	964.50
State Aid to Highways	58,126.91
Town Meeting	
Appropriation	<u>50,000.00</u>
	109,574.73

DEDUCT:

Culverts	\$ 209.60
Sak Road Maintenance	373.16
Yrly Road Maintenance	219,272.46
Net Investment Losses	<u>445.01</u>
	(220,300.23)

BALANCE June 30, 2018 \$ 407,204.25

At Town Meeting, March 7, 1989, Article 38 voted that all restrictions be removed and replaced with the following restrictions: This Fund will be used solely for the necessary surveys, land acquisitions and construction costs required for widening or upgrading existing town roads. Disbursement from this fund shall only be authorized by the Selectboard.

This Fund is invested with Edward Jones

### TOWN PARKING LOTS MAINTENANCE FUND

BALANCE July 1, 2017 \$ 64,999.56

ADD:

Interest	\$ 66.47
Town Meeting Appropriation	2,500.00
Investment Gain	<u>3.55</u>
	2,570.02

DEDUCT:

Investment Losses	<u>1.64</u>
	(1.64)

BALANCE June 30, 2018 \$ 67,567.94

At Town Meeting in March, 2011, Article 26 voted to establish a Town Parking Lots Maintenance Fund for maintenance of Town owned parking lots.

This Fund is invested with Edward Jones

## TOWN CULVERT FUND

BALANCE July 1, 2017	\$	140,067.98
ADD:		
Interest	\$	<u>71.32</u>
		71.32
DEDUCT:		
Culvert Maintenance		<u>82,500.00</u>
		(82,500.00)
BALANCE June 30, 2018	\$	57,639.30

At Town Meeting in March, 2016, Article 19 voted to establish a Culvert Reserve Fund to be used for the purpose of purchasing culverts.

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## VERNON CAPITAL FUND

BALANCE July 1, 2017	\$	1,496,101.98
ADD:		
Interest	\$	773.66
Net Investment Gains (Realized & Unrealized)		6,971.10
Town Meeting Appropriation		<u>81,588.00</u>
		89,332.76
DEDUCT:		
Net Investment Losses		<u>3,216.39</u>
		(3,216.39)
BALANCE June 30, 2018	\$	1,582,218.35

At Town Meeting, March 6, 1990, Article 35 voted to establish a Vernon Capital Fund for the purpose of providing funding for the items authorized in the Vernon Capital Plan.

The Fund is invested with People's United Bank.

## POLICY ON THE ADMINISTRATION OF THE VERNON CAPITAL PLAN

### 1. Definitions:

#### Capital Plan

The list of all capital additions or replacements of a value greater than or equal to \$10,000, **required** for the continued maintenance of town services. It is essential that the Capital Plan include only 'need' items not 'want or nice to have' items. All items in the plan shall be reviewed by the Finance Committee and Select board and approved by the Town at the annual Town Meeting. No capital purchase of \$10,000 or more (unless an unforeseeable emergency)

will be made, unless it is processed through the Capital Plan. It is essential that aggressive and thorough planning and review by the sponsoring department be made on the recommendation for items to be included in the plan. The Capital Plan cannot be allowed to become a wish list for last minute major purchases. It is expected that at a minimum, the year prior to a planned purchase a detailed bid specification will be developed by the requesting department, considering the best long-term interest of the town. The plan is reviewed and updated every year and shall look at a minimum of five (5) years in the future. Only items included in the approved plan can be funded by the Capital Fund. Items in the Plan will have a planned need date and an expected cost in the need year. The addition of items to the Capital Plan shall be accomplished through the Capital planning guideline.

### Capital Fund

A pooled fund established to provide the necessary resources to pay for items authorized in the Capital Plan. Annual appropriations will be made to the fund based on the previously issued and approved Capital planning guidelines. The money appropriated for any particular item shall be retained in the fund until that item is either cancelled or purchased. All unused money for any particular item shall be retained in the pooled fund and classified as excess funds for use on other items or to reduce the amount of money needed to be raised for future appropriations. Any money raised from the resale of capital Plan items shall be returned to the Capital Fund as excess funds. Once an item has satisfied a bid specification and has been paid for from the Capital Fund, no further expenditures can be made from this fund for accessories or enhancements to the purchased item. Last minute additions are indicative of poor planning and anticipation and should be funded by the sponsor agency's operating budget, when funds are available for such discretionary expenses.

### Excess Funds

Resources available in the Capital Fund after all planned purchases for that year have been completed. In order to provide protection for some unanticipated increases in the cost of a Plan item, funding for items will try to be as conservative as possible. Because of this it is anticipated that actual purchase cost of items will be lower than the projected cost appropriated for in the fund. These unused funds along with interest and dividends earned, returns from resale of capital items, and cancellation of items from the Capital Plan partially funded in prior years, will constitute excess funds in the Capital Fund. For management purposes a small amount of excess funds will intentionally be left in the Capital Fund every year to allow for unexpected cost overruns of authorized items. All other excess funds will be applied to help defray the amount of money needed to be raised every year to fund the necessary annual appropriation.

### 2. Establishing the Plan:

Every year, the Finance Committee will review with the various town departments, the expected needs for that department for the foreseeable future. Any previously existing item in the plan will also be reviewed to assure that the need still exists, and that the



details of the item description are still what the department needs. The Finance Committee will then make an assessment on the appropriateness of the need request and vote to either include, delete, or modify the item requested to be added to the Capital Plan. For all items identified to be included in the plan, the committee will establish the required funding, including annual appropriations necessary to assure that the resources are available in the Capital Fund when the item is required to be purchased. The completed Capital Plan will be presented to the Select Board at one of their regularly scheduled meetings for review and acceptance. Prior to the Annual Town Meeting a public hearing will be warned and held to present and explain the Capital Plan to the interested townspeople. Formal approval of the plan will be made by warned article to the Annual Town Meeting.

Prior to January 15 of every year, the Finance Committee shall provide the following reports for inclusion in the Town Report:

**The Capital Plan Summary**, which is a brief summary of all items proposed for inclusion in the Capital Plan with the need year and projected total cost identified.

**The Capital Plan Funding Projections**, which is a minimum five (5) year projection of the annual allocations necessary to fund the items approved in the Capital Plan. These projections will utilize the planning guidelines as the basis for balancing allocations and cost distribution.

**The Capital Fund Status**, which is a detailed year end accounting of all Capital Fund appropriations and expenditures, with Finance committee assessments of which funds are excess, and a recommendation for the use of these excess funds to help defray expenses for the following year's appropriation.

3. Making purchases from the Plan:

For all plan items, the requesting department will prepare a detailed bid specification for presentation to the Select Board. At the Select Board's discretion, a member of the Finance Committee may be requested to be present at the board meeting where reviews of Capital Plan purchase specifications are conducted. This Finance Committee member will provide confirmation to the board that the item requested is consistent with the item described in the approved Capital Plan. Once all bids are received for the item to be purchased, the Selectboard will make the choice that best fits the town's needs. The targeted cost for each Capital Plan item was established conservatively high, so adequate funds should be available to cover the cost of the item. If the best price received still exceeds the targeted cost included in the Capital Fund for the item, and the item is as described in the Capital Plan, then the use of excess funds may be applied to the purchase of the item. Mid year determination of the availability of excess funds can be made by consultation with the town treasurer and members of the Finance Committee. If sufficient excess funds are not currently available, then the purchase will have to be delayed until later in the year when additional excess funds are made available, or deferred to the following year. Deferral of purchases to the following year will allow for additional appropriations to be made for the item. If the item's purchase cannot be deferred to later in the year or the following year, then the Select Board may allow the purchase to

made creating a shortfall in the Capital Fund. This shortfall will then be restored by increasing the money to be raised in the following year.

4. Capital Planning guidelines:

a. All capital expenditures must be submitted for inclusion in the Capital Plan in advance of the need based on the projected future cost and the following minimum schedule:

Projected cost	Years in Advance of Need
\$10,000-\$20,000	2
\$20,001-\$30,000	3
\$30,001-\$40,000	4
\$40,001-\$55,000	5
\$55,001-\$75,000	6
\$75,001-\$95,000	7
\$95,001-\$115,000	8
\$115,001-\$150,000	10
\$150,001 -	15

Exceptions to this schedule will be considered for unusual circumstances on a case by case basis.

b. All equipment replacement need dates will be based on projected end of useful life. The requesting department will be responsible to establish quantifiable measures to determine when end of useful life is achieved (i.e. annual repair cost, out of service time, mileage, operating house, etc.). The Finance Committee and the Department will mutually agree on the acceptability of the proposed end of useful life indicators. Irrespective of when an item on the Capital Plan is projected to be purchased (need date), it will not be authorized for purchase until the actual end of useful life.

c. Funding for all approved Capital items will be pro-rated from the need date based on a minimum schedule consistent with that identified in paragraph 4a, above.

5. Sale of items being replaced:

As stated in paragraph 4a, items being replaced under the Capital Plan have been determined to be at the end of useful life and thus serve no purpose or benefit for the Town and should be sold as soon as possible. It is preferable to trade these in toward the purchase of the new item. If the Selectboard and Finance Committee determine that it will benefit the Town to sell outright rather than trade, then it should be done as follows: The Department Head will put such items out to bid with Selectboard approval within 30 days. The sale will be completed within 60 days and funds received through this sale will be put in the Capital Plan Fund as excess funds as stated in Paragraph 1 under Excess Funds.



# VERNON CAPITAL FUND STATUS

Item	Need Year	Previous Bal.	FY17-18 Appropriation	Total Available	FY 18 Expenditures less Income	Fund Balance	Used to Offset FY18-19 Approp	Excess Funds
Town Van	2022/2023	37,500.00	12,500.00	50,000.00		50,000.00		
Brush #1	2017/2018	52,906.00	4,031.00	56,937.00		56,937.00		
Dump Truck Diesel (2004)	2019/2020	196,838.00	4,081.00	200,919.00				
Dump Truck Diesel (2009)	2021/2022	191,982.00	19,339.00	211,321.00		211,321.00		
Dump Truck Diesel (2012)	2024/2025	147,926.00	17,846.00	165,772.00		165,772.00		
Back Hoe Case 580SuprM (2008)	2029/2030		15,280.00	15,280.00				
Front End Loader (1997 Replace)	2017/2018	208,800.00		208,800.00		208,800.00		
3/4 Ton Pick-up Truck (1998)	2012/2013	44,750.00	1,625.00	46,375.00		46,375.00		
Two Ton Dump Truck (2003)	2015/2016	94,750.00	1,625.00	96,375.00		96,375.00		
Town Garage Roof	2021/2022	36,000.00	18,000.00	54,000.00				
Fuel Tanks - inground	2028/2029		5,000.00	5,000.00				
Tanker #1 Replace	2024/2025	240,000.00	30,000.00	270,000.00		270,000.00		
Engine #3 Replace (2000 KME)	2031/2032		21,430.00	21,430.00				
Fire Station Roof	2021/2022			-				
Replace SCBA Bottles	2017/2018	44,000.00		44,000.00		44,000.00		
Replace SCBA Air Packs	2017/2018	90,000.00		90,000.00		90,000.00		
Computers - Replacement	2016/2017	12,500.00		12,500.00	(8,888.68)	3,611.32		
Computer Server	2017/2018	10,000.00		10,000.00		10,000.00		
Records Storage Room	2016/2017	2,000.00	2,000.00	4,000.00		4,000.00		
Electronic Key System	2018/2019	5,000.00	5,000.00	10,000.00				
Energy Efficiency Upgrades	2022/2023		20,000.00	20,000.00				
Tennis Court Resurfacing	2018/2019	13,300.00	6,700.00	20,000.00		20,000.00		
Recreation Lawn Tractor	2017/2018	11,500.00		11,500.00		11,500.00		
Bins, Shelving, Furniture - Library	2018/2019	5,000.00	5,000.00	10,000.00		10,000.00		
Used to offset FY18 Appropriation				-		-	\$ 8,611.00	
Interest							718.00	
Capital Sales: Fire Truck								
Subtotals		\$ 1,444,752.00	\$ 189,457.00	1,634,209.00	\$ (8,888.68)	\$ 1,298,691.32	\$ 9,329.00	\$ -

2019-2020 TOWN OF VERNON CAPITAL PLAN PROJECTCTIONS

	Need Year	Bal 6/30/18	FY2018/2019	FY2019/2020	FY2020/2021	FY2021/2022	FY2022/2023	FY2023/2024	Projected Cost	Comments
<b><u>Town Transportation</u></b>										
(2008) Town Van	2022/2023	37,500	12,500	12,500	12,500	12,500	12,500		100,000	Buy diesel & No CDL
<b><u>Highway Department</u></b>										
(1998) Pick Up Truck 3/4 Ton	2019/2020	44,750	1,625	1,625					48,000	Pushed back one year need
(2004) Dump Int'l 7600 Diesel	2019/2020	196,838	4,081	4,081					205,000	Pushed back one year need
(2003) Dump Ford 1 ton	2019/2020	94,750	1,625	1,625					98,000	Pushed back one year need
(1997) Fmt End Loader Case 621B	2017/2018	208,800							208,800	Purchase FY18-19
(2010) Dump Truck Int'l Diesel	2021/2022	191,982	19,339	19,339	19,340	17,846	17,846	17,846	250,000	
(2013) Dump Truck Int'l Diesel	2024/2025	147,926	17,846	17,846	17,846	15,280	15,280	15,280	255,000	
(2008) Back Hoe Case 580SuprM	2029/2030		15,280	15,280	15,280	15,280	15,280		168,000	Will review yearly
(1991) Town Garage Road	2024/2025	36,000	18,000	18,000	18,000				90,000	
(2015) Tractor & Rotary Mower JD	2035/2036								110,000	20 yr life exp. (\$93,525)
Fuel Tanks - inground	2028/2029		5,000		10,000	10,000	10,000	10,000	200,000	Cathetic Project. Monitoring
<b><u>Fire Department</u></b>										
(1974) Brush 1 Ford	2020/2021	52,906	4,031	4,031	4,032				65,000	
(2015) Engine 1 Pumper	2035/2036								400,000	2015 purchase (\$200,344)
(1994) Tanker 1 pumper/tanker Frontline	2024/2025	240,000	30,000	30,000	30,000	30,000	30,000	30,000	450,000	
(2000) Engine 3 - KME in 2002	2031/2032		21,430	21,430	25,596	25,596	25,596	25,596	350,000	Repl in 14 years (\$292,455)
(1996) Fire Station Roof	2021/2022			12,670	12,670	12,660			38,000	
(2014) Fire Station Furnace									12,000	Sandri - 20 yr life expectancy
Replace SCBA Air Packs	2017/2018	90,000							90,000	
Replace SCBA bottles	2017/2018	44,000							44,000	
Medtronic LifePak (EMT use)				15,000	15,000				30,000	
<b><u>Town Office</u></b>										
Computers	2016/2017	12,500							12,500	\$8,888.68 spent
Computer Server	2017/2018	10,000							10,000	
Records Storage Room	2021/2022	2,000	2,000	2,000	2,000	2,000			10,000	Rolling shelves
Electronic Key System	2018/2019	5,000	5,000						10,000	Installed in October 2018
Energy Efficiency Upgrades	2022/2023		20,000	20,000	20,000	20,000	20,000	20,000	200,000	Insulation
<b><u>Recreation Department</u></b>										
Swimming Pool Refurbish										Motor replaced 2016
(1999) Tennis Court Resurfacing	2018/2019	13,300	6,700						20,000	Completed FY18-19
Lawn Tractor	2021/2022	11,500							11,500	
<b><u>Library</u></b>										
Bins, shelving, furniture - Children	2018/2019	5,000	5,000						10,000	
<b>Totals:</b>		\$ 1,444,752	\$ 189,457	\$ 205,427	\$ 202,264	\$ 145,882	\$ 131,222	\$ 118,722	\$ 3,495,800	
<b>Interest &amp; Gains:</b>										
<b>Returned/Excess Funds:</b>				(4,528.37)						
<b>Grand Total To Be Appropriated:</b>										
<b>Less Income from ER Capital Reserve Fund:</b>				200,898.63						
				(7,715.12)						
<b>TOTAL TO BE RAISED BY TAXES:</b>				193,183.51						

NOTE: Review yearly North School, Museum, Twn Off Cap. Plan Repairs



# TRUST FUNDS

Cemetery Trust Funds				ALEXANDER
Trustees - Selectboard	TYLER	NORTH	SOUTH	PERRY
June 30, 2018- Shares (held by Town and on Deposit)				
Mass. Investors Trust	6,574.705			
George Putnam Fund	275.783			55.000
American Mutual Fund		864.569		
Investment Co. of America		144.756	89.851	
Balance July 1, 2017				
Edward Jones				
Original Deposit	\$ 2,815.11	\$ 1,747.15	\$ 222.16	\$ 239.78
Accumulated Income	<u>50,915.02</u>	<u>37,192.43</u>	<u>7,144.90</u>	<u>3,338.67</u>
	\$ 53,730.13	\$ 38,939.58	\$ 7,367.06	\$ 3,578.45
ADD: Receipts				
Dividends & Capital Gains	5,913.25	1,199.17	359.28	12.72
Bank Interest	46.74	56.43	36.12	22.75
Cemetery Lots Sold	500.00	1,150.00	500.00	
Investment Gains	373.11	270.14	20.02	
DEDUCT: Cemetery Expenses				
Replace Marker & Cornerstones	\$ (2,400.00)	\$ (1,000.00)		
Surveying Services		(450.00)		
Landscaping Services	(11,030.02)		-	
Investment Losses	<u>(172.15)</u>	<u>(124.64)</u>	<u>\$ (9.24)</u>	
Total Expense	\$ (13,602.17)	\$ (1,574.64)	\$ (9.24)	\$ -
Balances June 30, 2018				
Original Deposit	\$ 2,815.11	\$ 1,747.15	\$ 222.16	\$ 239.78
Accumulated Income	44,145.95	38,293.53	8,051.08	3,374.14
Polly A. Lee Cemetery Lot				
People's Trust	Deposit	Interest		
Balance July 1, 2017	\$ 125.00	\$ 479.25	\$ 243.55	
Interest & Income		0.80	0.24	
Donations		600.00		
Balance June 30, 2018	<u>\$ 125.00</u>	<u>\$ 1,080.05</u>	<u>\$ 243.79</u>	
Trustees	Treasurer		Selectboard	



## FIDUCIARY FUNDS

### TOWN OF VERNON GRANGE #228 SCHOLARSHIP TRUST FUND

BALANCE July 1, 2017                      \$            29,086.38

**ADD:**

Interest	\$	.05	
Net Investment Gains		<u>258.31</u>	258.36

**DEDUCT:**

Scholarship			
Net Investment Losses		<u>119.18</u>	
			<u>(119.18)</u>

BALANCE June 30, 2018                      \$            29,225.56

Guidelines and applications are available at the Town Clerk's office.

This Fund is invested with People's United Bank.

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### GUIDELINES FOR TOWN OF VERNON GRANGE #228 SCHOLARSHIP TRUST FUND

#### Who is eligible?

Any Vernon resident who has resided in town for at least six years who is attending or has been accepted in an agricultural program\* at a post secondary institution OR -

A Vernon High School Senior who has been accepted in an agricultural program\* at a post secondary institution and has attended Vernon schools for at least six years.

#### How much are the awards?

\$500.00

For less than a full-time student, a pro-rata reduction in the amount of the scholarship is made.

#### How are they awarded?

Award is based on completion of application form plus a personal resume which will include the following:

1. Brief life history of the applicant
2. Financial need
3. Educational and vocational goals

#### Deadline:

Application and resume must be received in writing by the Town Clerk's office on or before 4:00 p.m. on May 1<sup>st</sup>. Applications received after that date will not be eligible for consideration.

#### When will the awards be presented?

Checks will be issued each year in August.

#### Selection Committee:

Member of Selectboard  
Member of Farmland Committee  
Town Resident

*\*Besides dairy farming, agriculture may also include landscaping, forestry, green house, aquatic farming, fruit farming, etc.*



## ALICE J. BROOKS FUND

Mrs. Alice J. Brooks left \$5,000 in 1941, for the relief of poor children and aged persons in the Town of Vernon. The Selectboard were instructed to invest this, and interest or income alone, could be used per the will.

Total Shares 1957-2018

Mass. Investors Trust 4,981.169 held on deposit  
George Putnam Fund 896.858 held on deposit

Edward Jones

BALANCE July 1, 2017 \$ 20,050.17

ADD:

Interest \$ 7.57  
Dividends 3,206.49  
Investment Gain 56.18

3,270.24

DEDUCT:

Resident Assistance \$ 1,000.00  
Investment Loss 25.92

(1,025.92)

BALANCE June 30, 2018 \$ 22,294.49

Trustee—Selectboard

## MARSH FUND

This fund was a result of a \$2,000 legacy to the Town of Vernon in the will of Mrs. Anna Marsh in 1835. The interest is to be appropriated annually for the "Preaching of the Gospel in said Town." Each year a committee is chosen at the Annual Meeting for disbursement of the fund.

Total Shares 1957-2018

389.485 held on deposit in American Mutual Fund.

Edward Jones

BALANCE July 1, 2017 \$ 1,047.87

ADD:

Interest \$ .63  
Dividends 504.20

504.83

DEDUCT:

Advent Christian Church \$  
Seventh Day Adventist Church  
Vernon Union Church

BALANCE June 30, 2018 \$ 1,552.70

Trustee—Selectboard

## SCOTT & NOYES MEMORIAL FUND

The executor for the Mary A. Scott estate was directed by Probate Court, October 29, 1927, to pay \$10,513.18 to the Vernon Town Treasurer. This was to be held in trust and invested with income only to be used annually for preaching the Gospel and for the Advent Christian Home at South Vernon.

After a committee representing the beneficiaries met to investigate changes in disbursement, it was recommended in 1976, that the Trustee's judgment be used regarding disbursement in accordance with the will.

Total Shares 1957-2018

Mass Investors Trust 2,369.890 held on deposit  
George Putnam Fund 424.000 held on deposit

Edward Jones

(base sum non-expendable-\$217.18)

BALANCE July 1, 2017 \$ 381.94

ADD:

Interest \$ .54  
Dividends 1,712.54

1,713.08

DEDUCT:

Advent Christian Church, Inc. \$ 43.86  
Advent Christian Homes, Inc. 43.86  
Seventh Day Adventist Church 43.86  
Vernon Union Church 43.86

(175.44)

BALANCE June 30, 2018 \$ 1,919.58

Trustee – Town Treasurer



Carol – Town Clerk Volunteer

**STATEMENT OF TAXES RAISED**  
**July 01, 2017 – June 30, 2018**

2017-2018 Grand List			
Appraised Value - Town		\$	3,260,870.04
1% of Grand List		\$	32,608.70
2017-2018 Municipal Tax Rate			<b>0.4528</b>
2017-2018 Local Agreement Tax Rate			<b>0.0019</b>
<b>Total Municipal Tax Rate</b>			<b>0.4547</b>
2017-2018 School Grand List (as determined by state)			
Homestead Education		\$	1,357,988.47
Non-Residential Education			2,655,912.58
2017-2018 School Tax Rates (as determined by state)			
<b>Homestead Rate: 1.4217</b>			<b>1.8764</b>
<b>Non Residential Rate: 1.3134</b>			<b>1.7681</b>
Taxes to be raised per Town Meeting March 6 & March 8, 2017			
School Budget Expenditures		\$	4,054,800.00
State Spending Grant			0.00
<b>Total School Taxes to be Raised</b>			<b>\$ 4,054,800.00</b>
Homestead Education Raised			1,889,985.11
Non-Residential Education Raised			3,520,244.22
<b>Grand Total School Taxes to be Raised</b>			<b>\$ 5,410,229.33</b>
<b>Total Town Taxes to be Raised</b>			
Municipal Grand List		\$	1,476,510.12
Local Agreement			6,195.71
<b>Grand Total Town Taxes to be Raised</b>			<b>\$ 1,482,705.83</b>
<b>Total Town and School Taxes to be Raised</b>			<b>\$ 6,892,935.16</b>
Late Filed HS-121			6,887.94
Entergy Vermont Yankee			600,000.00
Lister's Error			(1,531.17)
Change in Current Use			335.04
<b>Total Taxes Billed</b>			<b>\$ 7,498,626.97</b>
Current Taxes Raised - 5-03-2018			\$ 6,949,354.03
Total Delinquent Taxes Paid 17/18			41,408.84
Total Delinquent Taxes Owed 17/18			47,268.36
Tax Credits: School			463,149.86
Refund Overpaid Taxes			(1,836.00)
Disb. Overpaid Taxes to Delinquent Tax Collector - Kellom			(718.12)
<b>Total Taxes Accounted For</b>			<b>\$ 7,498,626.97</b>



# STATEMENT OF DELINQUENT PROPERTY TAXES

Outstanding Taxes July 1, 2017	\$ 76,753.00
ADD: 2017/2018 Delinquent Taxes	88,677.20
LESS: 2017/2018 Collections	( 103,458.58)
Total Delinquent June 30, 2018	\$ 61,971.62

	To Collector	July 17-June 18 Collections	Balance June 30, 2018
2017/18	88,677.20	41,408.84	47,268.36
2016/17	54,095.29	42,688.41	11,406.88
2015/16	13,247.08	12,658.72	588.36
2014/15	3,245.89	2,689.83	556.06
2013/14	4,682.59	2,530.63	2,151.96
2012/13	<u>1,482.15</u>	<u>1,482.15</u>	<u>-0-</u>
	\$ 165,430.20	\$103,458.58	\$ 61,971.62

The following Delinquent Taxes are charged against the names below on the Tax Collector's books **as of June 30, 2018.** Several payments have been made since that fiscal year ending date.

Unless the Auditors are notified to the contrary, it will be assumed the tax amounts listed are correct. Penalties are added by the Tax Collector according to the Vermont Statutes.

1 % interest is also added monthly per vote at Town Meeting, March 1996.

ANY PAYMENT RECEIVED **AFTER JUNE 30, 2018,** IS NOT REFLECTED IN THIS LISTING.

## **2017/2018**

Bailey, Philip & JoAnn	2,229.57
Berg, Leslie (Life Estate)	449.13
Buisa, Mario	898.06
Carman, Nathan	2,965.08
Chase, Charles E. (Estate)	4,798.62
Cliché, Marion E. & Rose E.	721.38
Casey, William & Jean A.	
Dawson, Roy J. Jr.	1,907.76
Dente, Daniel J.	1,765.66
Dunham, Jeffrey	1,321.02
Fox, Thomas C. & Lisa	964.79
Lee, Robert J.	48.12
Lockaby, Lori L.	655.90
Looman, Melissa A.	641.60
Lynch, Jerome P. & Diane P.	1,863.30
Lynch, Shirley A. & Jesse F.	
McAllister, Daniel H. & Kelly A.	629.85
McGaffigan, Daniel A. (Estate)	512.15

May, Timothy A. & Laurie M.	2,202.07
Mayock, Louisa A.	542.67
Mercier, Terry L.	1,113.90
Nesbitt, Cameron	2,118.18
Palmer, Bruna	1,274.79
Platt, David Jr.	172.81
Putnam, Craig K. & Lori	659.49
Putnam, Kevin D.	5.56
Schneeberger, Kerry	1,562.69
Sparrow, Perley & Kathleen	2,779.38
Tierney, Timothy N. Jr. & Couture, Nicole M.	5,327.28
Tyson, Deborah J.	801.93
Walsh, Harriette	8.50
Waters, Dakota L. & Samantha	3,239.79
Whipple, John P.	1,488.24
Williams, Arnold & Melanie	1,057.31
Wood, David	541.78

## **2016/2017**

Chase, Charles E.	4,596.15
Cliché, Marion E. & Rose E.	690.93
Casey, William & Jean A.	
Federal Nat'l Mortgage Association	2,501.86
Lynch, Jerome P. & Diane P.	1,014.47
Lynch, Shirley A & Lynch, Jesse F.	
McAllister, Daniel H. & Kelly A.	845.42
Mercier, Terry J.	680.35
Moore, Rodney A.	268.00
Tyson, Deborah J.	809.70

## **2015/2016**

Cliché, Marion E. & Rose E.	588.36
Casey, William & Jean A.	

## **2014/2015**

Cliché, Marion E. & Rose M.	556.06
Casey, William & Jean A.	

## **2013/2014**

Cliché, Marian E. & Rose M.	573.08
Casey, William & Jean A.	
Jensen, Donald F. & Patricia A.	1,578.88



Phil – Town Clerk Volunteer



		Professional Services	4,032.59
		PAYT Fund	5,576.30
<b>June 30, 2017</b>	<b>June 30, 2018</b>	Unemployment Fund	176.71
		Vernon Free Library	2,447.93
			<u>3,053.72</u>
44,000.00	44,000.00		(1,863,377.08)
			(1,660,442.74)

Delinquent Taxes Receivable		
Real & Personal (Prior Years)	76,753.07	61,971.69
Interest Receivable	4,839.52	4,946.49
Penalty Receivable	5,408.05	4,838.52
	<u>\$ 87,000.64</u>	<u>\$ 71,756.70</u>

Due From Other Funds		
Capital Fund	(712,438.37)	(794,800.03)
Culvert Fund	(140,067.98)	(57,639.30)
Dog Fund	(22,988.77)	(23,989.53)
Farmland Protection Fund	(53,251.45)	(49,152.85)
Parking Lot Maintenance Fund	(64,599.95)	(67,166.42)
Polly Lee Cemetery Fund	(604.25)	(1,205.05)
Professional Services	(170,635.42)	(152,722.02)
Reappraisal Fund	(225,341.20)	(192,180.94)
Restoration Fund	(16,419.96)	(14,537.24)
Reserve Fund	(50,208.01)	(50,258.22)
Town of Vernon Grange #228	(47.39)	(47.44)
Town Road Upgrade Fund	(409,503.69)	(298,258.70)
Unemployment Fund	(30,434.36)	(8,619.46)
Whithed Cemetery Fund	(243.55)	(243.79)
PAYT Fund		(2,052.15)
Solid Waste Fund	9,862.10	4,406.80
Town Road Upgrade Fund		544.93
Elderly Assistance Fund		95.00

<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 482,612.09</b>	<b>\$ 644,776.12</b>
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<b>Total Designated Fund Balance</b>	52,917.59	52,917.59
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## NEW EMAIL ADDRESSES AT THE TOWN OFFICES:

This year the Vernon Town Office updated the email system in a way that should make contacting town employees easier and more consistent. All email addresses now consist of the first initial and last name of the employee or official (no spaces) @vernonvt.org.

We hope this new address system makes it easier for residents to reach anyone in local government, including your Selectboard members.

## SELECTBOARD BUDGET FY 2019-2020

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2018-2019	FY 2019-2020
<b>TOWN CLERK'S OFFICE</b>						
Town Clerk's Salary	49,967.00	49,023.52		943.48	49,024.00	<b>49,496.00</b>
Assistant Town Clerk's Salary	18,667.00	14,708.12		3,958.88	15,767.00	<b>15,919.00</b>
Town Clerk's FICA	5,250.00	3,750.12		1,499.88	4,956.13	<b>5,005.00</b>
Health Insurance	13,582.00	13,811.34		(229.34)	14,798.00	<b>15,486.00</b>
Dental Insurance	627.00	581.16		45.84	627.00	<b>627.00</b>
New/Replace Office Equipment	200.00	-		200.00	200.00	<b>200.00</b>
Ballots				-	-	
Postage for Ballots	-	58.70		(58.70)	300.00	<b>300.00</b>
Vote Scanner Equipment	800.00	789.00		11.00	1,800.00	<b>800.00</b>
Travel & Conferences	600.00	504.98		95.02	600.00	<b>1,600.00</b>
Miscellaneous	500.00	138.35		361.65	600.00	<b>400.00</b>
Marriage License Quarterly Return		1,650.00			1,000.00	<b>1,000.00</b>
Income			17,087.80	17,087.80		
	90,193.00	85,015.29	17,087.80	22,265.51	89,672.13	<b>90,833.00</b>
<b>TOWN TREASURER'S OFFICE</b>						
Treasurer/Finance Director Salary	52,929.00	51,929.80		999.20	51,930.00	<b>52,430.00</b>
Assistant Treasurer	17,585.00	17,253.60		331.40	17,254.00	<b>17,420.00</b>
Treasurer/Finance Director's FICA	6,000.00	4,896.94		1,103.06	5,293.00	<b>5,344.00</b>
Health Insurance	13,582.00	13,811.34		(229.34)	14,798.00	<b>15,486.00</b>
Dental Insurance	627.00	532.73		94.27	627.00	<b>627.00</b>
New/Replace Office Equipment	200.00			200.00	-	<b>-</b>
Travel & Conference	250.00	90.00		160.00	100.00	<b>100.00</b>
Income			962.00	962.00		
	91,173.00	88,514.41	962.00	3,620.59	90,002.00	<b>91,407.00</b>
<b>LISTERS' OFFICE</b>						
Listers' Salaries	42,400.00	30,484.35		11,915.65	43,059.00	<b>43,059.00</b>
Listers' FICA	3,244.00	2,339.13		904.87	3,295.00	<b>3,295.00</b>
Health Insurance	6,695.00	4,327.62		2,367.38	6,695.00	<b>6,695.00</b>
Dental Insurance	627.00	581.16		45.84	627.00	<b>627.00</b>
Travel & Conferences	1,500.00	760.91		739.09	1,200.00	<b>1,200.00</b>
	54,466.00	38,493.17		15,972.83	54,876.00	<b>54,876.00</b>

				<b>Budget</b>		
	<b>Budget</b>	<b>Actuals</b>	<b>Receipts</b>	<b>Balance</b>	<b>Budget</b>	<b>Proposed Budget</b>
<b>SELECTBOARD</b>	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>	<b>FY 2019-2020</b>
Select Board Salaries	10,000.00	10,000.00		-	10,000.00	<b>10,000.00</b>
Town Administrator	50,962.00	50,000.08		961.92	50,000.00	<b>50,481.00</b>
Select Board 's Administrative Assistant	6,000.00	1,194.47		4,805.53	6,000.00	<b>3,000.00</b>
FICA (Sel Bd, Secretary, Del Tax Coll.	5,673.00	5,167.59		505.41	5,049.00	<b>4,857.00</b>
Health Insurance (Administrator)	13,108.00	13,327.98		(219.98)	14,280.00	<b>14,944.00</b>
Dental Insurance (Administrator)	627.00	581.16		45.84	627.00	<b>627.00</b>
New/Repl Equipment/Supplies	500.00	-		500.00	500.00	<b>500.00</b>
Printing of Town Report	1,000.00	967.12		32.88	1,500.00	<b>1,200.00</b>
Postage for Town Report	100.00	168.57		(68.57)	200.00	<b>200.00</b>
Legal Services	20,000.00	10,924.15		9,075.85	20,000.00	<b>15,000.00</b>
Safety Committee Recommendations	500.00			500.00	500.00	<b>500.00</b>
Travel	500.00	2,357.21		(1,857.21)	1,000.00	<b>2,500.00</b>
Outside Audit	14,000.00	12,590.00		1,410.00	13,000.00	<b>13,000.00</b>
Miscellaneous		127.58		(127.58)	-	
Misc. Expense (Fireworks)		6,000.00		(6,000.00)		
Misc. Expense (Twn Picnic)		1,001.00	9,515.98	8,514.98		
Contributions & Gifts	700.00	82.08		617.92	700.00	<b>300.00</b>
Green-up - Local	150.00	-		150.00	150.00	<b>150.00</b>
Green-up - State *						<b>150.00</b>
Appreciation Activities		416.70				
Emergency Repair/Replacement	15,000.00	3,889.87		11,110.13	10,000.00	<b>10,000.00</b>
Welcome Signs: Maintenance/Landscap	250.00	250.00		-	450.00	<b>450.00</b>
457(b) Contribution	12,500.00	10,203.07		2,296.93	10,500.00	<b>11,000.00</b>
Flags	100.00	100.60			100.00	<b>265.00</b>
Hiring Expenses *					100.00	
	151,670.00	129,349.23	9,515.98	31,836.75	144,656.00	<b>139,124.00</b>
*New 2019-2020						
<b>GENERAL EXPENSES</b>						
Secretary Service (Floaters)	400.00	297.90		102.10		
FICA	30.00	22.33		7.67		
General Office Supplies	5,000.00	5,066.52		(66.52)	5,500.00	<b>5,500.00</b>
Advertising	1,000.00	1,114.15		(114.15)	1,000.00	<b>1,000.00</b>
Telephone	15,000.00	13,704.81		1,295.19	14,000.00	<b>14,000.00</b>
Postage	4,000.00	2,624.97		1,375.03	3,500.00	<b>3,000.00</b>
Dues & Subscriptions	1,000.00	421.45		578.55	500.00	<b>500.00</b>
VT. League of Cities and Towns	3,495.00	3,495.00		-	3,500.00	<b>3,700.00</b>
County Tax	22,145.00	26,145.00		(4,000.00)	26,134.00	<b>26,500.00</b>
Contracts Maint. & Repair	15,000.00	15,309.53		(309.53)	15,500.00	<b>15,500.00</b>
Technology Upgrades	4,000.00	1,076.50		2,923.50	5,000.00	<b>5,000.00</b>
Insurance & Bonds	118,399.00	117,421.00		978.00	121,000.00	<b>121,000.00</b>
Communications						<b>1,800.00</b>
	189,469.00	186,699.16		2,769.84	195,634.00	<b>197,500.00</b>
<b>PLANNING</b>						
Postage, Misc.	225.00			225.00	225.00	<b>300.00</b>
Windham Regional Planning Commission	7,000.00	5,726.11		1,273.89	9,000.00	<b>5,200.00</b>
Professional Assistance	685.00			685.00	685.00	<b>685.00</b>
Matching Grant *				-		<b>6,000.00</b>
Friend of Village Matching Grant **		-		-		<b>-</b>
17' Muni Planning Grant **		12,611.94	12,195.00	416.94		
18' Muni Planning Grant **		67.52		(67.52)		
	7,910.00	18,405.57	12,195.00	1,699.43	9,910.00	<b>12,185.00</b>
*New 2019-2020						
**New 2017-2018						

				<b>Budget</b>		
	<b>Budget</b>	<b>Actuals</b>	<b>Receipts</b>	<b>Balance</b>	<b>Budget</b>	<b>Proposed Budget</b>
RECREATION DEPARTMENT	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>	<b>FY 2019-2020</b>
Director's Salary	50,343.00	49,392.72		950.28	49,631.00	<b>49,868.00</b>
Assistant Director's Salary	37,333.00	36,628.80		704.20	36,805.00	<b>36,981.00</b>
Maintenance Foreman	6,807.00	5,795.13		1,011.87	5,307.00	<b>5,800.00</b>
Water Safety Instructors	31,331.00	26,755.80		4,575.20	29,331.00	<b>29,000.00</b>
Day Camp Staff	13,906.00	12,662.63		1,243.37	13,906.00	<b>13,500.00</b>
Customer Service	6,994.00	3,012.26		3,981.74	5,494.00	<b>5,494.00</b>
Pre-school Director	29,590.00	27,007.78		2,582.22	28,086.00	<b>27,301.00</b>
Pre-school Assistant	29,732.00	28,967.24		764.76	28,325.00	<b>29,390.00</b>
Weekend Supervisor	2,500.00	2,945.13		(445.13)	3,000.00	<b>3,000.00</b>
FICA	15,954.00	13,912.91		2,041.09	15,954.00	<b>15,326.00</b>
Heath Insurance	70,352.00	71,542.86		(1,190.86)	76,653.00	<b>72,441.00</b>
Dental Insurance	2,508.00	2,373.07		134.93	2,508.00	<b>2,508.00</b>
Supplies	20,430.00	18,307.11		2,122.89	19,930.00	<b>17,880.00</b>
Utilities/Fuel Oil	7,000.00	10,007.84		(3,007.84)	8,700.00	<b>8,700.00</b>
Telephone	500.00	1,137.10		(637.10)	1,300.00	<b>1,300.00</b>
Contracts & Rentals	1,590.00	1,710.55		(120.55)	1,590.00	<b>1,590.00</b>
New/Replace Equipment	-	1,036.04		(1,036.04)		<b>-</b>
Repairs and Maintenance	1,050.00	1,799.00		(749.00)	1,050.00	<b>4,050.00</b>
Programs	25,100.00	20,398.37		4,701.63	25,100.00	<b>24,300.00</b>
Matching Grant *						<b>2,000.00</b>
Travel & Conference		300.00		(300.00)		
Income			159,955.23	159,955.23		
	<b>353,020.00</b>	<b>335,692.34</b>	<b>159,955.23</b>	<b>177,282.89</b>	<b>352,670.00</b>	<b>350,429.00</b>
Pre-school Partnership		41,877.72		(41,877.72)		
Income (Pre-school Partnership)			\$ 78,655.50	\$ 78,655.50		
Preschool Fundraiser		\$ 1,767.25				
Income (Preschool Fundraiser)			\$ 4,999.50			
Grants/ Donations		\$ 2,256.59				
Income (Grants/Donations)			\$ 500.00			
	<b>353,020.00</b>	<b>381,593.90</b>	<b>244,110.23</b>	<b>214,060.67</b>	<b>352,670.00</b>	<b>350,429.00</b>
*New 2019-2020						
RECREATION SCHOOL RENTAL	221,270.00	221,270.00			221,270.00	<b>227,466.00</b>
	221,270.00	221,270.00		-	221,270.00	<b>227,466.00</b>
BUILDINGS & GROUNDS						
Groundkeeping	6,000.00	4,864.00		1,136.00		<b>6,000.00</b>
Cleaning	8,000.00	7,995.00		5.00	8,000.00	<b>8,200.00</b>
Snow Removal	2,500.00	1,550.04		949.96	2,500.00	<b>2,500.00</b>
Supplies	1,000.00	1,349.12		(349.12)	1,000.00	<b>1,500.00</b>
Custodial Equipment	100.00	-		100.00	100.00	<b>100.00</b>
Fuel Oil	9,000.00	6,649.50		2,350.50	9,000.00	<b>9,000.00</b>
Electricity - Town/Lib/North	15,000.00	13,924.26		1,075.74	15,000.00	<b>15,000.00</b>
Repairs to Equipment	500.00	-		500.00	500.00	<b>200.00</b>
Building Repairs and Maintenance	8,000.00	9,417.95		(1,417.95)	8,000.00	<b>10,250.00</b>
	<b>50,100.00</b>	<b>45,749.87</b>		<b>4,350.13</b>	<b>44,100.00</b>	<b>52,750.00</b>

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
CEMETERIES	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2018-2019	FY 2019-2020
Caretaking	9,180.00	5,238.98		3,941.02	16,200.00	16,424.00
Tyler Cemetery Fund *					(8,320.00)	(8,320.00)
North Cemetery Fund *					(500.00)	(500.00)
Supplies	500.00			500.00	500.00	500.00
Repair & Maintenance	5,000.00			5,000.00	3,000.00	3,000.00
Memorial Day Supplies		740.63		(740.63)		-
	14,680.00	5,979.61		8,700.39	10,880.00	11,104.00
*New 2018-2019						
VERNON SENIORS						
Activities	2,350.00	2,350.00		-	2,550.00	2,550.00
	2,350.00	2,350.00	-	-	2,550.00	2,550.00
TOWN VAN						
Van Driver	10,873.00	6,991.48		3,881.52	10,873.00	8,000.00
FICA	831.78	534.85		296.93	832.00	613.00
Gasoline	1,500.00	1,066.15		433.85	1,000.00	1,000.00
Van Maintenance	1,000.00	292.41		707.59	1,000.00	1,000.00
	14,204.78	8,884.89		5,319.89	13,705.00	10,613.00
HISTORIANS SOUTH SCHOOL MUSEUM						
Electricity	450.00	428.29		21.71	450.00	450.00
Building Repairs & Maintenance	280.00	165.00		115.00	250.00	500.00
Grounds	2,231.00	2,231.00		-	1,500.00	1,500.00
Lawn Care	800.00	800.00		-	800.00	814.00
	3,761.00	3,624.29		136.71	3,000.00	3,264.00
CONTRACTED PUBLIC SAFETY SERVICES						
Law Enforcement Contract	232,960.00	232,959.96		0.04	70,000.00	50,000.00
Income			4,031.43	4,031.43		
	232,960.00	232,959.96	4,031.43	4,031.47	70,000.00	50,000.00
FIRE DEPARTMENT						
Fire Chief Stipend	5,000.00	5,000.00		-	5,000.00	5,000.00
Assistant Fire Chief Stipend*						1,000.00
Lost Wages	800.00	-		800.00	800.00	300.00
FICA	444.00	382.52		61.48	400.00	460.00
Uniforms		484.00		(484.00)	1,000.00	1,200.00
Inoculations	500.00			500.00	500.00	500.00
Physicals	500.00	170.00		330.00	500.00	500.00
EAP	400.00	712.80		(312.80)	400.00	400.00
Supplies	1,500.00	1,339.89		160.11	1,200.00	1,200.00
EMS Rescue Supplies	4,000.00	2,998.46		1,001.54	3,000.00	3,000.00
New/Replace Equipment	15,000.00	13,095.18		1,904.82	13,000.00	13,000.00
Public Education	1,000.00	1,005.29		(5.29)	1,000.00	1,000.00
Fuel Oil	8,000.00	7,455.50		544.50	8,000.00	8,000.00
Electricity	3,000.00	3,235.46		(235.46)	3,000.00	3,000.00
Dues and Subscriptions	900.00	1,249.40		(349.40)	900.00	1,200.00
Southwest Mutual Aid	28,000.00	28,710.00		(710.00)	30,000.00	30,000.00
Gasoline	3,000.00	1,353.14		1,646.86	2,500.00	2,500.00
Equipment Repair & Maintenance	7,000.00	6,025.46		974.54	6,000.00	6,000.00
Truck Repair & Maintenance	8,000.00	4,532.28		3,467.72	8,000.00	8,000.00
Fire Pond Maintenance	4,000.00	1,500.00		2,500.00	4,000.00	4,000.00
Building Repairs & Maintenance	4,000.00	4,805.16		(805.16)	4,000.00	4,000.00
Training, Travel & Conferences	1,500.00	169.23		1,330.77	1,000.00	500.00
Training, Travel & Conference: Rescue	2,000.00	1,439.08		560.92	1,500.00	1,500.00
Travel Reimbursement	2,000.00	2,394.47		(394.47)	2,000.00	2,500.00
Matching Grant *						2,000.00
Income		26	20.00	20.00		
	100,544.00	88,057.32	20.00	12,506.68	97,700.00	100,760.00
*New 2019-2020						



				Budget		
	Budget	Actuals	Receipts	Balance	Budget	Proposed Budget
OTHER PUBLIC SAFETY	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2018-2019	FY 2019-2020
Health Officer	2,500.00	2,500.00		-	2,500.00	2,500.00
FICA	306.00	306.02		(0.02)	200.00	200.00
Fire Warden - Permits	500.00	-		500.00	500.00	100.00
Deputy Health Officer	1,500.00	1,500.00		-		
Siren's Maintenance/Batteries	2,400.00			2,400.00	2,400.00	
EOC Building Expenses	3,500.00			3,500.00	3,500.00	3,500.00
Rescue's Monthly Payment	49,922.00	49,921.78		0.22	51,422.00	51,930.00
	60,628.00	54,227.80		6,400.20	60,522.00	58,230.00
HIGHWAY MAINTENANCE						
Equipment Rental	5,500.00	6,615.85		(1,115.85)	5,500.00	5,500.00
Guard Rails	1,100.00	-		1,100.00	1,100.00	1,100.00
Culverts	5,500.00	11,035.17		(5,535.17)	5,500.00	5,500.00
Gravel	8,000.00	7,755.00		245.00	8,000.00	8,000.00
Chloride	7,000.00	6,772.50		227.50	7,000.00	7,000.00
Asphalt	1,500.00	2,426.32		(926.32)	1,500.00	1,500.00
Salt	46,000.00	36,693.18		9,306.82	46,000.00	49,000.00
Sand	8,000.00	7,977.20		22.80	8,000.00	8,000.00
Tree Warden	2,300.00	2,615.00		(315.00)	2,300.00	2,300.00
Stormwater Run-off Permits	4,400.00	3,527.50		872.50	4,400.00	4,800.00
RSMS/Culvert Inventory	400.00			400.00	400.00	
	89,700.00	85,417.72		4,282.28	89,700.00	92,700.00
TOWN GARAGE OPERATION						
Road Commissioner's Salary	61,333.00	62,018.66		(685.66)	60,271.00	60,802.00
Equipment Operator's Salary	41,296.00	40,619.69		676.31	40,592.00	40,945.00
Equipment Operator/Mechanic's Salary	43,641.00	43,414.83		226.17	42,897.00	43,270.00
Part-time Operator's Salary	5,000.00	2,297.07		2,702.93	5,000.00	5,000.00
FICA	11,573.00	10,451.65		1,121.35	11,381.00	11,477.00
Health Insurance	46,245.00	47,027.58		(782.58)	50,387.00	52,729.00
Dental Insurance	1,881.00	1,743.48		137.52	1,881.00	1,881.00
Uniforms	2,500.00	2,272.28		227.72	2,500.00	2,600.00
Drug & Alcohol Testing	500.00	95.00		405.00	500.00	200.00
Supplies	4,800.00	3,201.24		1,598.76	4,800.00	4,000.00
Fuel Oil	15,000.00	6,722.42		8,277.58	11,000.00	11,000.00
Electricity	3,000.00	3,027.62		(27.62)	3,000.00	3,100.00
Dues & Subscriptions	500.00	74.19		425.81	300.00	300.00
Gas & Diesel	16,000.00	11,435.19		4,564.81	16,000.00	16,000.00
Road Tools & Supplies	4,000.00	3,861.61		138.39	4,000.00	4,000.00
Safety Equipment	3,000.00	1,361.76		1,638.24	3,000.00	2,000.00
Building Repair & Maintenance	4,000.00	2,719.52		1,280.48	4,000.00	3,500.00
Travel & Conferences	500.00	183.43		316.57	400.00	400.00
Dumpster Fee	1,000.00	940.00		60.00	1,000.00	1,100.00
Income			180.00	180.00		
	265,769.00	243,467.22	180.00	22,481.78	262,909.00	264,304.00
ROAD EQUIPMENT REPAIR & MAINT.						
Trucks	10,000.00	8,865.66		1,134.34	10,000.00	10,000.00
Grader	2,500.00	2,587.44		(87.44)	2,500.00	2,500.00
Tractor	1,000.00	380.21		619.79	1,000.00	1,000.00
Snow Plows & Sanders	3,000.00	3,067.29		(67.29)	3,000.00	3,000.00
Front End Loader	2,500.00	1,065.88		1,434.12	2,500.00	2,500.00
Small Equipment	2,400.00	2,188.23		211.77	2,400.00	2,400.00
Radios	500.00	240.73		259.27	500.00	500.00
	21,900.00	18,395.44		3,504.56	21,900.00	21,900.00

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2017-2018	FY 2018-2019	FY 2019-2020
Carry over per Statute	43,135.13	19,323.80		23,811.33		
	65,035.13	37,719.24	-	27,315.89	21,900.00	<b>21,900.00</b>
<b>TOTAL BUDGET</b>	<b>2,015,767.78</b>	<b>1,938,454.85</b>	<b>288,102.44</b>	<b>363,939.71</b>	<b>1,835,656.13</b>	<b>1,831,995.00</b>
Deduct Estimated Income	(273,700.00)		13,787.38	13,787.38	(315,550.00)	<b>(293,700.00)</b>
<b>TOTAL AMOUNT TO BE RAISED</b>	<b>1,742,067.78</b>	<b>1,938,454.85</b>	<b>301,889.82</b>	<b>377,727.09</b>	<b>1,520,106.13</b>	<b>1,538,295.00</b>
<b>ESTIMATED INCOME</b>						
Interest on Del. Taxes	10,000.00				<b>10,000.00</b>	<b>10,000.00</b>
St of VT: Current Use Pmnt	30,000.00				<b>32,000.00</b>	<b>40,000.00</b>
St of VT: Agency of Natural Resources	8,000.00				<b>8,000.00</b>	<b>8,000.00</b>
St of VT: Railroad Tax	2,500.00				<b>3,000.00</b>	<b>4,000.00</b>
School Tax Billing	13,500.00				<b>13,500.00</b>	<b>17,500.00</b>
Homestead Late Fees	2,000.00				<b>2,000.00</b>	<b>2,000.00</b>
Town Clerk Remittance	15,250.00				<b>15,250.00</b>	<b>16,000.00</b>
Interest on General Fund	800.00				<b>800.00</b>	<b>2,000.00</b>
Treasurer's Income	1,000.00				<b>1,000.00</b>	<b>1,000.00</b>
Recreation Income	138,000.00				<b>190,000.00</b>	<b>157,500.00</b>
After School Program Income	17,000.00					
Partnership Income	30,000.00				<b>32,500.00</b>	<b>32,500.00</b>
Highway Income	500.00				<b>500.00</b>	<b>200.00</b>
Police Income	4,000.00				<b>6,000.00</b>	<b>2,000.00</b>
Bus Pass Income	1,000.00				<b>1,000.00</b>	<b>1,000.00</b>
Building & Grounds Income	150.00					
<b>TOTAL ESTIMATED INCOME</b>	<b>273,700.00</b>				<b>\$ 315,550.00</b>	<b>\$ 293,700.00</b>

## SELECTBOARD REPORT

It has been a privilege and a pleasure to serve the residents of Vernon over the past year. Your Selectboard has worked hard to ensure the health, safety and economic well-being of every citizen in our community. Toward that end a great deal of work went into solidifying an agreement with NorthStar, Inc. that will protect the interests of our town. Board members, our Town Administrator and the Planning and Economic Development Commission diligently analyzed the decommissioning activities at the Vermont Yankee site amidst other state and area stakeholders. Our priority was always focused on our borders and the impact that state decisions would have on our future.

We are happy to report that Vernon, led by our Selectboard chair and Town Administrator, was able to negotiate an agreement outside of the State's Memorandum of Understanding that focused solely on local interests. As a result, we are confident that tax contributions will remain steady, important artifacts will be preserved, local interests will be respected, and continued communication with NorthStar, Inc. will ensure a safe, smooth and speedy decommissioning of the Vermont Yankee Site. Other activities this year included the updating of our Flood Hazard Area policy and appointing our Town Clerk, Tim Arsenault as the Flood Hazard Area Administrator. Following the updates to our animal ordinance we appointed an official Animal Control Officer. Stephen Skibniowsky has been a great asset to the position over the past year. We also, at the request of local residents, updated our local Noise Ordinance. With the help of grant funding we completed an Energy Audit at the Town Office and are preparing to initiate money saving initiatives that will improve energy efficiencies in line with state and regional environmental goals. Other changes at the Town Office include updating

our key entry system to save money over the long term and track access to the building. Emails have been updated to a more consistent format and all Town employees and Selectboard members can be reached at addresses that consist of first initial last name (no spaces) @VernonVT.org.

Another exciting development at the Town Office includes our membership in the Solar Array project located at Windham Solid Waste Management District. Evaluation of potential membership in the project was conducted in the 2016-2017 fiscal year. Coming online in August, initial observations indicate a substantial savings in electric costs; however additional data is needed to determine long term impact.

We have been honored to serve Vernon in the capacity of Selectboard Members and encourage every resident to consider giving their time and expertise to a term in office. We also encourage everyone to attend meetings or watch them on BCTV in order to stay informed and voice your opinion. Recently funding for public access television has been put in jeopardy. In an effort to ensure Open Access to meetings the Selectboard elected to sign a contract with BCTV ensuring continued coverage and broadcast of regular and town meetings. Please take the opportunity to view programs on your television or online.

If you are unable to attend meetings, the Selectboard still welcomes your comments. Feel free to forward any correspondence to Michelle Pong, Town Administrator at 567 Governor Hunt Road, Vernon, VT 05354 or via email at MPong@VernonVT.org.

## MISCELLANEOUS APPROPRIATIONS

	<i>Balance Previous Years</i>	<i>Transfers and Appropriations</i>	<i>Income 2017-2018</i>	<i>Expenses 2017-2018</i>	<i>Balance</i>
MISCELLANEOUS APPROPRIATIONS					
Library Administration & Operation		70,000.00		(70,000.00)	-
Elderly Assistance Fund		10,000.00		(10,000.00)	-
Town Road Upgrade Fund		50,000.00		(50,000.00)	-
Capita Fund		81,588.00		(81,588.00)	
Professional Services Fund		35,000.00		(35,000.00)	-
Parking Lot Maintenance Fund		2,500.00		(2,500.00)	-
Solid Waste Fund		70,470.00		70,470.00	
Emergency Management	12,062.00	15,000.00		6,692.78	21,692.78
<b>Balances as of June 30, 2018 do not include appropriation amounts voted at March 2018 Town Meeting</b>					

## 2017-2018 GRANT AWARDS AND EXPENDITURES

2017/2018 Grant Awards and Expenditures					
Revenue and Expenses					
	<b>Estimated Revenue/ Beginning Balance</b>	<b>Expenditures in FY18</b>	<b>Received in FY18</b>	<b>Spent in Previous Years</b>	<b>Unused</b>
<b>Emergency Management</b>					
FY17-18 EOC Grant	14,963.36	14,963.36	14,963.36		
<b>Recreation Department</b>					
Preschool Partnership	78,655.50	41,877.72	78,655.50		36,777.78
<b>Town Office</b>					
2017 Muni Palnning Grant	4,195.00	12,611.94	4,195.00		(8,416.94)
2018 Muni Planning Grant	8,000.00	67.52	8,000.00		7,932.48
					-
<b>Highway Department</b>					-
					-
Grants in Aid Pilot Project	3,100.00	5,232.51	3,100.00		(2,132.51)
					-
<b>Library</b>					
2017 Courier Grant	180.00	180.00	180.00		
2018 Courier Grant	195.00	172.50	195.00		22.50
2017 Summer Performer Grant	200.00	200.00	200.00		-
2018 Summer Performer Grant	200.00		200.00		200.00
					-

## BOARDS AND ORGANIZATIONS

### VERNON FIRE DEPARTMENT

The Vernon Fire Department responded to a total of 216 calls this year, 156 of those calls were medical in nature. Even though we saw less calls this year, the department was still very busy with fire and EMS training. As the members participate in several fire musters, along with organizing several Community dinners.

We have a very active Fire Explorer Post, this summer we had the honor of Jannik Ebel joining our post. Jannik is a foreign exchange student that is from Germany, and is also on a fire department there.

The department received brand new replacement SCBA (Self Contained Breathing Apparatus) packs. These SCBA packs have been purchased from the Capital Plan, as the old SCBA packs have come to their end of life.

Are you interested in helping your community? If so, give the station a call at 254-2425 or visit our website at [www.vernonfire.org](http://www.vernonfire.org) for more information. We meet and train every Wednesday evening at the fire station at 7:00 pm. Swing in sometime and we'll show you around.

We would like to thank the residents and businesses in Vernon for the continued support!

*Todd Capen, Fire Chief*

#### 2018 Call Log

Illegal Burn	3
Mulch Fire	1
Structure Fire	1
Assist Medical Crew	2
Bls Calls	146
Public Assist	7
Search & Rescue	1
Mutual Aid Too	8
MVA With Extracation	1
MVA No Extracation	13
Co Investigation	2
Gas/Propanme Leaks	1
Still Alarm/Alarm Sounding	21
Trees on Wires/Wires down	9
<b>Total YTD 12/28/2018</b>	<b>216</b>



Vernon Fire Department

### HEALTH OFFICER

Your Local Health Officers are responsible to investigate complaints and abate any existing and/or potential public health hazards as outlined in the Town Health Officers Environmental Health Handbook. Duties include, but are not limited to, administering and enforcement of the State Rental Housing Code; handling animal bites, investigate failed septic systems, and any other potential public health hazard.

A kind reminder to all pet owners, all cats, dogs, and ferrets in Vermont must receive regular rabies shots. Owners of all domestic dogs and wolf-hybrids more than 6 months old must also license their animal at the town clerk's office.

How can you help prevent rabies in your pet and yourself?

- Do not touch or pick up unfamiliar or wild animals – even baby animals – or try to feed them or make them into pets. Report unknown or strangely behaving animals to your town's animal control officer. If the animal is wild, contact the Rabies Hotline or a Game Warden ([link is external](#)). <https://anrweb.vt.gov/FWD/FW/WardenLookup.aspx>

- Make sure trash cans and recycling bins are tightly closed, and do not leave pet food outside. Feed pets inside the house and keep pets indoors at night. If they are out during the day, keep them on a leash or within a closed space. Pets that roam free are more likely to be exposed to a rabid animal. Make sure that all family pets get rabies shots and keep shots up to date. Animals can be vaccinated by a veterinarian or at a rabies clinic.

What to do if an animal bites you or your pet?

- Contact your doctor and Town Health Officer and follow their instructions.

- Wash the bite wound very well with soap and running water.

- Try to capture the animal only if you can do it without getting bitten again. You are more likely to need rabies shots if the animal cannot be found. If the animal is wild, contact the Rabies Hotline or a Game Warden ([link is external](#)).

Call your veterinarian if you believe your pet was exposed to a potentially rabid animal; they will be able to decide if your pet is at risk for rabies and tell you what steps to follow next. For more information on rabies exposure, visit the CDC web site at <https://www.cdc.gov/rabies/exposure/index.html>

For additional information on other Health related questions/concerns, visit the Vermont Department of Public Health Department's web site at <http://healthvermont.gov/>

For local questions or concerns you may contact Health Officer Mark Snow at (802) 451-6842, Deputy Health Officer Annette Roydon at (802) 254-0004 or Deputy Health Officer Heather Frost at (802) 258-4841.

Respectfully Submitted,

Mark A. Snow  
Vernon Health Officer

## VERNON FREE LIBRARY TRUSTEES

At the March 2018 Town Meeting, Vernon tax payers voted to increase the Fiscal Year 2018-2019 budget of the Vernon Free Library by \$17,468, from \$70,000 to \$86,468. As a result, the Library was able to add a part-time assistant in order to maintain existing patron services and add others to meet the evolving needs of our patrons. Thanks to a loyal corps of volunteers who generously give of their time and talents, the Library remains the literary and media center of Vernon, providing ongoing educational opportunities for all and continuing to serve as a treasured local institution.



Aaron Volunteer

Traditionally, the role of the Library Board of Trustees has been to work with the Library Director in policy development and budget oversight. Even with the increase in funds for FY 2018-2019, the Library may sustain a deficit for FY 2018-2019 because of the State's mandated increase in the minimum wage. Therefore, once again, the Trustees have focused on fund raising, including activities such as the Plants, Books and Bake Sale and the third annual fund raising appeal letter.

Volunteers also have been active in raising monies for the Library, including organizing a bake sale at the Vernon Artisan Market and compiling a cookbook of Vernon residents' favorite recipes. Going forward, in order to help the Library keep operating, we will continue to work on fund raising. Trustees are investigating the best way to invest up to ten percent in perpetuity of our gift fund.

Because we believe libraries are essential to the education and lifelong learning of their patrons, to the economic development of the towns where they exist, and to the building of strong communities, the Vernon Free Library Trustees are committed to providing quality library services to Vernon.

Trustees (Term):

Bronna Zlochiver (chair) (2021)	579-1567
bronna.zlochiver@gmail.com	
Janis Pereira (secretary) (2021)	257-7416
tomjanis@comcast.net	
Ellen Hardy (2019)	257-7403
efchardy@gmail.com	
Joanne Leveille (2020)	254-8439
dannysgirl_63@yahoo.com	
Vacancy (2019)	

## VERNON FREE LIBRARY

Vernon Free Library continues to be the vital community gathering place in Vernon! Vernon's residents enjoy participating in the various programs which include the Reading Group, Knitting Group, Cribbage Club, Coloring Club, and Rhyme Time. The library has also continued to offer Floral Workshops under the instruction of Nancy Renaud.

Patrons, numbering over 795, borrowed over 8500 items from the library's collection of approximately 20,000 items. Our digital library, ListenUp Vermont which offers 5238 downloadable audio books and 9552 e-books, was used 1179 times by our patrons. We registered an average of 7 new patrons each month.

The summer reading program is important in helping prevent the "Summer Slide" - children who do not read during the summer can lose up to two months of learning by the time they return to school in the fall. The summer reading program offers the children weekly crafts and activities, reading materials and Bedtime Math problems. Sixty-three children and young adults participate in the summer reading program.

The library has also been able to serve the technology needs of many of our residents. Along with public computers and high speed fiber optic Wi-Fi, we are able to copy, fax, and scan. We were able to help residents print tax forms, scan and email important documents, and print and copy.

Students in need of tutoring have been able to meet with their tutors in the library for study session. Parents have been able to have supervised visits with their children here also.

Along with all our groups, clubs, and ListenUp Vermont, patrons have access to UNIVERSAL CLASS, which includes over 500 online non-college credit Continuing Education courses. VERMONT ONLINE LIBRARY (VOL) is another available resource that includes Heritage Quest, Health, Language Learning, Chilton's DIY Auto Repairs, Job Seeker, Small Business Owners, Travel Tools, Reference Databases, Periodicals and more.

Our core of volunteers remains strong and dedicated. Without them, the library would not be able to function and fund raising would not happen. We are fortunate to have such dedicated residents in our community who are willing and willing to give of their time and talents to keep the library running!

Thank you!

DIRECTOR: Jean Carr

LIBRARY ASSISTANTS: June Turner & Merrie Beth Frost

VOLUNTEERS: Kathy Korb Joanne Leveille Rita Mudd  
Beth Armington Aaron Slade



<b>Vernon Free Library</b>	<b>F/Y</b>	<b>F/Y</b>	<b>Revised</b>	<b>F/Y</b>	<b>ACTUALS</b>	<b>F/Y</b>
	<b>16/17</b>	<b>17/18</b>	<b>17/18</b>	<b>18/19</b>	<b>18/19</b>	<b>19/20</b>
Gross Wages	\$74,616	\$68,151	\$34,394	\$47,949	\$20,688.09	\$48,355
FICA	5,709	5,214	2,736	\$3,669	\$1,492.68	\$3,700
Subtotal Payroll	<b>\$80,325</b>	<b>\$73,365</b>	<b>\$37,130</b>	<b>\$51,618</b>	<b>\$22,180.77</b>	<b>\$52,055</b>
Insurances	11,000	11,000	7,300	8,030	4,301.64	8,380
Supplies	1,100	1,400	1,400	1,400	52.46	1,400
Books	12,700	12,700	12,700	12,700	5,556.69	12,700
New Equipment	200	1,485	1,485	1,485	0.00	1,485
Leased Equipment	1,100	0	0	0	58.91	0
Periodicals	1,200	1,200	1,200	1,200	567.37	1,200
Audio/Video	2,000	2,000	2,000	2,000	1,062.53	2,000
Internet Access	700	700	700	700	0.00	700
Software	0	0	0	0	0.00	0
Marketing/Fund Raising	0	600	600	1,000	0.00	600
Electronic Resources	50	250	250	250	0.00	250
Postage	800	800	800	800	234.69	800
Dues	170	170	170	170	100.00	170
Technology	1,000	1,000	1,000	1,000	1,502.04	1,000
Repairs & Maintenance	1,200	1,200	1,200	1,200	556.30	1,200
Miscellaneous	40	40	40	40	0.00	40
Programs	500	500	500	500	150.00	500
Program Supplies	1,375	1,375	1,375	1,375	399.57	1,375
Travel & Conference	150	150	150	1,000	106.83	1,000
Subtotal Expenses	<b>\$35,285</b>	<b>\$36,570</b>	<b>\$32,870</b>	<b>\$34,850</b>	<b>\$14,649.03</b>	<b>\$34,800</b>
Totals	<b>\$115,610</b>	<b>\$109,935</b>	<b>\$70,000</b>	<b>\$86,468</b>	<b>\$36,829.80</b>	<b>\$86,855</b>
<b>VFL GIFT FUND</b>					<b>\$18,329</b>	



The Vernon Giving Tree is a chance for everyone in Vernon to give back to their community in the spirit of giving.

Started in 2016 the Giving Tree offers local residents the chance to anonymously purchase gifts for those less fortunate during the holiday season. Especially serving area youth and senior citizens, the tree has become an expected opportunity for anyone hoping to spread some holiday cheer.

This year the Vernon Free Library with help from the Vernon Voter's Alliance, organized and coordinated the program, identifying local need, setting up the tree, managing donations and collecting and distributing gifts in time for Christmas.

About 60 families participated in the project this year and 70 Christmas wishes were fulfilled through the kindness of strangers.

## PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

Much was accomplished by the Vernon Planning and Economic Development Commission (VPC) in 2018 thanks to active participation by its 7 members. We were disappointed to have Janet Rasmussen move out of town since she provided the Town with expertise in energy planning thanks to her professional experience. Her hard work is reflected in the Energy chapter of the newly updated Town Plan. We were fortunate to have Tom Rappaport take Janet's place.

A significant accomplishment of the VPC was completion of an updated Town Plan, bringing it into conformity with state regulations. This update was supported by a state municipal planning grant, and Windham Regional Commission was contracted to assist in writing the plan. Michelle Pong, Town Administrator, provided invaluable staff assistance to the VPC, and worked with John Bennett, Jeff Nugent, and Marion Major of WRC. Although the new plan is valid for nine years, it is likely that it will be updated sooner than that, given the positive impact the decommissioning of Vermont Yankee is expected to have on the Town's future residential, commercial, and industrial growth.

The VPC participated in regular meetings of the Nuclear Decommissioning Citizens Advisory Committee as it reviewed the technical and financial conditions of a proposed sale of Entergy's property and decommissioning fund to Northstar Nuclear Decommissioning Company, which was approved by the federal Nuclear Regulatory Commission, Vermont Public Utilities Commission, and Vermont Agency of Natural Resources. The sale of the site sets the stage for decommissioning to be completed by 2030 rather than 2060 as proposed by Entergy through a process known as "safe store."

The Vernon Selectboard, with assistance from the VPC, negotiated a tax stabilization agreement with Northstar at a rate significantly higher than what the listers could appraise the site. An additional agreement also requires Northstar to:

- repair damage to Governor Hunt Road associated with decommissioning activities
- collaborate with the Town to facilitate access across its properties for possible public future riverfront access and recreation purposes
- give consideration to local business, services and resources for use in decommissioning projects
- provide the Town with the opportunity to acquire and preserve mutually agreed upon artifacts from the plant demonstrating the site's history
- consider leaving in place or providing access to the following infrastructure important to the Town for redevelopment purposes:
  - ☐ office buildings on the property
  - ☐ existing septic fields
  - ☐ existing wells
  - ☐ existing rail spurs and rail building
  - ☐ existing roads and parking areas

- ☐ access to the power line running from the hydro plant
- ☐ access to VELCO connection at the switchyard

Thanks to the work of the Friends of Vernon Center, the town also received official approval from the state for a designated village center in the area from the railroad crossing on Rt. 142 just north of the Town offices, and between Rt. 142 and properties abutting the Vermont Yankee property along Governor Hunt Road to just below the elementary school. This includes the Town Office Building, Elementary School, Governor Hunt House, a number of residential properties, and undeveloped agricultural land. Village center designation brings a number of benefits, including financial incentives, to help attract new businesses.

The Town applied for and was awarded an additional municipal planning grant in 2018 to hire a consulting firm to prepare a master plan for a village center. SE Group from Burlington was hired to conduct several public meetings to seek input on what a Vernon village center should include in terms of commercial and residential development, and prepare architectural drawings and recommendations. Given that much of the land within the designated village center is privately owned, future development will require active participation by those landowners. The SE Group report identifies a number of actions the Town can take to encourage development of a village center, as well as possible sources of funding.

Other official activities included reviewing and commenting on several proposed solar facilities, with the VPC discouraging development of solar arrays on agricultural land in accordance with the Town Plan.

The VPC meets the 2nd Wednesday of the month at 6:30 PM and invites the public to attend.

Bob Spencer, Chair  
Tom Rappaport, Vice Chair  
Jessica Freeman-Earp  
Patty O'Donnell

Maddy Arms  
Jeffrey Dunklee  
Martin Langeveld



## LISTERS

Listers in the State of Vermont have two basic duties:

To appraise all personal and real property at Fair Market Value

To produce a defensible Grand List

The Town contracted with New England Municipal Resource Center (NEMRC) to conduct a town wide reappraisal with the effective date of April 1, 2019. The process was a little different than in 2008, the date of our last reappraisal. This year, a notice was left on the door of the property owner with NEMRC's website and a code unique to the property. The homeowner can enter this information into a computer so that they can see a picture and sketch of their home and the basic components of the home, i.e. square footage, number of bathrooms, etc. There was also a place for the homeowner to enter any comments or discrepancies with the information listed.

This information will be the basis for the new appraisal amount. Changes in appraisals will be mailed, which will include the dates of the grievance meeting and contact information for the Listers' office. Once the grievance process is followed and any necessary adjustments made, the Grand List will be set. The Grand List is then used for setting the town and education tax rates.

While it is absolutely necessary for property owners to file their homestead declarations by April 15th, the State usually lags behind in processing some of them. Therefore, when you get your tax bill in August, please check to make sure that you were billed correctly as either a resident or nonresident. If you filed a homestead, and the tax bill shows you as non-resident, don't file again. Make sure that you or your tax preparer did indeed file appropriately and then contact the Vermont Tax Dept. at 802-828-2865 to get the billing corrected.

One final note: the Listers are responsible only for the assessment of properties, we do not set the tax rate. That is the result of what is voted at Town Meeting to meet the operating expenses of the Town divided into the Grand List. So, when you get your change of appraisal notice, there will be included the dates for grievance. If you have questions regarding the assessed value, that is the time to grieve/appeal, not when you get your tax bill.

If anyone has any questions about the homestead declaration or assessment of their property or would like to see their property tax card, please give us a call or come into our office. We will do our best to help you.

### VERNON LISTERS

*William Hammond*

*Jeremiah Sund*

*Carol Hammond*

## TOWN CLERK

I'm often asked what a Town Clerk does, and how you train for the job. In the first place, there are training programs offered by the Vermont Secretary of State's office and the Vermont Municipal Clerk Treasurers Association that are invaluable. Both provide regular trainings in the best practices used around the state, and keeping us current with changes in Vermont State law.



This year, there were changes in the state election law. Notaries Public are now licensed by the state. And a new vital records law will take effect this July.

The Vernon Town Clerk's office is thankful for the countless hours donated by our elected Justices of the peace and the many election workers who donated their time for the Town Meeting, Town election, The August Primary and November's General Elections. In addition, we'd like to salute

three residents who give their time to our office weekly, and together, provided more than 600 hours of service this year. Lynda Starorypinski, Phil Nelson, and Carol Shippee, help in a variety of ways and we are lucky to have their service.

This past year, we also welcomed new assistant clerk Susan Fiske-Gagne. She is a former Vernon resident, who has a great background in both office management and finance. Please stop by and say hello.

By the numbers, our office has recorded over 14 hundred pages of deeds mortgages and other records, plus 40 deaths, 10 births and the issuance of 26 marriage licenses. We've made 277 certified copies of Marriage, birth and death certificates, and issued 105 motor vehicle registration renewals. There have been more that 150 hours of records searching done by attorneys, realtors and private citizens. Those searchers have paid for over 27 hundred copies of land records and other documents. The office has brought in over 26 thousand dollars of gross revenue at the clerk's window, plus sold over 34 thousand dollars worth of Pay As you Throw Trash Bags.

I'm proud to say the original combination lock in the Town Clerk's office stood the test of time, working for nearly 48 years, until it was replaced by an electronic key pad this spring. We're very lucky the lock was replaced before it became unworkable, and I'm thankful an expert locksmith made himself available for the install on a Saturday.

What will the future bring? We're continuing to look at cost effective modernization, including making digital copies of all the survey maps to make the search process easier for our residents.

It remains a tremendous pleasure to help our neighbors, while helping to preserve our towns recorded history.

*Timothy Arsenault, Town Clerk*





## THE WINDHAM REGIONAL COMMISSION

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and to work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for the coming year. Vernon is currently represented by Tim Arsenault and Jim Pinkerton, Jr. Each Commissioner represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. All WRC meetings are open to the public and subject to Vermont open meeting law.

We assist towns with a number of different activities, including town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard and river corridor bylaw assistance; natural resources, including assisting towns with watershed restoration projects and implementation of the state's new clean water law; Act 174 town energy planning; transportation, including traffic counts (automotive, bicycles, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTrans to report damage to town road infrastructure to the state as a result of flooding; redevelopment of "Brownfields" sites (sites that are or may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by the WRC.

We help towns make the most of the financial and human resources they have both individually and collectively, assisting with projects between and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns may choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory. The regional plan, which was updated in 2014 following a two-year process, is developed in consultation with member towns, reflects town plan policies, and is ultimately approved by our towns.

Past year highlights reflect the range of services we provide to the towns of the region. We've begun a pilot study in collaboration with the Rich Earth Institute to explore innovative technologies that can help address village wastewater capacity and groundwater quality issues. We continue to support the development of watershed collaboratives, and participate in efforts like the Confluence Project, which bring together diverse stakeholders and citizens to better connect with their shared watersheds to improve water and habitat quality. We're leading two renewable energy grant programs. One provides assistance to schools and other public buildings to install modern wood-fueled heating systems. The other provides grants for renewable energy development. We've helped towns apply for grants to conduct road erosion inventories and conduct road erosion work. We assist towns with local emergency operations planning. We also continue to be the primary GIS and mapping resource for our towns. An annual report is available on our website ([www.windhamregional.org](http://www.windhamregional.org)). Click on the heading "About Us." We encourage you to visit your town's page on our website to see highlights of our work for you over the last two years, as well as your town's profile (<http://windhamregional.org/towns>). A video about the WRC is available on our homepage.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up a relatively small percentage of our budget; about 5% of a \$2.25 million budget for FY 2019. But it is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Your town's assessment makes it possible for us to leverage the resources to serve you. The town's assessment for this year is \$5,165. To see our detailed Program of Work and budget for FY 2019, visit our website and click on the heading "About Us."

## RECREATION DEPARTMENT

“To promote recreation services that will foster and encourage the development of a healthy lifestyle for the community”

Wake up to the annoying blare of an alarm clock (okay I have two young children who in some capacity are generally up well before the necessity of an alarm but it doesn't fit the narrative I am going for here so we will have to ignore that to get the full effect), stumble downstairs and grab a cup of hazelnut coffee, sit down and read the morning paper (let's be honest they are websites), throw on a pair of jeans and the first clean tee shirt I find, then off to the office. That routine does not change much. What does change is what happens when I get to the office. Each day, month, and year are all their own. Anything less would be boring and boring is no good!

With this in mind we saw some exciting changes to our program schedule in 2017-18. Thanks to a dedicated crew the department offered new programs such as the Thursday



Club, Drama Club, and Wrestling. Some staple programs also went under the proverbial “knife” coming out new and improved on the other side. Our annual Halloween Party became a Trunk or Treat. Beyond the cute, scary, magical, and downright frightening faces was the enjoyment of seeing the community

come together to put on such an event. It was officially advertised as the Recreation Department and Fire Department partnering to bring you a, “Very Vernon Halloween Evening”. It became much more than that with families, businesses, boards, and other departments volunteering their time to make for a good time by all!

While some new activities may not have taken place in 2017-18, planning for them did. With a little encouragement from some parents we took the plunge into Preschool Soccer! If spending an hour with four and five years olds on a soccer field does not make your day better, you must have a little Grinch in your family tree! We'd like to think that along with the grass stains, laughs, and occasional minor disagreements that they learned a thing or two about the game and just maybe they enjoyed it as much as we did!

Thanks to the support from you we finalized funding to resurface the tennis courts with the work taking place in the fall of 2018. It was good to hear from the vendor what great shape the foundation is in. We are excited to now have a “like new” playing surface. Plans are already being shaped to bring back summer tennis lessons.

We have continued our work in the J. Maynard Miller Town Forest. Progress may not have been as swift as perhaps we would have liked but I am happy to report we are getting there with a very definitive plan in place to finish up.

We are looking forward to a grand celebration to highlight the forest and all that it offers our community.

Given I highlighted my morning routine to get this report started it would be appropriate for me to end with routine as well. Each year I am provided the opportunity to serve as the Recreation Director, I write this report and close with a, “thank you” to those that have volunteered their time to make our programs successful. While my routine may appear just that it is said with the utmost sincerity each and every time! There is absolutely no way for our community to offer all that it does without the numerous volunteers and the countless hours they give! Your efforts are what truly make a community a community!

Respectfully Submitted By:

*Seth Deyo*

Town of Vernon

Recreation Department Director

This year we offered 34 programs with over 1,700 participants:

Adult Basketball	15-25
Adult Swim	5-10
Adult Volleyball	5-8
Aerobics	5-8
After School Program	49
Archery	18
Baton	4
Baseball/Softball	66
Basketball	81
Basketball Tournaments *	
Boys	11 Teams
Girls	8 Teams
Camp In	24
Christmas Crafts	30
Craft Fair	50 vendors
Day Camp	225
Diving Lessons	16
Drama Club	15
Family Swim Passes	139
Fitness	5-8
Gymnastics	26
Gym Rentals	5
Open Gym	10-25 daily
Parent/Toddler Swim	5-8
Pool Party/Campout	18
School Break Open Gym	20-25 daily
Soccer	111
Sports Camp	24
Swim Lessons	104
Teen Swim	20-25
Thursday Club	19
Trunk or Treat	200
Turkey Shoot	110
Vernon Preschool	28
Wrestling	3-5



## **FRIENDS OF VERNON CENTER, INC.**

The Friends of Vernon Center, Inc., a Vermont non-profit corporation formed in 2017, continues to work for the development of a village center in Vernon. This goal was established collaboratively by Vernon residents during the "Town Visit" visioning program carried out during 2016 by the Vermont Council on Rural Development. Following the Town Visit, the area between and surrounding the Vernon Elementary School and the Town Office Building was selected as the preferred location for a village center to be developed.

The Friends are chaired by Arthur Miller, co-owner of the Miller Farm. Officers are Martin Langeveld, Vice President; Tom Rappaport, Secretary; and Kathy Korb, Treasurer. In addition the following residents serve on the organization's board: Jessica Butterfield, John Butterfield, Jean Carr, Heather Frost and Jeff Hardy, and we are seeking additional board members.

The Friends worked with the Vernon Planning Commission and the Selectboard to apply to the Vermont Downtown Development Board for designation of the area in question as an official Vermont Village Center, which was granted in September 2017.

Village Center Designation brings a number of benefits including financial incentives, training and technical assistance to help attract new businesses and vitality; it qualifies towns and property owners to apply for historic tax credits to help finance development projects; and permits the town to apply for grants for purposes such as master planning. The designation does not create zoning or any other restrictions on property owners.

During 2018, the Friends worked with the Vernon Planning Commission and the assistance of SE Group (a community planning company with offices in Burlington) to create a conceptual master plan for the village center area. This plan was funded by a Vermont Municipal Planning Grant from the Vermont Department of Housing and Community Development, together with funding contributions from both the Planning Commission and the Friends. (The state's grant was for \$20,000, which was matched with \$4,000 from the Friends of Vernon Center, and \$2,000 from the budget of the town's Planning and Economic Development Commission, for a total project cost of \$26,000.)

As of early January, this plan was nearly completed, and expected to be finalized in February. (By the time this Town Report is published the plan should be available on the unofficial town website, [www.VernonVermont.org](http://www.VernonVermont.org).) The plan includes maps showing the potential of developing residential and business spaces in the village area, an analysis of the potential financial impacts to the Town of village center development, and an outline of a Request for Proposals to be used in soliciting developers to engage with the Town in building out the village center. During the planning process,

there were several opportunities for residents to offer their ideas on the types of development to be pursued.

Late in 2018, as state and federal approvals of the transfer of the Vermont Yankee property from Entergy to Northstar neared completion, Entergy asked the Town whether it would be interested in assuming ownership of the Governor Hunt House (and its connected conference center) at a nominal cost. Consequently, the Town and the Friends together began a study to determine the feasibility of having the Friends assume ownership of the Governor Hunt House, and to develop and operate it as a community center. As such, the building could host a variety of events and activities including public meetings, forums, workshops, lectures, plays, concerts, exhibits of art and historical materials, and other cultural and educational events and activities.

Friends of Vernon Center has Vermont designation as a non-profit organization, and is working on receiving IRS tax-exempt status (which will enable it to begin receiving tax-deductible donations).

Meetings of the Friends board of directors are held quarterly and are open to the public — watch for announcements in the events listings on the [VernonVermont.org](http://VernonVermont.org) website and Vernon Community News email newsletter. The Friends also have a website: [www.VernonCenter.org](http://www.VernonCenter.org), and a Facebook page.

## **VERNON HIGHWAY DEPARTMENT**

The highway department has had a busy year in addition to our normal maintenance, paving of the following roads was completed: Huckle Hill Rd., Hickory Hollow Rd. and Basin Rd.

Gravel shoulders were replaced on each of these roads.

Two new culverts were put in one on Newton Road and one on West Road, with stone line outlets along with 650 feet of stone line ditch work and bank stabilization (West Road) to meet the new storm water regulations.

Per new Storm Water Regulation, we are asking land owners not to fill in or dump any materials of any kind in town ditches or over town right of way banks.

In January of 2018 the Selectboard approved the taking over the maintenance of two private roads, Hemlock Rd. and Aspen Lane.

If you have any questions or concerns, please feel free to contact me at the Highway Department, 254-9428.

*R. David Walker, Jr.*

## EMERGENCY MANAGEMENT

One of the most important assets that the Town of Vernon has is its volunteers. Emergency management is no exception and has been extremely fortunate throughout many years to have a great number of people with many talents step up to the plate. They attend countless meetings, training seminars and participate in live exercises that would last for days. They are prepared to leave their homes and family at any given moment, whether day or night, most always in weather that is the least desirable. They are willing to step into harm's way, if it is necessary, to protect the lives and property of our Vernon residents. Even though it's easy to get caught up in the saying, "it will never happen here", we always pray for the best and plan for the worst.

The next time you see any of the volunteers, past or present, please take a moment and say "Thank You" for a job well done. The present members include: David Walker, Todd Capen, Tiffany Capen, Josh Unruh, Patty ODonnell, Maddy Arms, and Sandra Harris.

This year has been relatively quiet for the Emergency Management Office. We are still in the process of redirecting our energies, rewriting plans to meet the "All Hazards" type of plan, and updating them on an annual basis. We will be participating in a Vermont State wide exercise in October 2019 that is tagged as a "Cat 4". The level of involvement is being determined at this time.

We still have not relocated our EOC, and it will be one of our biggest challenges, moving Emergency Operation Center to a different building. At this time of writing, it is not clear what the new owner has for plans, as they take over the properties of Vermont Yankee. We will continue the process of gathering information as to our options. The emergency management team will review them and decide which to present to the select board.

The two options are; move to the town offices or the Vernon fire department. We will be reviewing both the Pro's and Con's of each site. We will be evaluating the criteria and needs for the Emergency Management team to operate and perform their duties, while keeping the safety of the Vernon Residents their top priority.

With the reactor shut down, the fuel rods were successfully placed in dry cask storage and are in various stages of decay. There is still no plan from the Government for long term storage of these highly radioactive bundles. Our focus on VY has changed drastically. However emergency planning for the plant is still in the foresight of this office, and will be, as the decommissioning, structure demolition and the process of removing buildings are finished over the next few years. It is important that we don't let our guard down as this is a critical time and a large industrial hazardous material site.

After careful consideration and evaluation, it was decided that the alert sirens should be removed and disposed of, with the exception of the one at the fire station. The high cost of

maintenance to keep them operational, the cost versus benefit did not make sense. With the technology available to us, we feel that the most effective way for notification to the public is through VT ALERT, public radio, weather alerts, and route alerting if necessary.

We have become part of the school's safety committee and will be providing assistance to them in updating the VY plan, as well as fire or chemical evacuation, active or hostile event, and general safety of our precious occupants of the school.

We have been working with the Fire Department assisting with updating their operational plans: preplans in places of concern, such as Vernon Green, the railroad with reviewing freights and passenger trains. We will help coordinate training with staff in the event of a derailment or a mass casualty event.

We work with the Highway Department and assist with any risk analysis for road closures, such as routine maintenance or storm related issues, or emergencies.

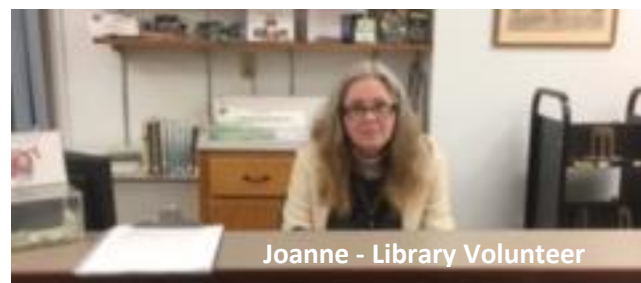
We are available to work with the Sheriff's Office in a Unified Command role, providing assistance and in coordination with the general public. We will take on any tasks that may need to be completed.

Two very important messages! We are asking ALL residents to sign up for VT-ALERT. It is a free service, and will NOTIFY YOU, via phone, text, email (or all of them) about emergencies that affect you and your loved ones. Alerts are relevant and localized, based on home/work addresses, as well as your current location. DON'T WAIT, SIGN UP NOW! Go to; [www.vtalert.gov](http://www.vtalert.gov)

I would like to thank the members of the team as they have done a fine job in preparing for emergencies while keeping the needs of the Vernon residents in the forefront, the town Administrator Michelle Pong, the town personnel and the select board for your support. I look forward to serving this community and continuing to make Vernon a safe place to live. Safety is the responsibility of all of us.

Please do not hesitate to contact me, at 802-257-0709 or email at, [vernonemd@gmail.com](mailto:vernonemd@gmail.com)

Sincerely,  
*David J. Emery Sr.*  
Emergency Management Director





## WINDHAM COUNTY SHERIFF'S OFFICE

Keith D. Clark, Sheriff  
PO Box 266, Newfane VT 05345  
Tel: (802) 365-4942  
Fax: (802) 365-4945



### Vernon Report

The Windham County Sheriff's Office provided an augmented police service to the people of Vernon FY2018 (July 1, 2017 to June 30, 2018) in the amount of \$233900, or approximately 7300 hours of service for the year. The service provided included motor vehicle enforcement and response to 1648 calls for service, or calls where response would not be provided by the town's primary law enforcement agency. During FY18, we issued a total of 104 tickets. Under Vermont law, the town could receive up to \$12556 in fund disbursement from the Vermont Court Administrator's Office/Vermont Judicial Bureau from this ticket revenue. Additionally, 263 warnings were issued and 1648 calls for service were answered.

While overall, this year has been one of maintenance for the Sheriff's Office, a couple new things have come to be. This year we took over coordination of the Windham County Highway Safety Task Force, a regionalized law enforcement effort funded by the Vermont Governor's Highway Safety Program to provide education and enforcement efforts across Windham County.

We've updated our portable radios to improve deputies abilities to communicate while in the community; begun/continued work to increase our radio coverage with additional transmission locations; purchased three cruisers, including an unmarked Dodge Charger to facilitate out-of-state prisoner extraditions and movement of mental health patients, a Ford Interceptor Sedan to update our patrol fleet, and a Ford Interceptor SUVs to update our transport fleet; we replaced our deputies body armor utilizing grant funding; provided our deputies with up-to-date high-visibility jackets to keep them safe while on patrol; and replaced our cruisers' flashlights.

As in year's past, we provide several programs to the citizens of Windham County. These programs are provided by leveraging grant funds and other sources of funding, and are not charged to the contracted towns or villages. These programs include Click It or Ticket, Are You Okay?, DUI campaigns, the Drug Evaluation and Classification Program, Work Zone Safety Enforcement, Toys for Kids, and snow mobile patrols. We continue to maintain secured anonymous drug disposal bin in our lobby, to help the citizens of our community safely dispose of unwanted/unused prescription medications. It is the continued support of Vernon and other towns which help contribute to our ability to provide these no-cost services to Windham County as a whole.

The Windham County Sheriff's Office is pleased to serve the people of Vernon and look forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies.

Respectfully submitted,

Sheriff Keith D. Clark



## CAPITAL PLAN COMMITTEE

The Capital Plan Committee assists the Town of Vernon and the Selectboard in identifying large, necessary future capital expenditures and including them in the Capital Plan as part of the overall annual budgeting process. Its duties are described generally in the Policy on the Administration of the Vernon Capital Plan.

The Committee worked on the funding projections for FY 2019/20 (July 1, 2019, through June 30, 2020) by speaking with each town department head or supervisor and, in some cases, conferring with them at public meetings. We discussed each department's projected capital expenditures and considered them in light of established Capital Plan policies. Our main considerations were whether the anticipated expenditures are necessary and whether equipment being replaced can reasonably be used for a further period of time before an expenditure has to be made. After completing that process, we revised our funding projections and reviewed them with the Selectboard. As in recent years, we continue to be impressed by the thoroughness of various departments in maintaining their vehicles and other equipment and their ability to extend the equipment's useful life.

There are few changes to the overall Capital Plan projections since the previous Town Meeting. During the current fiscal year (FY 2018/19), the Highway Department has purchased a new front end loader and the Fire Department has purchased new SCBA (self-contained breathing apparatus) air packs and bottles, as scheduled. Also during the current fiscal year, the Recreation Department has had the tennis courts resurfaced, as scheduled and below the budgeted cost. Beginning with FY 2019/20, the town should appropriate funds for eventual replacement of the fire station roof and for the purchase by the Fire Department of a LIFEPAK 12 defibrillator/monitor for EMT use.

The Capital Plan Committee urges the voters at Town Meeting to support an article calling for the appropriation of funds to restore to the Emergency Capital Reserve Fund (ECRF) funds that were used recently to pay for emergency repairs to the lighting fixtures at the Vernon Recreation Area. The ECRF plays a key role in the overall operation of the Capital Plan. It was established by the voters at Town Meeting in March 2000 for two specific purposes: (1) to provide emergency funds to cover unforeseen capital replacements or repairs, and (2) to reduce the burden on the taxpayers by applying all of the interest and dividend income earned each year by the funds in the ECRF to reduce the size of the annual appropriation needed to fund the Capital Plan. The more that is earned each year through the invested funds means the less that must be raised through taxes. A more detailed description of the Emergency Capital Reserve Fund is included elsewhere in this year's Town Report.

*LYNDA STARORYPINSKI, Chair*  
*JOYCE GOODNOW*  
*RITA MUDD*  
*TOM RAPPAPORT*

## HEALTH CARE AND REHABILITATION SERVICES

**Adult Mental Health and Addiction Services:** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. Adult services include assessment, treatment including individual, group, couples, and family counseling, referral services, and limited psychiatric services. It is the philosophy of HCRS that people are resilient and therefore capable of overcoming difficult experiences and recovering from mental illness and substance abuse. HCRS is committed to building on the strengths of the individuals and families of whom we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

**Children, Youth, and Families Program:** The Children's Division provides a comprehensive system of care for youth experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services for youth and their families including psychiatry, counseling, case management, respite and case aid services, school-based services, behavioral consultation services, summer therapeutic programs, crisis response and emergency respite services, a mental health program specifically for young children up to six years old, and an employment assistance program for youth in transition who have significant emotional disturbances.

**Developmental Services (DS):** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs. Children with a developmental disability are served through a collaboration with the Children's Division.

**Residential Services:** Residential Services offers residential care from short term crisis stabilization, to intensive residential care, to therapeutic community residential services. Each program is specifically designed to offer individuals the appropriate level of care to support their personal recovery and wellness needs. The Residential continuum of care is comprised of a total of 38 beds spanning five individual programs.

**Emergency Services:** The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Vernon for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.



## FARMLAND PROTECTION COMMITTEE

In the early part of 2018 the Town of Vernon finalized procedures to protect two individual farmland parcels. One is owned by Jean Carr and the other Jeff Dunklee. The lengthy process to complete these transactions spanned the better part of 2016 and 2017. The development rights to the parcels were thoroughly vetted, appraised, researched and approved. The development rights to Jean Carr's parcel was solely purchased by Town of Vernon, Farmland Trust. The development rights to Jeff Dunklee's parcels, significantly larger and diverse, were purchased by the Vermont Land Trust, The Vermont Housing and Conservation Board and most significantly, with boot-strap financial investment coming from the Town of Vernon's, Farmland Protection Trust.

During the 2018 calendar year Jeff Dunklee again submitted an application to conserve two more non-contiguous parcels of his farmland. This application has been presented to the Farmland Protection Committee and subsequently voted to come before the Vernon Select Board and the townspeople at large for vote at Town Meeting in March 2019. It too requires a boot-strap investment by the Farmland Protection Trust but the greater share of the cost is carried by The Vermont Land Trust and the Vermont Housing and Conservation Board. In protecting these properties we ensure the longevity of our beautiful farmland and help our farmers to continue to do what they do best. Vernon's long term commitment to retaining our agricultural landscape and the precious soils it houses is remarkable, wise and forward thinking to future generations. Respectfully submitted by the Farmland Protection Committee, December 30, 2018

*Arthur Miller, Skip Baldwin, Jeff Hardy, Madeline Arms*

### IS YOUR DOG LICENSED?

According to Vermont law, all dogs 6 months and older must be registered with the Town on or before April 1st of every year. Some have thought that once a dog is registered it doesn't have to be done again, but the law is every year.

If your dog turns 6 months old after April 1, you STILL need to register the animal. The license fee is \$13.00 for dogs that have not been spayed or neutered and \$9.00 for spayed or neutered dogs.

For those dogs licensed after April 1<sup>st</sup>, fees reduce to \$11.00 for spayed or neutered and \$17.00 for dogs that have not been.

Rabies shots are required and you must present the original rabies certificate. The date the shot is needed is shown on your license.

IF YOU NO LONGER HAVE YOUR DOG(S) PLEASE CONTACT THE TOWN CLERK AT 802-257-0292 AS SOON AS POSSIBLE SO WE MAY UPDATE OUR RECORDS.

## THE NEW VITAL RECORDS LAW (ACT 46) AND WHAT IT MEANS FOR YOU

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records – namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>





## ANIMAL CONTROL OFFICER

To ensure the implementation of the town of Vernon's Animal Control Ordinance and associated state regulations concerning animal control, I was appointed to be Vernon Animal Control Officer by the Vernon Selectboard, effective July 1st, 2018. Previously, this role had been filled by the Town of Vernon Second Constable and then the town police force. However, due to reduction in contracted police support, it was no longer possible for the contracted police force to continue the animal control assignment.

The Vernon Animal Control Officer is charged with two areas of enforcement in the town of Vernon. The first area deals with the licensing of canines (dogs and wolf hybrids) and is mandated by state law. Vernon's town ordinance complies with state law concerning the requirements for rabies vaccination and licensure of all canines residing in the town of Vernon.

The second area of the ordinance provides guidance on the humane treatment of all domestic animals, including farm livestock, and also in conformance with state laws addressing these topics.

During my tenure as Vernon's Animal Control Officer, I have received citizen concerns and complaints in both the control of canines and felines as well as several humane treatment issues. I have investigated each of these concerns and the results have been quite positive in most cases.

I have received four stray dog complaints which were resolved before I was contacted to intervene. In each case, the dog was returned to the owner prior to contacting me as Animal Control Officer. I was also contacted concerning barking dogs becoming a nuisance for neighbors and my actions in this matter resulted in the licensing of the dogs involved and acceptable noise reductions imposed by the dog owner. I also received two complaints concerning animal welfare. The first complaint concerned a dog which appeared to the complainant to be malnourished and lacking appropriate shelter. The problem was resolved when the dog owner rehomed the dog out of town. The second complaint concerned a small goat that was perceived by the complainant to be lacking shelter from the elements and inadequately nourished. In this case, it was determined that the goat did have adequate shelter and was actually well fed to the point of being overly nourished.

Finally, I recently received a complaint that a dog had growled at a resident and family members at their residence but it was not clear whether the dog was from the neighborhood or some more distant location. In this instance, I increased my frequency of patrols in the neighborhood where the threat occurred and requested the complainant to contact me if this dog returns to the area.

In closing, I would urge all Vernon residents to review a copy of the town animal control ordinance so that they can be

familiar with the current regulations. A copy of the ordinance can be viewed at the Town Clerk's Office and may also be available on the internet. If specific questions arise, or help is needed with an animal control complaint, please feel free to contact me at 802-380-5398.

Respectfully submitted,  
*Steve Skibniowsky*

## SOUTHEASTERN VT COMMUNITY ACTION

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Intervention, (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, SaVermont (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, and Thrift Stores.

In the community of Vernon we have provided the following services during FY2018:

- Weatherization: 4 homes (10 people) were weatherized at a cost of \$61,713
- Micro-Business Development: 1 household (7 people) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$1,550
- SaVermont: 1 participant (1 in household) earned \$2,000 in matched savings, and received financial literacy education services, valued at \$1,786
- VT Health Connect: 1 household (3 people) received assistance to enroll or make changes in The Vermont Health Exchange, valued at \$332
- Family Services: 8 households (21 people) received 23 services valued at \$279 (including crisis
- Intervention / resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)
- Fuel/Utility Assistance: 7 households (22 people) received 9 assists valued at \$5,945

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service.

*Stephen Geller, Executive Director*  
sevca@sevca.org  
[www.sevca.org](http://www.sevca.org)

**SENIOR SOLUTIONS**  
**(COUNCIL ON AGING FOR**  
**SOUTHEASTERN VERMONT)**



*Council on Aging for Southeastern Vermont*

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Vernon and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek receive from the public and have established a planned giving program.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Vernon residents in the last year (9-1-17 through 8-30-18).

**Information and Assistance:** 104 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications.

**Medicare Assistance:** 49 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 2 elder residents with in-home case management or other home based services for 13.75 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder's personal values and preferences.

**Nutrition services and programs:** 12 Vernon seniors received 1,770 meals at home and many received congregate meals from the Gibson Aiken Center through Vernon Meals on Wheels. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs and provides food safety and quality monitoring and oversight. Unfortunately these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from funds given by the Town to Meals on Wheels. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases. We had 2 elders receive this grant.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non- Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the opportunity to serve the people of Vernon.

Submitted by Carol Stamatakis, Executive Director.

## **REPORTS NOT SUBMITTED**

TREASURER  
CEMETERY COMMITTEE  
ELDERLY ASSISTANCE  
FIRE WARDEN

## RESCUE, INC.

Rescue Inc. is your community non-profit provider of emergency medical treatment and transportation. Rescue Inc, founded in 1966, has been providing service to the region for the past fifty-three years. Citizens and visitors of our fifteen-member towns receive state of the art emergency medical response, critical care transport and rescue services, as well as stand-by and disaster response. Our regional service delivery model allowed us for the second year in a row to respond to 100% of emergency calls in our coverage area. We gladly supported our neighbors with mutual aid and provided both nonemergency and critical care transportation from our local hospitals. In total we responded to more than 6200 requests for service. We operate nine ambulances out of stations located in West Townshend and Brattleboro.

During the last year, through the generosity of our communities, we have been able to upgrade two stretchers, two ambulances, purchase bullet-proof vests for our medical providers, and purchase a drone to support our search and rescue team. Our public education team trained hundreds of citizens in CPR, Stop the Bleed, and First Aid. Our EMS educators hosted four classes, training the regions next generation of basic and advanced emergency medical responders. Other highlights include hosting three national speakers on critical care transport as well an intense two-day training on active shooter response. We thank you for your continued support and look forward to advancing the delivery of prehospital medicine serving this region in the future.

## VERNON SENIORS

The Vernon Seniors meet twice monthly. Once for a business meeting with a pot luck lunch, and the second being a birthday social with a program or other activity. This allows our members to get out and enjoy the companionship of others and break up the lonesomeness they may be feeling.

Our bus drivers where great to take us safely to and from Senior Meals in seve4al surrounding towns, trips to Keene and the Massachusetts malls shopping as well as West Lebanon. We took a special trip to Valley Cars to visit and see what may be in store for us. We have also taken trips to St. Gaudins and Bright lights to name a few.

At our transportation meetings, we encourage out members to bring their ideas of places they may want to visit.

## HISTORIANS

The Vernon Historians, Inc. is a nonprofit organization of volunteer members, established in1968, to preserve and to promote Vernon's unique history. 2018 marked the Historians 50th anniversary. The Historians display Vernon artifacts in the 171 year old, one room South Schoolhouse located at 4201 Fort Bridgman Road. These displays include the original

school room, a farmhouse kitchen, a tool room, a large collection of photographs, genealogy information and more!

Also on the property is an Annex housing horse buggies, a post office, weaving loom, firefighting equipment, ice cutting tools\*, and other artifacts. The South School Museum is listed on the National Register of Historic Places and is open to the public June thru September, Sundays, 2-4 or by appointment.

The Vernon Historians own and maintain the Pond Road Chapel, built in 1860. It is also on the National Register of Historic Places. The Chapel features its original, playable, renowned Estey Organ. The Historians host an annual Memorial Day Program at the Chapel and it is open for special events and by appointment.

The Historians would like to thank all who have supported and participated in preserving Vernon's history.

(\* Before gas and electric refrigerators, blocks of ice were cut from ponds and lakes in the winter and preserved with saw dust in ice houses. These blocks of ice were used in the warmer months in "household refrigerators" to preserve food.)



## SeVEDS

Since 2012, Southeastern Vermont Economic Development Strategies (SeVEDS) has sought funding from every town in the Windham Region to support long-term economic development strategies that generate growth and prosperity. In 2018, thirteen towns funded SeVEDS, representing 75% of Windham residents. Every community is asked to fund at \$3 per capita. That funding has added staff capacity, allowed us to increase regional programming and the collective impact on the region's economy.

To address shared regional challenges like declining population, and to achieve regional goals like improving wages and opportunities for residents, a shared effort above and beyond the capacity of any individual community is required. The investment that municipalities make through SeVEDS demonstrates our region's commitment to creating a vibrant regional economy and healthy workforce. Municipal support for SeVEDS leverages state and federal funding, as well as funding from the Brattleboro Development Credit Corporation (BDCC), to support strategic planning and program implementation for projects designed to help the region reach the goals and objectives.





Connecticut River Joint Commissions  
10 Water Street, Suite 225  
Lebanon, NH 03766  
(603) 727-9484  
<http://www.crjc.org>

### ***CRJC Wantastiquet Subcommittee Annual Report - 2018***

The Wantastiquet Subcommittee of the Connecticut River Joint Commissions (CRJC) consists of two volunteer nominated by each of the following municipalities: Westminster (Paul Harlow and Jim Calchera), Putney (Joe Grutta), Dummerston (Daniel Mark and Jack Lilly), Brattleboro (Kathy Urffer and Michael Fairchild), and Vernon (Andy White) in Vermont; and Walpole, Westmoreland (Perry Sawyer), Chesterfield (Roland Vollbehr), and Hinsdale (Joe Conroy) in New Hampshire.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing advice to NHDES, VTANR and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed updated on a number of issues including dam management and the FERC relicensing process, projects by the Connecticut River Conservancy, lead poisoning of loons, and mitigation funds for the bridge construction. The Subcommittee reviewed and commented on a series of permits from across the region and on a range of issues such as gas station locations. The Subcommittee hosted a presentation on Stream Restoration using woody debris, updates from the Hinsdale-Brattleboro Existing Bridges Committee, and Aquatic Invasive Species. Members continue to outreach to new members and identify a chair. Finally, the members have distributed the CRJC Homeowner's Guide for Water Quality Protection and the CRJC Shoreline Buffer Fact Sheet to central town locations (e.g. Public Library or Town Office).

There are currently openings on the Subcommittee in several communities. There is one representative in Westmoreland, Chesterfield, Hinsdale, Putney and Vernon. There is no representation from Walpole. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Wantastiquet Subcommittee, please contact our staff support Olivia Uyizeye at [uyizeye@uvlsrc.org](mailto:uyizeye@uvlsrc.org) to learn more.



CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on hydro-electric dam relicensing, regulatory (development?) proposals, and initiatives on clean water and shoreland protection.

CRJC continues to bring policy makers and the public to our meetings to keep them abreast of the issues facing the Connecticut River.

During FY 18 CRJC convened meetings on NH and VT Regulations and Legislation; The Vermont Outdoor Recreation Economic Collaborative; and, a Cost Benefit Analysis of Joint State Clean Water Expenditures conducted by the Policy Research Shop at the Rockefeller Center at Dartmouth. CRJC continues to partner with the Connecticut River Conservancy on analyses of studies, including critical erosion studies, which are central to FERC relicensing of three hydro-electric dams. There are currently openings on the Subcommittee in several communities. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues or to serve on a local river subcommittee, please email us at [contact@crjc.org](mailto:contact@crjc.org).

The current officers of the Joint Commissions are James McClammer, President (NH); Jennifer Griffin, Treasurer (NH); Steven Lembke, Vice President (VT); Christopher Campany, Secretary (VT). For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.



WINDHAM SOLID WASTE MANAGEMENT DISTRICT  
327 OLD FERRY ROAD, BRATTLEBORO, VT 05301  
(802) 257-0272 FAX (802) 257-5122  
www.windhamsolidwaste.org

**2018 ANNUAL REPORT TO MEMBER TOWNS**

Brattleboro

Brookline

Dover

Dummerston

Guilford

Halifax

Jamaica

Marlboro

Newfane

Putney

Readsboro

Somerset

Stratton

Townshend

Vernon

Wardsboro

Westminster

Wilmington

**Transfer Station:** Windham Solid Waste Management District (WSWMD) operates a regional transfer station for landfill materials; recyclables; organics; construction & demolition debris; scrap metal; white goods; electronics; and year-round collection of certain hazardous waste such as paint products, batteries, and used motor oil. The transfer station diverts 76% of all the materials delivered to recycling and composting.

**Composting Facility:** Of all recyclable materials handled by the District, the only one that is kept local is food scraps and yard debris. The food scrap composting facility is 2<sup>nd</sup> largest facility in Vermont, and in calendar year 2018 composted 1,357 tons of food scraps from the Town of Brattleboro curbside collection program and commercial/institutional sources. Total tons of organic materials processed, including leaves, wood chips, and paper fiber was 3,260 tons. The District sold 1,750 cubic yards of “Brattlegrow” compost in 2018, primarily through 4 retail distributors. WSWMD donates compost for town projects, schools, and community gardens.

**Materials Recovery Facility (MRF):** The MRF closed in July 2017 but continues to accept cardboard from commercial sources. Eight towns utilize the District’s recycling roll-off containers and offer drop-off recycling services in their communities, with private haulers handling recyclable materials.

**Trucking:** WSWMD retained one staff member with a Class A CDL license to haul recyclables, scrap metal, and wood chips for the composting operation.

**Solar Array:** WSWMD leases its closed and capped landfill to Sky Solar Holdings, who constructed a 5 mega-watt solar array on the landfill this year and began operating in July. It is the largest group net metered project in the state and has contracted for 20 years with: the towns of Brattleboro, Dummerston, Halifax, Newfane, Readsboro, Vernon, Wardsboro, and Wilmington; schools in Brattleboro, Marlboro, Putney, and Vernon; Landmark College, Marlboro College, Brattleboro Retreat, and WSWMD. Sky Solar has a 20-year lease and pays the District a minimum of \$102,000/year for use of the landfill. The project is providing significant cost savings for municipal and school budgets.

**Financial Report:** WSWMD finished year-end FY 2018 with a surplus of \$60,451.

**Solid Waste Implementation Plan (SWIP) Mandated by Vermont Agency of Natural Resources:**

Re-TRAC Reporting: WSWMD tracked tonnages of recyclables collected from member towns.

SWIP Annual Requirements: Towns and WSWMD are required to comply with VT ANR Materials Management Plan (MMP) policies.

WSWMD is responsible for managing SWIP requirements for member towns. Highlights from 2018 include:

- Free technical assistance, including food scrap diversion, was provided to over 200 businesses in 17-member communities;



- Implemented a multi-media public outreach campaign; and
- Provided event recycling containers to 20 public/private events.

**Household Hazardous Waste Collections:** WSWMD held 4 household hazardous waste collection events (as mandated by VT ANR MMP) in the Towns of Brattleboro, Jamaica, Readsboro, and Westminster, with 283 households from 18 towns participating! WSWMD has signed agreements with the Rutland County Solid Waste District and the City of Keene, which allows residents, and conditionally exempt generators, to use those hazardous waste depots for a fee.

**Grants:**

VT ANR Organics Infrastructure Grant: WSWMD was awarded \$410,518, which requires a 60% match, to purchase organics processing equipment. The use of these funds or a portion thereof is under consideration.

Food Waste Anaerobic Digestion: Sky Solar Holdings, in conjunction with WSWMD, was awarded a \$100,000 grant from Windham Regional Commission Clean Energy Development Fund to construct a food waste anaerobic digester at WSWMD. The anaerobic digester is under consideration.

VT ANR Solid Waste Implementation Grant: WSWMD was awarded a \$39,442 grant from the State of Vermont Agency of Natural Resources, Department of Environmental Conservation (DEC) to assist the District with the expenses associated with its hazardous waste collection programs.

USDA Equipment Grant: WSWMD was awarded \$17,500 to go towards the purchase of a new front-end loader in July for the compost facility operations.

VLCT Equipment Grant: WSWMD was awarded a \$595 grant to purchase an ergonomically better desk and chair for the scalehouse operator.

Sincerely,



Robert L. Spencer  
Executive Director

## HAVE YOU CONSIDERED BECOMING A PART OF LOCAL GOVERNMENT?

Volunteers are needed to fill vacancies on a number of committees that work tirelessly to keep our town running smoothly. Have you ever thought about becoming a part of a committee? A commission?

Come share your passion for your community by donating your time and talents to a committee that interests you. Most committees meet just once a month and function in an advisory capacity to the Selectboard.

Contact the Town Administrator at 802-257-0292 ext. 12 or email at [MPong@VernonVT.org](mailto:MPong@VernonVT.org).



Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

WWHT's mission is to *strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

### Homeownership Center

The **Home Repair Program** provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. These include repairs necessary to bring a home up to code and make it a safe place to live. Our rehabilitation specialist inspects the home, determines which repairs are necessary, and works with the homeowner to plan and finance the project. We assisted 58 homeowners in 2018 with home repair projects.

**One-to-one Counseling** helps renters and homeowners understand and navigate their options and make smart financial decisions. The program is available to all residents in both counties. We provide homebuyer education, financial literacy training and credit counseling. In 2018, 75 of our clients were able to purchase a home.

The **Shared Equity Program** provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. Grants are used toward the purchase price of the land underneath the home, lowering the cost to the homebuyer. Windham & Windsor Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions. 135 homes are in the shared equity program.

**Rental Housing Development Program**-In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This takes the form of both rehabilitation of existing housing and the construction of new apartments. WWHT works with towns to plan for meeting local affordable housing and community development needs. In 2018, WWHT completed renovation of a historic apartment building and 18 new apartments in Putney, as well as completing 22 micro-apartments for the homeless in Brattleboro. In October of 2018, WWHT broke ground on a new mixed-income apartment complex in downtown Brattleboro.

**Rental Housing Management Program**-WWHT owns 859 rental apartments with over 1140 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

For more information, please visit us on the web at [www.homemattershere.org](http://www.homemattershere.org)

# TOWN OF VERNON SCHOOL DISTRICT



**FISCAL YEAR ENDING  
JUNE 30, 2018**

**Windham Southeast Supervisory Union**



## **CHILD FIND NOTICE**

All children have a right to a public education. Federal and State law provide that all qualifying children with disabilities have a right to a free appropriate public education when the eligibility evaluation qualifies the student as eligible according to state rules for special education and related services.

The Windham Southeast Supervisory Union and all of its member districts (Brattleboro, Dummerston, Guilford, Putney, Vernon, and Brattleboro Union High School District #6) (collectively, "the District"), have a duty to identify and locate any children, ages 3 through 21, who may be eligible for special education (including children who are highly mobile, such as migrant children, or who are homeless or in protective custody by the state), who are residents of the District and may have disabilities, or who are attending private schools or a program of home study within the boundaries of the District, or who are not receiving services, in order to evaluate and determine accommodations to support learning, as appropriate, under the Individuals with Disabilities Education Improvement Act and/or under Section 504 of the Rehabilitation Act of 1973.

WSESU supports identification and evaluation to identify infants and toddlers (birth to age 3) for early intervention services under Part C of the federal special education law (the Individuals with Disabilities Education Improvement Act). The District hereby provides notice that such children may be entitled to early intervention services (birth-3) or to special education and related services (3-22).

If you have or know of such a child in your school, home or neighborhood, please write or phone: Superintendent of Schools, Windham Southeast Supervisory Union, 53 Green Street, Brattleboro, VT 05301; 802-254-3731 or Marisa Duncan-Holley, Director of Special Education, 53 Green Street, Brattleboro, VT 05301; 802-254-3748. Information provided will be used only to carry out child find purposes, so those protected by the educational access laws will be contacted with respect to potential eligibility, and all information will remain confidential within the District's child find system, pursuant to the Family Educational Rights and Privacy Act and its regulations, 334 C.F.R. Part 99.

## **REPORT FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

As we near the spring of another school year, it is an excellent time to pause and reflect on what our schools have accomplished over the past months. Every day throughout Windham Southeast Supervisory Union, we send approximately 2500 pre-Kindergarten through grade 12 students to our schools. The educators and support staff working within those schools all have the same goal in mind, doing what is best for each and every student as they pass through the door each day.

All schools have reviewed safety upgrades this past year. Some schools have used grant money to make improvements and other school districts have continued to budget for school safety

improvements. School administrators work with teachers on a regular basis to ensure all faculty and staff have multiple resources to keep students safe. A safety curriculum is being developed by teachers in WSESU to help our younger students understand the importance of safety.

Our greater community has a changing demographic. Administrators, teachers and school board members have all worked to understand these changes and respond to be more inclusive and welcoming to all families. Groups of educators and school board members have participated in diversity professional development including sessions on racial, religious, and gender identity differences. This will be an ongoing focus of learning throughout all schools. Additionally, we continue to review and update curriculum to reflect a more diverse educational experience for our students.

One of the biggest changes in education in recent years is the transition to a proficiency-based system of learning. This transition requires us to identify clear expectations for learning and support each student in demonstrating mastery of these desired learning outcomes. In such a system, students are positioned as co-creators and owners of their learning, working collaboratively with their teachers to identify strengths, gaps, challenges, and next steps in their pathway toward proficiency and a productive college, career, and civic life. This move comes with a recognition that academic, social, and emotional development are intertwined, and schools must develop engaging, learner-centered environments that nurture each student's unique learning profile and pathway. As such, in WSESU, students increasingly lead meetings with their families and teachers in the form of student-led conferences, discussing in detail their learning goals, evidence of learning related to those goals, and future plans. In addition, teachers support students in building skills and dispositions that transfer across disciplines, reporting these separately from content-area standards, so that families and students can get a more accurate picture of the student's current level of growth. The underlying principles inherent in a proficiency-based system of learning are not new to the field of education, and, in WSESU, we see this transition as an opportunity to bring together a suite of research-based practices into a coherent and responsive system for our students and families.

At this writing, the State Board of Education has just released Act 46 Articles of Agreement for Windham Southeast Unified Union District. As superintendent of schools, I will work to abide by the law with the full intention of ensuring our day-to-day operations are not interrupted. While the questions of Act 46 continue to be a focus for school board members and me, it should be noted that teachers are minimally impacted and continue to work to provide the best classroom experience possible for our students.

As educators, we welcome you to our schools. Please reach out if you have questions as we move through the upcoming changes in education.

Sincerely,  
Lyle Holiday  
Superintendent of Schools

## A LETTER FROM THE PRINCIPAL

This year at Vernon Elementary School we welcome Ms. Leeanne Hadsel and Ms. Julie Stafford in a new behavior intervention program. They work with students to access the curriculum in a safe and supportive environment and we are happy to have them on our team! Last year Peter Burdo and Sephan Kerr joined our excellent maintenance staff. Their expertise is a welcome addition to our school. We also welcome Amanda Daniels as a lovely addition in our Planning Room. Shannon Miner joined our capable teaching staff with years of experience and we are grateful for her work. This year we have worked collaboratively with our wonderful school board to respond to information as it becomes available from the state with respect to Act 46 to ensure that all students continue to receive an education of the highest quality.

During the spring of 2018, Vernon students in grades 3-6 were administered the **Smarter Balanced Assessment Consortium (SBAC)**. This assessment of *English Language Arts/Literacy and Mathematics* asks students to demonstrate and apply their knowledge and skills in areas such as critical thinking, analytical writing and problem solving. Students in grade 4 also took the **Science NECAP tests**.

The K-5 implementation of **Engage NY** math curriculum has stretched the mathematical thinking of all students. We are working with our district math coach, Tin Biolsi and veteran educator Judi Maynard to encourage student's procedural and conceptual mathematical thinking. Volunteers help support the science curriculum through Four Winds with engaging work that inspires learners to better understand the natural world through indoor and outdoor lessons.

Every year we thank the PTC for contributing so generously to our students and this year is no exception. The PTC provides valuable "extras" for the school and as costs rise, they support critical programs that make the curriculum come alive such as field trips and assemblies. Their fundraising energy is remarkable and we at the school are grateful for the strong partnership we enjoy.

As always, we want to thank the community, teachers, staff, students, families and members of the Vernon Town School Board for their continued support throughout the year. We are grateful to parents and families who support the school through involvement in numerous social and fundraising events and to the many who have volunteered their time and talents to improve the Vernon School community. We appreciate all that you do to make this school such a wonderful place. We also want to acknowledge our dedicated students who make us proud every day. We are Panther Proud!

For more information about Vernon Elementary School, please feel welcome to email me at [mross@wsesu.org](mailto:mross@wsesu.org).

Mary Ross, Principal



## **FACULTY AND STAFF 2018-2019**

Principal	Mary Ross
Administrative Asst.	Chris Nesbitt
Kindergarten	Beth Eriksson
Grade 1	Jordan Leonard
Grade 2	Joan Cook
Grade 2	Kim Kunkle
Grade 3	Lisa McKenney
Grade 4	Tai Morse
Grade 5	Deborah Patno
Grade 5	Marcia Woodruff
Grade 6	Noreen Cooper
Grade 6	Shannon Miner
Resource Room	Latisha Akley
Resource Room	Emily Fennes
Resource Room	Sheila Overman
Behavior Specialist	Leeanne Hadsel
Literacy	Mickey Herbst
Literacy	Dawn Grobe
Guidance Counselor (80%)	Jamie Card
ESOL	Ana Rawson
Speech Language (50%)	Fran Swanson
Literacy Assistant	Jill Johnson
Art (60%)	Tessa Carpenter
Chinese (Part Time)	Gao Ping
Classroom/Instrumental Music	Joyana Damon
Media Center/Literacy	Eileen Roach
Nurse	Christine Kierstead
Head Custodian	Dennis Atwater
Custodian	Peter Burdo
Custodian	Stephen Kerr
Custodian	Jim Rittenhour
Paraeducator	Amanda Daniels
Paraeducator	Cheryl Deyo
Paraeducator	Jonathan Halberg
Paraeducator	Amanda Houle
Paraeducator	Jeff Loomis
Paraeducator	Norma Manning
Paraeducator	Helen Skiathatis
Paraeducator	Julie Stafford
Paraeducator	Sandy Wyckoff
Cafeteria	Cindy Strong
Cafeteria	Cheryl Brown

### **2018-2019 ENROLLMENT VERNON ELEMENTARY SCHOOL BAMS AND BUHS**

	<b>BOYS</b>	<b>GIRLS</b>	<b>TOTAL</b>
Kindergarten	9	7	16
Grade 1	10	10	20
Grade 2	16	11	27
Grade 3	9	12	21
Grade 4	12	7	19
Grade 5	12	13	25
Grade 6	13	14	27
Grade 7	14	9	23
Grade 8	12	8	20
Grade 9	15	6	21
Grade 10	9	15	24
Grade 11	13	11	14
Grade 12	12	9	21

Vernon Elementary – 155  
Brattleboro Area Middle School – 43  
Brattleboro Union High School – 80

Other Tuition – 18



**VERNON TOWN SCHOOL DISTRICT**  
**FY20 PROPOSED BUDGET - REVENUE & EXPENSE SUMMARY**

Approved by Board 1/14/19

	2017-2018 ADOPTED	2017-2018 ACTUAL	2018-2019 ADOPTED	2019-2020 PROPOSED	\$ Diff.	% Diff.	
<b>Revenues</b>							
<b>LOCAL</b>							
Interest	750	1,371	750	750	-	0%	
Miscellaneous	2,000	2,897	2,000	250	(1,750)		
Transportation-BUHS	66,500	66,500	-	-	-		
Rent-Town of Vernon Rec.Dept	221,270	221,270	221,270	227,466	6,196	3%	
<b>WSESU SUB-GRANTS</b>							
EPSDT Nurse Grant	9,400	9,400	6,017	5,237	(780)	-13%	
Medicaid Literacy Grant	-	-	43,099	4,420	(38,679)		
Title 2A subgrant	-	1,449	1,500	2,200	700		
<b>STATE &amp; FEDERAL</b>							
GENERAL EDUCATION SUPPORT *	3,658,888	3,639,376	5,125,666	5,384,672	259,006	5%	
State On behalf of Dist. Career Center	-	-	101,348	101,348	-	0%	
Transportation Aid	85,992	86,309	79,000	87,107	8,107	10%	
Special Ed Block Grant	-	-	-	-	-		
Special Ed Intensive Aid	-	-	-	-	-		
Essential Early Ed Block Grant	-	-	-	-	-		
<b>OTHER LOCAL</b>							
Fund Balance & Educ. Reserves **	10,000	-	150,000	150,000	-		
Transfer from Capital Fund	-	-	-	-	-		
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>4,054,800</b>	<b>4,028,572</b>	<b>5,730,650</b>	<b>5,963,450</b>	<b>232,800</b>	<b>4%</b>	Nov.2018 FY19 studen Enrollment *
<b>Expenditures:</b>							
Elementary Instruction & Support Svs.	2,421,708	2,332,113	2,545,602	2,822,312	276,710	11%	
WSESU Admin & Instruction Support	166,972	166,972	162,891	188,349	25,458	16%	
Food Services	43,450	43,450	43,500	43,500	-	0%	
Transfer to Reserve	50,000	390,000	50,000	50,000	-		
Sub Total K-6 Expenses	2,682,130	2,932,535	2,801,993	3,104,161	302,168	11%	162
PreK Education	108,358	99,313	105,000	105,000	-	0%	35
Special Education PreK-12	370,312	321,181	351,147	368,022	16,875	5%	
Transportation K-12	194,000	186,624	194,000	199,267	5,267	3%	
Secondary Tuition 7-12 *	700,000	385,029	2,278,510	2,187,000	(91,510)	-4%	146
Sub Total Other Expenses	1,372,670	992,147	2,928,657	2,859,289	(69,368)	-2%	343
<b>Total Expenses Pk-12</b>	<b>4,054,800</b>	<b>3,924,682</b>	<b>5,730,650</b>	<b>5,963,450</b>	<b>232,800</b>	<b>4%</b>	
<b>SURPLUS/(DEFICIT) **</b>	<b>-</b>	<b>103,890</b>	<b>(0)</b>	<b>(0)</b>			

**Changes in Fund Balance [prelim]**

	General Fund	Capital Fund
Beginning fund balance @ 7/1/17 [audited]	635,239	255,072
FY18 GF Revenues	4,028,572	390,852
FY18 GF Expenses	3,924,682	33,999
FY18 Surplus	103,890	356,853
FY18 Ending Fund Balance	739,129	611,925

\* BUHS District "equalized" Vernon students (125) and related education costs were excluded from the Vernon Town School District budget prior to FY19. Prior to FY19 funding commitment for Vernon Students enrolled at BUHS were authorized by the BUHS District Annual meeting vote results which occurs 2nd Tuesday in February each year. The weighted average of each School District Tax rate (based on the proportion of Vernon Students attending each District) were combined to calculate the total Vernon School District Tax rate (per Act 130 of 2009). On 9/20/2017 the VT State Board of Education approved the Town and School District of Vernon's request to withdraw from BUHS. As a result the FY19 budget includes tuition payments to BUHS for students anticipated to attend in FY19. The Vernon school property tax rate is not substantially affected as anticipated because the Vernon school district will count the 7-12 Vernon students as part of the equalized student data that is used to set the school property tax rate (see "Three Prior Years Comparison" document, note that equalized pupils have increased from 219.43 in FY18 to 341.64 in FY19).

Also note PreK enrollment only of 30 only counts as .46 x 30=13.8 for equalized student / tax rate calculations.

**Three Prior Years Comparison - format provided by AOE**

<b>District: Vernon</b>		<b>T214</b>		Property dollar equivalent yield FY19	Property dollar equivalent yield FY20	Homestead tax rate per \$10,666 of spending per equalized pupil		
<b>County: Windham</b>		<b>Windham Sou</b>	10,220	10,666	1.00	446	4.4%	
<b>1/14/19 Preliminary Estimate, cc Board</b>			12,380	13,104	Income dollar equivalent yield per 2.0% of household income			
<b>Expenditures</b>		<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>\$Diff</b>	<b>%Diff</b>	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$4,355,334	\$4,054,800	\$5,730,650	\$5,963,450	232,800	4.1%	1.
<b>Revenues</b>								
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$823,643	\$395,912	\$503,636	\$477,430	(26,206)	-5.2%	10.
14.	<b>Education Spending</b>	<b>\$3,531,691</b>	<b>\$3,658,888</b>	<b>\$5,227,014</b>	<b>\$5,486,020</b>	259,006	5.0%	14.
15.	Equalized Pupils	239.92	219.43	341.64	337.84	(4)	-1.1%	15.
16.	<b>Education Spending per Equalized Pupil</b>	<b>\$ 14,720</b>	<b>\$ 16,675</b>	<b>\$ 15,300</b>	<b>\$ 16,239</b>	939	6.1%	16.
17.	minus Less ALL net eligible construction costs (or P&I) pe -	\$ -	\$ 46					17.
25.	Excess spending threshold	\$ 16,292	\$ 17,386	\$ 17,816	\$ 18,311	495	2.8%	25.
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	\$ -	\$ -	\$ -	\$ -	-	-	26.
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$ 14,720	\$ 16,675	\$ 15,300	\$ 16,239	939	6.1%	27.
28.	District spending adjustment (minimum of 100%)	151.740% based on \$9,701	164.119% based on yield \$10,180	149.704% based on yield \$9,842	152.246% based on yield \$10,666	2.54%	1.7%	28.
<b>Prorating the local tax rate</b>								
29.	Anticipated district equalized homestead tax rate (prorated by line 30) [\$16,238.52 + (\$10,666.00 / \$1.000)]	\$ 1.259 based on \$1.00	\$ 1.494 based on \$1.00	\$ 1.497 based on \$1.00	\$ 1.523 based on \$1.00	\$0.025	1.7%	29.
30.	Percent of Vernon equalized pupils not in a union school district	67.36%	63.84%	100.00%	100.00%	0.0%	0.0%	30.
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.52)	\$ 0.848	\$ 0.954	\$ 1.497	\$ 1.523	\$0.025	1.7%	31.
32.	<b>Common Level of Appraisal (CLA)</b>	104.17%	106.59%	112.44%	107.91%	-4.5%	-4.0%	32.
33.	Portion of actual district homestead rate to be assessed by town (\$1.5225 / 107.91%)	\$0.8143 based on \$1.00	\$0.8945 based on \$1.00	\$1.3314 based on \$1.00	\$1.4109 based on \$1.00	\$0.080	6.0%	33.
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage. On 9/20/17 the State Board of Education Approved Vernon School Board's request to exit the Brattleboro Union High School District, effective 7/1/2018.								
34.	Anticipated income cap percent (to be prorated by line 30) [\$(16,238.52 + \$13,104) x 2.00%]	2.71% based on 2.00%	2.78% based on 2.00%	2.47% based on 2.00%	2.48% based on 2.00%	0.0%	0.4%	34.
35.	Portion of district income cap % applied by State (100.00% x 2.48%)	1.83% based on 2.00%	1.77% based on 2.00%	2.47% based on 2.00%	2.48% based on 2.00%	0.0%	0.4%	35.
35a.	BUHS Equalized Tax Rate	\$ 1.788	\$ 1.708	Exited BUHS	Exited BUHS			
36.	Percent of equalized pupils at Brattleboro UHSD #6	32.64%	36.16%	-	-	0.0%		36.
37.	BUHS Portion of district equalized homestead rate assessed by town Act 174 of 2014, VY Tax Discount "rampoff" factor	\$0.484 83.00%	\$0.562 91.00%	\$0.000	\$0.000			37.
38.	PreK-12 Combined Total estimated homestead equalized school tax rate	\$1.333	\$1.516	\$1.497	\$1.523	\$0.025	1.7%	38.
39.	PreK-12 Combined Total estimated homestead. CLA adjusted sch. tax rate	\$1.279	\$1.422	\$1.331	\$1.411	\$0.080	6.0%	39.

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate. Final figures will be set by the Legislature during the legislative session and approved by the Governor. The base income percentage cap is 2.0%.

## Vernon School District Proposed Expenditure Budget FY2020 Detail

Description	FY18 Approved	FY18 Actual	FY19 Adopted	FY20 Proposed	\$ Diff	% Chg
PRESCHOOL CONTRACTED SERVICES	105,128	99,313	105,000	105,000	0	0.0%
<b>Total</b>	105,128	99,313	105,000	105,000	0	0.0%
<b>PREKINDERGARTEN TOTAL</b>	105,128	99,313	105,000	105,000	0	0.0%
TEACHER SALARY	889,456	860,319	936,940	963,349	26,409	2.8%
PARA SALARY	128,230	142,864	187,044	215,919	28,875	15.4%
SUBSTITUTES	26,500	17,020	26,500	20,000	-6,500	-24.5%
ADMIN SUPPORT	5,000	700	5,000	5,000	0	0.0%
TITLE IIA SUBGRANT STIPEND	0	1,350	1,394	2,044	650	46.6%
HEALTH	276,325	201,525	242,791	206,736	-36,055	-14.9%
HRA	0	25,600	48,800	54,800	6,000	12.3%
FICA	78,350	77,113	85,302	88,913	3,611	4.2%
FICA	0	99	106	156	50	47.2%
VT ST RETIRE	4,300	9,638	2,500	11,708	9,208	368.3%
403 (b)	8,000	7,604	7,085	7,800	715	10.1%
COURSE REIMB	15,000	12,651	15,000	15,000	0	0.0%
WORKERS COMP	8,045	5,099	8,635	9,041	406	4.7%
DENTAL	17,105	16,178	19,334	18,459	-875	-4.5%
125 PLAN FEE	0	84	375	85	-290	-77.3%
LIFE	1,929	1,818	2,247	2,247	0	0.0%
DISABILITY	6,100	4,959	5,469	5,470	1	0.0%
ASIAN STUDIES/READ DEV/ASSEMBLIES	6,000	5,053	6,000	6,000	0	0.0%
REPAIRS & MAINTENANCE	6,000	5,952	6,200	6,200	0	0.0%
EQUIPMENT LEASE	0	5,292	0	5,200	5,200	0.0%
ELEMENTARY TUITION REG	45,000	81,180	72,000	72,000	0	0.0%
TRAVEL & CONFERENCE	750	3,638	1,400	1,400	0	0.0%
SUPPLIES	20,389	17,092	20,500	21,000	500	2.4%
TEXTBOOKS	18,500	22,311	10,000	11,000	1,000	10.0%
TECH SUPPLIES	0	0	0	5,400	5,400	0.0%
EQUIPMENT	11,250	2,814	11,250	11,250	0	0.0%
<b>Total</b>	1,572,229	1,527,953	1,721,872	1,766,176	44,304	2.6%
FIBER CONNECT FEES	3,363	2,080	2,000	2,000	0	0.0%
TECH RELATED HARDWARE	11,500	24,100	11,500	11,500	0	0.0%
COMPUTER SOFTWARE	1,800	4,261	1,800	1,800	0	0.0%
<b>Total</b>	16,663	30,441	15,300	15,300	0	0.0%
GUIDANCE SALARY	58,748	42,924	44,580	55,330	10,750	24.1%
HEALTH	13,456	1,479	10,525	17,905	7,380	70.1%
HRA	0	0	0	4,000	4,000	0.0%
FICA	4,494	3,284	3,257	4,424	1,167	35.8%
VT ST RETIRE	0	1,253	0	1,308	1,308	0.0%
403 (b)	505	0	600	0	-600	-100.0%
COURSE REIMB	1,050	365	1,050	1,050	0	0.0%
WORKERS COMP	465	308	358	515	157	43.9%
DENTAL	795	0	795	0	-795	-100.0%
LIFE	99	68	116	86	-30	-25.9%
DISABILITY	272	195	305	215	-90	-29.5%
GUIDANCE SUPPLIES	200	573	200	200	0	0.0%
<b>Total</b>	80,084	50,448	61,786	85,033	23,247	37.6%
NURSING SVS SALARY	48,247	45,040	49,671	49,216	-455	-0.9%
HEALTH	13,456	10,952	15,525	12,139	-3,386	-21.8%
HRA	0	2,000	0	4,000	4,000	0.0%
FICA	3,691	3,336	3,609	3,765	156	4.3%
403 (b)	713	364	400	400	0	0.0%
COURSE REIMB	900	971	900	900	0	0.0%
WORKERS COMP	370	320	396	396	0	0.0%

## Vernon School District Proposed Expenditure Budget FY2020 Detail

Description	FY18 Approved	FY18 Actual	FY19 Adopted	FY20 Proposed	\$ Diff	% Chg
NURSING DENTAL	994	848	900	1,040	140	15.6%
125 PLAN FEE	0	0	100	0	-100	-100.0%
LIFE	81	75	104	104	0	0.0%
DISABILITY	230	215	270	270	0	0.0%
DOCTORS CS	800	200	800	800	0	0.0%
TRAVEL & CONFERENCE	50	260	0	0	0	0.0%
SUPPLIES	500	469	500	500	0	0.0%
<b>Total</b>	<b>70,032</b>	<b>65,050</b>	<b>73,175</b>	<b>73,530</b>	<b>355</b>	<b>0.5%</b>
ONE PERCENT PROG IMPR SALARY	1,821	1,482	3,100	3,100	0	0.0%
FICA	139	111	230	235	5	2.2%
WORKERS COMP	0	12	0	0	0	0.0%
ONE PERCENT/INSERVICE/AIMSWEB	4,000	2,154	2,000	2,000	0	0.0%
ENVIRONMENTAL STUDIES	1,500	1,000	2,000	2,000	0	0.0%
<b>Total</b>	<b>7,460</b>	<b>4,759</b>	<b>7,330</b>	<b>7,335</b>	<b>5</b>	<b>0.1%</b>
LIBRARY SALARY	58,748	59,039	59,925	61,123	1,198	2.0%
HEALTH	13,456	9,935	6,932	7,994	1,062	15.3%
HRA	0	1,600	3,200	3,200	0	0.0%
FICA	4,494	4,216	4,584	4,676	92	2.0%
403 (b)	570	814	275	900	625	227.3%
COURSE REIMB	720	0	720	720	0	0.0%
WORKERS COMP	475	420	503	503	0	0.0%
DENTAL	795	815	795	832	37	4.7%
125 PLAN FEE	0	44	175	0	-175	-100.0%
LIFE	108	108	132	132	0	0.0%
DISABILITY	300	337	308	308	0	0.0%
SUPPLIES	500	436	500	500	0	0.0%
BOOKS & PERIODICALS	4,400	4,353	4,000	4,000	0	0.0%
SUPPLIES-TECH RELATED	1,000	910	1,000	1,000	0	0.0%
<b>Total</b>	<b>85,566</b>	<b>83,027</b>	<b>83,049</b>	<b>85,889</b>	<b>2,840</b>	<b>3.4%</b>
BOARD OF EDUCATION	15,000	17,160	15,000	15,000	0	0.0%
FICA	1,148	1,313	1,148	1,148	0	0.0%
LEGAL SERVICES	1,000	182	3,000	3,000	0	0.0%
ADVERTISING	1,000	247	1,500	1,500	0	0.0%
SUPPLIES	2,200	1,730	2,200	2,200	0	0.0%
DUES & FEES	2,000	746	2,000	2,000	0	0.0%
<b>Total</b>	<b>22,348</b>	<b>21,377</b>	<b>24,848</b>	<b>24,848</b>	<b>0</b>	<b>0.0%</b>
TREASURER SALARY	1,600	1,689	1,700	1,689	-11	-0.6%
FICA	122	129	130	129	-1	-0.8%
<b>Total</b>	<b>1,722</b>	<b>1,818</b>	<b>1,830</b>	<b>1,818</b>	<b>-12</b>	<b>-0.7%</b>
ASSESSMENT (WSESU)	166,972	166,972	162,891	188,349	25,458	15.6%
<b>Total</b>	<b>166,972</b>	<b>166,972</b>	<b>162,891</b>	<b>188,349</b>	<b>25,458</b>	<b>15.6%</b>
PRINCIPAL SALARY	91,930	85,000	92,000	94,760	2,760	3.0%
ADMIN SUPPORT SALARY	40,949	41,958	41,982	43,243	1,261	3.0%
HEALTH	37,500	31,233	21,670	24,993	3,323	15.3%
HRA	0	4,000	8,000	8,000	0	0.0%
FICA	10,165	9,446	9,877	10,557	680	6.9%
VT ST RETIRE	0	1,253	0	1,308	1,308	0.0%
403 (b)	3,029	4,488	4,600	4,600	0	0.0%
COURSE REIMB	1,500	4,552	3,300	3,300	0	0.0%
WORKERS COMP	1,037	1,066	1,085	1,085	0	0.0%
DENTAL	485	1,515	485	2,080	1,595	328.9%
125 PLAN FEE	0	44	200	0	-200	-100.0%
LIFE	439	426	476	476	0	0.0%
DISABILITY	455	486	498	498	0	0.0%



# Vernon School District Proposed Expenditure Budget FY2020 Detail

Description	FY18 Approved	FY18 Actual	FY19 Adopted	FY20 Proposed	\$ Diff	% Chg
PRINCIPAL SOFTWARE - STUDENT DATA	1,916	899	3,800	3,800	0	0.0%
SUPPLIES	1,000	136	1,000	1,000	0	0.0%
<b>Total</b>	<b>190,405</b>	<b>186,504</b>	<b>188,973</b>	<b>199,700</b>	<b>10,727</b>	<b>5.7%</b>
MAINTENANCE SALARY	129,562	123,395	138,842	138,848	6	0.0%
HEALTH	68,336	52,208	44,020	36,825	-7,195	-16.3%
HRA	0	6,000	12,000	12,000	0	0.0%
FICA	10,677	9,062	10,204	9,803	-401	-3.9%
VT ST RETIRE	5,192	4,062	4,000	4,200	200	5.0%
403 (b)	0	741	0	800	800	0.0%
WORKERS COMP	8,210	7,361	8,317	8,500	183	2.2%
DENTAL	1,290	1,730	1,290	1,938	648	50.2%
LIFE	252	203	290	290	0	0.0%
REPAIRS/CONTRACTED MAINT	28,929	35,670	32,000	32,000	0	0.0%
PROPERTY INSURANCE	12,500	13,738	12,500	12,500	0	0.0%
TELEPHONE & POSTAGE	5,500	2,577	3,500	3,500	0	0.0%
SUPPLIES	16,000	16,821	14,000	16,000	2,000	14.3%
ELECTRICITY	32,500	32,532	33,000	30,000	-3,000	-9.1%
FUEL OIL	30,000	27,280	24,000	28,000	4,000	16.7%
EQUIPMENT	8,250	8,004	8,250	8,250	0	0.0%
<b>Total</b>	<b>357,198</b>	<b>341,385</b>	<b>346,213</b>	<b>343,454</b>	<b>-2,759</b>	<b>-0.8%</b>
GROUNDS SUPPLIES	5,000	2,233	5,000	5,000	0	0.0%
<b>Total</b>	<b>5,000</b>	<b>2,233</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>
TRANSPORTATION ASSESS	194,000	186,624	194,000	199,267	5,267	2.7%
<b>Total</b>	<b>194,000</b>	<b>186,624</b>	<b>194,000</b>	<b>199,267</b>	<b>5,267</b>	<b>2.7%</b>
FIELD TRIPS	3,000	4,323	3,000	6,000	3,000	100.0%
<b>Total</b>	<b>3,000</b>	<b>4,323</b>	<b>3,000</b>	<b>6,000</b>	<b>3,000</b>	<b>100.0%</b>
LIGHTING PROJECT (GMP)	10,001	10,000	10,000	0	-10,000	-100.0%
<b>Total</b>	<b>10,001</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>-10,000</b>	<b>-100.0%</b>
TRANSFER TO CAPITAL IMPROVEMENTS	50,000	390,000	50,000	50,000	0	0.0%
<b>Total</b>	<b>50,000</b>	<b>390,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0.0%</b>
<b>ELEMENTARY TOTAL</b>	<b>2,832,680</b>	<b>3,072,913</b>	<b>2,949,267</b>	<b>3,051,699</b>	<b>102,432</b>	<b>3.5%</b>
SECONDARY TUITION (OUT OF STATE)	700,000	309,379	248,000	255,000	7,000	2.8%
SECONDARY TUITIONS (IN STATE)	0	75,650	1,832,347	1,932,000	99,653	5.4%
<b>Total</b>	<b>700,000</b>	<b>385,029</b>	<b>2,080,347</b>	<b>2,187,000</b>	<b>106,653</b>	<b>5.1%</b>
TECH CENTER ON BEHALF DIST	0	0	101,358	105,000	3,642	3.6%
TECH CENTER LOCAL SHARE TUITION	0	0	96,805	100,000	3,195	3.3%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>198,163</b>	<b>205,000</b>	<b>6,837</b>	<b>3.5%</b>
<b>SECONDARY TOTAL</b>	<b>700,000</b>	<b>385,029</b>	<b>2,278,510</b>	<b>2,392,000</b>	<b>113,490</b>	<b>5.0%</b>
<b>Prog: REGULAR EDUCATION TOTAL</b>	<b>3,637,808</b>	<b>3,557,255</b>	<b>5,332,777</b>	<b>5,548,699</b>	<b>215,922</b>	<b>4.0%</b>
SCAMP SALARIES	3,000	2,680	3,000	3,000	0	0.0%
FICA	230	104	227	230	3	1.3%
WORKERS COMP	0	11	0	0	0	0.0%
<b>Total</b>	<b>3,230</b>	<b>2,795</b>	<b>3,227</b>	<b>3,230</b>	<b>3</b>	<b>0.1%</b>
<b>Prog: SCAMP TOTAL</b>	<b>3,230</b>	<b>2,795</b>	<b>3,227</b>	<b>3,230</b>	<b>3</b>	<b>0.1%</b>
ESSENTIAL EARLY ED SERVICES (ASSES	64,609	56,187	56,396	62,120	5,724	10.1%
<b>Total</b>	<b>64,609</b>	<b>56,187</b>	<b>56,396</b>	<b>62,120</b>	<b>5,724</b>	<b>10.1%</b>

## Vernon School District Proposed Expenditure Budget FY2020 Detail

Description	FY18 Approved	FY18 Actual	FY19 Adopted	FY20 Proposed	\$ Diff	% Chg
SP ED SERVICES (SU ASSESS)	305,703	264,994	294,751	305,902	11,151	3.8%
<b>Total</b>	<b>305,703</b>	<b>264,994</b>	<b>294,751</b>	<b>305,902</b>	<b>11,151</b>	<b>3.8%</b>
<b>Prog: SPECIAL ED INELIG FOR REIMB</b>	<b>370,312</b>	<b>321,181</b>	<b>351,147</b>	<b>368,022</b>	<b>16,875</b>	<b>4.8%</b>
FOOD SERVICE SUBSIDY	43,450	43,450	43,500	43,500	0	0.0%
<b>Total</b>	<b>43,450</b>	<b>43,450</b>	<b>43,500</b>	<b>43,500</b>	<b>0</b>	<b>0.0%</b>
<b>Prog: FOOD SERVICE TOTAL</b>	<b>43,450</b>	<b>43,450</b>	<b>43,500</b>	<b>43,500</b>	<b>0</b>	<b>0.0%</b>
<b>GRAND TOTAL</b>	<b>4,054,800</b>	<b>3,924,681</b>	<b>5,730,650</b>	<b>5,963,450</b>	<b>232,800</b>	<b>4.1%</b>



**Windham Southeast Supervisory Union  
FY20 Budget Program Summary**

Program Description		FY18Budget amd.	FY18 Actual	FY19 Budget	FY20Proposed	FY20v19 %chg
<b>Revenues</b>						
0100	Admin. Instruction & Transport	3,197,388	3,205,635	3,144,285	3,873,279	23.2%
0211	Special Ed. School Age	11,212,404	10,210,604	10,905,733	11,135,147	2.1%
0212	Special Ed. PreSchool Age	755,905	695,446	691,746	744,778	7.7%
	Subtotal Special Education	11,968,309	10,906,050	11,597,479	11,879,925	2.4%
0100	Grant Funded Programs	2,252,030	2,463,935	2,762,815	2,681,679	-2.9%
0910	Food Service Revenues	1,494,334	1,456,160	1,478,832	1,459,599	-1.3%
	<b>Total Revenues</b>	18,912,061	18,031,780	18,983,411	<b>19,894,482</b>	4.8%
<b>Expenditures</b>						
0100	Administration, Instruction	2,357,238	2,384,177	2,429,285	2,689,628	10.7%
	Transportation	840,150	840,150	865,000	1,183,651	36.8%
	Subtotal 0100	3,197,388	3,224,327	3,294,285	3,873,279	17.6%
0211	Special Ed-School Age, nonGrant	10,378,318	9,755,295	10,088,604	10,282,724	1.9%
	Special Ed-School Age Grant	834,086	841,261	817,129	852,423	4.3%
	Subtotal 0211 [includes 4228]	11,212,404	10,596,556	10,905,733	11,135,147	2.1%
0212	Special Ed-EEE, non Grant	715,159	660,434	644,773	699,300	8.5%
	Special Ed-EEE Grant	40,746	35,013	46,973	45,478	-3.2%
	Subtotal 0212	755,905	695,447	691,746	744,778	7.7%
	Total Special Education	11,968,309	11,292,003	11,597,479	11,879,925	2.4%
0100	Instruction, Instruction Support					
	Grant Funded	2,252,030	2,308,685	2,762,815	2,681,679	-2.9%
0910	Food Services	1,494,334	1,488,304	1,478,832	1,459,599	-1.3%
	<b>Total Expenditures</b>	18,912,061	18,313,319	19,133,411	<b>19,894,482</b>	4.0%
	<b>Surplus/(Deficit)</b>	-	(281,539)	(150,000)	-	

**WSESU Cost Allocation Methodology**

Cost Function	Basis to allocate FY20 WSESU expenditures to Districts
SU Administration & Support of Instruction:	Two year average of Regular Ed Nov 1 Student Census for all school districts [e.g.FY20 budget basis uses avg. of Nov. 2018 & Nov. 2017 AOE student census data collection statistics]. Note; Excludes EEE and PreK census data.
Special Education-program 211 School Age Expenditures:	Same as above.
Special Education-Program 212 Essential Early Ed Expenditures:	Same as above for all elementary school districts, however excludes BUHS #6.
Transportation:	FY20 projected Routes, billed to WSESU based on use of services.



WSESU FY20 Budget Expense Allocation Statistics					
Assumes current conditions context of Act46 @ 11/27/18					
Statistics used for Admin., Support Instruct. & Special Educ Expenses [Excludes PreK]					
		Nov. 7, 2017 FY18 AOE Census basis FY19budget	Nov. 7, 2018 FY19 AOE Census basis FY20budget	Two Yr. Avg. Proportion for FY19 Budget	Two Yr. Avg. Proportion for FY20 Budget
<b>Total Enrollment K-12</b>					
Brattleboro	K-6	711	718	31.8%	31.6%
Dummerston	K-8	142	140	6.3%	6.2%
Guilford	K-8	128	134	5.7%	5.8%
Putney	K-8	157	164	7.0%	7.1%
Vernon	K-6	158	162	7.1%	7.1%
Brattleboro UHS	7-12	941	969	42.1%	42.2%
Sub Total *		2,237	2,287	100.0%	100.0%
*Excludes EEE and PreK		275	287		
VTSD Not @ BUHS#6		23	18	Diff	% Diff
Total Enrollment		2,536	2,592	56	2.2%
<b>Administration &amp; Support of Instruction Expense Allocations</b>					
<b>Derivation of Net Assessment</b>					
		FY19	FY20		
SU Admin, Instruct., Transport		3,294,285	3,873,279		
less transport contract		865,000	1,183,651		
less other sources of revenue:		7,500	7,500		
		22,000	22,000		
		150,000	-		
Assess. for Admin & Instruction		2,249,785	2,660,128	410,343	18.2%
<b>Administration &amp; Support of Instruction Expense Allocations</b>					
Expense Allocation Amounts [Revenue to WSESU]					
		FY19	FY20	\$Diff.	%Diff.
Brattleboro		709,478	840,267	130,789	18.4%
Dummerston		144,896	165,802	20,906	14.4%
Guilford		135,016	153,984	18,968	14.0%
Putney		149,710	188,526	38,816	25.9%
Vernon		162,891	188,349	25,458	15.6%
Brattleboro UHS		947,794	1,123,200	175,406	18.5%
Sub Totals		2,249,785	2,660,128	410,343	18.2%
<b>Special Education School - School Age Expense Allocations</b>					
Expense Allocation Amounts [Revenue to WSESU]					
		FY19	FY20	\$Diff.	%Diff.
Brattleboro		1,283,798	1,364,695	80,897	6.3%
Dummerston		262,189	269,282	7,093	2.7%
Guilford		244,311	250,088	5,777	2.4%
Putney		270,899	306,189	35,289	13.0%
Vernon		294,751	305,902	11,151	3.8%
Brattleboro UHS		1,715,030	1,824,212	109,182	6.4%
Sub Totals		4,070,978	4,320,367	249,389	6.1%
* Reflects changes associated with Act 148, effective FY18					
<b>Essential Early Ed (EEE) Expense Alloc. To Districts</b>					
Expense Allocation Amounts [Revenue to WSESU]					
		FY19	FY20	\$Diff.	%Diff.
Brattleboro		245,634	277,132	31,497	12.8%
Dummerston		50,166	54,684	4,518	9.0%
Guilford		46,745	50,786	4,041	8.6%
Putney		51,832	62,178	10,346	20.0%
Vernon		56,396	62,120	5,724	10.2%
BUHS					
Sub Totals		450,773	506,900	56,127	12.5%
<b>Total WSESU Admin, Instruct. Support &amp; Special Ed &amp; EEE Expense Alloc. to Districts</b>					
		FY19	FY20	\$Diff.	%Diff.
Brattleboro		2,238,911	2,482,094	243,183	10.9%
Dummerston		457,250	489,767	32,517	7.1%
Guilford		426,072	454,858	28,786	6.8%
Putney		472,441	556,893	84,451	17.9%
Vernon		514,038	556,372	42,333	8.2%
Brattleboro UHS		2,662,824	2,947,412	284,588	10.7%
Sub Totals		6,771,536	7,487,395	715,859	10.6%





# WSESU Special Education Budget Summary - FY2020

## REVENUE

<b>SE School Age Assessment</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY20 Proposed</b>
Brattleboro	1,328,870	1,156,858	1,283,798	1,364,695
Dummerston	281,568	245,639	262,189	269,282
Brattleboro UHS	1,790,531	1,558,602	1,715,030	1,824,213
Guilford	272,140	237,569	244,311	250,088
Putney	272,894	238,224	270,899	306,189
Vernon	305,703	264,994	294,751	305,902
School Age Sub Total	4,251,706	3,701,886	4,070,978	4,320,368
<b>SE PreSchool Age Assessment</b>				
Brattleboro	280,260	252,116	245,634	277,131
Dummerston	60,206	54,242	50,166	54,684
Guilford	58,437	52,673	46,745	50,786
Putney	58,595	52,816	51,832	62,178
Vernon	62,662	56,187	56,396	62,120
PreSchool Sub Total	520,160	468,034	450,773	506,899
<b>SE Aid School Age from AOE</b>				
Block Grant	935,986	935,986	915,000	935,986
Intensive Grant	4,617,093	4,086,269	4,404,881	4,704,479
Extraordinary Grant	573,533	536,436	697,745	270,412
Care & Custody		108,764		51,480
SE Aid Sub Total	6,126,612	5,667,455	6,017,626	5,962,357
add 4226/4228, grants	874,831	876,276	864,102	897,901
SE Aid Estimated Total	7,001,443	6,543,731	6,881,728	6,860,258
<b>SE Aid PreSchool from AOE</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY20 Proposed</b>
Essential Early Ed Grant	195,000	192,399	194,000	192,400
<b>TOTAL REVENUE</b>	<b>11,968,309</b>	<b>10,906,050</b>	<b>11,597,479</b>	<b>11,879,925</b>

## EXPENSE

### WSESU Special Ed. School Age Expense Assumptions [program 211]-excluding grants

<b>school Entity</b>	<b>FY18 Budget</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY20 Proposed</b>
00 WSESU district wide	1,067,547	971,096	1,324,802	1,259,173
06 WSESU 06 Step	853,923	916,697	935,705	992,473
07 WSESU 07 Step	402,089	239,137	319,620	187,806
16 PTSD	435,793	450,895	367,805	365,848
21 VTSD	347,157	362,595	414,163	541,941
27 BTSD	1,693,876	1,663,772	1,549,730	1,293,728
61 DTSD	240,241	143,963	173,664	181,961
77 BUHS	4,401,164	4,069,846	4,039,228	4,306,286
89 GTSD	262,468	209,837	222,328	314,461
90 Elementary Intensive	674,061	727,457	741,559	839,047
Total-Non Grant funded	10,378,319	9,755,295	10,088,604	10,282,724
IDEA 4226, 4228, Best Grant Prog.	834,086	841,261	817,129	852,423
Total WSESU Special Ed Costs	11,212,405	10,596,556	10,905,733	11,135,147

### WSESU Special Ed. PreSchool Expense Assumptions [program 212]-excluding grants

WSESU EEE Expense	715,159	660,434	644,773	699,300
IDEA 4223 Grant Prog. Exp.	40,745	35,013	46,973	45,478
Total WSESU EEE Costs	755,904	695,447	691,746	744,778
<b>TOTAL SPECIAL ED EXPENSE</b>	<b>11,968,309</b>	<b>11,292,003</b>	<b>11,597,479</b>	<b>11,879,925</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>(385,953)</b>	<b>0</b>	<b>0</b>

## Windham Southeast Supervisory Union

### Fiscal Year 2018 Sub-Grants to Member Districts\*\*

District	Student Assistance	Title I Compensatory	EPSDT Medicaid	IEP Medicaid Reinvestment	21st Century	Title IIA Teacher Quality	Total
Brattleboro		653,776	45,000	110,000		4,824	813,600
BUHS	40,000	134,529			52,055	6,423	233,007
Dummerston			7,600	18,500		82,103	108,203
Guilford		78,553	7,500	18,260		2,424	106,737
Putney		85,068	8,800	22,000		5,532	121,400
Vernon			9,400	23,500		1,449	34,349
Totals	40,000	951,926	78,300	192,260	52,055	102,756	1,417,297

\*\*Excludes pass through Nutrition Funds.

### Fiscal Year 2018 Special Education Aid Distributed From Agency of Education to School Districts

District	(3201) Block Grant	(3202) Intensive Aid	(3203) Extraordinary	(3204) EEE State	(3205) State Placed	Total Aid
Brattleboro						0
BUHS						0
Dummerston						0
Guilford						0
Putney						0
Vernon						0
WSESU	935,986	4,086,269	536,436	192,399	108,765	5,859,855
Totals	935,986	4,086,269	536,436	192,399	108,765	5,859,855



## **MINUTES OF THE ANNUAL TOWN AND TOWN SCHOOL DISTRICT MEETING FOR THE TOWN OF VERNON**

**MARCH 5, 2018**

Moderator Timothy Arsenault called the Annual Town and Town School District Meeting to order at 6:30 P.M. and after the Pledge of Allegiance, called for a moment of silence to honor those Vernon residents who are no longer with us. The Moderator then went over the procedural rules for the meeting.

Voting by Australian Ballot on Articles 1, 2 and 3 will be at the Town Office Building, downstairs on March 6, 2018. Polls will be open from 7:00 A.M. to 7:00 P.M.

Moderator Arsenault introduced Senator Becca Balint who gave a brief overview of happenings in Montpelier which included passing a hundred million housing bond for the whole state as well as finding ways to have more housing in Windham County that would be appropriate for people who would like to remain in their homes and perhaps rent out a portion of their home for people who may be relocating to the area. She has also been working in the area of retraining and retaining people for the work force, of the welcome changes in the permitting process for small business owners to make it easier to start up a business.

The Moderator then introduced Rep. Mike Hebert who is also

School Board Chair who then introduced School Board members.

Mr. Hebert gave a summary of Article 3 which will be voted by Australian Ballot and explained how the School Budget was affected by Vernon withdrawing from BUHS #6. It gives a clearer picture of what is spent at the elementary school. Other changes include the hiring of a behavioral specialist which will enable special needs students to be brought back to Vernon at a lesser cost than other programs to which these students are currently being sent.

The Moderator introduced Josh Unruh as Chairman of the Vernon Selectboard who introduced the other members of the Selectboard.

Mr. Unruh reported that an agreement has been reached between the State of Vermont and numerous interveners that has paved the way for the purchase of Entergy/Vermont Yankee to North Star. Mr. Unruh thanked all who were involved in this process. Town Planning is moving ahead and upon completion the Town Plan will be available at the Town Office. An initiative by the Board for this next year is working with School Board for more and better efficiency between the two entities.

Steve Skibniowsky was commended for his work as Clerk of the Selectboard as well as the many other programs/committees on which he has served and continues to serve.

Mr. Unruh gave an overview of the Selectboard budget with increases and decreases and brief explanation of each.

**ARTICLE 4:** Josh Unruh made a motion for the voters to authorize the total general fund expenditure for operating expenses of \$1,869,157.00 of which \$1,553,607.00 shall be raised by taxes and \$315,550.00 by estimated income. The motion was seconded.

Josh Unruh made a motion to amend Article 4 to read that voters authorize the total general fund expenditure for operating expenses of \$1,831,413.00 of which \$1,515,863.00 shall be raised by taxes and \$315,550 by estimated income. The motion was seconded.

The difference in the figure is the school rental fee.

Dale Gassett made a motion based on Robert's Rules of Order Section 27 to divide the question to give more careful consideration of items in the budget. The motion was seconded.

The Moderator requested a brief recess to consult with Town Attorney Slason to rule on the legality of the motion.

After conferring with Mr. Gassett, Mr. Unruh and the Moderator, Mr. Slason stated that Mr. Gassett has agreed that rather than voting on each department individually, he was willing to accept a friendly amendment for discussion on each department but we would still be voting on the entire budget.

The amendment to the article has passed as amended.

Mary Miller made a motion to increase the Town Clerk budget by \$4,243.13 for the purpose of restoring the assistant town clerk position to 20 hours for the upcoming budget year. The motion was seconded.

Mrs. Miller explained the necessity for a dependable assistant and that 15 hours was not enough to attract an able assistant.

A division of the house was called. The amendment passed with 73 voting yes and 40 voting no.

The cost of the voter scanner was discovered.

There was no discussion on either the Treasurer's or Lister's offices.

There were no slides for departments with changes of less than \$1000.00.

Selectboard: Questions were raised but not limited to cost of town reports, contributions, EOC building, telephone costs, and. County Tax (which pays for Superior Court),

Recreation Dept.; Questions raised but not limited to: \$52,000.00 increase in anticipated revenue should have been \$5200.00. Dollars for maintaining Town Forest by Recreation Department comes out of J Maynard Miller Fund: insurance coverage.

Buildings & Grounds: Questions/comments were raised but not limited to: needed maintenance to the Town Office building, Mr. Gassett stated he was willing to provide a list from the most to the least in importance of work that should be done;

Contracted Public Safety Services: Brian Tiete made a motion to increase the line item by \$168,260.00 to \$232,960 to bring us to the 20 hours per day level of service as shown in the report. The motion was seconded.

Bronna Zlochiver offered a friendly amendment to correct the increased amount to \$162,260.00 The friendly amendment was accepted.

There followed lengthy discussion, which included but was not limited to comparison with other towns who have similar levels of service; need for safety that 40 hours cannot provide; safety of first responders to incidents; response time to accidents, difference in tax rate between the budget amount of \$70,000.00 and the \$238,000.00; Peggy Farabaugh moved to cease debate. The motion was seconded. A call for paper ballot was made.

The results of the voting on the Tiete amendment to increase the line item for Contracted Public Safety Services by \$168,085. Voting yes—43 and voting no—88. The amendment failed.

There was no other discussion on the remainder of the Selectboard budget.

The amended motion: Shall the voters authorize the total general fund expenditure for operating expenses of \$1,835,656.13 of which \$1,520,106.13 shall be raised by taxes and \$315,550.00 by estimated income.

The motion was seconded and the article as amended was passed.

**ARTICLE 5:** Barbara Nokes made a motion that the voters appropriate a total library fund expenditure of \$86,468.00 for

administration of the Vernon Free Library for which \$86,468.00 shall be raised by taxes. The motion was seconded.

Discussion followed as to the reason for the increase over last year's budget. The major part of the increase was in wages. After further discussion on fund raising, fees for out of town card holders, and services offered by the library, the article passed.

**ARTICLE 6:** Melisa Ferris made a motion to elect Ellen Hardy as a Library Trustee to fill the unexpired term of one year through Town Meeting in March of 2019. The motion was seconded and the article passed.

**ARTICLE 7:** Ellen Hardy made a motion to elect Ruth Kibbee as a Library Trustee to fill the unexpired term of one year through Town Meeting of March 2019. The motion was seconded and the article passed.

**ARTICLE 8:** Ellen Hardy made a motion to elect Janis Pereira as a Library Trustee to fill the term of three years through Town Meeting of March 2021. The motion was seconded and the article passed.

**ARTICLE 9:** Ellen Hardy made a motion to elect Bronna Zlochiver as a Library Trustee to fill the term of three years through Town Meeting of March 2021. The motion was seconded and the article passed.

**ARTICLE 10:** Steve Skibniowsky made a motion to appoint Barbara Moseley and James Brown as the Marsh Fund Committee. Mrs. Moseley made an amendment to add Dawn Pratt to the Committee. The motion was seconded and the article passed as amended.

**ARTICLE 11:** Steve Skibniowsky made a motion to appoint Peter and Angela Miller to the Memorial Day Committee. The motion was seconded and the article passed.

**ARTICLE 12:** Steve Skibniowsky made a motion that the voters appropriate \$189,457.00 for the funding of items approved in the Capital Plan. The motion was seconded.

Tom Rappaport of the Capital Plan Committee was given the floor to speak to the motion. Mr. Rappaport stated that 4 items were added to the Capital Plan this year, 2 items were removed, and the date for 3 Highway Department trucks has been moved out two years.

With no discussion, the article was passed.

**ARTICLE 13:** Steve Skibniowsky made a motion that the voters appropriate \$90,550.00 to be raised by taxes to fund the "Town Road Upgrading Fund." The motion was seconded. After brief discussion, the article was passed.

**ARTICLE 14:** Sandra Harris made a motion that the voters appropriate \$50,000.00 to be raised by taxes to fund the "Town Culvert Fund." The motion was seconded and the article passed.

**ARTICLE 15:** Sandra Harris made a motion that the voters appropriate \$2,500.00 to be raised by taxes to fund the "Town Parking Lots Maintenance Fund." The motion was seconded and the article passed.

**ARTICLE 16:** Sandra Harris made a motion that the voters appropriate \$25,000.00 to be raised by taxes to fund the "Professional Services Fund." This fund pays for consultants and legal counsel regarding utility issues. The motion was seconded. After brief discussion, the article passed.

**ARTICLE 17:** Jean Carr made a motion that the voters appropriate \$26,963.00 for the Windham Solid Waste District Assessment to be raised by taxes to fund the previously established "Solid Waste Fund." The motion was seconded.

Jean Carr made a motion to amend the amount to \$19,198.00 which is the current assessment. The amendment was seconded.

Robert Spencer spoke to the amendment and explained the state mandates as well as programs that are offered, and a transfer station on West River Road.

After more discussion the article as amended was passed.

**ARTICLE 18:** Jean Carr made a motion that the voters appropriate \$45,000.00 for municipal refuse, recycling and compost disposal to be raised by taxes to fund the previously established "Solid Waste Fund." The motion was seconded.

This covers transportation and disposal of town-wide recycling as well as refuse disposal at the town office. Pay as you throw bags fund refuse costs for the rest of the town.

There was no discussion and the article was passed.

**ARTICLE 19:** Jean Carr made a motion that the voters appropriate the sum of \$10,000.00 to be raised by taxes to fund the previously established "Elderly Assistance Fund".

The motion was seconded. There was no discussion and the article was passed.

**ARTICLE 20:** Steve Skibniowsky made a motion that the voters appropriate the sum of \$800.00 to be raised by taxes to fund the Vernon Historians for the purpose of records preservation and retention and promotion of history educational initiatives. The motion was seconded.

There was no discussion and the article was passed.

**ARTICLE 21:** Steve Skibniowsky made a motion that the voters appropriate the sum of \$2,000.00 to be raised by taxes to fund a public fireworks display. The motion was seconded.

Discussion followed which included but was not limited to:

the expense of fireworks when jobs and hours have been cut; nearby towns offer fireworks; an occasion which brings towns-people together for a good time; cost of fireworks last year.

JJ Wheelden made a motion to amend the amount raised to \$4,000.00. The motion was seconded and after more discussion the vote was taken and a division of the house was called. The results of the vote on the amended amount of \$4,000.00—voting yes—43 and voting no—35. More discussion followed.

Brian Tiete offered a friendly amendment to reduce the \$4,000.00 by the amount left over from last year which was \$777.00. Mr. Wheelden was agreeable to the revised figure of \$3,223.00. The vote was taken and a division of the house was called. The results of the vote on the amended amount of \$3,223.00—voting yes—39 and voting no—37.

The article as amended was passed.

**ARTICLE 22:** Steve Skibniowsky made a motion that the voters appropriate the sum of \$6,600.00 to be raised by taxes to support Southeastern Vermont Economic Development Strategies (SeVEDS) to provide workforce and economic coordination services to residents of the Town of Vernon. (BY PETITION) The motion was seconded.

After brief discussion the article was defeated.



**ARTICLE 23:** Steve Skibniowsky made a motion that the voters appropriate the sum of \$15,000.00 to be raised by taxes for the operation of the Emergency Management Office. The motion was seconded.

Mr. Skibniowsky spoke to the motion explaining that the town will now be picking up the cost that Entergy/Vermont Yankee has paid for many years.

After further discussion, the article was passed.

**ARTICLE 24:** Josh Unruh made a motion to see if the town will vote to set a price of \$100.00 plus the cost of corner stones for the cemetery cremation lots. The motion was seconded. A question was raised as to the difference between regular lots and cremation lots. Marylynn Scherlin responded that the difference is in the size of the lots.

With no more discussion, the article passed.

**ARTICLE 25:** Josh Unruh made a motion that the voters authorize payment of real and personal property taxes to the Town Treasurer in three monthly installments, with the due dates being September 13, 2018, January 17, 2019 and May 2, 2019.

The motion was seconded and with no discussion the article passed.

**ARTICLE 26:** Josh Unruh made a motion that the 2019 Town Meeting be scheduled for Tuesday, March 5, 2019 at 9:00 A.M. The motion was seconded.

Mr. Unruh stated he did not support this motion because it would mean an all-day meeting which a lot of people would not be able to attend.

Discussion followed, mostly negative, as to having an all-day meeting.

JJ Wheelden made a motion to cease debate. The motion was seconded and passed.

The article was defeated.

**ARTICLE 27:** Josh Unruh made a motion that the voters approve the provision of notice of availability of the Town Report and auditors Report by postcard mailed to all registered voters at least 30 days prior to town meeting in lieu of mailing or otherwise distributing the town report and auditors report as authorized by Vermont Law 24 VSA. The motion was seconded. Mr. Unruh commented that this is just reconfirming what we already did.

With no discussion the article passed.

**ARTICLE 28:** To discuss any other non-binding business.

Treasurer Cindy Turnley reported that as a result of the voting at Town Meeting, municipal taxes on a \$100,000.00 property will be down by \$17.00.

With no other business to transact, the meeting adjourned.

## ELECTION RESULTS MARCH 6, 2018

Results of Australian Ballot voting on

ARTICLES 1&2 were as follows:

MODERATOR (1-yr. term)	
Timothy Arsenault	262
SELECTBOARD 3 yr. position	
Josh Unruh	191
SELECTBOARD 2 yr. position	
Christopher Parker	210
LISTER (3 yr. term)	
William Hammond	245
DELINQUENT TAX COLLECTOR (1 yr. term)	
Marylynn Scherlin	227
FIRST CONSTABLE (1 yr. term)	
Peter Crossmon	260
SECOND CONSTABLE (1 yr. term)	
Scott Lane	247

## TOWN & TOWN SCHOOL DISTRICT MODERATOR

Timothy Arsenault (1 yr. term)	260
SCHOOL DIRECTOR 3 yr. position	
Michael Hebert	223
SCHOOL DIRECTOR 2 yr. position	
Sandy Morrison	256

**ARTICLE 3:** Shall the voters of the School District approve the Vernon School Board to expend \$5,730,650.00, which is the amount the Vernon School Board has determined to be necessary for the ensuing fiscal year? It is determined that this proposed budget, if approved, will result in education spending of \$15,300 per equalized pupil. This projected spending per equalized pupil is 8.2% lower than spending for the current year. for the ensuing fiscal year. (VOTING BY AUSTRALIAN BALLOT)

YES	180
NO	88

Attest: /s/ \_\_\_\_\_  
Timothy Arsenault, Town Clerk

\_\_\_\_\_  
Timothy Arsenault, Moderator

\_\_\_\_\_  
Josh Unruh, Selectboard Chair

## **WARNING FOR 2019 TOWN AND TOWN SCHOOL DISTRICT MEETING**

The legal voters of the Vernon Town and Vernon Town School District are hereby notified and warned to meet at the Vernon Elementary School (cafetorium) at 6:30 PM on Monday, March 04, 2019 in said Town to act upon the following articles not involving voting by Australian Ballot; beginning with Town Meeting Article 4.

Voting on Town Meeting Article 1, and School District Articles 2 and 3 will be by Australian Ballot at the Town Office Building (downstairs) on Tuesday, March 05, 2019. Polls will be open from 7:00 AM to 7:00 PM. The annual meeting will recess to meet at the Vernon Elementary School (cafetorium) on Wednesday, March 06, 2019 at 6:30 PM to consider any remaining Articles, if necessary.

**ARTICLE 1:** To elect the following Town Officers by AUSTRALIAN BALLOT:

Selectboard – 2 year Term .....	Jeffrey Dunklee
Selectboard – 3 year Term .....	Sandra Harris
Town Clerk – 3 year Term .....	Timothy Arsenault
Lister – 3 year unexpired Term (2020) .....	
Lister – 3 year Term .....	Carol Hammond
Town Moderator – 1 year Term .....	Timothy Arsenault
Delinquent Tax Collector – 1 year Term .....	Marylynn Scherlin
1 <sup>st</sup> Constable 1 year Term .....	Scott Lane
2 <sup>nd</sup> Constable 1 year Term .....	
Town Agent – 1 year Term .....	
Grand Juror – 1 year Term .....	

**ARTICLE 2:** To elect all Town School District Officers by law to be elected at the Annual Town School District Meeting. (VOTING BY AUSTRALIAN BALLOT)

School Director – 2 year Term .....	Kerry Amidon
School Director – 3 year Term .....	Walter Beau
School Board 3 year unexpired Term (2020) .....	Hannah Rosinski
School Board 2 year unexpired Term (2020) .....	Chad Mulverhill
Town School District Moderator .....	Timothy Arsenault

**ARTICLE 3:** Shall the voters of the Vernon Town School District approve the School Board to expend \$5,963,450.00, which is the amount the Vernon Town School Board has determined to be necessary for the ensuring fiscal year? It is determined that this proposed budget, if approved, will result in education spending of \$16,239.00 per equalized pupil. This projected spending per equalized pupil is 6.1% higher than spending for the current year. (VOTING BY AUSTRALIAN BALLOT)

**ARTICLE 4:** Shall the voters authorize the total general fund expenditure for operating expenses of \$1,831,995.00 of which \$1,538,295.00 shall be raised by taxes and \$293,700.00 by estimated income?

**ARTICLE 5:** Shall the voters appropriate a total Library fund expenditure of \$82,855.00 for administration of the Vernon Free Library for which \$76,000.00 shall be raised by taxes and \$6,855 shall be appropriated from the Vernon Free Library Gift Fund?

**ARTICLE 6:** To elect a Library Trustee to fill the unexpired term of one year through Town Meeting in March of 2020.

**ARTICLE 7:** To elect a Library Trustee to fill the unexpired term of three years through Town Meeting of March 2022.

**ARTICLE 8:** To elect a Library Trustee to fill the term of three years through Town Meeting of March 2022.

**ARTICLE 9:** To elect the Marsh Fund Committee.

**ARTICLE 10:** To elect a Memorial Day Committee.

**ARTICLE 11:** Shall the voters appropriate \$200,899.00 for the funding of items approved in the Capital Plan of which \$193,184.00 to be raised by taxes?

**ARTICLE 12:** Shall the voters appropriate \$25,600.00 to be raised by taxes to reimburse the Emergency Capital Reserve Fund for expenses related to light replacement at the Vernon Recreation Area?

**ARTICLE 13:** Shall the voters appropriate \$100,000.00 to be raised by taxes to fund the “Town Road Upgrading Fund”?

**ARTICLE 14:** Shall the voters appropriate \$40,000.00 to be raised by taxes to fund the “Town Culvert Fund”?

**ARTICLE 15:** Shall the voters appropriate the sum of \$2,500.00 to be raised by taxes to fund the “Town Parking Lots Maintenance Fund”?

**ARTICLE 16:** Shall the voters appropriate \$25,000.00 to be raised by taxes to fund the “Professional Services Fund”?

**ARTICLE 17:** Shall the voters appropriate \$15,162.00 for the Windham Solid Waste District Assessment to be raised by taxes to fund the previously established “Solid Waste Fund”?

**ARTICLE 18:** Shall the voters appropriate \$63,000.00 for municipal refuse, town wide recycling and compost disposal to be raised by taxes to fund the previously established “Solid Waste Fund”?

**ARTICLE 19:** Shall the voters appropriate the sum of \$10,000.00 to be raised by taxes to fund the previously established “Elderly Assistance Fund”?

ARTICLE 20: Shall the voters appropriate the sum of \$1,100.00 to be raised by taxes to fund the Vernon Historians for the purpose of records preservation, retention and promotion of history educational initiatives and insurance coverage?

ARTICLE 21: Shall the voters appropriate \$2000.00 to be raised by taxes to fund a public Fireworks display?

ARTICLE 22: Shall the voters appropriate the sum of \$6,025.00 to be raised by taxes to support the following in the designated amounts?:

Senior Solutions .....	\$800.00 .00
Health Care and Rehabilitation Services.....	\$1,850.00 .00
The Current .....	\$125.00 .00
Visiting Nurse & Hospice of VT & NH.....	\$3,250.00 .00

ARTICLE 23: Shall the voters appropriate the sum of \$15,000.00 to be raised by taxes for the operation of the Emergency Management Office?

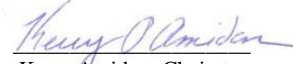
ARTICLE 24: Shall the voters of the Town of Vernon authorize the Selectboard to spend \$110,000.00 from the Vernon Farmland Protection Fund to pay a portion of the costs that will permanently conserve 146 acres on Route 142 owned by Whitney Elms, LLC?

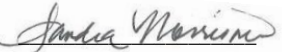
ARTICLE 25: Shall the voters appropriate a sum of \$20,000.00 to be raised by taxes to fund the previously established Vernon Farmland Protection Fund?

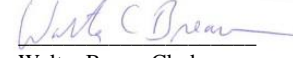
ARTICLE 26: Shall the voters authorize payment of Real and Personal Property taxes to the Town Treasurer in three installments, with the due dates being, September 12, 2019, January 16, 2020 and May 07, 2020?

ARTICLE 27: Shall the voters approve the provision of notice of availability of the Town Report and Auditor's Report by "postcard, mailed to all registered voters" at least 30 days prior to Town Meeting, in lieu of mailing or otherwise distributing the Town Report and Auditor's Report as authorized by Vermont Law and 24 V.S.A. § 1682(a)(2)?

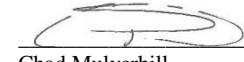
ARTICLE 28: To discuss any other non-binding business.

  
Kerry Amidon, Chair

  
Sandra Morrison, Vice Chair


  
Walter Breau, Clerk

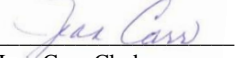
  
Hannah Rosinski

  
Chad Mulverhill


Vernon Town School Board

No signature  
Joshua Unruh, Chair

  
Sandra Harris, Vice-Chair

  
Jean Carr, Clerk

  
Jeffrey Dunklee

  
Christopher Parker

Vernon Selectboard



Beth -Library Volunteer



This past year residents banded together to establish the Bread of Life Food Pantry located in the Advent Christian Church. The pantry is stocked by donations from area residents and is a member of the Vermont Food Bank.

When Hannah Gantt found out that there were no plans for a Town Picnic last year she sprang into action. She worked diligently with other volunteers to raise funds, schedule events and highlight area organizations to make the 4<sup>th</sup> of July Celebration one to remember.

Thanks to some funding allocated at Town Meeting, along with donations from area residents and businesses, the Town was also treated to a spectacular fireworks display.





# WHY VOLUNTEER?



If you would like to share your time and talents with the community and are looking for an avenue of service, the Town of Vernon is always seeking candidates to fill positions on boards and commissions.

**Let your voice be heard and bring your ideas to life.**

We are currently looking for individuals interested in the following positions:

Animal Control Officer  
Inspector of Wood Shingles  
Nuclear Decommissioning Advisory Panel  
Rescue, Inc. Representative  
Windham County Economic Development  
Windham Solid Waste District Vernon Rep.

Fence Viewers  
Town Agent  
Grand Juror  
Cemetery Committee  
Solid Waste Committee  
Capital Plan Committee

If you are interested in any of these volunteer opportunities, or would like more information on any of our appointed positions, please contact Michelle Pong at [MPong@VernonVT.org](mailto:MPong@VernonVT.org) or 802-257-0292 ext. 12.



For nearly 24 years Patricia (Patty) O'Donnell has served the Town of Vernon in her capacity on the School Board, the Selectboard, the Tax Committee and in the State Legislature. At times she held multiple positions and worked hard to represent local views and priorities in the State House and in Washington DC.

She continues to serve the Town as a member of the Planning and Economic Development Commission. Besides giving time to Vernon, Patty has volunteered for regional non-profit boards including her current role on the Board at Brattleboro Memorial Hospital.