



Beekeeping Permit Application

Prior to applying for a Beekeeping Permit, please review all provision of Section 7.1.21 “Keeping of Bees” in the Code of Ordinances

Name: _____ Phone#: _____

Address: _____

Emergency Contact: _____

Do you own the property at which the proposed activity is located? Yes No

If no, occupant of the proposed permitted property must obtain owner’s written permission to be eligible for a permit. Complete owner’s consent section.

Owner’s Consent	Owner’s Name: _____ Phone#: _____
------------------------	-----------------------------------

Owner’s Address: _____ Signature: _____

Site Plan: The applicant shall include a detailed lot diagram of the beekeeping equipment and structures, including distances to property lines and from nearby structures on neighboring properties. Please attach site plan on a separate sheet of paper.

Written Consent: The applicant shall provide written consent from at least eighty (80) percent of the owners of real estate situated within one hundred (100) feet from the applicant’s proposed permitted property. Please complete the written consent form on the back of the application.

- All beekeeping permits shall expire on March 31st of the year following issuance.
- Permits are non-transferable between permit holders.
- The City Administrator shall either approve, conditionally approve, or deny the permit application within thirty (30) days of the submission of a complete and valid application.
- Any approved permit shall specify in writing any restrictions, conditions, or prohibitions deemed necessary to safeguard public health and the general welfare.
- Please provide any addition information required by the City Administrator or other City Official.

I read and understand the provisions of the application and requirements of the Ordinance.

Name: _____ Signature: _____ Date: _____

City of Hillsboro Review	Approved: _____	Declined: _____
Conditions:		
	Date:	

Written Consent Form

The applicant shall provide written consent from at least eighty (80) percent of the owners of real estate situated within one hundred (100) feet from the applicant's proposed permitted property. By signing below, the property owner does not object to the proposed beekeeping activity as proposed by the applicant. Beekeeping restrictions and requirements may be found in Section 7.1.21 of the Code of Ordinances.

Name: _____ Signature: _____

Address: _____ Date: _____

Comments: _____

Name: _____ Signature: _____

Address: _____ Date: _____

Comments: _____

Name: _____ Signature: _____

Address: _____ Date: _____

Comments: _____

Name: _____ Signature: _____

Address: _____ Date: _____

Comments: _____

Name: _____ Signature: _____

Address: _____ Date: _____

Comments: _____



AN ORDINANCE TO REPEAL AND REPLACE SECTION 7.1.21 OF THE CODE OF ORDINANCES TO REGULATE THE KEEPING OF BEES IN THE CITY OF HILLSBORO, WI

Section 7.1.21 of the Code of Ordinances of the City of Hillsboro shall be repealed and replaced to read:

Section 7.1.21 Keeping of Bees

- (a) **Regulations for the Keeping of Bees.** It shall be unlawful for any person to establish or maintain any hive, stand or box where bees are kept or keep bees in or upon any premises within the corporate limits of the City unless the bees are kept in accordance with the following regulations:
- (1) The person must hold a valid Beekeeping Permit from the City.
 - (2) No bees shall be intentionally kept and maintained other than honey bees.
 - (3) No hive shall exceed twenty (20) cubic feet in volume.
 - (4) Bee hives, stands or boxes shall only be permitted on residential lots within the City limits.
 - (5) No more than five (5) hives may be kept on a zoning lot.
 - (6) No hive, stand or box where bees are kept shall be located closer than twenty (20) feet to any property boundary. Such hives, stands or boxes may only be located in the rear yard.
 - (7) If bee colonies are kept within fifty (50) feet of any property boundary of the property on which the hive, stand or box is located, a flyway barrier that will prevent bees from flying through it, no less than six (6) feet high, shall be installed and maintained along said exterior boundary. Said barrier may be either natural planting or artificial.
 - (8) The beekeeper shall conspicuously post a durable sign including the words "Honey Bee Hive" within the area containing any bee hive, stand or box.
 - (9) An ever-present supply of water shall be provided for all hives.
 - (10) The bees and equipment shall be kept in accordance with state law.

(b) **Beekeeping Permit Application.** The City will provide the application form for a Beekeeping Permit.

- (1) The application shall include the applicant's name, address, phone number, and at least one emergency contact that is different from the applicant.
- (2) The application shall include a detailed lot diagram of the beekeeping equipment and structures, including distances to property lines and from nearby structures on neighboring properties.
- (3) An applicant shall pay the applicable fee for a beekeeping permit as set by the Common Council. The applicant or owner of the permitted property may not have any outstanding taxes or unpaid fees owed to the City.
- (4) Only the owner of the proposed permitted real property or an occupant of the proposed permitted real property with the owner's written permission is eligible to apply for a beekeeping permit.
- (5) Applicant shall provide written consent from at least eighty (80) percent of the owners of real estate situated within one hundred (100) feet from the applicant's proposed permitted property.

(c) **Beekeeping Permit.**

- (1) All beekeeping permits shall expire on March 31st of the year following issuance. Permits are non-transferable between permit holders.
- (2) The City Administrator, after consulting with the Health Office and the Hillsboro Police Department, shall either approve, conditionally approve, or deny the permit application within thirty (30) days of the submission of a complete and valid application. The City Administrator is directed to consider the following: compatibility of adjacent property uses; health concerns of adjacent residents; the applicant's compliance or lack thereof with respect to the regulations herein and other City regulations or permits; and other factors that may be relevant to safeguarding the public health and the general welfare and preventing nuisances. Any approved permit shall specify in writing any restrictions, conditions, or prohibitions deemed necessary to safeguard public health and the general welfare. The City Administrator shall notify the applicant of its decision in writing addressed to the applicant.
- (3) Any person aggrieved by the City Administrator's decision regarding a beekeeping permit may appeal in writing to the Common Council within twenty (20) days after the City Administrator's decision. The Council shall review the decision at its next regularly scheduled meeting and after considering the application and the factors specified above, the Council may uphold, amend, or overturn the decision of the City Administrator.