



Chicken Keeping Permit Application

Prior to applying for a Chicken Keeping Permit, please review all provision of Section 7.1.13(f) "Keeping of Chickens" in the Code of Ordinances

Name: _____ Phone#: _____

Address: _____

Emergency Contact: _____

Do you own the property at which the proposed activity is located? Yes No

If no, occupant of the proposed permitted property must obtain owner's written permission to be eligible for a permit. Complete owner's consent section.

Owner's Consent	Owner's Name: _____ Phone#: _____
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Owner's Address: _____ Signature: _____

Site Plan: The applicant shall include a detailed lot diagram of the detailed lot diagram and description of any coops, cages or outdoor enclosures, providing dimensions and precise location of these enclosures in relation to property lines and adjacent properties. If applicant proposes to use a mobile coop and/or a chicken run, the dimensions of the structure(s) shall be provided and the area of requested placement areas shall be provided.

- All Chicken Keeping permits shall expire on March 31st of the year following issuance.
- Permits are non-transferable between permit holders.
- The City Administrator shall either approve, conditionally approve, or deny the permit application within thirty (30) days of the submission of a complete and valid application.
- Any approved permit shall specify in writing any restrictions, conditions, or prohibitions deemed necessary to safeguard public health and the general welfare.
- Please provide any addition information required by the City Administrator or other City Official.

I read and understand the provisions of the application and requirements of the Ordinance.

Name: _____ Signature: _____ Date: _____

City of Hillsboro Review	Approved: _____	Declined: _____
Conditions:		
	Date:	



AN ORDINANCE TO AMEND SECTION 7.1.13 OF THE CODE OF ORDINANCES TO REGULATE THE KEEPING OF CHICKEN AND FOWL IN THE CITY OF HILLSBORO, WI

SECTION III. Section 7.1.13(f) of the Code of Ordinances of the City of Hillsboro shall be created to read as follows:

- (e) **Keeping of Chickens.** The following regulations will govern the keeping of chickens in residential zoning districts and are designed to prevent nuisances and prevent conditions that are unsanitary or unsafe. No person shall keep chickens unless the following regulations are followed:
- (1) **Number.** No more than six (6) hens shall be allowed on any residential lot.
 - (2) **Setbacks.** Coops and cages housing chickens shall be kept at least twenty-five (25) feet from any dwelling or occupied structure other than the property owner's dwelling. Coops and cages shall not be located within ten (10) feet from any side or rear lot line. Coops and cages shall not be located in the front yard.
 - (3) **Enclosure.** Hens shall be provided with a covered, predator-proof coop or cage that is well-ventilated and designed to be easily accessible for cleaning. The coop shall allow at least two (2) square feet and one (1) nesting box per hen. Hens shall have access to an outdoor enclosure that is adequately fenced to contain the birds on the property and to prevent predators from access to the birds. The coop and outdoor enclosure shall be kept in good repair at all times.
 - (4) **Sanitation.** The coop and outdoor enclosure must be kept in a sanitary condition and free from offensive odors. The coop and outdoor enclosure must be cleaned on a regular basis to prevent the accumulation of waste.
 - (5) **Slaughtering.** There shall be no slaughtering of chickens.
 - (6) **Roosters.** It shall be unlawful for any person to keep roosters.
 - (7) **General Care Requirements.** Chickens must be properly cared for.
 - a. Food must be provided daily and must be proper for chickens in accordance with Wis. Stat. 951.13(1). All feed shall be stored so as to keep out rodents and other wildlife.
 - b. Clean water must be provided at all times and changed daily in accordance with Wis. Stat. 951.13(2).

- (8) **Permit.** A permit shall be required to keep chickens in the City of Hillsboro. The City will provide the application form for a Chicken Keeping Permit.
- a. The application shall include the applicant's name, address, phone number, and at least one emergency contact that is different from the applicant.
 - b. The application shall include a detailed lot diagram and description of any coops, cages or outdoor enclosures, providing dimensions and precise location of these enclosures in relation to property lines and adjacent properties. If applicant proposes to use a mobile coop and/or a chicken run, the dimensions of the structure(s) shall be provided and the area of requested placement areas shall be provided.
 - c. The application fee or the renewal permit fee as set by the Common Council. The applicant or owner of the permitted property may not have any outstanding taxes or unpaid fees owed to the City.
 - d. Only the owner of the proposed permitted real property or an occupant of the proposed permitted real property with the owner's written permission is eligible to apply for a chicken keeping permit.
 - e. Permits shall be reviewed on an annual basis. All chicken keeping permits shall expire on March 31st of the year following issuance. Permits are non-transferable between permit holders.
 - f. The City Administrator shall either approve, conditionally approve, or deny the permit application within thirty (30) days of the submission of a complete and valid application. The City Administrator is directed to consider the following: compatibility of adjacent property uses; health concerns of adjacent residents; the applicant's compliance or lack thereof with respect to the regulations herein and other City regulations or permits; and other factors that may be relevant to safeguarding the public health and the general welfare and preventing nuisances. Any approved permit shall specify in writing any restrictions, conditions, or prohibitions deemed necessary to safeguard public health and the general welfare. The City Administrator shall notify the applicant of its decision in writing addressed to the applicant.
 - g. Any person aggrieved by the City Administrator's decision regarding a chicken keeping permit may appeal in writing to the Common Council within twenty (20) days after the City Administrator's decision. The Council shall review the decision at its next regularly scheduled meeting and after considering the application and the factors specified above, the Council may uphold, amend, or overturn the decision of the City Administrator.