



Commercial/Industrial/Residential Sign Permit Application

Name of Applicant: _____ Date: _____

Address: _____

Home Phone: _____ Cell/Business Phone: _____

Business Name: _____ Owner: _____

Business Address: _____

Location of Sign: _____

Sign Permit Fee.....\$30.00

Any person, firm, corporation or organization desiring to place, erect, alter or relocate a sign in a commercial/industrial zoned district shall provide in writing the following additional information:

- A legible scaled drawing with description and dimensions of the sign(s) to be erected or maintained under that permit and the sign's proposed location on the building or site.
- The basic materials to be used in the construction of the sign.
- Written proof of consent from the property owner upon which the sign(s) are to be erected and maintained.
- A description of all electrical equipment if the sign is to be lighted or illuminated.
- Any other item of information that may be reasonably required by the Zoning Administrator or other City officials for the purpose of application evaluation.

Prior to submission of application, please review Sections 13.1.93, 13.1.95 and 13.1.96 of the City Code of Ordinances.

Applicant's Signature: _____

For Office Use Only:	
Administrator :	Approved _____ Denied _____ Plan Commission Referral _____
Plan Commission:	Approved _____ Denied _____
Comments:	_____
Zoning Administrator Signature:	_____ Date: _____