



Zoning Variance Application

Name of Applicant: _____ Date: _____

Address of Applicant: _____

Home Phone: _____ Cell/Business Phone: _____

Property Requesting Variance: _____

Business Name: _____ Property Owner: _____

Current Zoning of Property Involved? _____

Describe the reason for variance request: _____

Description of the property (i.e. residential home, industrial building, etc.): _____

Zoning Variance Fee.....\$100.00

In addition, the Zoning Variance Application shall include:

- Name and address of all abutting and opposite property owners of record.
- A statement that the applicant is the owner or the authorized agent of the owner of the property.
- A statement on why this matter is being brought before the Zoning Board of Appeals.
- A site plan showing an accurate depiction of the property. This may include a survey and other professionally prepared plans.
- Any additional information required by the City Engineer, Common Council, Zoning Board of Appeals or Zoning Administrator.

I have read and understand the provisions of this application.

Signature of Applicant: _____ Date: _____

For Office Use Only	
Application/Materials Received: _____	Public Hearing Date: _____
Zoning Board of Appeals Review	
Approved: _____	Approved w/ Conditions: _____
Denied: _____	Date: _____
Administrator's Signature: _____	