

WHEN DO YOU NEED A BUILDING PERMIT IN THE CITY OF HILLSBORO?

When your project involves:

- An addition or structural changes to exterior or interior of your home or any accessory structure.
- Any type of electrical, heating or plumbing work that is not considered maintenance; examples of maintenance could be changing: a faucet; electrical device (switch, light); furnace, or water heater if same size.
- Putting up a fence.
- Building a new house, garage, storage shed, pool, porch or deck
- Finishing or remodeling a basement, or rooms
- Remodeling a bathroom or kitchen if you have any structural or mechanicals (plumbing, electrical, Heating /Ventilation/Air-Conditioning (HVAC)
- Installation of wood stoves and fireplaces
- Replacement of roofing shingles or siding
- Hot tub or whirlpools
- Installing and modifying private driveways on your property
- Razing/removing a structure from your property

Building Permits are not required for:

- Replacement of same size door and windows
- Installing storm windows
- Making minor repairs
- Changing flooring, carpet, or inlaid wood or tile
- Installing private sidewalks on your property

Prior to starting any project, please contact City Hall at (608)489-2521. This is also not a final list, so if in doubt, contact City Hall or the Building Inspector.

More information may be found at: www.hillsborowi.com/permits

WHAT IF I DO NOT GET A PERMIT?

Ordinances and State Statutes require building permits. If you do not get a building permit when required the fees can be legally doubled, a stop work order will be posted and you could be fined for every day the work is not in compliance. If you are not sure whether your project requires a building permit, please contact the inspector on duty.