

Town of Stockton

Plan Commission Request Form (rev. 12/29/2020)

Background Information:

Date: _____

Parcel No.: _____

Name: _____

Section: _____

Address: _____

Current Zoning: _____

Phone: _____

Owner: _____

Buyer: _____

(Signature)

(Date)

(Signature)

(Date)

Request: _____

Surrounding Zonings: N _____ S _____ W _____ E _____

Does this request conform to the Town Land Use Plan: _____

Improvements on Parcel: Yes _____ No _____ Proposed _____

Directions to Property of request: _____

Procedures to Follow:

1. Committee Chair needs to be called by the 10th of the month for a request to be on the next month's meeting agenda. The Plan Commission usually meets on the 1st Wednesday of the month at 6:30 PM.
2. Forms can be emailed or mailed to you through the United State Parcel Service (USPS).
3. Fee structure: There will be a \$45.00 application fee (payable to the Town of Stockton) for administrative fees including but not limited to copying of documents and notice to surrounding parcel owners via USPS. Additional reimbursements will be made to the Town of Stockton for any related advertisements costs associated with publications for Public Hearing and/or Ordinance Change pertaining to your request.
4. Please provide a copy of this Plan Commission Request Form to the Town Clerk by the 10th of the month for a request to be on the next month's meeting agenda. This form needs to be completed and include the signature of the Landowner (with date) and the signature of the Buyer (with date).
5. Include a map or drawing of the property (8.5x11"). This map should include any changes the request is concerning. Please provide this to the Town of Stockton Municipal Clerk with the request form.
6. Under the area listed as "Request", state what is being requested.
7. The owner, buyer, agent, or someone familiar with the request should be present at all Town of Stockton meetings to answer questions pertaining to your request.
8. The Town of Stockton Plan Commission will review your request and make a recommendation to the Town of Stockton Board.
 - a. The Town of Stockton Board will review the request at the next Town Board meeting and make a recommendation to Portage County Planning and Zoning if necessary.
 - b. In most cases, Portage County Planning and Zoning will have a public hearing concerning your request. At this meeting, Portage County Planning and Zoning will either approve the request or make a recommendation to the final approving body.

If you have any questions about the above information, please contact the current Town of Stockton Plan Commission Chair, Cindy Davis – 600 Oak Road North, Custer, WI 54423 (715) 592-4204.