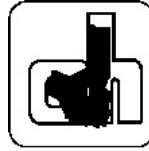


HERKIMER-ONEIDA  
COUNTIES COMPREHENSIVE  
PLANNING PROGRAM



JOHN R. KENT, JR.  
PROGRAM DIRECTOR

Boehlert Center at Union Station ♦ 321 Main Street ♦ Utica, NY 13501 ♦ Phone: (315) 798-5710

Submission Date

4/22/2016

**INSTRUCTIONS**

Pursuant to Section 239 -l, -m and -n of New York State General Municipal Law, if a municipality has adopted zoning and subdivision regulations, any such non-ministerial zoning or subdivision action must be referred to this department for review, if such actions involve real property lying within **500 feet** of the following.

**Does your project meet any of the following criteria? (check all that apply):**

**\***

- A municipal boundary
- The right of way of an existing county or state road
- The boundary of a county or state park or other recreation area
- The boundary of any county or state owned property on which a public building or institution is located
- The boundary of a farm operation located within the Agricultural District, as defined by Article 25-AA of the Agricultural & Markets Law (excluding area variances)

County **\***

Herkimer County

Herkimer County Municipality **\***

Herkimer County Legislator

Referring Body

Municipality Contact Name: **\***

Municipality Contact Phone Number: **\***

Municipality Contact Email Address: **\***

**Project Information**

Applicant Name: **\***

Project Location **\***

**Nearest Intersecting Road:**

Name

Direction

Distance

Tax Map Parcel (Map, Block, Lot) \*

Dimensions/Area of Property

Existing Zoning District

Brief written summary of proposed action \*

Type of Referral \*

- A. Use Variance
- C. Special/Conditional Use Permit
- E. Zoning Text Amendment
- H. Subdivision Proposal

- B. Area Variance
- D. Site Plan Review
- F. Zoning Map Amendment
- Other

Upload Local Application

Or drag files here

Other involved agencies

- NYS Dept. of Transportation
- NYS Dept. of Environmental Conservation
- Adirondack Park Agency
- Herkimer County Dept. of Public Works
- NY State Health Department
- Other

Additional Information:

**Contact Information:**

Oneida County Planning Department  
Boehlert Center at Union Station  
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