

# Town of Newport

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Codes & Zoning Officer Town of Newport | 315-368-4592 | [fehlhaberc@gmail.com](mailto:fehlhaberc@gmail.com)

May 13, 2019

Dear Town Board Members:

The Board needs to have consistency when approving a Special Use permits per the Zoning Book by resolution.

The Town Board also needs to inform me of when they would like me to hold office hours. Also, the Town Board needs to inform me of issues that they would like to be addressed.

The Town Board needs to direct me in how to charge for the building permit for the cell tower and other carriers.

The Town also needs to address and follow up on the Saw Mill Issue (Yoder) dating back to Dec. 2018.

The Town Board needs to adopt a resolution addressing unsafe structures and their removal.

The Town Board needs to adopt a resolution addressing properties having code compliance issues.

Sincerely,



Craig S. Fehlhaber

# Town of Newport

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Codes & Zoning Officer/Craig S. Fehlhaber | 315-368-4592 | [fehlhaberc@gmail.com](mailto:fehlhaberc@gmail.com)

**May 10, 2019**

Re: Site Construction/Proposed Cell Tower

To Who It May Concern:

After, my site visit on May 9, 2019 for the project at 157 West Street for the construction of a cell tower please be advised that the plans are still under review and awaiting some revisions. No building permit has been issued for the construction of the cell tower to date. However, No Permit is required for site construction.

Presently with the water run off problem that currently exists, I would ask to make sure streams are not blocked and to place silt fence around the construction site and streams for stabilization purposes. Possibly a water retention area may need to be developed to ease the flow into the existing 18-inch culvert. This culvert currently dumps into a small pond which is located on the lower portion of the Todd Cable Properties which adjoins others neighbors.

Any questions and or concerns please feel free to contact me, I look forward to working with you on your construction project.

Sincerely,



Craig S. Fehlhaber  
Codes/Zoning Officer Town of Newport