



# FRANCIS CITY CONDITIONAL USE PERMIT APPLICATION

**NOTE:** This application must be submitted a minimum of thirty days prior to the scheduled meeting of the Planning Commission. CUP approval requires two public hearings and a minimum of sixty days to process. Applicant preparedness, complexity of the project, City Planner workload, and schedule of the Planning Commission and City Council will dictate the processing period.

**Planning Commission:**

Date: \_\_\_\_\_ Decision of Commission: \_\_\_\_\_

**City Council:**

Date: \_\_\_\_\_ Decision of Council: \_\_\_\_\_

**Non-Refundable Fee Paid: \$** \_\_\_\_\_

**Received By:** \_\_\_\_\_

Planning Review Fee (\$500)

Professional Review Fees

Parcel #: \_\_\_\_\_ Zoning: \_\_\_\_\_ Current Use of Property: \_\_\_\_\_

Proposed Conditional Use of Property: \_\_\_\_\_

**Name of Property Owner(s):** \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Name of Applicant or Authorized Agent(s):** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner's Authorization to file application:**

I authorize \_\_\_\_\_ to act as my representative in all matters relating to this application.

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Submit all required information as per the following review process checklist. Incomplete information may be cause for denial of the application. These requirements are the minimum; other information may be required by the Code, Staff, Planning Commission, or City Council. Review section 18.65 of Francis City Code before submittal of this application.

*Initial by City Planner if completed, cross out and sign by City Planner if waived or not applicable to application:*

- \_\_\_\_\_1. General description of the project. Include a development schedule indicating phased development, if any, and the estimated completion date for the project, proposed hours of operation, and proposed mitigation measures for any noise, lights, or odors produced by the conditional use.
- \_\_\_\_\_2. Detailed site plan showing existing conditions prior to demolition, excavation or grading of the site, drawn to scale.
- \_\_\_\_\_3. Detailed site plan drawn to scale showing all of the following which may apply:
  - \_\_\_\_\_a. Existing structures and fences.
  - \_\_\_\_\_b. North arrow and scale.
  - \_\_\_\_\_c. Boundary of the site, including building pad and any easements.
  - \_\_\_\_\_d. Topography at five foot intervals.
  - \_\_\_\_\_e. Vegetation, landscaping (existing and proposed).
  - \_\_\_\_\_f. Flood plain, high water table areas, springs, seeps, ditches, canals, and wetlands.
  - \_\_\_\_\_g. Proposed fences.
  - \_\_\_\_\_h. Public utility facilities and proposed connections.
  - \_\_\_\_\_i. Proposed location of buildings and conditional use areas.
  - \_\_\_\_\_j. Proposed locations of roads, driveways, parking areas, and other circulation features as well as any proposed intersections with existing public streets.
  - \_\_\_\_\_k. Proposed finish grade.
  - \_\_\_\_\_l. Proposed drainage plans.
  - \_\_\_\_\_m. Proposed location of all site improvements such as arenas, barns, plazas, tennis courts, pools, etc.
  - \_\_\_\_\_n. Proposed easements for new utility services or relocated services.
  - \_\_\_\_\_o. Proposed locations for common area and open space.
  - \_\_\_\_\_p. Any other information requested by staff or city that may be helpful in reviewing the proposed use based on the nature of the project or site:
- \_\_\_\_\_4. Architectural concept drawings of proposed buildings.

- \_\_\_\_\_5. Outdoor lighting plans.
- \_\_\_\_\_6. Signage plans.
- \_\_\_\_\_7. Landscaping Plans.
- \_\_\_\_\_8. The names and addresses of the property owners within 600 feet as shown on the County Assessor's tax files, together with two sets of stamped, addressed envelopes for each such owner including Francis City 2317 South Spring Hollow Road, Francis UT 84036 as the return address.
- \_\_\_\_\_9. Planning review fee of \$500.

**APPLICANT CERTIFICATION:**

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. I also acknowledge that I have reviewed the City Code(s) and that items and checklists contained in this application are minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I agree also to comply with any and all applicable City Codes in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Francis City may rescind any approval, or take any other legal or appropriate action. I also agree to allow the Staff, Planning Commission, City Council or appointed agents(s) of the City to enter subject property to make any necessary inspections thereof.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title