



### **Nevis City Council Chambers Rental Policy**

Hourly Rental:	\$10.00
½ Day Rental (more than 2 hours):	\$25.00
Full Day Rental (more than 4 hours):	\$50.00
Yearly Flat Fee:	\$200.00

You may pick up the key ahead of time. Return key on the next business day.

You are required to provide your contact information along with 1 other alternate contact: name, address, and phone number in case the city has to cancel and/or reschedule your reservation.

When you are finished with your meeting, please return tables and chairs to the order in which you found them.

Garbage Can and bags are provided.

All damage to carpet, tables, chairs, etc., will be billed directly to the renter.

**Passed this 12<sup>th</sup> day of April, 2021, by the Nevis City Council**

*Motion by:* Councilor Rich Johnson

*Second by:* Councilor Katie Rittgers

*Approved:* Unanimously

## Council Chambers Rental Contact Information

Date of Rental: \_\_\_\_\_

Name of Renter: \_\_\_\_\_

Address of Renter: \_\_\_\_\_

Phone Number of Renter: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Official

\_\_\_\_\_  
Date