

**CITY OF NEVIS FEE SCHEDULE  
ORDINANCE NO. 39**

**AN ORDINANCE AMENDING THE CITY OF NEVIS PLANNING & ZONING FEE SCHEDULE**

**WHEREAS** planning and zoning fees are established adoption of a Fee Schedule for the processing of applications; and

**WHEREAS** a review of the Fee Schedule was deemed necessary by the City of Nevis Planning Commission for the administration of planning & zoning services required by the Zoning Ordinance & Land Use Plan; and

**WHEREAS** the Nevis Planning Commission completed a review of current fees necessary for the administration and processing of various planning and zoning applications for the processing of permits, hearings, and the like; and conducted a study of similar fees required for the processing of similar actions throughout the State of Minnesota, and the immediate region; and

**WHEREAS** the Nevis Planning Commission finds that changes are warranted to defray the administrative costs associated with the processing of various applications required by the Zoning Ordinance & Land Use Plan; and

**WHEREAS** the Nevis Planning Commission recommended changes of its planning and zoning fee schedule to the Nevis City Council for administration of the Nevis Zoning Ordinance and Land Use Plan.

**NOW THEREFORE** the Nevis City Council Hereby Ordains the following amendment to the City of Nevis Zoning and Land Use Fee Schedule for requests made to the City of Nevis as follows:

**CITY OF NEVIS  
PLANNING AND ZONING APPLICATION FEE SCHEDULE**

<b><u>Activity</u></b>	<b><u>Fee 2012</u></b>	<b><u>Escrow</u></b>
Conditional Use Permit	\$ 275*	\$ 500
Variance	\$ 275*	\$ 500
Variance (Lakeshore)	\$ 300*	\$ 500
Appeals	\$ 275	\$ 500
Interim Use Permit	\$ 275*	\$ 500
Lot Division/Boundary Line Realignment	\$ 75 + \$25/new lot	
Lot Combination	\$ 50	
Vacations	\$ 150	
Minor Subdivision	\$ 225 + \$25/lot	\$ 500
Pre-Plat Review Mtg.	\$ 300	
Preliminary Plat (Base fee + amount per lot)	\$ 500 + \$25/lot	\$ 500
Preliminary Plat >20 acres	\$ 600 + \$25/lot	\$ 1000
Final Plat Review	\$ 300	
CIC/PUD	\$ 600 + \$25/lot or unit	\$ 500
CIC/PUD (no public improvements)	\$ 300 + \$25/lot or unit	\$ 500
EAW	\$ 800	\$ 1500
AUAR/EIS	\$ 2,500	\$ 5000

Zoning Amendment (text/map)	\$ 300	
Sign – Permanent Static	\$ 50	
Sign – Temporary (30 Day)	\$ 30	
Sign – Temporary (10 Day)	\$ 20	
Shoreland Alteration	\$ 100	

Parkland Dedication (residential/acre)		
Parkland Dedication (commercial/acre)		
Special Meeting Fee	\$ 350	
Home Occupation Permit	\$ 125	
<b>Site Plan Review for Permits</b>		
Site Plan Review – Residential	\$ 50	
Site Plan Review – Commercial	\$ 150	
Site Plan Review – Other	\$ 50	

<b><u>ADMINISTRATIVE FEES</u></b>	
Copies of Subdivision and Zoning ordinance	\$ 25
Color Copies of Zoning Map Large	\$ 25
Color Copies of Zoning Map Medium (11x 17)	\$ 5
Copies of Documents – Black & White / Color	\$.25/page/ \$1/page

Note: An escrow account shall be established as indicated above to cover all expenses incurred by the City of Nevis as part of the plan review. In the case of applications, including multiple requests, the highest escrow deposit amount will be the only one initially required. The applicant is responsible for all costs incurred by the City during application and plan review. If the escrow amount drops below 10% of the original deposit amount the City may require the submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon determination by the City that the project is complete, expired, or approval conditions satisfied, the City will return the remaining escrow deposit to the applicant. In some cases the planning and zoning administrator may determine that escrow monies are not required or may be increased at time of a new or subsequent application

\* Includes Hubbard County Recording Fee

**Note: Twice the usual permit fee shall apply for any permit applied for or obtained after the work or use has been initiated. (After-the-Fact)**

This ordinance shall become effective upon its passage and first publication. A complete copy of this ordinance is available at City Hall.

Adopted this 9<sup>th</sup> day of July, 2012.

**Ayes: All in favor Mayor Paul Schroeder, Council Members: Tom Haag, John Plumley, Heidi Schmeichel**

**Nays: None**

**Absent: Cammy Johnson, Council Member**

**Public hearing date: July 9<sup>th</sup>, 2012**

**ATTEST:**

**APPROVED:**

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Carol Fridgen, City Administrator

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Mayor