

ALONZO PARK RESERVATION FORM
310 E. Main Street, Hortonville

Print Name _____ Phone _____

Address _____

Email address _____

Date Reserved _____, between the hours of _____ and _____

Signature _____ Date _____

■ VILLAGE OFFICE USE ONLY ■

	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>
Rental Fee (including tax)	105.50	158.25	75.00
Deposit	50.00	50.00	25.00
Total Due	155.50	208.25	100.00

Rent Paid: \$ _____ Date: _____ Receipt: _____

Deposit Paid: \$ _____ Date: _____ Receipt _____

ALONZO PARK BEER PERMIT

This permit is to certify that permission has been granted to:

_____ Date of Birth: _____
(last name, first name, middle initial)

whose address is _____

to have beer in Alonzo Park on this date - _____

I also assume the responsibility of maintaining order and will refrain from letting any minor obtain any of the beer dispensed by me. All debris will be disposed of by me in the proper place.

Signed: _____

The park must be vacated at 11:00 p.m. with no exceptions.
All permits issued will be supervised by the police department.

RENTERS OF ALONZO

Park Hours are from 7:00 A.M. - 11:00 P.M. Splashpad runs from 9:00 A.M. – 8:00 P.M.

- Dogs are allowed in the park as long as they are restrained, (please be sure to clean up after your dog). Dogs are permitted in the park, not in the splashpad area.
- No posters or signs are to be nailed, taped or attached to any picnic table or building in Alonzo Park.
- String may be tied and used to hang or support decorations or signs. All decorations must be removed at the end of your event.
- No cars are allowed off the paved or gravel parking areas.

If you are experiencing issues, please contact Public Works at 920-378-4029

Available at Alonzo Park: 3-garbage cans, 1 – recycling can, 14-15 picnic tables

P A R K K E Y S

- Pick up the park keys at the Village office, 531 N. Nash Street, between 7:00 a.m. and 3:00 p.m., Monday thru Thursday and 7:00 a.m. and 12:00 p.m. Friday.
- For weekend events pick the keys up the Thursday or Friday before your event.
- The small key unlocks the padlock on the electrical box on the pavilion post (for outlets on other posts) and the padlock on the electrical box on the light pole (for volleyball court lights).
- The larger key unlocks the storage room containing brooms, chemicals, and spare garbage bags. The storage room is located between the bathrooms.

R E Q U I R E D C L E A N - U P

- Clear all picnic tables of garbage.
- All garbage/recycling is to be picked up and placed in the proper containers.
(*Full garbage bags should be placed in the storage room.*)
- Sweep the cement slab.
- Pick up and dispose of all garbage from the entire grassy area in the park.
- Properly dispose of grease from Nescos – **DO NOT DUMP GREASE ON THE GRASS.**
- Lock up.
- Keys are to be returned to the Village Administration Office at 531 N. Nash Street. They may be dropped into the drop box at the Office.

CANCELLATION POLICY

- If a cancellation is made at least 30 calendar days prior to the scheduled reservation the full reservation fee less the security deposit will be returned.
- If a cancellation is made less than 30 calendar days prior to the scheduled reservation the rental fee and deposit will be forfeited.
- There will be no refunds for inclement weather.
- In the event of an emergent circumstance, the Village Administrator reserves the right to meet with renters and refund rentals regarding the situation on a case-by-case basis.