



APPLICATION FOR GRANT FUNDS REQUESTS

Quincy Tourism Commission

Quincy Town Hall
2599 County Road Z
Friendship, WI 53934
Phone: (608) 339-7230
Email: quincyth@frontier.com
Website: www.quincywi.com

Please fill out the form below and email, deliver, or mail to Quincy Town Hall.

NOTE: RECEIPTS WILL BE REQUIRED FOR ANY MONIES RECEIVED

AS PART OF THE GRANT FOLLOW-UP REPORT.

Date submitted: _____

Organization: _____

Contact Person: _____

Phone Number: _____

Street Address: _____

City, State, Zip: _____

Email Address: _____

Name of Event: _____

Date(s) of Event: _____

Deadline for receipt submittal to the Commission (45 days after event ending): _____

Location of Event: _____

Type of Event: _____

(Capital Project, Festival, Cultural, Convention, Tour, Sporting, Other)

Estimated Number of Attendees: _____

Have you applied before? Yes or No: if yes, explain: _____

Where is this event physically located: (street address): _____

What other potential funding sources have been approached for support and what amount has been received? _____

Does the initiative have potential to generate or contribute to the generation of overnight stays in the Town of Quincy? If yes, please explain: _____

Annual Event (Yes/No): _____

Note: In addition, if chosen, the applicant agrees to include the Quincy Tourism Commission logo on ALL marking materials including print, banners, websites and social media and will be required to provide paid receipts along with the Grant Program Follow Up Report within 45 days of its completion.

Total Cost of event: _____

Grant Amount Requested (up to 50% of event costs): _____

Note: A detailed budget of expenses must be provided for the initiative including income/expenses when submitting this form. If a budget of expenses is not provided, funding will not be approved.

Provide as an attachment the following:

1. Event Overview/Description
2. Event Budget (include how grant funds will be used); **Note: A detailed budget of expenses must be provided for the initiative including income/expenses when submitting this form. If a budget of expenses is not provided, funding will not be approved.**
3. Marketing plan for the event
4. How will this grant generate tourism for the Town of Quincy?
5. How did you or your organization calculate the estimated number of overnight stays to be generated by your event?
6. Will this initiative lead to potential off-season visits by residents and non-residents? If yes, please explain.
7. Any other helpful information.