



DIRECT PAYMENT FORM

CITY OF MOTLEY UTILITIES

Sign up to have your monthly payments automatically withdrawn from your checking or saving account.

You authorize regularly scheduled payments to be made on the 20th of each month or the next business day. Proof of payment will appear on your statement.

The authority you give to charge your account remains in effect until you notify us in writing to terminate.

The direct payment plan is dependable, flexible, convenient and easy. Fill out the following authorization and staple a voided check or document from your bank that confirms your account information to the form. You can mail it in, scan and email it to motleyadmin@brainerd.net, or drop it off during regular business hours at: 316 Highway 10 S, Motley, MN 56466

AUTHORIZATION FOR DIRECT PAYMENT

I authorize City of Motley and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify City of Motley in writing to cancel it and allow the financial institution a reasonable time to act on the cancellation.

Attach a voided check for account verification.

FINANCIAL INSTITUTION

BRANCH

CITY

STATE

ZIP

SIGNATURE

DATE

PRINT NAME

SERVICE ADDRESS

Financial Institution Acct Number

Checking

Savings

Financial Institution Routing Number

I want to receive my City Utility statement via: Mail

Email

MAILING ADDRESS

EMAIL ADDRESS

OFFICE USE

Utility Account Number

Date