



Ordinance Violation Complaint Form

Complainant Information

- Name: _____
- Address: _____
- Phone/Email: _____

Location of Alleged Violation

- Address/Parcel/Description: _____

Type of Violation (check all that apply):

- ☐ Nuisance (junk, debris)
- ☐ Tall grass/weeds
- ☐ Noise Complaint
- ☐ Animal Control (loose animals, excessive barking, etc.)
- ☐ Zoning/Land Use
- ☐ Building/Property Maintenance
- ☐ Parking/Traffic
- ☐ Other: _____

Description of Complaint:

Date(s)/Time(s) Observed:

Signature: _____ Date: _____

For Office/Staff Use Only

Date Received: _____

Received By: _____

Assigned To: _____

Case/Tracking #: _____

Inspection/Action Taken

Verified Violation _____

No Violation Found _____

Notice Sent-Date _____

Citation Issued-Date _____

Resolved/Closed-Date _____

Staff Notes:
