



CITY OF MONTAGUE
PUBLIC WORKS DEPARTMENT
MAINTENANCE WORKER I
JOB DESCRIPTION

DEFINITION

Under the direction of the Public Works Supervisor, and or the Maintenance Worker II, the Maintenance Worker I, is required to perform a variety of tasks related to the repair, maintenance and operation of all city owned equipment, vehicles, and facilities.

TYPICAL DUTIES

On a regular basis, operates all city owned vehicles and equipment. Provides maintenance and repair of city owned vehicles and equipment. Provides routine repairs and maintenance of all city owned buildings, including regular janitorial duties, such as waxing of floors, cleaning of restrooms, and other duties as assigned. Maintenance and repair of Wastewater system, including but not limited to the installation and or repair of service laterals, installation, repair, and maintenance of sewer collection system and as necessary, assist the Maintenance II Worker and Wastewater Plant Supervisor as needed. Maintenance and repair of Public Water system, including but not limited to the installation and repair of water services, water meters, fire hydrants, pressure reducing stations, installation and repair of the Water Distribution system and other duties as assigned. Assist Water Treatment Plant Supervisor as needed. Provide maintenance and or repair to all city streets, alleyways, parking lots, and other city owned property, including but not limited to patching of streets, grading of streets or alleyways, mowing of weeds, trimming trees, sweeping streets and other duties as assigned. Maintain all city owned parks and recreational facilities including mowing of lawns, repair and installation of sprinklers and irrigation systems, trimming of trees and shrubs as needed, and other duties as assigned.

MINIMUM QUALIFICATIONS

Valid Class C driver's license and proof of automobile insurance at minimum city requirements and must supply the city with a Department of Motor Vehicle printout when applying. At least two years experience in the construction trades. Two years experience in the operation of heavy equipment. Knowledge of general construction and maintenance methods, materials and terminology. Basic knowledge and uses of hand tools and other construction equipment. Must be in good physical condition with the ability to walk distances, climb ladders, lift and carry heavy objects up to 100 lbs repeatedly. Work at heights of up to 40 feet and the ability to work with others as well as deal with the general public in a professional manner.

REQUIREMENTS

- High School Diploma or equivalent education
- Successful applicant must pass initial city paid Drug/Alcohol test. The City of Montague is a drug-free Workplace, and all employees are subject to random Drug and or Alcohol tests as a condition of employment.
- Must obtain state licenses as regulations change.
- Must obtain a Water Distribution D-2 license within (1 1/2) One and a half years of employment.
- Must obtain a Water Treatment T-2 license within (2 1/2) Two and a half years of employment.
- Must be available for on call emergencies.
- Must live within 15-20 minutes of City limits for emergency response time.
- May be required to work some weekends and holidays.