

Town of Rutland Pre-Construction Schedule

April 2023 - May 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 30	May 1	2	3	4	5	6
					Schematic Design Schedule	
					Town of Rutland RFP	
7	8	9	10	11	12	13
Schematic Design Schedule						
14	15	16	17	18	19	20
Schematic Design Schedule						
21	22	23	24	25	26	27
Schematic Design Schedule						

May 2023 - July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	June 1	2	3
Schematic Design Schedule						
			RFP response to Town of			
4	5	6	7	8	9	10
Schematic Design Schedule						
11	12	13	14	15	16	17
Schematic Design Schedule						
18	19	20	21	22	23	24
Schematic Design Schedule						
		Short list letter from Town				
25	26	27	28	29	30	July 1
Schematic Design Schedule						

July 2023 - August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
Schematic Design Schedule						
					Town of Rutland interview	
9	10	11	12	13	14	15
Schematic Design Schedule						
16	17	18	19	20	21	22
Schematic Design Schedule						
23	24	25	26	27	28	29
Schematic Design Schedule						
30	31	August 1	2	3	4	5
Schematic Design Schedule						

August 2023 - September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6	7	8	9	10	11	12
Schematic Design Schedule						
		Kick off meeting with				
13	14	15	16	17	18	19
Schematic Design Schedule						
			Town of Rutland (TOR)			
20	21	22	23	24	25	26
Schematic Design Schedule						
			Initial Programming			
27	28	29	30	31	September 1	2
Schematic Design Schedule						
3	4	5	6	7	8	9
Schematic Design Schedule						
				Review Schematic		

September 2023 - October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10	11	12	13	14	15	16
Schematic Design Schedule						
				Community Meet and	Committee feedback from Meet and Greet meeting	
17	18	19	20	21	22	23
Schematic Design Schedule						
Committee feedback from Meet and Greet meeting			Interior building programming SD review			
					Patrolman meeting for	
24	25	26	27	28	29	30
Schematic Design Schedule						
Interior building programming SD review						
October 1	2	3	4	5	6	7
Schematic Design Schedule						
	Final interior / site / exterior layout presentation					
8	9	10	11	12	13	14
Schematic Design Schedule						
Final interior / site / exterior layout presentation						

October 2023 - November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
15	16	17	18	19	20	21
Schematic Design Schedule						
Final interior / site / exterior layout presentation					Town of Rutland feedback / inform final changes	
22	23	24	25	26	27	28
Schematic Design Schedule						
Town of Rutland feedback / inform final changes			Town of Rutland SD budgeting / schedule / scope			
29	30	31	November 1	2	3	4
Schematic Design Schedule						
Town of Rutland SD budgeting / schedule / scope document finalized						
5	6	7	8	9	10	11
Schematic Design Schedule						
Town of Rutland SD budgeting / schedule / scope document finalized						
12	13	14	15	16	17	18
Schematic Design Schedule						
Town of Rutland SD budgeting / schedule / scope document finalized			Committee Final Decisions (if necessary)			
		Final budget pricing - Town of Rutland PCA		Community meeting for		

November 2023 - December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24	25
Schematic Design Schedule						
Committee Final Decisions (if necessary)						
26	27	28	29	30	December 1	2
Schematic Design Schedule						
Committee Final Decisions (if necessary)						
3	4	5	6	7	8	9
Schematic Design Schedule						
		Community vote to approve				
10	11	12	13	14	15	16
Schematic Design Schedule						
17	18	19	20	21	22	23
Schematic Design Schedule						
	Town of Rutland CM Agreement Prep					

December 2023 - January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
Schematic Design Schedule			Town of Rutland CM			
31	January 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
					Pre-construction Design and bidding schedule	
					Design professional and consultant agreements	
					Architect - Waiting on D4 to respond to NCI	

January 2024 - February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	February 1	2	3
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
Architect - Waiting on D4 to respond to NCI Agreement, then off to TOR for approval						
					Procurement of Electrical Service	
					Electrical service equipment - Electrical Solutions	
					Electrical Solutions met	
4	5	6	7	8	9	10
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
Architect - Waiting on D4 to respond to NCI Agreement, then off to TOR for approval				TOR Review of Agreement by Atty Reuter		
Procurement of Electrical Service						
Electrical service equipment - Electrical Solutions						
NCI To Share Pricing with TOR for Electrical Service						
CSM -Wisconsin Mapping						
11	12	13	14	15	16	17
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
TOR Review of Agreement by Atty Reuter						
Procurement of Electrical Service						
Electrical service equipment - Electrical Solutions						
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						
TOR to issue PO for Electrical Service to Electrical Solutions						
Pre Construction Meeting						
18	19	20	21	22	23	24
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
Electrical Solutions						
Procurement of Electrical Service						
Electrical service equipment - Electrical Solutions						
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						

February 2024 - March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	March 1	2
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						
3	4	5	6	7	8	9
Pre-construction Design and bidding schedule						
Design professional and consultant agreements prepared and executed						
				Next Design Meeting		
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						
10	11	12	13	14	15	16
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						
17	18	19	20	21	22	23
Architecture - Civil - Performance Specifications- Rezoning						
Schematic Design						

March 2024 - April 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
Procurement Pre - Engineered Metal Building						
Design Documents						
Performance Specifications Developed for Competitive Bidding All Divisions of Work						
Civil Design - Storm Water Design						
Solicit Pre Engineered Metal Building Quotes for Labor & Materials of DD Drawings						
Architecture - Civil - Performance Specifications- Rezoning						
	MEP Design					
31	April 1	2	3	4	5	6
Procurement Pre - Engineered Metal Building						
Design Documents						
Performance Specifications Developed for Competitive Bidding All Divisions of Work						
Civil Design - Storm Water Design						
Solicit Pre Engineered Metal Building Quotes for Labor & Materials of DD Drawings						
Architecture - Civil - Performance Specifications- Rezoning						
7	8	9	10	11	12	13
Procurement Pre - Engineered Metal Building						
Design Documents						
Performance Specifications Developed for Competitive Bidding All Divisions of Work						
Septic Design						
Share Competitive Bids with TOR						
Architecture - Civil - Performance Specifications- Rezoning						
14	15	16	17	18	19	20
Procurement Pre - Engineered Metal Building						
Design Documents						
Performance Specifications Developed for Competitive Bidding All Divisions of Work						
Septic Design						
TOR issue PO for Pre- NCI to Order Pre- Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
21	22	23	24	25	26	27
Procurement Pre - Engineered Metal Building						
Design Documents						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						

April 2024 - June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	May 1	2	3	4
Procurement Pre - Engineered Metal Building						
Design Documents						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
5	6	7	8	9	10	11
Procurement Pre - Engineered Metal Building						
Design Documents						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
12	13	14	15	16	17	18
Procurement Pre - Engineered Metal Building						
Design Documents						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
19	20	21	22	23	24	25
Procurement Pre - Engineered Metal Building						
Design Documents						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
26	27	28	29	30	31	June 1
Procurement Pre - Engineered Metal Building						
Bidding Process						
Design Development Check Budget for Approval						
		Zoning Public Hearing	Zoning Staff Review			
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						

June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
Procurement Pre - Engineered Metal Building						
Bidding Process						
Design Development Check Budget for Approval						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
9	10	11	12	13	14	15
Procurement Pre - Engineered Metal Building						
Bidding Process						
Construction Documents						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
16	17	18	19	20	21	22
Procurement Pre - Engineered Metal Building						
Bidding Process						
Construction Documents						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
23	24	25	26	27	28	29
Procurement Pre - Engineered Metal Building						
Bidding Process						
Submit Construction Documents to the State for Approval						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
Post Project to Public						
Create Bidders List						

June 2024 - July 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	July 1	2	3	4	5	6
Procurement Pre - Engineered Metal Building						
Bidding Process						
Submit Construction Documents to the State for Approval						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
Post Project to Public			Town of Rutland CD's Out to Bid			
Create Bidders List						
7	8	9	10	11	12	13
Procurement Pre - Engineered Metal Building						
Bidding Process						
Submit Construction Documents to the State for Approval						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
Town of Rutland CD's Out to Bid						
14	15	16	17	18	19	20
Procurement Pre - Engineered Metal Building						
Bidding Process						
Submit Construction Documents to the State for Approval						
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
Town of Rutland CD's Out to Bid			Bid Day		Collect Bids and Organize Results	
21	22	23	24	25	26	27
Procurement Pre - Engineered Metal Building						
Bidding Process						
				Prepare Budget - Control Estimate		
Zoning Staff Review						
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
Collect Bids and Organize Results						

July 2024 - September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	August 1	2	3
Procurement Pre - Engineered Metal Building						
Bidding Process						
Prepare Budget - Control Estimate		Present Budget to TOR		Valued Engineering if Necessary		
Zoning Staff Review			Building Permit Submitted for Approval			
Pre-Engineered Metal Building Production						
Architecture - Civil - Performance Specifications- Rezoning						
4	5	6	7	8	9	10
Procurement Pre - Engineered Metal Building						
Bidding Process						
Valued Engineering if Necessary						
Building Permit Submitted for Approval						
Pre-Engineered Metal Building Production						
11	12	13	14	15	16	17
Procurement Pre - Engineered Metal Building						
Bidding Process						
Valued Engineering if Necessary			TOR/NCI Issue Sub Contracts To Start Construction			
Pre-Engineered Metal Building Production						
18	19	20	21	22	23	24
Procurement Pre - Engineered Metal Building						
Bidding Process						
TOR/NCI Issue Sub Contracts To Start Construction						
Pre-Engineered Metal Building Production						
25	26	27	28	29	30	31
Procurement Pre - Engineered Metal Building						
Pre-Engineered Metal Building Production						

September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 1	2	3	4	5	6	7
Procurement Pre - Engineered Metal Building						
Pre-Engineered Metal Building Production						