

Property Tax Information

The following information from Treasurer Kim Sime was sent with the real estate tax bills.

KIM SIME, TREASURER TOWN OF RUTLAND
1192 Starr School Road, Stoughton, WI 53589
Phone (608) 873-8781 FAX (608) 873-8781
View Dane County Data base

<http://accessdane.co.dane.wi.us/> (all taxes shown)

Email Treasurer: kimsime62@gmail.com (Emails from the town website www.town.rutland.wi.us are transferred to my personal email account.)

If Real Estate was sold, it is your responsibility to forward these statements to the new owner. Please contact me with any concerns on your Tax Bills.

LOTTERY CREDIT

It is the Taxpayer's responsibility to verify that credit has been granted if you are entitled to it. The lottery credit is available for your **primary residence**. If you did not receive the Lottery Credit, please contact me immediately by phone or email to make arrangements to complete and sign the form. This form needs to get to the County by January 31st of the next year to receive the credit.

PAYMENT OF TAXES

The due date for first installment is January 31st. Make checks payable to **TOWN OF RUTLAND** and mail to Kim Sime, Town of Rutland, 1192 Starr School Road, Stoughton, WI 53589. **PAYMENT BY MAIL IS ENCOURAGED.**

DECEMBER PAYMENTS

You may pay any portion you wish in December to claim the payment on your Income Tax return. **POSTMARK WILL NOT BE ACCEPTED FOR DECEMBER 31st PAYMENTS. Payments for December MUST BE RECEIVED IN THE TREASURER'S OFFICE/HOME BY NOON, DECEMBER 31st. THE TREASURER'S OFFICE/HOME CLOSSES AT NOON DECEMBER 31st. THE TREASURER WILL ALSO COLLECT TAXES AT THE TOWN HALL AT THE DATES POSTED AT THE TOWN HALL AND INCLUDED IN THE CURRENT NEWSLETTER. For a receipt, enclose a self addressed, stamped envelope with payment.**

REFUNDS

Refunds of overpayments will be sent with your receipt once monthly in January or February. No refund will be issued if less than \$2.00. Dane County Treasurer will bill you if second installment is due. The July payment is payable directly to Dane County Treasurer by July 31st.

PAYMENTS IN PERSON

Payments will be collected at the Rutland Town Hall on dates posted at the Town Hall and included in the town newsletter. The treasurer take payments at her home **by appointment.**

To Avoid Delay in Payments:

- Make sure your check is written out properly, signed and for the correct amount due.
- Mail early enough to arrive well before the deadline.
- There is a \$30 charge for NSF checks plus the bank fees.

ESCROW PAYMENTS

It is your responsibility to verify your escrow payment was made.

If you have escrow funds, please advise your financial institution of taxes due. Also, keep the Treasurer's address current with them. State law requires that all tax bills be sent directly to the taxpayer. PAYMENTS WILL BE CREDITED ACCORDING TO THE POSTMARK ON ENVELOPE-NOT THE DATE ON THE CHECK. In the event of an overpayment, refund checks will be sent to the property owner/s in the month after the payment is received. **If you would like a receipt from your escrow payment, you must request that and provide a self addressed, stamped envelope. Otherwise, no receipts are sent for escrow payments.**

PERSONAL PROPERTY TAXES

Personal property taxes are payable in full by January 31st. Any unpaid balances will be subject to 1% interest penalty per month and any portion of a month counts as one month.

The treasurer will verify any tax payment via email if requested.