



SOMERSET UTILITIES

110 Spring Street; PO Box 356

Somerset WI 54025

Phone: 715-247-3395 Fax: 715-247-5790

www.vil.somerset.wi.us

AUTOMATIC CREDIT/DEBIT AUTHORIZATION FORM

Save postage! Save checks! Save time! Maintains good credit – your payment is always on time!

Somerset Utilities gives you the option of having your utility payments automatically deducted from either your checking or savings account. This not only saves you money on checks and postage, but it assures that your bill will be paid on time. Whether you're at home or on vacation, you never have to worry about getting your payments in on time, we do it for you. *It's easy to sign up and it's **free!***

Here is how the automatic payment plan works:

Payments are withdrawn for your monthly utility bills on the due date (approximately the 20th of each month). If you have any questions about how this service works, please feel free to give us a call at (715) 247-3395. You will continue to receive your monthly bill with a notation on the bill memo, which states, "AUTOMATIC PAYMENT WITHDRAWN ON DUE DATE"

Sign up today by returning the authorization form below. You can also include everything with your next payment. **Simply cut along the dotted line and return it to the utility office along with a voided check. IT'S THAT SIMPLE!**



CREDIT/DEBIT AUTHORIZATION FORM

I authorize Somerset Utilities to instruct my financial institution to make my **AUTO PAY** payment from the bank account listed below on the due date which is approximately the 20th of each month (if the 20th falls on a weekend or holiday your payment will be withdrawn the following Monday) and to initiate adjustments (if necessary) for any transactions credited/debited in error. I can revoke this authorization at any time by notifying Somerset Utilities **in writing** in such time to afford Somerset Utilities and the bank reasonable opportunity to act on it.

Today's Date: _____ Name of Financial Institution: _____

Location (City, State): _____

Financial Institution's Routing/Transit Number: _____
(look between symbols "[: |:" on your check)

Checking/Savings Account Number: _____ **ATTACH VOIDED CHECK**
(circle one)

Somerset Utility Account Number: _____

Customer Name (please print): _____

Phone #: _____

Customer Address: _____

Customer Signature: _____
(Note: authorized signature must match the name on the bank account.)