SMARTGOALS



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State exactly what you want to achieve.

Be clear and concise.



Determine how you will measure your progress and success. Identify a method to quantify your progress.



Set a goal that is realistic and attainable. Consider the resources you have available and the time frame you have to work within.



Ensure that your goal is relevant to your interests, values, and academic/career aspirations.



Establish a deadline for achieving your goal. Set a timeframe to complete specific steps that will help you reach your goal.