

# Text Tool

Explore how to add text and use the text formatting toolbar

## Task 1

- Add a text box and change the color to green and 30 px font size
- Type your name

## Task 2

- Add a text box and change the color to a new color added from the color palette
- Choose 60 px font size
- Type your birthday (month and day)

## Task 3

- Using the color palette, change each letter to a different color in the word **Kami** below
- Change the font size of each letter so each letter is a different size

Kami

## Explore the different features of the text formatting menu

This page of activities is most appropriate for ages 12–18

# Task 1

- Click inside each text box below. What is the font and font size?

## Example 1

Font Name:  
Font Size:

## Example 2

Font Name:  
Font Size:

### Example 3

Font Name:  
Font Size:

## Task 2

- Double click on one of the words in the phrase below. Then, click on each icon in the text formatting menu to see how it changes the word.

The quick brown fox jumps over the lazy dog.

## Task 3

- Draw a line connecting each icon to how it changes the font.



## Change the font color

## Add bullets

## Align text to the left, middle or right

**Underline  
text**

## Link a website to text

## Voice typing

## Add emojis

# Markup Tool

Discover four ways to mark up text that is already on the page

Use the activity on the next page to complete the tasks below

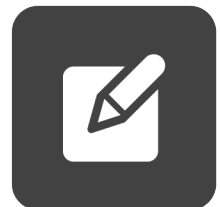
## Task 1

- Click on the **Text Highlighter** tool
- Highlight four different words
- *Challenge - Use four different colors*



## Task 2

- Click on the **Box Highlight** tool
- Draw a box over the phrase "Hold a bake sale to raise money for the local animal shelter."



## Task 3

- Click on the **Strikethrough** tool
- Strikeout three words
- *Challenge - Use three different colors*



## Task 4

- Click on the **Underline** tool
- Strikeout three words
- *Challenge - Use three different colors*



# Civic Action and Change

Name: \_\_\_\_\_



## Take Action!

Read the situations and check the actions that you think would be the most effective way of making a positive change.

**Situation One:** There are too many stray cats and dogs in your town! Which *two* things would you do?

- ☐ Hold a bake sale to raise money for the local animal shelter.
- ☐ Write an editorial for the newspaper telling readers about the problems homeless animals face.
- ☐ Convince local veterinarians to donate their time for a spay and neuter clinic once a month.
- ☐ Set up an adoption service to take animals off the streets and into loving homes.
- ☐ Put food out on your back porch.

**Situation Two:** Kids in school are getting into fights more often than ever! What *two* actions would you help with?

- ☐ Have a rally at the school where a guest talks about non-violence and how to cool down.
- ☐ Volunteer as a mentor for younger students and discuss ways to deal with anger.
- ☐ Share information about teen violence with the students in your school.
- ☐ Ask the school board to add a class about anger management and communication skills to the curriculum.
- ☐ Try to get into fewer arguments with your friends and family.



Anticipation Activity

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Name: \_\_\_\_\_



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