

# APPENDICES MINUTES

**Council Meeting** 

Thursday, 12 December 2019

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1	Release	of	Public	Exclude	items

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### 11 **PUBLIC EXCLUDED REPORTS**

### 11.1 APPOINTMENT OF CHAIR OF THE AUDIT AND RISK SUBCOMITTEE

Author: Leyanne Belcher, Democracy Services Manager

Janice McDougall, Group Manager uthoriser:

Section under the	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 48(1)(a)(i) of the <i>Local Government Act 2002.</i>
Sub-clause and Reason:	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

This re o appoint the Independent Chair and the Deputy Chair of the Audit and R

### **DELEGATIO**

der this matter.

### **BACKGROUND**

- At the Council meeting Mayor K Gurunathan exercised mayoral powers GA) 2002 which enables the mayor to under section 41A of the Loc carry out a number of actions cils. Mayors may:
  - Appoint the deputy may
  - Establish committees of council uding t of reference but excluding delegations to those committees approve delegations)
  - Appoint the chairperson of each confmitte y the mayor, and for that purpose, a mayor may make the appoint other members of the efore 🐔 committee are determined (noting that the mayor is a m ember of each committee), and may appoint herself or himself.

## Issues

established with the following	i illeitiberstilp.	
SUBCOMMITTEE	CHAIR	MEMPELS
Audit and Risk Subcommittee	Independent	Mayor, Deputy Mayor, Deputy Chair of Strategy and Operations, and Cr Buswell and 2 Independent Members with voting rights

- 5 At the 7 November 2019 Council Meeting Mr Gary Simpson was discharged by the new Council from the Audit and Risk Committee and appointed to the Audit and Risk Subcommittee until 31 August 2021.
- 6 Mr Bryan Jackson was discharged from the Audit and Risk Committee and appointed to the Audit and Risk Subcommittee until 1 July 2022.

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- 7 The Office of the Auditor General recommends that an independent chairperson is often the best option to promote free and frank debate during committee meetings. It also gives Elected Members confidence knowing that they are receiving independent advice and assurance.
- Audit committees need the independence of perspective, experience, and knowledge to bring the test and challenge that adds value to the governance of a public entity. The amount and nature of independence needed should be carefully considered. Having independent members who are not Elected Members but bring local government knowledge can help provide this challenge.
- 9 LGNZ CouncilMARK reports noted the desirability of having independent members on audit and risk committees, and one of those chairing the committee. Of the 27 Councils surveyed so far the light the Excellence Programme, 14 had independent chairs of their audit and risk committees.

### CONSIDERATION

### Policy considerations

10 There are no policy conside ations.

### Legal considerations

11 There are no additional legal considerations.

### Financial consideration

The independent members of the Auditania Risk Subcommittee are remunerated for attendance at meetings. There is sufficient funding to meet these costs.

### Tāngata whenua considerations

13 There are no tangata whenua considerations

# SIGNIFICANCE AND ENGAGEMENT

### Significance policy

14 This matter has a low level of significance under Council's Significance and Engagement Policy.

### **Publicity**

If the Council approves the appointment the decision will be released from public excluded

# RECOMMENDATIONS

- 15 That the Council approves the appointment of Bryan Jackson as Independent Chair of the Audit and Risk Subcommittee from 12 December 2019 to 12 December 2022
- 16 That the Council approves the release of this report, Appointment of the Chair of the Audit and Risk Subcommittee, with the exception of Appendix 2 from public excluded session.

### **APPENDICES**

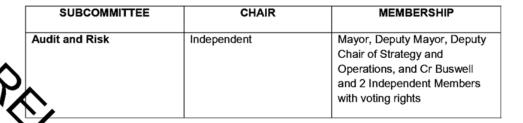
- 1. Responsibilities of Audit and Risk Subcommittee
- CV Bryan Jackson

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committee will monitor the Council's financial management and reporting and framework and review the audit and risk function, ensuring the existence of tems. Key responsibilities will include:

- aintaining the internal control framework;
- s for ensuring the completeness and quality of financial and on, including performance measures, being provided to Council;
- sting accounting policies and principles;
- auditors any information relevant to the Council's financial bether appropriate action has been taken by e above;
- · Ensuring th statements are supported by appropriate stems of internal control (ie letters of management ignoff and ad representation)
- Considering regular of investigations by the Office of the Ombudsman into decisions
- . Ensuring that Council has in comprehensive risk management framework and making recomme tions to the Council on risk mitigation;
- · Assisting elected members in the ponsibilities by ensuring compliance procedures are in place uirements relating to their all statute
- a receive eadership Cha Confirming the terms of engagement for each a recommendation to the Council; and receiving the external audit
- Governance role in regards to the Health and Safety Leadership Charter and Health and Safety Plan.

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