

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
PARAPARAUMU COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 24 OCTOBER 2023 AT 6.33PM**

**PRESENT:** Mr Glen Olsen, Mr Guy Burns, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

**IN ATTENDANCE:** Cr Martin Halliday, Mr Mark de Haast, Mr Evan Dubisky, Ms Sarah Wattie, Mr Dave Hardy, Ms Anna Smith

**WHAKAPĀHA |** Nil  
**APOLOGIES:**

**LEAVE OF** Nil  
**ABSENCE:**

**1 NAU MAI | WELCOME**

The Chair, Glen Olsen welcomed everyone to the meeting and invited Cr Martin Halliday to the table.

**2 WHAKAPĀHA | APOLOGIES**

There were none.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Kathy Spiers declared a conflict of interest with the Kāpiti Health Advisory Group and that she will abstain from voting on their grant application under item 7.1 Consideration of Applications for Funding.

**4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Ashton Foote and Kim Foote spoke to the grant application that was to be included as a matter of an urgent nature.

Diana Ponsford spoke to the grant application for Kāpiti Health Advisory Group and answered questions from Community Board members and Councillors.

Angie Tracey and Shelly Harris spoke to the grant application for Widowed, Separated & Divorced Support Group and answered questions from Community Board members and Councillors.

Ra Higgott spoke to the options in the report for item 7.2 Road Naming and answered questions from Community Board members and Councillors.

**5 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) Leave of Absence – there were none.
- (b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

The Chair, Glen Olsen indicated the inclusion of a grant application from Ashton and Kim Foote that was received after the agenda had been published. This matter will be considered under item 7.1 Considerations of Applications of Funding.

(c) Community Board Members' Activities

The Chair invited Karl Webber to speak to this item. Mr Webber highlighted discussions he's had in the community including the boating club about their lease, the Tikotu stream bridge, walking track between Maungakotukutuku and Nikau Valley, and that some Nikau Valley land is being absorbed into Three Waters.

## 6 HE KŌRERO HOU | UPDATES

### 6.1 TIKOTU STREAM BRIDGE UPDATE

Dave Hardy, Manager Project Management Office, took the report as read and answered questions from Community Board members and Councillors.

#### COMMITTEE RESOLUTION PARCB2023/50

Moved: Mr Guy Burns

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board note this report.

**CARRIED**

### 6.2 MACLEAN PARK STORY TELLING UPDATE

Dave Hardy, Manager Project Management Office, took the report as read and answered questions from Community Board members and Councillors.

#### COMMITTEE RESOLUTION PARCB2023/51

Moved: Mr Guy Burns

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board note this report.

**CARRIED**

### 6.3 TE NEWHANGA KAPITI COMMUNITY CENTRE UPDATE

Dave Hardy, Manager Project Management Office, took the report as read and answered questions from Community Board members and Councillors. Mr Hardy also briefly discussed the transport hub and toilet upgrades pertaining to item 9.1 Matters Under Action.

#### COMMITTEE RESOLUTION PARCB2023/52

Moved: Mr Bernie Randall

Seconder: Mr Guy Burns

That the Paraparaumu Community Board note this report and request an update in the new year.

**CARRIED**

Cr Glen Cooper left the meeting at 7:50pm

Cr Glen Cooper returned to the meeting at 7:55pm.

## 7 PŪRONGO | REPORTS

### 7.1 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

**COMMITTEE RESOLUTION PARCB2023/53**

Moved: Mr Guy Burns

Seconded: Mr Karl Webber

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Kāpiti Health Advisory Group to assist with the printing costs of brochures and posters to provide information about accessing health services.

Cr Kathy Spiers abstained from voting due to the previously declared conflict of interest.

**CARRIED**

**COMMITTEE RESOLUTION PARCB2023/54**

Moved: Mr Guy Burns

Seconded: Mr Bernie Randall

That the Paraparaumu Community Board approves a Discretionary grant of \$500 to Kāpiti Basketball Association to partially cover the costs of teams to attend the Basketball New Zealand AON Regional Tournament on October 4<sup>th</sup> to 7<sup>th</sup> 2023.

**CARRIED**

**COMMITTEE RESOLUTION PARCB2023/55**

Moved: Mr Guy Burns

Seconded: Cr Glen Cooper

That the Paraparaumu Community Board declines a Discretionary grant to Paraparaumu College because it doesn't fit in with the fund's criterion about being used towards school curriculum.

Karl Webber abstained from voting.

**CARRIED**

**COMMITTEE RESOLUTION PARCB2023/56**

Moved: Mr Bernie Randall

Seconded: Mr Guy Burns

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Widowed, Separated & Divorced Support Group Incorporated to assist with the costs associated with providing support group services to the Paraparaumu community, including a 10-week course.

**CARRIED**

**MOTION**

Moved: Cr Kathy Spiers

Seconded: Mr Karl Webber

That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Ashton & Kim Foote to assist with the costs associated with a school trip to Thailand which they have been

fundraising for.

**LOST**

**COMMITTEE RESOLUTION PARCB2023/57**

Moved: Mr Bernie Randall

Seconded: Cr Glen Cooper

That the Paraparaumu Community Board approves a Discretionary grant of \$500 to Ashton & Kim Foote to assist with the costs associated with a school trip to Thailand which they have been fundraising for.

**CARRIED**

**7.2 ROAD NAMING - CORNER OF KAPITI ROAD, WAIMARIE AVENUE AND AMOHIA STREET, PARAPARAUMU**

**COMMITTEE RESOLUTION PARCB2023/58**

Moved: Mr Guy Burns

Seconded: Cr Glen Cooper

That the Paraparaumu Community Board approves the names for the following Private Rights-of-Ways:

- A. Approves the name Houhere Street for Private Right-of-Way One shown in Appendix 1 of this report.
- B. Approves the name Kamahi Place for Private Right-of-Way Two shown in Appendix 1 of this report.

**CARRIED**

**7.3 ADOPTION OF NEW CODE OF CONDUCT 2022-2025 TRIENNium**

Sarah Wattie, Governance & Legal Services Manager, took the report as read and explained the process of how Council approved the Code of Conduct. Ms Wattie answered questions from Community Board members and Councillors regarding the proposed Code. The Board noted they wish to fully understand any implications before considering adoption.

**COMMITTEE RESOLUTION PARCB2023/59**

Moved: Mr Bernie Randall

Seconded: Mr Guy Burns

That the Paraparaumu Community Board agrees to let item 7.3 Adoption of a New Code of Conduct 2022-2025 Triennium lie on the table to be reconsidered in 2024, within 6 months of the date of this meeting, to allow for time for Community Board members to learn more about the Code of Conduct, have a workshop with Council officers, and determine if the old Code of Conduct carried over from the last triennium.

**CARRIED**

**7.4 DRAFT CALENDAR OF MEETINGS 2024****COMMITTEE RESOLUTION PARCB2023/60**

Moved: Mr Bernie Randall

Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board approves the following dates for the Paraparaumu Community Board meetings in the 2024 calendar year.

Tuesday, 13 February 2024

Tuesday, 26 March 2024

Tuesday, 7 May 2024

Tuesday, 18 June 2024

Tuesday, 30 July 2024

Tuesday, 10 September 2024

Tuesday, 5 November 2024

**CARRIED**

**8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES - 29 AUGUST 2023****COMMITTEE RESOLUTION PARCB2023/61**

Moved: Mr Bernie Randall

Seconder: Mr Guy Burns

That the minutes of the Paraparaumu Community Board meeting of 29 August 2023 be accepted as a true and correct record.

**CARRIED**

**9 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****COMMITTEE RESOLUTION PARCB2023/62**

Moved: Mr Glen Olsen

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board note the attached matters under action.

**CARRIED**

**The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 8.49pm.**

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**HEAMANA | CHAIRPERSON**