

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
GRANTS ALLOCATION COMMITTEE (HERITAGE FUND) MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 5 SEPTEMBER 2023 AT 1.30PM**

**PRESENT:** Cr Nigel Wilson (Chair), Mayor Janet Holborow, Cr Shelly Warwick  
**Via Zoom:** Cr Glen Cooper

**IN ATTENDANCE:** Mr Mike Mendonça, Mr Andy McKay, Ms Kate Coutts, Ms Jessica Mackman,  
Mr Evan Dubisky, Ms Rachel Ashdown

**APOLOGIES:** Nil

**LEAVE OF  
ABSENCE:** Cr Rob Kofoed

**1 WELCOME**

The Chair welcomed everyone to the meeting.

**2 COUNCIL BLESSING**

Mike Mendonça, Acting Group Manager Place and Space opened the meeting with karakia.

**3 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION GACH2023/1**

Moved: Cr Shelly Warwick

Seconder: Cr Glen Cooper

That the apology received from Cr Rob Kofoed be accepted.

**CARRIED**

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

There were no public speakers.

**6 MEMBERS' BUSINESS**

(a) Leave of Absence

There were no requests for a leave of absence.

(b) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were no matters of an urgent nature.

The Mayor joined the meeting at 1:32pm.

## **7 PŪRONGO | REPORTS**

### **7.1 HERITAGE FUND**

Mike Mendonça, Acting Group Manager Place and Space introduced Andy McKay, Team Leader Environment and Ecological Services and Rachel Ashdown, Biodiversity Advisor, and spoke to the report.

#### **COMMITTEE RESOLUTION GACH2023/2**

Moved: Cr Shelly Warwick

Seconder: Cr Glen Cooper

- A. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$5,000 to Janice Huthwaite for preservation work at 288 Main Road North, Otaihangā.
- B. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$4,897 to Lesley Caterall for preservation/management work at 207 Te Hapua Road, Te Horo.
- C. That the Grants Allocation Committee (Heritage Fund) decline the application from Matt Hayes for riparian work at 82 Gary Road, Peka Peka, and suggest the applicant be funded through the Riparian Fund.
- D. That the Grants Allocation Committee (Heritage Fund) decline the application from James Delaney for riparian work at 313 Reikorangi Road, Waikanae, and suggest the applicant be funded through the Riparian Fund.
- E. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$5,000 to Barbara Rudd on behalf of Ngāti Maiotaki for management work at 33 Te Rauparaha St, Ōtaki.
- F. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$4,500 to Scott Dray on behalf of David and Anne Porter for management work at 268 Maungakotukutuku Road, Paraparaumu.
- G. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$4,748 to Will Aitken for management work at 12 Beach Road, Paekākāriki.
- H. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$4,595 to Peter Kiernan for management work at 118 Waterfall Road, Paraparaumu.
- I. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$2,300 to Kathleen Campbell on behalf of the Deborah Charitable Trust for management work at 1400 Ōtaki Gorge Road, Ōtaki.
- J. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$3,500 to Kōtuku Kaihau on behalf of Kaihau Estate for management work at 51 Taylors Rd, Ōtaki.
- K. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$3,000 to David Rowland on behalf of Steam Incorporated for management work at State Highway 59, Paekākāriki.
- L. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$3,000 to Mike McAsey on behalf of Te Pou o Tainui Incorporated (TPoT) for management work at 2 Convent Road, Ōtaki.
- M. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$2,071 to Terry and Irene Parminter for management work at 95 Panorama Drive, Paraparaumu.

- N. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$2,000 to Daniel Scott-Kingsbury for management work at [REDACTED].
- O. That the Grants Allocation Committee (Heritage Fund) approve a grant of \$1,500 to Carys Brenin for management work at 62 Waimanu Road, Ōtaki.
- P. That the Grants Allocation Committee (Heritage Fund) decline the application from Duncan Thomas for management work at 2 Langdale Road, Paraparaumu.
- Q. That the Grants Allocation Committee (Heritage Fund) decline the application from Jackson Thompson for management work at 120 King Arthur Drive, Otaihanga.
- R. That the Grants Allocation Committee (Heritage Fund) decline the application from Mariana Willaims-Nelson for management work at 43 Te Rauparaha Street, Ōtaki.

**CARRIED**

## **8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES**

### **8.1 CONFIRMATION OF MINUTES**

#### **COMMITTEE RESOLUTION GACH2023/3**

Moved: Cr Shelly Warwick

Seconder: Cr Glen Cooper

That the minutes of the Grants Allocation Committee (Districtwide Facility Hire Remissions) meeting of 24 August 2023 be accepted as a true and correct record.

**CARRIED**

Mike Mendonça closed the meeting with karakia.

**The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Heritage Fund) meeting closed at 1.39pm.**

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**HEAMANA | CHAIRPERSON**