

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (WASTE LEVY) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 7 DECEMBER 2023 AT 1.34PM**

PRESENT: Cr Nigel Wilson (Chair), Cr Glen Cooper, Cr Rob Kofoed, Cr Jocelyn Prvanov,
Cr Shelly Warwick, Bernie Randall

IN ATTENDANCE: Cr Martin Halliday, Cr Sophie Handford, Kate Coutts, Steffi Haefeli, Anna
Smith, Maria Cameron, David Binstead, Emma Evans, Rob Stillwell

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting.

2 COUNCIL BLESSING

The Chair asked Cr Handford to open with karakia.

3 APOLOGIES

There were no apologies.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest made.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were no members of the public present who wished to speak.

6 MEMBERS' BUSINESS

- (a) There were no public speaking time responses
- (b) No leaves of absence were requested.
- (c) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.

7 PŪRONGO | REPORTS

7.1 RECOMMENDATIONS ON WASTE LEVY GRANT APPLICATIONS 2023/24 - BUSINESS WASTE REDUCTION

David Binstead, Senior Waste Minimisation Officer and Robbie Stillwell, Waste Projects Manager introduced the report asked that it be taken as read, and answered questions from members.

COMMITTEE RESOLUTION GACL2023/1

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

That Council allocates waste levy funding for the Business Waste Reduction Projects category as set out in Table 1 of this report, totalling \$19,993.15.

- A. That the Grant Allocation Committee grants **Energise Ōtaki \$8,000.00** from the Waste Levy Programme to assist with a small-scale anaerobic digestion pilot to process organic waste and produce energy usable by Ōtaki businesses, public agencies, schools and Ōtaki College, to household level.
- B. That the Grant Allocation Committee grants **The Bond Store \$2,000.00** from the Waste Levy Programme to assist with expansion of their reusable bottle swap crate system, to include a wider range of bottle sizes, and to expand to meet customer demand.
- C. That the Grant Allocation Committee grants **Gratitude Kefir \$3,488.50** from the Waste Levy Programme to assist with a fully integrated reuse system consisting of reusable crates and the establishment of a reusable bottle washing facility.
- D. That the Grant Allocation Committee grants **The Roastery \$5,403.00** from the Waste Levy Programme to assist with expansion of their existing Swap A Jar reusables system to include more products, and wash and sanitise hardware that is necessary to scaling a circular reusables system.
- E. That the Grant Allocation Committee grants **Anam Cara Gardens \$1,101.65** from the Waste Levy Programme to assist with composting systems, swapping complimentary guest toiletries for in-situ dispenser bottles, and an electric cart to scale on-site composting of organics and food waste.
- F. That the Grant Allocation Committee declines the grant application from **Kāpiti Castles** to assist with the creation of a business model to receive end-of-life bouncy castles and repurpose the material into fashion accessories.
- G. That the Grant Allocation Committee declines the grant application from **Duncan's Brewing** to assist with the purchase and installation of an electric hot liquor tank [HLT].

CARRIED

7.2 RECOMMENDATIONS ON WASTE LEVY GRANT APPLICATIONS 2023/24 - COMMUNITY PROJECTS

Emma Evans, Waste Minimisation Officer and Robbie Stillwell, Waste Projects Manager introduced the report, clarified parts of the report relating to two of the grant applicants and answered questions from members.

COMMITTEE RESOLUTION GACL2023/2

Moved: Cr Glen Cooper

Seconder: Cr Rob Kofoed

That Council allocates waste levy funding for the Community Projects category as set out in **Table 1** of this report, totalling **\$30,000.00**

- A. That the Grant Allocation Committee grants **Kāpiti Softball Club \$2,230** from the Waste Levy Programme to assist with the initial resources to establish a colour sorted glass recycling system.
- B. That the Grant Allocation Committee grants **KapiMana Multiples \$2,138** from the Waste Levy Programme to assist with the purchase a set of reusable cloth nappies products, which will be used to provide their members the opportunity to trial cloth nappies for one month.
- C. That the Grant Allocation Committee grants **Ōtaki School Te Kura tuatahi o Ōtaki \$1,628** from the Waste Levy Programme to assist with funding towards 3 composting bins and 3 worm farms to process the schools garden waste, food waste and cardboard food containers.
- D. That the Grant Allocation Committee grants **Shoebox Christmas Trust \$2,421.50** from the Waste Levy Programme to assist with further developing their digital platform and pilot a community-driven campaign solution to reduce food waste and scarcity in the Kāpiti Coast region.
- E. That the Grant Allocation Committee grants **Māoriland Charitable Trust \$6,980.00** from the Waste Levy Programme to assist with an educational initiative to take place at Māoriland Film Festival event, aimed at driving behavioural change to encourage reusable alternatives.
- F. That the Grant Allocation Committee grants **Organic Wealth \$6,198.00** from the Waste Levy Programme to assist with growth and further expansion of their existing community food scrap collection programme.
- G. That the Grant Allocation Committee grants **Juli Hunter Eco Friendly Style \$2,940.00** from the Waste Levy Programme to assist with running, free of charge, regular sewing classes to provide the community with skills of repairing and visible mending, to encourage behavioural change that will reduce textile waste from ending up in landfill.
- H. That the Grant Allocation Committee grants **The Shed Project Kapiti Limited \$2,934.39** from the Waste Levy Programme to assist with the wages of disabled worker to collect and compost food scraps, as part of their food scraps collection service project for households and businesses in Paraparaumu and Otaki.
- I. That the Grant Allocation Committee grants **The Sustainable Kitchen \$1,198.00** from the Waste Levy Programme to assist with to start running 4 weekly night classes of sustainable cooking lessons in Raumati Beach.
- J. That the Grant Allocation Committee grants **St Peter Chanel School \$753.99** from the Waste Levy Programme to assist towards new composting systems, composting training, and a greenhouse, aiming to reduce the organic waste generated from school meals,

while educating students and their families on waste reduction.

- K. That the Grant Allocation Committee grants **Ōtaki Montessori Preschool \$578.12** from the Waste Levy Programme to assist with composting systems, a see-through compost container, educational recycling posters and games, a raised garden bed and a paper brick maker, to make paper bricks which could be used as fire starters.
- L. That the Grant Allocation Committee declines the grant application from **Te Ataarangi ki Ōtaki** from the Waste Levy Programme to cover a charter bus to reduce transportation costs to their Annual Hui Whānau Conference in Gisborne in November 2023.
- M. That the Grant Allocation Committee declines the grant application from **Waitohu School** from the Waste Levy Programme for a dishwasher to replace single use packaging in the school's kai (food) by setting up a reusable system.
- N. That the Grant Allocation Committee declines the grant application from **Kaibosh Food Rescue** from the Waste Levy Programme to assist with staffing, vehicle costs and incidentals necessary to seek partnership with additional food businesses and consequently extend their food rescue programme.
- O. That the Grant Allocation Committee declines the grant application from **Mary Potter Hospice** from the Waste Levy Programme to assist with hiring Non-stop solutions to implement a reusables system for the popular Kāpiti Strawberry Festival event.

CARRIED

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACL2023/3

Moved: Cr Nigel Wilson

Seconder: Cr Glen Cooper

That the minutes of the Grants Allocation Committee (Heritage Fund) meeting of 5 September 2023 be accepted as a true and correct record.

That the minutes of the Grants Allocation Committee (Creative Communities NZ) meeting of 7 September 2023 be accepted as a true and correct record.

CARRIED

9 CLOSING KARAKIA

The Chair asked Cr Handford to close the meeting with karakia.

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Waste Levy) meeting closed at 1.55pm.

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HEAMANA | CHAIRPERSON