MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 18 NOVEMBER 2021 AT 9.35AM

PRESENT: Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall (via Zoom), Cr Robert McCann (via Zoom)

IN ATTENDANCE: Community Board Member Marilyn Stevens, Guy Burns (via Zoom), James Westbury (via Zoom), Kirsten Hapeta (via Zoom)

Wayne Maxwell, Sean Mallon, Natasha Tod, Angela Bell, Jason Holland, Jennifer Allan, Andrew Banks, Darryn Grant, Mark Ward, Neil McKay, Scott Houston

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 WELCOME

2 COUNCIL BLESSING

Cr Cootes welcomed everyone to the meeting and Cr Prvanov read the Council blessing.

3 APOLOGIES

There were none.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were none.

6 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

There were none.

(b) Leave of Absence

There were none.

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

7 UPDATES

8.3 SIX MONTH UPDATE - ECONOMIC DEVELOPMENT KOTAHITANGA BOARD

Neil McKay, Chair of the Kotahitanga Board spoke to the paper.

Scott Houston spoke to some new project initiatives.

Cr Buswell gave thanks to the Board for their work and commitment.

Council officers and Board members responded to elected members questions.

Cr Jackie Elliott left the meeting at 10:35 am.

COMMITTEE RESOLUTION SAOCC2021/63

Moved: Cr Angela Buswell
Seconder: Cr Jackie Elliott

That the Strategy and Operations Committee notes the 6-monthly update from the Economic Development Kotahitanga Board Independent Chair, Neil MacKay.

CARRIED

7.1 HOUSING BILL SUBMISSION

Angela Bell, Strategy Manager gave a brief introduction to the Bill and spoke to a presentation.

Cr Jackie Elliott returned to the meeting at 10:44 am.

Ms Bell, Andrew Banks (Bofa Miskell) and Jason Holland, District Planning Manager responded to members questions

Mayor K Gurunathan left the meeting at 11:40 am.

The meeting adjourned at 11.40am and resumed at 11.54am

8 REPORTS

8.1 FINANCE REPORT AS AT 30 SEPTEMBER 2021

Ian Georgeson, Chief Financial Officer spoke to key highlights of the Finance report.

Cr Sophie Handford left the meeting at 11:56 am.

Cr Sophie Handford returned to the meeting at 11:58 am.

Mr Georgeson and Mr Mallon responded to members questions.

Cr Sophie Handford left the meeting at 12:11 pm.

COMMITTEE RESOLUTION SAOCC2021/64

Moved: Deputy Mayor Janet Holborow
Seconder: Cr Martin Halliday

That the Strategy and Operations Committee receives and notes this report.

That the Strategy and Operations Committee notes the actual financial performance and position of the Council for the quarter ended 30 September 2021.

CARRIED

8.2 CONTRACTS UNDER DELEGATED AUTHORITY

Cr Sophie Handford returned to the meeting at 12:19 pm.

Sean Mallon, Group Manager Infrastructure Services took the report as read.

COMMITTEE RESOLUTION SAOCC2021/65

Moved: Cr Jackie Elliott
Seconder: Cr Sophie Handford

That the Strategy and Operations Committee notes there were three contracts accepted under delegated authority over $250,000 for the period 1 July to 30 September 2021.

CARRIED

Item - 8.3 Six Month Update - Economic Development Kotahitanga Board - was moved to another part of the minutes.

9 CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SAOCC2021/66

Moved: Cr Jackie Elliott
Seconder: Cr Sophie Handford

The minutes of the Strategy and Operations committee meeting of 21 October 2021 be accepted as a true and correct record.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

12 PUBLIC EXCLUDED REPORTS

RESOLUTION TO EXCLUDE THE PUBLIC

PUBLIC EXCLUDED RESOLUTION SAOCC2021/67

Moved: Cr Angela Buswell
Seconder: Cr Jackie Elliott

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Write-off of Sundry Debt	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

COMMITTEE RESOLUTION SAOCC2021/69

Moved: Deputy Mayor Janet Holborow
Seconder: Cr Sophie Handford

That the Strategy and Operations Committee moves out of a public excluded meeting.

CARRIED

The Strategy and Operations Committee meeting went into public excluded session at 12.21pm.

The Strategy and Operations Committee came out of public excluded session at 12.24pm.

The Strategy and Operations Committee meeting closed at 12.24pm.

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CHAIRPERSON