KITE CARES GRANT APPLICATION INSTRUCTIONS

If you have additional questions that are not answered on the 'Application Instructions' or FAQs, please email KiteCares@kiterealty.com.

APPLICATION ORGANIZATION CONTACT INFORMATION

1. Organization Name
   Please provide the name the organization is doing business as.

2. Mailing Address
   Please provide the mailing address for your organization.

3. Telephone
   Please include area code and extension if applicable.

4. Grant/Sponsorship Contact First and Last Name

5. Grant/Sponsorship Contact Title

6. Grant/Sponsorship Contact Telephone
   Please include area code and extension if applicable.

7. Grant/Sponsorship Contact Email.

ORGANIZATION SUMMARY

8. Year your organization was established
   Please provide the year your organization obtained its nonprofit status.

9. Organization Mission Statement
   Please upload or type out your Mission Statement only.

10. How does your mission align with Kite's Mission to serve our communities? *Select all that apply.*
    a. *Basic Needs*
    b. *Wellness*
    c. *Education*

11. Primary programs and services of your organization.
    Please provide a high-level overview of the programs and services.

12. Please list the State, City, and/or Region your organization serves.
    Please list all that apply.

13. Please provide the name of the Board of Directors and their office held.

14.   You may also upload a copy for convenience.

15.   Please upload your organization's current annual budget.

16.   Please upload documentation providing evidence of your organization's nonprofit status.
      This may include evidence from the IRS or the Secretary of State. One or the other will suffice.

REQUEST FOR FUNDING AND SUPPORT

17.   Briefly state the specific program or project for which you are applying for funding.
      Please be specific in how you plan to use the potential funds to serve Kite Communities in basic needs, wellness, and/or education.

18.   Please state how the funds would be specifically allocated.
      If funds are granted, they must be used for a specific purpose. Please explain what the potential funds would be specifically used for.

19.   List the goals and objectives for the funds requested, including a description of constituency served and approximate number of individuals impacted with respect to the funds requested.
      Please provide an explanation of what you are aiming to accomplish with the potential funding. What is your end goal? Please also provide demographic information such as the age, gender ethnicity, education, etc. The number of individuals impacted would be those who are directly affected by the potential funds received.

20.   Identify benchmarks for monitoring or measuring the success of the specific issue to be addressed, program or project for which you are applying for funding.
      Please explain how you will evaluate the success from receiving funding and how you will track that success along the way.

21.   If you are requesting funding for an existing program or project, please provide a brief description detailing its success. If it is a new program or project, please indicate the proposal start date.
      A brief description would include number of constituents served, who was served, how they were served.

22.   Please upload at least one but *no more than* three (3) letters of commitment or support from partners, collaborators, and/or business community leaders.
      The Kite review committee will only read three letters. If you upload more than three, they will not be reviewed.

23.   If Kite has supported your organization in the past, please describe when an in what way. If not, type N/A.
      Please provide the year and how Kite supported your organization. If funds were provided, please state how much and what the funds were allocated to.

24. Other than funding, how else could Kite support your organization? (i.e., Supplies, IT Equipment Needs, Volunteer Hours, etc.)
Kite may offer other resources besides funding to support organizations, Please list additional resources your organization may need.

25. How did you hear about Kite's Grant application process?

26. Please list any Kite Realty Group associates involved with your organization.
Please list their name(s) and how they are associated with Kite Realty Group.

27. How does your organization recognize your Grant partners?
Kite Realty Group is a publicly traded company, as such requires written approval for any use of Kite's intellectual property. Including but not limited to all press releases, logo use or social media mentions.