

Using an External or Manual System: Additional Committee Tasks required

N/A

Committee Show management		
Online Date application for approval	✓	No manual form
Online Submission of Show Programme	✓	Worksheet online
Advertisement development fast-tracked	✓	Details attained by staff from online worksheet
Online Entries	✓	No payments need to be taken on the day
Auto financial membership check	✓	No need to search members
Event membership processing during the entry phase	✓	No waivers and payments on the day
Auto Novice Rider status check	✓	Easily identify competitors that need to wear vests and helmets
Auto Encouragement rider status check	✓	Easily identify competitors that need to wear helmets
Online scratchings enabled for a competitor	✓	Competitors can notify of scratching online, Head Office process refunds
Committee Show reports for entries & scratchings	✓	For easy identification of scratchings and entry numbers
Event draws	✓	Develop first and final round scores from system entries
Draw notification to competitors	✓	Advise competitors of draws via email
Show results	✓	Enter results in live time, auto upload to standings. Auto calculation of scores means fewer errors
Post draw scratchings	✓	Enter post draw scratchings in live time
Payouts	✓	System assistance with payout figures. The option for Head Office to process payouts using EFT
Event reconciliation	✓	All data in the system assists with finalising event and processing reconciliation

×	Date, programme and Advertisement details must still be submitted in iCompete	
×		
×	system	
✓		
×	Must manually check each member's financial status	
×	Must take event membership payment and fill out waivers on the day. Provide Head Office with receipts and waivers	
×	Inability to identify Novice competitors	
×	Inability to identify Encouragement riders	
×	The committee must manage scratchings and process refunds	
×		
✓	Provide draws to Head Office for calendar upload	
✓		
✓	Committees must also input their Show results into iCompete	
✓	Advise Head Office of post draw scratchings	
✓	The committee develops own payouts, must provide Head Office with payout sheets and process the EFT payouts	
×	Reconciliation using a manual process	