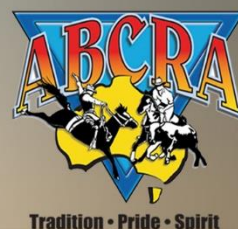




iCOMPETE



TIP SHEET

Creating a Committee iCompete Profile

All ABCRA Committees must create an iCompete Profile.

NOTE: If you are a **NEW ABCRA Affiliate (Committee)** please complete our paper application form and return to Head Office for approval. Upon approval you will be issued with a Committee Number in which time you can register your Committee for iCompete. [CLICK HERE](#) to download the paper application.

Before registering your Committee with an iCompete Profile, ABCRA strongly recommend creating a generic email address specific to your committee, for example my.draft@gmail.com.

An email address **CAN NOT** be used that is already associated to an ABCRA Member iCompete Profile.

1. For existing ABCRA Committees, [CLICK HERE](#) to create an iCompete Profile or visit <https://abcra.icompete.net/Account/Login>

Click on the **green** button **"CREATE YOUR ICOMPETE ACCOUNT NOW"** – example below.

LOGIN TO ICOMPETE
If you already have an iCompete Account, Login here to update your details, renew your membership or enter events.

USERNAME

PASSWORD

LOGIN

[Forgot your password?](#)

NEW TO ICOMPETE
If you have not used iCompete before, in order to renew your ABCRA Membership or become a New Member of ABCRA you need to firstly create an iCompete Account.

[Create your iCompete Account Now](#)

[Click here to view registration walk through.](#)

2. Enter your **email address, new password and confirm password.**
Click the **green "REGISTER"** button.

NOTE: You **CAN NOT** use an email address for your iCompete Committee profile that is associated with an iCompete Member Profile.

CREATE ICOMPETE ACCOUNT
If you have not used iCompete before, in order to renew your ABCRA Membership or become a New Member of ABCRA you need to first create an iCompete Account.

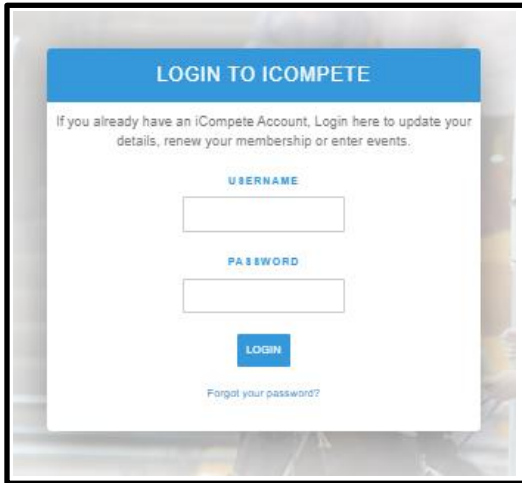
YOUR EMAIL

NEW PASSWORD

CONFIRM PASSWORD

REGISTER

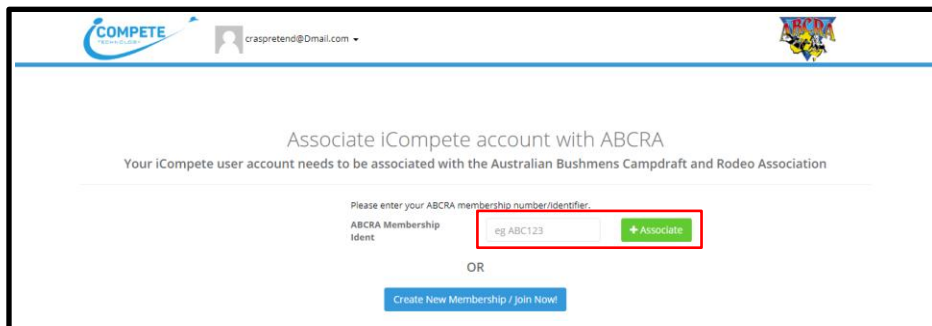
3. After clicking **“REGISTER”** you will be redirected back to the iCompete login screen – **example below**. Login using your email address and password, click the blue button **“LOGIN”**.



4. You will now be asked to associate your Committee Member Number Eg. C999 – **see example below**. You can find your Committee Member number on previous invoices sent from Head Office. If you are unable to locate your Committee Member Number please phone or email our Head Office.

Enter the Committee Number in the field and click on the **green “Associate”** button.

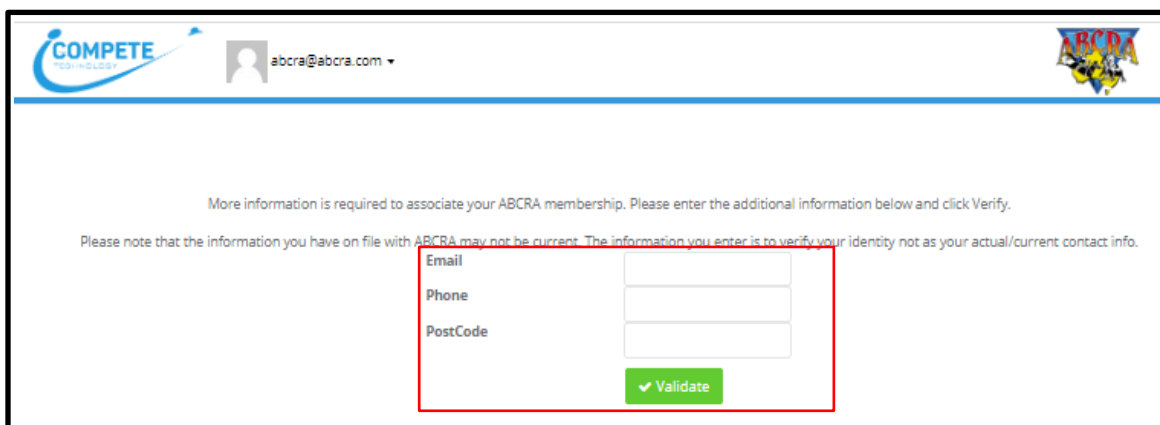
NOTE: If you are a brand **NEW Committee** please complete a paper Affiliation form (link at the top of this document). You cannot create a new Committee Member Number in iCompete.



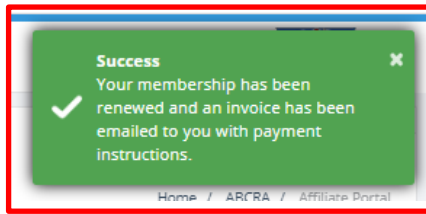
5. You will now need to validate the Committee profile by providing your email, phone number and post code – example below.

Enter your details and click the **green “VALIDATE”** button.

NOTE: If you have any technical issues validating your details please contact **Head Office for assistance**.



6. After validating your details as per above the below pop up will appear on your screen.



7. You will now need to update your **Committee Office Bearers/Committee Details**, check the **Liability Waiver** and click "**CONTINUE**" – example below.

A screenshot of a web form titled "Committee Membership" and "Committee Details". The "Committee Membership" section shows "Renewing Member: RAS RANCH SORTING" and fields for "Member Ident" (C46863), "Membership Year" (2021), and "Membership Type" (Committee Membership). The "Committee Details" section is a table with three columns: Secretary, Treasurer, and President. Each column has fields for Name, Member Ident, Phone, Email, Address, Town/City, State, and Postcode. Below the table are three toggle switches for "Notifications", "Rodeo", and "CampDraft", and a "Ranch Sort" toggle. At the bottom, there is a "Choose Yes below to acknowledge you have read and understand the Liability Waiver" section with a "Yes" toggle and "Continue" and "Cancel" buttons.

8. After clicking continue an invoice will be automatically sent to your **Committee Secretary** for payment **of your Committee's Affiliation**. **Affiliation is not valid until payment is received** - Payment options include direct deposit, cheque or call Head Office to pay by credit card.