



# iCOMPETE



## TIP SHEET

### VERIFYING COMPETITOR MEMBERSHIP STATUS

**Committees need to manually check their competitor's membership status using their iCompete Committee portal when not using iCompete to manage their event.**

**Event memberships and signed waiver forms will need to be collected from all unfinancial competitors.**

Waiver documents can be located on the [Committee tools page](#) under Show management documents.

**Please use a 3 ply receipt book to record and provide receipts to Competitor, ABCRA and retain for your records.**

**Please use a standard receipt book to record and provide receipts to ABCRA upon completion of your show.**

**EVENT MEMBERSHIP FEES \$45.00 ADULT / \$20.00 JUNIOR.**

#### 1. LOG INTO ICOMPETE COMMITTEE ACCOUNT

#### 2. CLICK ON MEMBERS SEARCH

#### 3. ENTER MEMBER NAME AND CLICK SEARCH

#### 4. VERIFY MEMBER'S SUB TYPE AND MEMBERSHIP STATUS

Found 4 members

Show 100 entries

Membership Number	Member Name	Member Type	Member Sub Type	Membership Status
36175	JO CLARKE	Full Member	Entry for All Events	Current
36422	JOEL CLARKE	Full Member		Expired
41093	JOSEPH CLARKE			Expired

**5. IF THE MEMBER IS NOT FINANCIAL OR THE SUBTYPE NOT SUITABLE FOR SHOW, USE MEMBERSHIP WAIVER FORM, CHARGE EVENT MEMBERSHIP FEE \$45 ADULT / \$20 JUNIOR AND RETURN WAIVER & RECEIPT TO ABCRA.**