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Tamworth Shopping Village
Robert St
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Cleaning staff

Job title: Cleaning staff

Company: Better Health South Tamworth

Location: South Tamworth, New South Wales, Australia

Are you a friendly and organized individual looking for a rewarding job in healthcare? Better Health South Tamworth is seeking enthusiastic Reception Staff to join our team!

Why Join Us?

- **Flexible Hours:** We understand the importance of work-life balance and offer flexible hours to suit your needs.
- **Varied Contracts:** Choose from part-time or full-time contracts based on your preference.
- **Welcoming Environment:** Join a supportive and friendly team committed to providing excellent patient care.

About the Role:

As a Reception Staff member, you will be the first point of contact for our patients. Your responsibilities will include:

- Greeting and assisting patients with a warm and professional demeanor
- Managing appointment bookings and schedules
- Handling phone inquiries and directing calls appropriately
- Maintaining patient records and ensuring confidentiality

What We're Looking For:

- Experience preferred but not necessary – we provide full training!
- Excellent communication and interpersonal skills
- Strong organizational skills and attention to detail
- Ability to work in a fast-paced environment and handle multiple tasks
- A positive attitude and a genuine desire to help others

How to apply: If you're ready to make a difference and be a part of a dynamic healthcare team, we'd love to hear from you! Send your resume and a brief cover letter to nurses@betterhealth2340.com.au

Join Better Health South Tamworth and help us provide exceptional care to our community. Apply today!

Better Health South Tamworth – Where Your Career and Our Community's Health Come Together!