



Appointment of Junior School Deputy Head

Come and join our vibrant school, located in a growing NSW regional centre where lifestyle, affordability, low stress and rich community are realities.

We are seeking an experienced, innovative, and enthusiastic leader to take up a new position in the school - Junior School Deputy Head. The successful applicant will have strong leadership and management skills, ability to collaborate with teachers, a clear commitment to outstanding learning outcomes and preparedness to further the Christian mission of Calrossy.

The fundamental purpose of the Junior School Deputy Head is to lead and oversee the implementation of outstanding teaching and learning practices in the Junior School at Calrossy Anglican School.

Location

Calrossy Anglican School, Tamworth – William Cowper Campus (Years P-6)

Role accountability

- All positions are ultimately responsible to the Principal
- The position functionally reports to the Head of Junior School

Direct reports to this position

- Junior School Team Leaders
- Junior School Teachers

Collaborates with

- The School Executive Team
- Deputy Principal
- Head of Junior School, Calrossy 7 – 9 and Senior Secondary
- Junior School Co-ordinators
- Secondary Director of Studies
- Director of Teaching and Learning

Special conditions

The successful applicant will be expected to promote the Christian aims and ethos of the school and adhere to the School's policies, having an active faith.

Members of the Calrossy staff are expected to contribute to the school's co-curricular programme.

Our School

Calrossy Anglican School is a leading Day and Boarding School located in Tamworth, a thriving regional centre in the North-West of NSW. It is a 'coeducational school with a difference', catering for just over 1,000 girls and boys from Pre-School to Year 12. Our School is growing and is in an exciting phase. We have moved into our second century with a bold vision of quality Christian education for the young men and women of regional Australia, under the auspices of the Anglican Diocese of Armidale. Whilst a comprehensive school with an open enrolment policy, Calrossy has performed as the top academic school in North-West NSW in the past ten years, regularly achieving HSC results in the top echelon of schools in the state.

A stimulating learning environment

Calrossy is a forward-thinking school, creating innovative and modern learning environments that enhance student learning and fosters a passion and a culture of participation in all aspects of school life. There are a broad range of academic, sporting and cultural activities for Boarding and Day students, promoting success and engagement, both outside and within the classroom.

Well-known for our outstanding and distinctive approach to wellbeing, Calrossy is a place of belonging, in which every student's wellbeing is nurtured, catering for individual special needs and potential.

Calrossy operates on two campuses in Tamworth, with the Junior School and Years 7 – 9 located on the William Cowper Campus in North Tamworth and Years 10 -12 students learning at our Brisbane Street Campus in East Tamworth. Boarding facilities for both girls and boys are provided within the school and nearby. Calrossy operates Tangara Farm as a Trade Training Centre which is home to our renowned Agriculture and Primary Industries programs. In 2020 the school commenced a fulltime, live, distance education program for students in Year 7. This program has now expanded to encompass students in Years 5 – 9, catering to the needs of remote students across NSW and Australia.

Our Vision and Mission

Calrossy Anglican School provides excellence in Christian Education and we seek to produce graduates who are creators of hope and change that matters.

Our school values are ***Integrity, Resilience, Selflessness, and Inclusiveness.***
Operational values are ***Integrity, Accountability, Empathy and Courage.***

Childsafe organisation

As a Childsafe school, we are committed to high standards of care and practices to ensure the safety and protection of children. Every staff member must have a current **Working with Children Check** and is required to actively support our school as a safe learning environment.

Applications

Please forward applications for this position to the Principal, supported by a letter of introduction, appropriate Curriculum Vitae and the Calrossy application form (on the school's website) via admin@calrossy.nsw.edu.au.

The successful applicant will commence this role in January 2024, or earlier by negotiation.

A salary package will be negotiated with the successful applicant, in line with the Independent Schools NSW Teachers (Hybrid Model) Multi-Enterprise Agreement 2021.

Queries about this position can be directed to the Human Resources Officer, Sally-Anne Fielding via hr@calrossy.nsw.edu.au.

Applications close on Sunday 3 September 2023.

Junior School Deputy Head - Position Description

The Primary objective of the position

The Junior School Deputy Head will support the Junior School Staff in the implementation of outstanding teaching and learning throughout the school. They will focus on effective pedagogy and creating innovative and exciting programs and lessons to support learning and curriculum development, in particular the implementation of the new syllabus over the next few years.

Accountabilities and Responsibilities of the position

Ethos

- Actively support and promote the Christian ethos of Calrossy in a manner that is inclusive and sensitive to the life experiences of students, parents, and staff
- At all times promote the School's Christian values in a practical and accessible way that promotes our mission to provide excellence in a Christian environment

Qualifications

- Recognised teaching qualifications
- Experience necessary to successfully lead teachers in their classroom practice
- Meet NESA Requirements to teach in NSW
- Familiarity with AITSL teaching standards

Leadership

- Promote a culture to enable students to thrive academically, socially, and spiritually at all ages and stages
- Co-ordinate the academic tone of the Junior School in partnership with the Head of Junior School, to provide a quality environment and innovative teaching and learning practices
- Contribute to and lead the professional learning of the Junior School, providing input and direction to training and development of staff
- Articulate a school vision for learning, contributing to the development of a learning model for the school
- Leadership experience within and beyond classroom teaching practice
- Experience in working with teacher teams, successfully having developed programmes, assessments, and success criteria
- Be up to date with contemporary pedagogical literature and research, connecting with professional networks and sharing developments with staff to enhance teacher quality
- Possess skills and knowledge to assist teachers in self-reflection and engaging in the improvement process
- Assist individual staff, year groups and stages to develop achievable goals and strategies for learning
- Contribute to teacher development through lesson observations and effective feedback
- Support strategies for the academic transition of students at each stage
- Help to develop, implement, and evaluate the school's Strategic Plan
- Deputise for the Head of Junior School when required

Teaching and Learning

- Demonstrated history of excellence in teaching and modelling effective practice and a love of learning
- Develop consistent high learning expectations of all members of the school community
- Support enquiry and application of quality learning practice in the Junior School
- Take an active and enthusiastic role in the day-to-day learning within the school
- Develop teachers with a range of levels of experience and expertise
- Assist with the development of practices that monitor and measure student growth
- Have the knowledge and expertise to support the effective integration of ICT into learning at all stages
- Promote staff collegiality and effective sharing of ideas on teaching, assessment, and programming
- Contribute to the Calrossy approach to assessment, reporting and feedback to parents and students
- Contribute to a whole-school focus on learning, with the Director of Teaching and Learning and Secondary Director of Studies.

Teaching duties

- The role includes a teaching load of FTE 0.4 with responsibility for modelling exemplary and innovative teaching practice to students and teachers from Prep to Year 6. Typically, these programs will be developed and taught in collaboration with classroom teachers.

Administration and organisation

- Promote and market Calrossy as an outstanding learning environment to prospective students
- Participate as a member of relevant committees and sub-committees
- Contribute to Junior School Executive, Middle Leader team (with secondary HoDs), Stage Teams, and Junior School Staff Meetings as required
- Contribute to school publications on teaching and learning
- Liaise with staff to establish, monitor, and evaluate policies, practices, and systems to ensure excellent teaching and learning
- Lead the collection of student data and analysis with teachers
- Support effective teacher self-reflection and appraisal tools and practice
- Administration and data collection related to teaching and learning
- Organise and facilitate standardised and external testing across the school, including NAPLAN
- Organise and supervise the report writing process
- Assist in the recruitment, appointment, and on-going professional development of staff

Support for the School

- Be a positive line of communication for all staff members
- Be fully involved in the life of the school eg attending parent functions, concerts, camps, sporting events, and other activities as required
- Provide loyal, confidential, and honest advice to the Head of Junior School
- Other duties as determined by the Head of Junior School and Principal