



Cleaner - Casual

Come and join our vibrant school, located in a growing NSW Regional Centre where lifestyle, affordability, low stress, and rich community are realities.

About the role:

The purpose of a school cleaner is to maintain a clean, safe and functional school environment that promotes the well-being and learning of students and provides a comfortable workspace for all internal stakeholders. Their work is essential in creating a positive and conducive atmosphere for education.

Conditions of employment:

Award:	Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021
Work Type:	Cleaner
Hours:	Casual
Days:	Monday – Friday
Salary:	Operational Staff, Level 1
Based:	Brisbane Street Campus

Benefits:

Working in a Christian Environment
Positive work environment
Staff wellbeing focus
Professional Learning and Development programs

Closing Date:

Closing Date: 12th April 2024

How to apply:

Please go to the Calrossy Website (www.calrossy.nsw.edu.au) and complete the Employment Application Form found in the Employment Opportunities tab.

Your application should be comprised of:

1. A one-page cover letter addressed to the Principal
2. Current Resume
3. Responses to the selection criteria (Please refer to the Position Description)
4. Please quote your current Working with Children's (WWC) Check

Only applications received via the school's website will be considered. The school reserves the right to interview applicants prior to the closing date. Only short-listed applicants will be contacted by the school.

Queries about this position can be directed to the Human Resources Officer, Sally-Anne Fielding via hr@calrossy.nsw.edu.au.

Preferred applicants must have the right to work in Australia and will be subject to employment screening.

Our School

Calrossy is a leading Anglican Day and Boarding School located in Tamworth, a thriving regional centre in the North-West of NSW. It is a 'coeducational school with a difference', catering for approximately 1,050 girls and boys from Pre-School to Year 12. We have moved into our second century with a bold vision of quality Christian education for the young men and women of regional Australia, under the auspices of the Anglican Diocese of Armidale. Whilst a comprehensive school with an open enrolment policy, Calrossy has performed as the top academic school in North-West NSW in the past ten years, regularly achieving HSC results in the top echelon of schools in the state.

In 2021 we launched eCalrossy – a full time distance education program in which students utilise the benefits of live video conferencing to be in contact with their teachers and classmates for 100% of class time. Students also have 3 one-week residential sessions each year. Initially offered to just Year 7 students, this program has now expanded to cater for students in Years 5 to 9.

A stimulating school environment

Calrossy is a forward-thinking school, creating innovative and modern working environments that enhance student learning and fosters a passion and a culture of participation in all aspects of school life. High quality staff and strong workplace management supports our teaching and learning, promoting success and engagement for students, both outside and within the classroom.

Well known for our outstanding and distinctive approach to wellbeing, Calrossy is a place of belonging, where each student's wellbeing is nurtured, catering for individual special needs and potential.

Calrossy operates on two campuses in Tamworth, with the Junior School and Years 7 – 9 located on the William Cowper Campus in North Tamworth and Years 10 -12 students learning at our Brisbane Street Campus in East Tamworth. Boarding facilities for both girls and boys are provided within the school and nearby. Calrossy also operates Tangara Farm as a Trade Training Centre which is home to our renowned Agriculture and Primary Industries programs.

Our Vision and Mission

Calrossy Anglican School provides excellence in Christian Education, and we seek to produce graduates who are creators of hope and change those matters.

Our school values are **Integrity, Resilience, Selflessness, and Inclusiveness**. Operational values are **Integrity, Accountability, Empathy and Courage**.

Childsafe Organisation

As a Childsafe school, we are committed to high standards of care and practices to ensure the safety and protection of children. Every staff member must have a current **Working with Children Check** and is required to actively support our school as a safe learning environment.

Position Description

Position Title:	Cleaner - Casual
Responsible to:	Chief Operating Officer
Reports to:	Operations Manager
Key Stakeholders:	All internal stakeholders
Overview:	The purpose of a school cleaner is to maintain a clean, safe and functional school environment that promotes the well-being and learning of students and provides a comfortable workspace for all internal stakeholders. Their work is essential in creating a positive and conducive atmosphere for education.
Roles, Responsibilities & Expectations	<p>Ethos</p> <ul style="list-style-type: none">Actively support and promote the Christian ethos of Calrossy in a manner that is inclusive and sensitive to the life experiences of students, parents and staff.At all times promote the School's Christian values in a practical and accessible way that promotes our mission to provide excellence in a Christian environment. <p>Role, Responsibilities and Expectations</p> <ul style="list-style-type: none">Carry out general cleaning tasks for all classrooms, staff rooms, library, health centre, office areas, amenities, and dormitories such as sweeping, mopping, vacuuming, dusting, emptying bins, cleaning windows/doors and shampooing of carpets.De-cobwebbing of verandas on all campuses.Carry out all non-term time deep cleaning duties as directed by the line manager.Carry out the safe storage and use of cleaning agents ensuring the correct mixing of chemicals as per instruction.Report and identified safety hazards such as spills, broken equipment, or tripping hazards as per the school Risk Management Policies and Procedures.Report any accident, incident or new miss within 24 hours of occurrence.Complete relevant workplace documents.Assist with laundry duties as required.Follow all reasonable instructions given by your supervisor or their delegate.Comply with lawful directions.Adhere to all aspects of relevant Child Protection and Work, Health and Safety legislation.Carry out any other duties required by the Chief Operating Officer

Work, Health & Safety:	<p>In accordance with the Workplace Health & Safety Act 2021, Employees must:</p> <ul style="list-style-type: none"> • While at work take reasonable care for their own health and safety. • Take reasonable care for the health and safety of others. • Comply with any reasonable instruction from Calrossy. • Follow defined WH&S policies and procedures of the school.
Qualifications/Skills	<p>Qualifications/Skills</p> <ul style="list-style-type: none"> • Hold a current Working with Children Check. • Hold a current drivers Licence. • Hold a current First Aide Certificate – desirable. • Knowledge in the use of commercial cleaning equipment, materials and chemicals.
Selection Criteria	<p><i>These selection criteria will form the basis to assess applicants for short-listing and determine the successful candidate:</i></p> <ul style="list-style-type: none"> • Demonstrate good interpersonal and communication skills. • Demonstrate experience in the safe use and storage of cleaning equipment, materials and chemicals. • Demonstrate ability to recognise and interpret Material Safety Data Sheets, equipment operating instructions, safety instructions and training guidelines. • Demonstrate knowledge in safe work practices.
Conditions of employment	<p>Award - <i>Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2021</i></p> <p>Work Type - Casual</p> <p>Hours - As required.</p> <p>Days - Monday - Friday</p> <p>Salary - General Operational Staff, Level 1, + 25% loading</p> <p>Working condition - Brisbane Street Campus, William Cowper Campus, Simpson House</p>
Location	<p>Calrossy Anglican School 140 Brisbane Street PO Box 1245 Tamworth NSW 2340 Ph (02) 5776 5100 admin@calrossy.nsw.edu.au</p>

Drafted/Reviewed: 26.3.2024

All applicants are expected to uphold the Christian ethos and support the Schools core values of **Integrity, Selflessness, Inclusiveness, Resilience**