

Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Financial Statements

For the Year Ended 30 June 2023

Tamworth Family Support Service Ltd

ABN: 74 675 042 170

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Tamworth Family Support Service Ltd

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Director's Report For the Year Ended 30 June 2023

The directors present their report on Tamworth Family Support Service Ltd for the financial year ended 30 June 2023.

Directors

Names	Position	Appointed/Resigned
Jane Kibble	Chairperson	
Emma Trigg	Vice Chairperson	
Grant Scarborough	Secretary	
Robert Taggart	Treasurer	
Janice Bennic	Director	Resigned 21/11/2022
Deborah Chorlton	Director	
Rebecca Morrison	Director	
James Stewart	Director	
Debbie Taekata	Director	
Hannah Woods	Director	Appointed 21/3/2023

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Company secretary

Grant Scarborough has held the position of company secretary from 22 September 2021.

Principal activities

The following programs are run by Tamworth Family Support Service Ltd:

Service Stream 1

- Children and Parenting Support funded by Department of Social Services.
- Children's Contact Service funded by Attorney-General's Department.
- Child, Youth and Family Support funded by Department of Communities and Justice.
- Perfect Presence funded by NSW Department of Education.
- Go 4 Fun funded by Hunter New England Local Health District.
- Tamworth Community Outreach Service funded by Department of Communities and Justice.

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Director's Report For the Year Ended 30 June 2023

Principal activities

Service Stream 2

- Community Connections funded by the Department of Communities and Justice.
- Dhiyaan Aboriginal Support Playgroups funded by the National Indigenous Australians Agency
- Home Interaction Program for Parents and Youngsters (HIPPY) educational services funded by the Brotherhood of St Laurence and HIPPY Australia.
- Tamworth Support Playgroup funded by Department of Communities and Justice.

Service Stream 3

- Intensive Family Preservation Services funded by Department of Communities and Justice.
- Youth Hope funded by Department of Communities and Justice.

Service Stream 4

- Staying Home Leaving Violence Tamworth, Gunnedah and Liverpool Plains funded by Department of Communities and Justice.
- Staying Home Leaving Violence Armidale, Uralla and Walcha funded by Department of Communities and Justice.
- Staying Home Leaving Violence Inverell, Glen Innes and Tenterfield funded by Department of Communities and Justice.
- Staying Home Leaving Violence Keeping Women Safe in their Homes funded by Department of Social Services.
- Tamworth Homeless and Housing Support Service (including Domestic Violence Response Enhancement) funded by Department of Communities and Justice.

Service Stream 5

- Tamworth Youth Homelessness Support Service funded by Department of Communities and Justice.
- Reconnect Housing Assistance and Homelessness Prevention Narrabri, Gunnedah, Armidale and Inverell funded by Department of Social Services.

Service Stream 6

- Women's Domestic Violence Court Advocacy Service Oxley funded by Legal Aid NSW.
- Women's Domestic Violence Court Advocacy Service Case Management Oxley funded by Legal Aid NSW.
- Primary Care Focused Work funded by Legal Aid NSW.

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Director's Report For the Year Ended 30 June 2023

Principal activities

- Hearing Support Pilot funded by Legal Aid NSW.
- Women's Domestic Violence Court Advocacy Service New England funded by Legal Aid NSW.
- Women's Domestic Violence Court Advocacy Service Case Management New England funded by Legal Aid NSW.
- Co-Location Pilot funded by Legal Aid NSW.
- Family Advocacy and Support Service funded by Legal Aid NSW.

No significant changes in the nature of the Company's activity occurred during the financial year.

Objectives

The Company's objectives are to:

- To support disadvantaged children, young people, individuals and families so that they can enhance their independence, safety, self-esteem and/or quality of life within the community.
- To build strong communities and social capital / undertaking community development, so that communities are well informed, resourced and connected and equity and diversity are embraced.
- To promote education in Australia and/or the relief of poverty in Australia.
- To provide practical assistance or related support to disadvantaged families to cope better with stress and crises situations.
- To case manage and/or advocate for disadvantaged individuals and families.
- To provide community information or education to raise awareness or issues, services and activities.
- To build and maintain community service system networks, to improve the level of information exchange and service coordination and enhance the effectiveness and utilisation of services.
- To coordinate and promote the use of service facilities to the community.
- To plan, develop and support community building events.
- To advocate on community issues and related social justice issues affecting local communities.

Strategy for achieving the objectives

Tamworth Family Support Service Ltd has developed and documented a Strategic Plan for the organisation which outlines the key strategies, directions and growth pathways necessary for achieving these objectives over the period 2022-2025. The introduction of a new Strategic Plan was delayed until July 2022 due to the COVID-19 Pandemic.

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Director's Report

For the Year Ended 30 June 2023

Strategy for achieving the objectives

The Strategic Plan specifically identifies the following priority areas:

- 1 Sustainability: Reaching Community Needs** – Strong financial management of Asset, Annual Growth and Net Surplus targets, supports TFSS's purpose to deliver holistic, consistent and sustainable community services throughout the New England/ North-West Area, while achieving holistic continuity of care for clients and communities.
 - 1.1** Financial security by maintaining the current funding base, while exploring opportunities to enhance income through supplementary or alternative income streams such as individual and corporate donations, philanthropic grants, bequests, or wage deduction programs.
 - 1.2** Have formalised interorganisational relationships which support growth, broadens client target groups, and/or further extend new projects/programs (eg. residential spaces, geographical expansion or fee for service)
- 2 Quality of Service: Continuous Improvement** – Our ASES certifications, Internal Audit Framework, Monitoring and Evaluation Framework and Practice Governance Audit all combine to ensure TFSS support services are delivered above client expectations.
 - 2.1** Recognised by our clients, partners and industry as an innovative leader in the community services sector.
- 3 Managing Risk: Through Effective Control Plans** – TFSS staff pride themselves on being the most effective risk mitigation specialists in their fields of expertise. This ensures TFSS efficiently manages the likelihood and consequence of operational risk through robust control plans, aiming at all times to be a trusted, safe pair of hands.
 - 3.1** Meet National Standards across all TFSS service streams and operations to ensure high-quality services for clients.
 - 3.2** Succession plans for Key Management Roles
- 4 People and Culture: Delivering Through Our Values** – Our values set the foundation for how TFSS staff and management behave.
 - 4.1** Recognised as a culturally safe and vibrant workplace.
 - 4.2** High rates of staff retention by remaining an Employer of Choice

Performance measures

Tamworth Family Support Service Ltd's Strategic Plan lays out the performance measures and sets the strategic directions for the organisation. It identifies our clients, the population results to which it contributes, plan outcomes, strategic priorities to do better on, agreed outcomes for the future and the strategies and actions to achieve these improved outcomes, over the period 2022-2025.

The plan assigns responsibility for the accomplishment of its initiatives to either the Directors, the Chief Executive Officer, the Management Team or Service Stream Managers. Where the plan involves back-office functions, the responsibility is assigned to the Senior Manager Corporate Services.

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Director's Report For the Year Ended 30 June 2023

Performance measures

Each strategic initiative has been broken down into a series of documented strategies and actions which are directed at the listed and agreed outcomes and is accompanied by specifically identified indicators of success. A report against those performance measures and expectations is presented to the Directors on a six-monthly basis.

The Senior Finance Officer reports bi-monthly to the Directors on the organisation's results against financial performance measures, including annual budgets for every funded activity, program, and project run by Tamworth Family Support Service Ltd.

Government contracts contain service specifications which routinely require statistical reporting on a regular basis, usually annually, against documented performance measures which vary from contract to contract.

The Directors check to ensure the agreed strategies, as documented in the Strategic Plan are being implemented and that performance measures are being met at its bi-monthly meetings.

Members' guarantee

Tamworth Family Support Service Ltd is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each member and any person or association who ceased to be a member in the year prior to the winding up, is limited to not more than \$1.

At 30 June 2023 the collective liability of members was \$9.

Meetings of directors

During the financial year, 9 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
Jane Kibble	7	6
Emma Trigg	7	6
Grant Scarborough	9	5
Robert Taggart	7	5
Janice Bennic	3	1
Deborah Chorlton	9	5
Rebecca Morrison	7	5
James Stewart	7	7
Debbie Taekata	9	8
Hannah Woods	4	4

Signed in accordance with a resolution of the Board of Directors:

Director: 
Jane Kibble

Director: 
Robert Taggart

Dated this 1st day of September 2023



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Auditor's Independence Declaration under Section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 to the Directors of Tamworth Family Support Service Ltd

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2023, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Australian Not-for-profits Commission Act 2012 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

A handwritten signature in blue ink, appearing to read 'Margaret van Aanholt'.

PKF NENW Audit & Assurance Pty Ltd

Margaret van Aanholt
Director

31 August 2023

PKF NENW Audit & Assurance Pty Ltd
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Registered Auditor 306435

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Statement of Profit or Loss and Other Comprehensive Income For the Year Ended 30 June 2023

		2023	2022
	Note	\$	\$
Revenue - contracts with customers	4	9,900,968	8,657,863
Other Income	4	310,479	129,709
Interest Income	5	35,696	10,904
Profit on sale of fixed asset		40,117	44,140
Employee benefits expense	6	(6,964,695)	(6,111,213)
Client expenses	6	(972,572)	(725,124)
Depreciation and amortisation expense	6	(336,607)	(308,010)
Occupancy costs	6	(198,718)	(195,446)
Other operating expenses	6	(955,055)	(743,239)
Lease interest expense	5	(11,326)	(12,995)
Loss on disposal of assets		(10,750)	(3,471)
Profit before income tax		837,535	743,118
Income tax expense		-	-
Profit for the year		837,535	743,118
Other comprehensive income, net of income tax			
Total comprehensive income for the year		837,535	743,118

The accompanying notes form part of these financial statements.

Tamworth Family Support Service Ltd

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Statement of Financial Position

As At 30 June 2023

	Note	2023 \$	2022 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	7	3,122,951	2,451,206
Trade and other receivables	8	13,079	67,898
Other financial assets	9	1,000,000	1,000,000
Other assets	12	107,306	89,204
TOTAL CURRENT ASSETS		<u>4,243,336</u>	<u>3,608,308</u>
NON-CURRENT ASSETS			
Trade and other receivables	8	200	200
Property, plant and equipment	10	1,802,415	1,829,765
Intangible assets	11	35,118	35,043
Right-of-use assets	13	778,130	930,131
TOTAL NON-CURRENT ASSETS		<u>2,615,863</u>	<u>2,795,139</u>
TOTAL ASSETS		<u>6,859,199</u>	<u>6,403,447</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	14	929,566	827,985
Lease liabilities	13	125,265	113,671
Employee benefits	16	496,839	356,816
Other financial liabilities	15	473,592	934,993
TOTAL CURRENT LIABILITIES		<u>2,025,260</u>	<u>2,233,464</u>
NON-CURRENT LIABILITIES			
Lease liabilities	13	695,385	864,151
Employee benefits	16	96,500	101,313
TOTAL NON-CURRENT LIABILITIES		<u>791,885</u>	<u>965,464</u>
TOTAL LIABILITIES		<u>2,817,145</u>	<u>3,198,928</u>
NET ASSETS		<u>4,042,054</u>	<u>3,204,519</u>
EQUITY			
Reserves		60,000	60,000
Retained earnings		3,982,054	3,144,519
TOTAL EQUITY		<u>4,042,054</u>	<u>3,204,519</u>

The accompanying notes form part of these financial statements.

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Statement of Changes in Equity For the Year Ended 30 June 2023

2023

	Retained Earnings	General Reserve	Total
	\$	\$	\$
Balance at 1 July 2022	3,144,519	60,000	3,204,519
Profit attributable to members of the entity	837,535	-	837,535
Balance at 30 June 2023	3,982,054	60,000	4,042,054

2022

	Retained Earnings	General Reserve	Total
	\$	\$	\$
Balance at 1 July 2021	2,401,401	60,000	2,461,401
Profit attributable to members of the entity	743,118	-	743,118
Balance at 30 June 2022	3,144,519	60,000	3,204,519

The accompanying notes form part of these financial statements.

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Statement of Cash Flows For the Year Ended 30 June 2023

	2023	2022
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from funding bodies and clients	10,726,448	9,992,681
Payments to suppliers and employees	(9,890,795)	(8,449,891)
Donations received	96,948	15,241
Interest received	28,046	8,037
Net cash provided by operating activities	<u>960,647</u>	<u>1,566,068</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of plant and equipment	55,315	78,864
Payment for intangible asset	(10,819)	(14,362)
Purchase of property, plant and equipment	(197,453)	(665,775)
Proceeds from term deposit	-	(218,395)
Net cash provided by/(used in) investing activities	<u>(152,957)</u>	<u>(819,668)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Payment of lease liabilities	(135,945)	(126,899)
Net cash provided by/(used in) financing activities	<u>(135,945)</u>	<u>(126,899)</u>
Net increase/(decrease) in cash and cash equivalents held	671,745	619,501
Cash and cash equivalents at beginning of year	<u>2,451,206</u>	<u>1,831,705</u>
Cash and cash equivalents at end of financial year	7 <u><u>3,122,951</u></u>	<u><u>2,451,206</u></u>

The accompanying notes form part of these financial statements.

Tamworth Family Support Service Ltd

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Notes to the Financial Statements

For the Year Ended 30 June 2023

The financial report covers Tamworth Family Support Service Ltd as an individual entity. Tamworth Family Support Service Ltd is a not-for-profit company limited by guarantee, incorporated and domiciled in Australia.

A description of the nature and principal activities of the company for the year ended 30 June 2023 are included in the directors' report, which does not form part of these financial statements.

The functional and presentation currency of Tamworth Family Support Service Ltd is Australian dollars.

The financial report was authorised for issue by the company's directors on 1 September 2023.

Comparatives are consistent with prior years, unless otherwise stated.

1. Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Simplified Disclosures and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

2. Summary of Significant Accounting Policies

(a) Revenue and other income

Revenue from contracts with customers

Revenue is recognised at an amount that reflects the consideration to which the company is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the company: identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

Specific revenue streams

The revenue recognition policies for the principal revenue streams of the company are:

Grant Revenue

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the company satisfies the performance obligations stated with the funding arrangements.

If conditions are attached to the grant which must be satisfied before the company is eligible to retain the contribution, the grant will be recognised in the statement of financial position as a liability until those conditions are satisfied.

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Notes to the Financial Statements For the Year Ended 30 June 2023

2. Summary of Significant Accounting Policies

(a) Revenue and other income

Specific revenue streams

Client Income

Revenue in relation to client income is recognised when received.

Donations

Donations are recognised as revenue when received.

Interest Revenue

Interest is recognised using the effective interest method.

Other income

Other income is recognised on an accruals basis when the Company is entitled to it.

(b) Income Tax

The company is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(d) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Land and buildings

Land and buildings are measured using the cost model.

Plant and equipment

Plant and equipment are measured using the cost model.

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Notes to the Financial Statements For the Year Ended 30 June 2023

2. Summary of Significant Accounting Policies

(d) Property, plant and equipment

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line or diminishing value basis over the asset's useful life to the company, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	2.5% (SL)
Plant and Equipment	25 to 40% (DV)
Motor vehicles	18.75% (DV)
Office Equipment & improvements	20% (DV)
Computer Equipment	40% (DV)
Computer Software	25% (DV)
Improvements	20% (DV)

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(e) Financial instruments

Financial instruments are recognised initially on the date that the Company becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the company classifies its financial assets into the following categories, those measured at amortised cost.

Financial assets are not reclassified subsequent to their initial recognition unless the Company changes its business model for managing financial assets.

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Notes to the Financial Statements For the Year Ended 30 June 2023

2. Summary of Significant Accounting Policies

(e) Financial instruments

Financial assets

Amortised cost

The company's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents and term deposits in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Financial liabilities

The company measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the company comprise trade payables, unexpended funds and lease liabilities.

(f) Impairment of non-financial assets

At the end of each reporting period the company determines whether there is evidence of an impairment indicator for non-financial assets.

Where an indicator exists and regardless for indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(g) Intangible assets

Software

Software has a finite life and is carried at cost less any accumulated amortisation and impairment losses. It has an estimated useful life of between three to five years.

Notes to the Financial Statements

For the Year Ended 30 June 2023

2. Summary of Significant Accounting Policies

(g) Intangible assets

Amortisation

Amortisation is recognised in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, from the date that they are available for use.

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

(h) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(i) Leases

At inception of a contract, the company assesses whether a lease exists.

Right-of-use asset

At the lease commencement, the company recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the company believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

Lease liability

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the company's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the company's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Notes to the Financial Statements

For the Year Ended 30 June 2023

2. Summary of Significant Accounting Policies

(i) Leases

Adoption of short term leases or low value asset exception

Exceptions to lease accounting

The company has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The company recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

(j) Employee benefits

Provision is made for the company's liability for employee benefits, those benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using the G100 discount rates specifically developed for the purpose of discounting employee benefits under AASB119. Changes in the measurement of the liability are recognised in profit or loss.

Defined contribution schemes

Obligations for contributions to defined contribution superannuation plans are recognised as an employee benefit expense in profit or loss in the periods in which services are provided by employees.

3. Critical Accounting Estimates and Judgments

The company's directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below;

Recognition of Funding as Revenue

When determining the nature, timing and amount of revenue to be recognised, the following critical estimates and judgements were applied and are considered to be those that have the most significant effect on revenue recognition

Judgement by management is required to review funding agreements in place to determine whether the company has met the specific performance obligations and to recognise revenue or treat as unexpended funds at the end of the financial year.

Grants received by the company have been accounted for under both AASB 15 and AASB 1058 depending on the terms and conditions and decisions made.

Notes to the Financial Statements

For the Year Ended 30 June 2023

3. Critical Accounting Estimates and Judgments

Employee Benefits Provision

As discussed in Note 2, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimate of attrition rates, pay increases and the discount rate to apply have all been taken into account.

4. Revenue and Other Income

Revenue from continuing operations

	2023	2022
	\$	\$
Operating Revenue		
- Operating grants	9,856,451	8,634,299
- Client Income	44,517	23,565
Total Revenue	9,900,968	8,657,864

Other Income

	2023	2022
	\$	\$
Donations	102,648	30,766
Sundry Income	207,832	98,944
	310,479	129,710

Disaggregation of revenue from contracts with customers

Revenue from contracts with customers has been disaggregated as follows:

	2023	2022
	\$	\$
Timing of revenue recognition		
- At a point in time	44,517	23,565
- Over time	9,856,451	8,634,299
Revenue from contracts with customers	9,900,968	8,657,864
Geographical regions		
- New South Wales, Australia	9,900,968	8,657,864

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Notes to the Financial Statements For the Year Ended 30 June 2023

5. Finance Income and Expenses

Finance income

	2023	2022
	\$	\$
Interest Income	<u>35,696</u>	<u>10,904</u>

Finance expenses

Interest expense on lease liabilities	<u>11,326</u>	<u>12,995</u>
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6. Result for the Year

The result for the year includes the following specific expenses:

	2023	2022
	\$	\$
Employee benefits expense		
Salaries and wages	6,079,150	5,289,408
Superannuation	618,452	511,862
Movement in staff entitlements	153,055	176,432
Workers compensation	<u>114,038</u>	<u>133,511</u>
	<u>6,964,695</u>	<u>6,111,213</u>
Depreciation and amortisation		
Depreciation -Property, plant & equipment	199,203	167,960
Amortisation - Intangible assets	10,396	8,478
Amortisation - Right of Use Assets	<u>127,008</u>	<u>131,572</u>
	<u>336,607</u>	<u>308,010</u>
Client expenses		
Client cases managed	697,886	526,066
Resources and equipment	62,720	81,270
Client groceries and consumables	134,095	85,071
Group programs	<u>77,871</u>	<u>32,717</u>
	<u>972,572</u>	<u>725,124</u>
Occupancy costs		
Short term office rentals	19,659	30,238
Telephone and internet	78,194	83,070
Utilities and other occupancy costs	<u>100,865</u>	<u>82,138</u>
	<u>198,718</u>	<u>195,446</u>

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

6. Result for the Year

	2023	2022
	\$	\$
Other expenses		
Low value equipment purchases	67,062	56,460
Motor vehicle expenses	100,753	103,470
Repairs and maintenance	64,505	101,415
Recruitment expenses	29,886	11,821
Program specific training	225,597	144,677
Other operating expenses	467,252	325,396
	<u>955,055</u>	<u>743,239</u>

7. Cash and Cash Equivalents

	2023	2022
	\$	\$
Cash at bank and in hand	<u>3,122,951</u>	<u>2,451,206</u>

8. Trade and Other Receivables

	2023	2022
	\$	\$
CURRENT		
Trade and other receivables	2,390	64,859
Interest Receivable	10,689	3,039
Total current trade and other receivables	<u>13,079</u>	<u>67,898</u>
NON-CURRENT		
Bond	200	200
Total non-current trade and other receivables	<u>200</u>	<u>200</u>

9. Other Financial Assets

	2023	2022
	\$	\$
CURRENT		
Term deposits	<u>1,000,000</u>	<u>1,000,000</u>

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

10. Property, plant and equipment

	2023	2022
	\$	\$
LAND AND BUILDINGS		
Freehold land		
At cost	178,000	178,000
Total Land	<u>178,000</u>	<u>178,000</u>
Buildings		
At cost	1,077,806	1,081,985
Accumulated depreciation	(213,070)	(189,545)
Total buildings	<u>864,736</u>	<u>892,440</u>
Total land and buildings	<u>1,042,736</u>	<u>1,070,440</u>
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	201,238	188,377
Accumulated depreciation	(112,787)	(98,665)
Total plant and equipment	<u>88,451</u>	<u>89,712</u>
Furniture, fixtures and fittings		
At cost	4,404	30,223
Accumulated depreciation	(2,897)	(23,176)
Total furniture, fixtures and fittings	<u>1,507</u>	<u>7,047</u>
Motor vehicles		
At cost	702,721	658,001
Accumulated depreciation	(314,544)	(284,011)
Total motor vehicles	<u>388,177</u>	<u>373,990</u>
Office equipment & Improvements		
At cost	457,959	434,270
Accumulated depreciation	(176,415)	(145,694)
Total office equipment and improvements	<u>281,544</u>	<u>288,576</u>
Total plant and equipment	<u>759,679</u>	<u>759,325</u>
Total property, plant and equipment	<u><u>1,802,415</u></u>	<u><u>1,829,765</u></u>

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

10. Property, plant and equipment

Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land	Buildings	Plant and Equipment	Furniture, Fixtures and Fittings	Motor vehicles	Office Equipment & improvements	Total
	\$	\$	\$	\$	\$	\$	\$
Year ended 30 June 2023							
Balance at the beginning of year	178,000	892,440	89,712	7,047	373,990	288,576	1,829,765
Additions	-	-	31,149	1,595	107,764	56,945	197,453
Disposals - WDV	-	(1,545)	-	(6,525)	(15,197)	(2,333)	(25,600)
Depreciation expense	-	(26,159)	(32,410)	(610)	(78,380)	(61,644)	(199,203)
Balance at the end of the year	178,000	864,736	88,451	1,507	388,177	281,544	1,802,415

11. Intangible Assets

	2023	2022
	\$	\$
Computer software		
Cost	65,670	62,264
Accumulated amortisation and impairment	(30,552)	(27,221)
Net carrying value	35,118	35,043

Movements in carrying amounts of intangible assets

	Computer software	Total
	\$	\$
Year ended 30 June 2023		
Opening balance	35,043	35,043
Additions	10,819	10,819
Disposals	(348)	(348)
Amortisation	(10,396)	(10,396)
Balance at the end of the year	35,118	35,118

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

12. Other non-financial assets

	2023	2022
	\$	\$
CURRENT		
Prepayments	107,306	89,204

13. Leases

The company has leases over land and buildings and office equipment. The terms and conditions of the leases are summarised below:

Buildings

There are building leases for office spaces in Tamworth, Armidale and Inverell. The building lease in Tamworth has a 5 year term with the option to renew for another 5 years. The Armidale lease has a 2.5 year term with 3 year option and Inverell lease is in place until 31 December, 2023. There is also an occupation agreement in place until February 2024 for office desk space in Armidale.

The corporate office leases contain an annual pricing mechanism based on CPI movements at each anniversary of the lease inception.

Equipment

The equipment lease is for various photocopying equipment across the company's sites. The term of the lease is 5 years.

Short-term leases

The company has elected to apply the exceptions to lease accounting for short-term leases which includes rental of a portion of office space in commercial buildings in Moree, Gunnedah and Narrabri.

Right-of-use assets

	Buildings	Plant and Equipment	Total
	\$	\$	\$
Year ended 30 June 2023			
	911,139	18,992	930,131
Additions to right of use assets	15,038	-	15,038
Amortisation expense	(121,232)	(5,776)	(127,008)
Reductions in right-of-use assets due to changes in lease liability	(36,884)	(3,147)	(40,031)
Balance at end of year	768,061	10,069	778,130

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

13. Leases

Lease liabilities

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

	< 1 year	1 - 5 years	> 5 years	Total undiscounted lease liabilities	Lease liabilities included in this Statement Of Financial Position
	\$	\$	\$	\$	\$
2023					
Lease liabilities	135,046	474,617	247,973	857,636	820,650
2022					
Lease liabilities	125,244	508,877	395,860	1,029,981	977,822

Statement of Profit or Loss and Other Comprehensive Income

The amounts recognised in the statement of profit or loss and other comprehensive income relating to interest expense on lease liabilities and short-term leases or leases of low value assets are shown below:

	2023	2022
	\$	\$
Interest expense on lease liabilities	11,326	12,995
Expenses relating to short-term leases	19,659	30,238
	30,985	43,233

14. Trade and Other Payables

	2023	2022
	\$	\$
CURRENT		
Trade payables	38,371	37,116
GST payable	56,637	79,751
Accrued employee entitlements	467,059	449,214
PAYG payable	91,124	76,040
Accrued expenses	276,375	185,864
	929,566	827,985

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

Tamworth Family Support Service Ltd

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Notes to the Financial Statements For the Year Ended 30 June 2023

15. Other financial Liabilities

	2023	2022
	\$	\$
CURRENT		
Unexpended funds	438,996	922,973
Funding held on behalf of third parties	34,596	12,020
	<u>473,592</u>	<u>934,993</u>

16. Employee Benefits

	2023	2022
	\$	\$
CURRENT LIABILITIES		
Long service leave	189,336	159,188
Provision for personal leave	170,113	126,944
Other employee provisions	137,390	70,684
	<u>496,839</u>	<u>356,816</u>
NON-CURRENT LIABILITY		
Long service leave	<u>96,500</u>	<u>101,313</u>

17. Reserves

General reserve

The general reserve records funds set aside for future expansion of Tamworth Family Support Service Ltd.

18. Contracted Commitments

The company has committed to purchasing 4 vehicles at 30 June 2023. The cost of the vehicles amounts to \$180,018 exc GST. Tamworth Family Support Service Ltd had no commitments as at 30th June 2022.

19. Financial Risk Management

	2023	2022
	\$	\$
Financial assets		
Held at amortised cost		
Cash and cash equivalents	3,122,951	2,451,206
Trade and other receivables	13,279	68,098
Other financial assets - term deposits	1,000,000	1,000,000
Total financial assets	<u>4,136,230</u>	<u>3,519,304</u>
Financial liabilities		
Financial liabilities measured at amortised cost	1,403,158	1,762,980
Total financial liabilities	<u>1,403,158</u>	<u>1,762,980</u>

Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Notes to the Financial Statements

For the Year Ended 30 June 2023

20. Members' Guarantee

The company is registered with the *Australian Charities and Not-for-profits Commission Act 2012* and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$ 1 each towards meeting any outstanding obligations of the company. At 30 June 2023 the number of members was 9 (2022: 9).

21. Key Management Personnel Disclosures

As the Chief Executive Officer is the sole key management person who is remunerated this information is not required to be disclosed.

22. Auditors' Remuneration

	2023	2022
	\$	\$
Remuneration of the auditor PKF NENW Audit & Assurance Pty Ltd, for:		
- auditing of the financial statements	13,950	13,500
- assistance with the preparation of financial statements	4,250	3,950
- other services	1,300	2,350
Total	19,500	19,800

23. Economic Dependence

Tamworth Family Support Service Ltd is dependent on government funding for the majority of its revenue used to operate the business. At the date of this report the directors have no reason to believe that funding will not continue to support Tamworth Family Support Service Ltd.

24. Contingencies

In the opinion of the company's directors, the company did not have any contingencies at 30 June 2023 (30 June 2022:Nil).

Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Notes to the Financial Statements For the Year Ended 30 June 2023

25. Related Parties

The company's main related parties are as follows:

Key management personnel

Disclosures relating to key management personnel are set out in note 21.

Related parties include key management personnel, being company directors and the Chief Executive Officer, close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated. There were no transactions with related parties during the current and previous financial year.

Receivable from and payable to related parties

There were no trade receivables from or trade payables to related parties at the current and previous reporting date.

Loans to/from related parties

There were no loans to or from related parties at the current and previous reporting date.

26. Events after the end of the Reporting Period

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

27. Statutory Information

The registered office and principal place of business of the company is:

3/4 Bligh Street
Tamworth NSW 2340

Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Directors' Declaration

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 7 to 26, are in accordance with *Australian Charities and Not-for-profits Commission Act 2012* and:
 - a. comply with Australian Accounting Standards - Simplified Disclosure Standard; and
 - b. give a true and fair view of the financial position as at 30 June 2023 and of the performance for the year ended on that date of the company.
2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director
Jane Kibble

Director
Robert Taggart

Dated this 1st day of September 2023



Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Independent Auditor's Report to the members of Tamworth Family Support Service Ltd

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Tamworth Family Support Service Ltd, which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the financial report of Tamworth Family Support Service Ltd has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2023 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards - Simplified Disclosures and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2022*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

The Directors of the Company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards - Simplified Disclosures and the ACNC Act, and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

PKF NENW Audit & Assurance Pty Ltd
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Registered Auditor 306435

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Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Independent Auditor's Report to the members of Tamworth Family Support Service Ltd

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our responsibility is to express an opinion on the financial report based on our audit. Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.

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Tamworth Family Support Service Ltd

ABN: 74 675 042 170

Independent Auditor's Report to the members of Tamworth Family Support Service Ltd

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PKF NENW Audit & Assurance Pty Ltd

A handwritten signature in blue ink, appearing to read 'M van Aanholt', written in a cursive style.

Margaret van Aanholt
Director

22-24 Bourke Street, Tamworth NSW
Dated this 4th day of September 2023

PKF NENW Audit & Assurance Pty Ltd
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